

**FIRST & SECOND IN-CHARGES OF
COMMITTEES/DEPARTMENTS FOR THE SESSION 2026**

- 27 -

S N	COMMITTEES	1 ST IN-CHARGE	SIGN	2 ND IN-CHARGE	SIGN.	REMARKS
1	CORE	MR. K. K. DAS		MRS P.P. DHAL SH. S.K. ROUT		
2	ACADEMICS	MRS PRAGYAN PARMITA DHALL		MS ANUSUA RANA MR.K. K. DAS		
3	ACADEMIC SUPERVISION	PRINCIPAL HM		MR. C.L. GURJAR (SCI) MR. NARESH KUMAR (COMMERCE)		
4	PM SHRI	MR. MOHIT		MR. KAPILENDRA DAS		
5	STEM EDUCATION CELL	MRS SHABNAM SENAPATI		MR C.L. GURJAR		
6	UBI FEE VERIFICATION	MR. PURNOTOYA KAR		MR. PUSHPENDRA KACHHAWA		
7	UDISE & AAPAR	MRS SAI ANUJA NATH		MR. PUSHPENDRA KACHHAWA		
8	ADMISSION/	MR. ANIL KUMAR MOHARANA		MR. PUSHPENDRA KACHHAWA		
9	EXAMINATION (INTERNAL)	MRS SHABNAM SENAPATI		MR CHHAGAN LAL GURJAR		
10	EXAMINATION: CBSE	MR. K. K. DAS		MR PRAGYAN PARMITA DHALL		
10	EXAMINATION: NIOS	MR. KAPILENDRA DAS		MR. S. K. ROUT		
11	NTA	MR. K. K. DAS				
12	PMKVY 4.0 & VOCATIONAL EDN	MR. PUSHPENDRA KACHHAWA		MR. MOHIT		
13	OLYMPIADS	MR. C. L. GURJAR		MR. S. K. ROUT		
14	LIBRARY	MR. MOHIT		MS. RENU SONKAR		
15	SCOUT, GUIDE, CUBS, & BULBUL	MR. BRIJ KISHOR SCOUT		MR. ANIL KUMAR MOHARANA		
		MS RENU SONKAR, GUIDE		MRS P.P. DHAL		
		MR. D. ROUT, CUB		MR.S.K. ROUT		
		MS. TRUPTI BEHRA BULBUL				
16	MUSIC	MR D. ROUT		MS. PURNOTOYA KAR		
17	CREATIVE LEARNING ACTIVITY/	MR D. PARIDA		MRS SWATI NAYAK MS RENU SONKAR		

	CLUBs					
18	VIDYALAYA MAINTENANCE/ REPAIR	MR. ANIL NAYAK		MR. S. ROUT		
19	CONDEMNATION COMMITTEE	MR. MOHIT		MR. ANIL KU. MOHARANA		
20	GAMES & SPORTS	MS SUNITA DUHAN		MS TRUPTI SINHA BEHRA		
21	FURNITURE	MR. ANIL KU. MOHARANA		MR. MOHIT		
22	AV AIDS	MR MOHIT		MRS SUNITA DUHAN		
23	TEACHING AIDS	MR. NARESH KUMAR, TGT		MR S.K. ROUT		
24	PUBLICITY DIVISION	MR. D. D..PARIDA		MR ANIL NAYAK		
25	VIDYALAYA/ CLASS/ MAGAZINES & E- NEWSLETTERs	MR K K DAS		MRS SWATI NAYAK MS RENU SONKAR		
26	RAJBHASHA	MS. RENU SONKAR		SH. D.D PARIDA		
27	ACCOUNTS & OFFICE COMMITTEE	MR. VIVEK KUMAR		MR. NARESH KUMAR, PGT		
28	CLEANLINESS & SUSTAINABLE DEVELOPMENT PRACTICES	MR C. L. GURJAR		SMT. SHABNAM SENAPATI		
29	DISCIPLINE & STUDENT GRIEVANCE REDRESSAL COMMITTEE	MRS. PRAGYAN P. DHAL MR NARESH KUMAR PGT MR C.L. GURJAR		MR K K DAS MRS SWATI NAYAK		
30	GARDENING & BEAUTIFICATION	MR ANIL MOHRANA		MS TRUPTI SINHA BEHRA		
31	TIME TABLE	MRS PRAGYAN PARMITA DHAL		MR. MOHIT		
32	EDUCATIONAL TOUR	MR D.D PARIDA		MR SURENDRA KUMAR ROUT		
33	ALUMNI ASSOCIATION	MRS SHABNAM SENAPATI		MR. K.K DAS		
34	VIDYALAYA MANAGEMENT MEETING	MR. K. K. DAS		MRS SWATI NAYAK		
35	PARENT TEACHER MEETING PREPARATION	MR C. L. GURJAR		MR NARESH KUMAR PGT		
36	YOUTH PARLIAMENT	MR. NARESH KUMAR TGT		MRS PRAGYAN PARMITA DHAL		
37	GUIDANCE & COUNSELING SERVICES	MR D.D. PARIDA		MR ANIL NAYAK		
38	HEALTH MANAGEMENT FIRST AID, MEDICAL CAMPAIGN ETC	MR. C. L. GURJAR		MR ANIL NAYAK MRS SAI ANUJJA		
39	GeM	MR ANIL NAYAK		MRS PRAGYAN PARMITA DHAL MR VIVEK KUMAR		
40	CCTV MAINTENANCE & MONITORING	MR MOHIT		MR NARESH KUMAR TGT		
41	CONTRACTUAL STAFF MANAGEMENT	MR NARESH KUMAR PGT		MR DILESHWAR SAHU		
42	POCSO	VMC MEMBER (CHAIRPERSON) NGO MEMBER ASSOCIATED WITH CHILD RIGHTS ISSUES MS PRAGYAN PARMITA DHAL				

43	INTERNAL COMPLAINTS	MR. SUJATA MISHRA, AC MRS. PRAGYAN PARMITA DHAL				
		NGO MEMBER WITH LEGAL KNOWLEDGE AND ASSOCIATED WITH WOMEN'S RIGHTS ISSUES				
44	SCHOOL DISASTER MANAGEMENT	MR MOHIT		MR NARESH KUMAR TGT		
45	INCLUSIVE PRACTICES & DIVYANG WELFARE	MR. KAPILENDRA		MS SUSHREE SHRABANI		
46	RTI	MRS SWATI NAYAK		MR. NARESH KUMAR TGT		
47	IT ASSET INVENTORY MANAGEMENT	MR PUSHPENDRA KACHHAWA		MR MOHIT		
48	OUTSOURCING SERVICES REGULATION & MANAGEMENT	MR NARESH KUMAR PGT		MR MOHIT		
49	EVENT MANAGEMENT	MR NARESH KUMAR TGT		MR C L GURJAR		
50	CPWD WORK PROGRESS	MR S.K. ROUT		MS RIFAT NAJ		
51	CPD	MR NARESH KUMAR		MRS P.P.DHAL MS. PURNATOYA KAR		
52	SAMAGAM	MR. MOHIT		MR. PUSHPENDRA KACHHAWA		
53	STUDENT'S LEGAL CLUB	MR. D.D PARIDA		MR. ANIL KU. MOHARANA		
54.	EBSB	MR.NARESH KUMAR, TGT		SMT. SWATI NAYEK		
55.	KALA UTSAV	MR. D. ROUT		MS. SRABANI PRADHAN		

PRINCIPAL
KV BHADRAK

NOTE:

1. Each committee can take two more members to assist them from the remaining staff.
2. Each committee will submit the signed list of members on/by 27-03-2026.
3. All the members are individually and collectively responsible for the smooth functioning of the committee.

PRINCIPAL
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NOTE:

4. Each committee can take two more members to assist them from the remaining staff.
5. Each committee will submit the signed list of members on/by 27-03-2026.
6. The in-charges will mention in writing the duties & responsibilities amongst the members.
7. All the members are individually and collectively responsible for the smooth functioning of the committee.