

पीएम श्री केन्द्रीय विद्यालय खानपुर
PM SHRI KENDRIYA VIDYALAYA KHANPUR
सत्र 2026-27 के लिए समितियाँ
COMMITTEES FOR THE SESSION 2026-27

S. No	समिति /Committee	संयोजक/CONVENER	सहयोगी /ASSOCIATE	सदस्य /MEMBERS	RESPONSIBILITIES
1.	प्रशासनिक ADMINISTRATIVE	श्री तजिंदर सिंह (पीजीटी रसायन) श्री रामफल(पीजीटी अंग्रेज़ी)	श्री इंदरजीत सिंह (प्राथमिक शिक्षक)	श्रीमती सोनम (टीजीटी सामाजिक विज्ञान)	RTI CASE MONITORING . Maintains official records • RECORD OF EL/CL(LEAVES) • RECORD OF LETTERS AND E-MAILS & MAIL REPLY LETTER WRITING • Compliance & audit support
	INCOME TAX TDS ,SALARY UPLOAD + MAINTAIN SERVICE BOOK	श्री हरजिंदरपाल सिंह (पीजीटी गणित)			- Maintain digital and physical salary records - Ensure it matches filed TDS returns. - Salary preparation & verification - TDS calculation & deduction - TDS deposit & return filing (ca) - Salary upload & record keeping - Form 16 issuance - Compliance & audit support SERVICE BOOK UPDATION
	ALL MATTERS RELATED OUTSOURCES	श्री हरजिंदरपाल सिंह (पीजीटी गणित)	श्री रामफल (पीजीटी अंग्रेज़ी)	श्री इंदरजीत सिंह (प्राथमिक शिक्षक)	
	PURCHASING UNDER PM SHRI THROUGH GEM OVERALL GEM PORTAL INCHARGE	श्री रामफल (पीजीटी अंग्रेज़ी)	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)		- Identify school requirements (furniture, lab equipment, ICT tools, etc.) under PM SHRI scheme. - Prepare need-based lists in consultation with teachers and departments. - Prepare and place orders through GeM following proper procedures. - Ensure all approvals and documentation before placing orders. - Maintain proper records of quotations, orders, invoices, and bills. - Follow all financial rules and PM SHRI norms.
2.	TRANSPORTATION & EXCURSION (Under PM SHRI)	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)	श्री हरजिंदरपाल सिंह (पीजीटी गणित)	श्री सुधीर सिंह (प्राथमिक शिक्षक)	- Plan educational tours, picnics, and field visits. - Take written consent from parents. - Maintain proper financial records and receipts.

	COMMUNITY OUTREACH PROGRAM AND PARTNERSHIP WITH OTHER SCHOOL	श्रीमती वर्षा कपूर (प्राथमिक शिक्षिका)	श्री रामलाल (प्राथमिक शिक्षक)	श्रीमती निष्ठा बैस (प्राथमिक शिक्षिका)	
3	UBI FEE PORTAL VERIFICATION & UPDATION AND C-54 Records	श्रीमती शारदा चौहान (टीजीटी गणित)	NEW PRT		- Verify that the fee structure (tuition, transport, annual charges, etc.) is correctly entered in the portal. - Ensure fee details match the approved school fee policy. - Check class-wise and category-wise fee accuracy. Maintain records for financial verification. - Keep proper documentation of updates and corrections. - Record all changes for future reference. - Monitor deadlines for fee submission and updates.
4	ADMISSION COMMITTEE	श्री गुरुमुख सिंह (टीजीटी पुस्तकालयाध्यक्ष)	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)	श्री रामलाल (प्राथमिक शिक्षक) सभी प्राथमिक शिक्षक /शिक्षिका	- Provide application forms (online/offline) - Give clear instructions for filling forms - Ensure availability of forms within deadlines Check required documents , Ensure all documents are authentic and complete Keep proper records of: Application form Admission registers Ensure data is safely stored for future reference
5.	1. GUIDANCE & COUNSELLING + .ADOLSCENCE	श्रीमती जतिन्दरजीत कौर (टीजीटी कला)	श्रीमती शारदा चौहान (टीजीटी गणित)	श्री अंश (SPL.EDU.) सुश्री हरशरण कौर (COUNCELLOR) HEAD BOY HEAD GIRL PARENT MEMBER NGO MEMBER	- Provide information about different career options and courses. - Organize career talks, workshops, and counselling sessions. - Help students understand their interests, aptitude, and strengths. - Support students facing stress, anxiety, or emotional issues. - Help in building self-confidence and positive attitude. Conduct awareness programs on gender sensitivity. - Invite doctors, counselors, and experts. - Conduct sessions on health, emotions, and safety. - Individual and group counseling. - Guidance for academic and personal problems. Keep track of discipline and student well-being. Identify students who need help. Inform parents about adolescent issues.

6	2. GRIEVANCE REDRESSAL+ DISCIPLINARY COMMITTEE	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)	श्रीमती निधि मल्होत्रा (पीजीटी हिंदी)	NEW PRT	- Deal with issues like bullying, cheating, violence, vandalism, etc. - Take appropriate action based on severity. - Encourage values like respect, responsibility, and honesty. - Organize awareness programs on discipline. Keep records of disciplinary cases and actions taken.
	3 POSH&POCSO	श्रीमती शारदा चौहान (टीजीटी गणित)	श्रीमती जतिन्दरजीत कौर (टीजीटी कला)		Create a safe and secure environment for students and staff - Display POSH & POCSO guidelines in school - Workshops for students on good touch & bad touch - Training for teachers and staff Ensure students follow school policies and behavioral expectations.
	CLA-COMMITTEE & STUDENTS COUNCIL COMMITTEE	श्रीमती निधि मल्होत्रा (पीजीटी हिंदी)	श्री रामफल (पीजीटी अंग्रेज़ी)	श्री विजय कुमार शर्मा (टीजीटी अंग्रेज़ी)	- Plan and organize creative learning activities throughout the academic year. - Prepare an activity calendar including art, craft, music, drama, storytelling, etc. - Align activities with academic subjects for better learning outcomes.
		श्रीमती सुरेश कुमारी (प्राथमिक शिक्षक)	श्री रामलाल (प्राथमिक शिक्षक)	NEW PRT	sign boards, name plates, selfie points and curtains Student Council ,I Card,student Diary, Class Group Photos Maintain display boards Celebrate national days/festivals
	HOUSE MASTERS	शिवाजी सदन श्रीमती शारदा चौहान (टीजीटी गणित) I/c श्रीमती विजय लक्ष्मी (पीजीटी कंप्यूटर विज्ञान) ASSOC.	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव) श्रीमती वर्षा कपूर (प्राथमिक शिक्षिका)	सुश्री हरशरण कौर (COUNSELLER) श्रीमती समिता चुग (SPORTS COACH) NEW PRT	- Plan and conduct house meetings. - Organize competitions such as debates, sports, quizzes, cultural activities, etc. - Promote Team Spirit *Encourage cooperation, leadership, and teamwork among students.
		टैगोर सदन श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र) i/c श्रीमती बबीता वर्मा (पीजीटी वाणिज्य) ASSOC	श्रीमती नेहा शर्मा (पीजीटी भौतिकी) श्री गुरुमुख सिंह (टीजीटी पुस्तकालयाध्यक्ष)	श्री इंदरजीत सिंह (प्राथमिक शिक्षक) श्रीमती निष्ठा (प्राथमिक शिक्षिका) श्रीमती सिमरनजीत कौर (COMP.INST.)	- Develop house identity and healthy competition. - Keep records of students' co-curricular performance. - Select and train students for inter-house and school competitions. - Keep house records, achievement reports and activity reports. - Guide house captains and vice-captains in performing their responsibilities.

		अशोक सदन श्रीमती चरनजीत कौर (टीजीटी संस्कृत) I/c श्रीमती तन्ज़ोम नेगी (पीजीटी जीवविज्ञान) ASSOC.	श्री हरजिंदरपाल सिंह (पीजीटी गणित) श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	श्री सुधीर सिंह (प्राथमिक शिक्षक) श्री अंश (SPL.EDU.) NEW PRT	
		रमन सदन श्रीमती सोनम (टीजीटी सामाजिक विज्ञान) I/c श्री तजिंदर सिंह (पीजीटी रसायन) ASSOC.	श्रीमती जतिन्दरजीत कौर (टीजीटी कला) श्रीमती कमलजीत कौर (टीजीटी पंजाबी)	श्रीमती मनदीप कौर(प्राथमिक शिक्षिका) श्रीमती स्वाति (योग शिक्षिका) NEW PRT	
7	TREE PLANTATION + WASTE MANAGEMENT	श्रीमती तन्ज़ोम नेगी (पीजीटी जीवविज्ञान)	श्रीमती निष्ठा (प्राथमिक शिक्षिका)	श्रीमती नेहा शर्मा (पीजीटी भौतिकी) श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	- Develop and maintain gardens, lawns, and green areas. - Plant trees, flowers, and decorative plants. - Prepare a school waste management plan. - Set rules for waste segregation and disposal. Ensure Monitor proper waste disposal in dustbins.-proper separation of waste into: Wet waste (food, biodegradable) Dry waste (paper, plastic, metal) Educate students about:-Reduce, Reuse, Recycle (3Rs) - Monitor daily collection of waste from classrooms and school areas. - Promote reuse of materials like paper, bottles, etc. - Organize recycling drives and creative activities (best out of waste).
	CONSERVANCY	श्रीमती शारदा चौहान (टीजीटी गणित)	NEW PRT	श्रीमती मनदीप कौर(प्राथमिक शिक्षिका)	- Buy essential cleaning items such as: - Brooms - Mops - Toilet cleaners - Phenyl, disinfectants - Dustbins and garbage bags - Maintain a stock register of all materials

8					• Ensure timely replacement of damaged or used-up items
	CLEANLINESS COMMITTEE	श्रीमती बबीता वर्मा (पीजीटी वाणिज्य) HOUSE ON DUTY	श्रीमती निष्ठा (प्राथमिक शिक्षिका)	श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	Ensure classrooms, corridors, washrooms, are clean daily. • Ensure proper cleanliness of toilets and drinking water areas. • Promote personal hygiene habits like handwashing. Encourage students to keep their surroundings neat and tidy.
	EXAMINATION COMMITTEE	श्री हरजिंदरपाल सिंह (पीजीटी गणित) I/C (SEC.)	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)	श्रीमती चरनजीत कौर (टीजीटी संस्कृत)	• CBSE/Internal Exam/PPC/ OASIS/ Safal Portal • Prepare the annual examination plan (Periodic tests, half-yearly, annual exams). • Design the date sheet / timetable for all classes. • Ensure no clash of subjects and proper gaps between exams. • Ensure papers follow syllabus, blueprint, and CBSE/board guidelines. • Conduct moderation to maintain standard and avoid errors.
		श्री सुधीर सिंह (प्राथमिक शिक्षक)	श्रीमती वर्षा कपूर (प्राथमिक शिक्षिका)	NEW PRT	
9	PTA & PTM	श्रीमती निधि मल्होत्रा (पीजीटी हिंदी)	श्रीमती शारदा चौहान (टीजीटी गणित)	श्रीमती निष्ठा (प्राथमिक शिक्षिका)	PTA (Parent-Teacher Association) • Establish a strong connection between parents and school • Discuss overall development of students (academic + behavioral) • Plan school activities, events, and welfare programs • Address concerns of parents and provide solutions • Encourage parental involvement in school initiatives Preparation of student report cards and performance sheets • Organizing meeting schedules and informing parents • One-to-one interaction with parents • Giving feedback and guidance • Maintaining attendance and meeting records
					PTM (Parent-Teacher Meeting) • Share student progress reports with parents • Discuss strengths, weaknesses, and areas of improvement • Suggest strategies for better learning at home • Understand student behavior and performance from both perspectives • Maintain proper record of each meeting

10	TIME TABLE AND LEAVE ARRANGEMENT	श्री हरजिंदरपाल सिंह (पीजीटी गणित) I/C (SEC.) श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षक) I/C(PRIM.)	श्रीमती नेहा शर्मा (पीजीटी भौतिकी) श्रीमती मनदीप कौर (प्राथमिक शिक्षिका)	श्रीमती जतिन्दरजीत कौर (टीजीटी कला)	Contractual teachers record and verification of work Design a balanced and practical timetable for all classes. Prepare substitution arrangements in case of teacher absence.
11	HOSPITALITY	श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	श्रीमती चरनजीत कौर (टीजीटी संस्कृत) श्रीमती मनदीप कौर (प्राथमिक शिक्षिका)	श्रीमती सोनम (टीजीटी सामाजिक विज्ञान) श्री गुरमुख सिंह (टीजीटी पुस्तकालयाध्यक्ष) NEW PRT	vidyalaya hospitality services on different occasions
12	SCHOOL PUBLICATION COMMITTEE + PRESS & PUBLICITY COMMITTEE	श्री विजय कुमार शर्मा (टीजीटी अंग्रेज़ी) I/C श्री गुरमुख सिंह (टीजीटी पुस्तकालयाध्यक्ष) श्री रामलाल श्रीमती सुरेश कुमारी(प्राथमिक शिक्षिका)(MAGAZINE)	श्रीमती निधि मल्होत्रा (पीजीटी हिंदी) श्रीमती वर्षा कपूर (प्राथमिक शिक्षिका) (NEWSLETTER)	श्री रामफल (पीजीटी अंग्रेज़ी) श्रीमती चरनजीत कौर (टीजीटी संस्कृत) NEW PRT	- Plan the school Emagazine, newsletters, and other publications. - Decide themes, topics, and schedule for publication. - Invite articles, poems, drawings, and reports from students and teachers. June & July • Publication of Vidyalaya Patrika. Release of quarterly Newsletter and Magazine by all PM SHRI KVs
13	PHOTOGRAPHY COMMITTEE	श्रीमती जतिन्दरजीत कौर (टीजीटी कला)	श्रीमती सिमरनजीत कौर (COMP.INST.)	NEW PRT	- Take photographs during all school activities such as annual day, sports day, assemblies, competitions, and celebrations. - Keep a well-organized collection of photographs of all events. - Archive photos class-wise, event-wise, or date-wise for future use. - Provide photos for the school website, social media, newsletters, and magazines.

14	SPORTS COMMITTEE	श्रीमती निष्ठा बेंस (प्राथमिक शिक्षिका)	श्रीमती मनदीप कौर (प्राथमिक शिक्षिका) NEW PRT	श्रीमती समिता चुग (SPORTS TEACHER) श्रीमती स्वाति (YOGA TEACHER)	• Prepare annual sports calendar • Decide dates for competitions and events • Select suitable games for different classes • Conduct Annual Sports Day • Arrange inter-house and inter-school competitions • Ensure availability of sports materials • Take care of equipment like balls, bats, nets, etc. • Replace damaged items when needed Maintain discipline during games Maintain records of players and achievements • Motivate students to take part in sports • Promote teamwork and sportsmanship • Reward winners and participants
15	MEDICAL COMMITTEE + WATER TANK CLEANLINESS	श्रीमती मनदीप कौर (प्राथमिक शिक्षिका)	NEW PRT	श्रीमती बलजिंदर (NURSE) श्री अंश (SPE.EDUCATER)	FIRST AID, HEALTH & MEDICAL CHECKUP COMMITTEE/HEALTH CLUB
16	CPD	श्री तजिंदर सिंह (पीजीटी रसायन) I/C श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)	श्रीमती निधि मल्होत्रा पीजीटी हिन्दी	• Prepare annual CPD plan for staff development. • Organize workshops, seminars, and training sessions. • Invite experts and resource persons. • Arrange peer learning activities among teachers. Maintain records of training attended by teachers.
17	SAMAGAM & ALL COMPUTER RELATED WORK + UDISE+ WEBSITE UPDATION	श्रीमती विजय लक्ष्मी (पीजीटी कंप्यूटर विज्ञान)	श्रीमती सिमरनजीत कौर (COMP.INST.)		WEBSITE MAINTENANCE & MONITORING SECURITY ATTENDANCE(biomatrix) MAINTENANCE & UPKEEP OF ALL I.T. EQUIPMENT C.C.T.V, COMPUTERS, PUBLIC ANNOUNCEMENT SYSTEM, INTERACTIVE BOARD, E-CLASS ROOM,PHOTOCOPY MACHINE ETC PIMS
18	M & R of VIDYALAYA COMMITTEE	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)	श्री हरजिंदरपाल सिंह (पीजीटी गणित)	श्री इंदरजीत सिंह (प्राथमिक शिक्षक)	• Ensure proper upkeep of classrooms, corridors, staff rooms, and other areas. including white wash • Check walls, roofs, floors, doors, and windows regularly. • Identify damages (cracks, leakage, broken furniture, etc.). • Arrange timely repair and replacement of damaged items. • Maintain a record of repair work done. • Ensure proper functioning of lights, fans, switches, and wiring. • Check water supply, taps, toilets, and drainage system. • Report and fix faults immediately to avoid accidents.
19	M & R of STAFF QUARTER COMMITTEE	श्री हरजिंदरपाल सिंह (पीजीटी गणित)	श्री रामफल (पीजीटी अंग्रेज़ी)	श्रीमती चरनजीत कौर (टीजीटी संस्कृत)	

20	HINDI RAJ BHASHA COMMITTEE	श्रीमती निधि मल्होत्रा (पीजीटी हिन्दी) I/C	श्रीमती चरनजीत कौर (टीजीटी संस्कृत)	श्री रामलाल (प्राथमिक शिक्षक) श्रीमती वर्षा कपूर (प्राथमिक शिक्षिका) NEW PRT	Encourage students and staff to use Hindi in daily communication. Conduct workshops & Maintain records Send timahi report on time.
21	RECORDING OF MINUTES OF STAFF MEETINGS	श्रीमती चरनजीत कौर (टीजीटी संस्कृत)	श्री विजय कुमार शर्मा (टीजीटी अंग्रेज़ी)		- Mention the agenda of the meeting clearly. - Ensure important points are not missed. - Keep a proper record/register of all meeting minutes - share it with all staff members.
22	स्टाफ रूम का रखरखाव MAINTENANCE OF STAFF ROOM	PRIM- श्रीमती सुरेश कुमारी (प्राथमिक शिक्षिका) SEC-श्रीमती सोनम (टीजीटी सामाजिकविज्ञान)	श्रीमती मनदीप कौर (प्राथमिक शिक्षिका) श्रीमती जतिन्दरजीत कौर (टीजीटी कला)	श्रीमती निष्ठा बैस (प्राथमिक शिक्षिका)	- Ensure the staff room remains organized and clutter-free. - Monitor proper use of cupboards and personal storage spaces. Ensure the staff room is cleaned daily. Ensure proper arrangement of furniture for comfort and space. Display the important notice
23	स्टाफ क्लब STAFF CLUB	श्रीमती निधि मल्होत्रा (पीजीटी हिन्दी)	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)	NEW PRT	- Collect contributions (if any) from staff members - Maintain records of expenses and savings - Use funds for welfare and activities - Share important updates, notices, and decisions
24	FLN	श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	श्रीमती सुरेश कुमारी (प्राथमिक शिक्षिका)		STRENGTHENING OF PRIMARY EDUCATION (FLN) and NIPUN Maintain records
25	DISASTER MANAGEMENT AND SCHOOL SAFETY ADVISORY COMMITTEE + GRIHA PROJECT	श्रीमती बबीता वर्मा (पीजीटी वाणिज्य)	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)	- Conduct regular safety audits of the school building. - Identify unsafe areas (e.g., broken stairs, faulty wiring). - Ensure fire safety equipment (extinguishers, alarms) is installed and functional. Conduct regular mock drills (fire, earthquake, etc.). - Keep records of drills, incidents, and improvements. - Ensure compliance with government safety guidelines.
26	ACP/FCP	श्रीमती चरनजीत कौर (टीजीटी संस्कृत) (कक्षा 7)	श्रीमती सोनम (टीजीटीसामाजिकविज्ञान)		Develop leadership qualities - Organize student leadership activities - Encourage teamwork and decision-making skills - Assign responsibilities to members Social responsibility

					• Conduct awareness campaigns • Participate in community service activities • Encourage responsible citizenship student participation • Encourage active participation of all students • Identify student talents • Motivate students to contribute ideas Documentation work • Maintain attendance records • Prepare activity reports • Keep photographs and achievements records
27	फर्नीचर FURNITURE	श्री रामफल (पीजीटी अंग्रेज़ी)	श्री तजिंदर सिंह (पीजीटी रसायन)	श्री गुरुमुख सिंह (टीजीटी पुस्तकालयाध्यक्ष)	• Maintain a complete record of all school furniture (desks, chairs, tables, cupboards, etc.). • Update stock registers regularly. • Label and number furniture items for easy tracking • Identify damaged or broken items. • Ensure timely repair and maintenance. • Maintain repair records and purchase details. • Keep bills, warranty documents, and service records safely.
28	बाला प्रोजेक्ट Bala Project	*श्रीमती जतिन्दरजीत कौर (टीजीटी कला) श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	श्री विजय कुमार शर्मा (टीजीटी अंग्रेज़ी) श्रीमती सुरेश कुमारी (प्राथमिक शिक्षिका)	श्रीमती वर्षा (प्राथमिक शिक्षिका)	• Plan how school infrastructure (walls, floors, corridors, stairs) can be used as learning aids. • Design creative educational content like charts, diagrams, maps, alphabets, numbers, etc. • Ensure designs are age-appropriate and linked to the syllabus. • Connect BaLA activities with subjects like Math, Science, Languages, EVS, etc. • Help teachers use walls and spaces as teaching tools during classroom activities. • Promote activity-based and experiential learning.
29	विद्यांजलि VIDYANJALI	श्री विजय कुमार शर्मा (टीजीटी अंग्रेज़ी) I/C	श्रीमती विजय लक्ष्मी (पीजीटी कंप्यूटर)		• Invite volunteers (parents, alumni, professionals) to contribute to school activities. • Encourage community involvement in improving education quality. Encourage donations and educational resources from the community. Motivate more people to participate.

30	INSPECTION TOOLS/VIDYALAYA PLAN	श्री तजिंदर सिंह (पीजीटी रसायन)	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)		Prepare a checklist of tools, equipment, and facilities to be inspected. Ensure all inspection formats and records are ready. • Maintain proper records of inspections conducted. • Prepare the Annual School (Vidyalaya) Development Plan. • Set academic and co-curricular goals for the year. • Identify school needs (infrastructure, teaching aids, etc.).
31	TARA APP & PROJECT INCLUSION	श्री सुधीर सिंह (प्राथमिक शिक्षक)	NEW PRT		• Ensure proper installation and setup of the TARA App for students and teachers. • Guide users on how to use the app effectively. • Ensure all students, including those with special needs, are included in learning activities. • Identify students who require additional academic or digital support. • Work towards equal learning opportunities for every student.
32	INTERVIEW PANEL COMMITTEE	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)	श्री तजिंदर सिंह (पीजीटी रसायन)		• Planning the Interview Process. • Screening Candidates. • Conducting Interviews • Maintaining Transparency and Fairness • Record interview observations and scores. • Maintain attendance and interview records. • Keep documents confidential. • Prepare final selection reports.

33	CLUBS	CYBER SAFETY & SECUIRTY	श्रीमती विजय लक्ष्मी (पीजीटी कंप्यूटर विज्ञान)	श्रीमती सिमरनजीत कौर (COMP.INST.)	• Organize cyber safety awareness programs for students and teachers. • Conduct morning assembly talks on online safety topics. • Share information about safe internet practices. • Educate students about cyberbullying, phishing, hacking, and online scams. • Encourage responsible use of social media and digital platforms. • Promote good online behavior and digital etiquette. • Teach students about privacy and responsible sharing of personal information. Conduct Activities and Competitions ○ Quiz competitions ○ Poster-making competitions ○ Slogan-writing activities ○ Debate competitions ○ Role plays and skits ○ Cyber safety week celebrations
		MATHS CLUB	श्री हरजिंदरपाल सिंह (पीजीटी गणित)	श्रीमती शारदा चौहान (टीजीटी गणित) श्री रामलाल	Regional Mathematics Olympiad (RMO): Exam Schedule(Tentative) Registration for INMO (Tentative)- January • Promote Interest in Mathematics Develop students' interest and positive attitude toward mathematics. Make learning mathematics enjoyable through activities and games. • Organize Mathematical Activities Conduct quizzes, puzzles, riddles, Sudoku, and mental math competitions. Arrange math exhibitions and project displays. • Conduct Club Meetings Hold regular meetings for planning and discussion of activities. Encourage participation from students of different classes. • Celebrate Important Days Organize activities on National Mathematics Day and other relevant occasions. Maintain Records and Reports

					Keep records of club meetings, participation, and achievements. Prepare activity reports with photographs and outcomes.
		SCIENCE CLUB	श्री तजिंदर सिंह (पीजीटी रसायन)	श्रीमती नेहा शर्मा (पीजीटी भौतिकी) श्रीमती वर्षा (प्राथमिक शिक्षिका)	Activities under Vigyan Jyoti Program. Atal Tinkering Labs (ATL), Activities for School Innovation Council and Promotion of STEM June & July --Registration for INSPIRE Awards MANAK Scheme (Tentative) CSIR Lab Visit under JIGYASA PRAYAAS: Registration begin(Tentative) YUva Vigyani KARYakram (YUVIKA): Registration begin(Tentative)— February March -- Review of the Promotion of the Science Activities and Action Plan for Activities for Academic Year - 2025-26. YUva Vigyani KARYakram (YUVIKA): Completion of Registration (Tentative)
		ECO CLUB	श्रीमती तन्ज़ोम नेगी (पीजीटी जीवविज्ञान)	श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	Review of Integration of Mission LiFE in classroom transactions Activities under School Soil Health Programme • Activities under Eco Club for Mission LiFE Swachh Evam Harit Vidyalaya Rating (SHVR) – Registration and submission of details by schools (Tentative)- September
		EK BHARAT SHRESTHA BHARAT / HERITAGE CLUB/ YOUTH CLUB	श्रीमती मनप्रीत कौर (पीजीटी अर्थशास्त्र)	श्रीमती बबीता वर्मा (पीजीटी वाणिज्य) श्रीमती सोनम (टीजीटी सामाजिक विज्ञान)	April & May -School Level Competition on Paragraph writing, Essay Competition of paired state Video Conferencing with students of Paired State for classes VI-XII of paired state June & July --Virtual Cultural Exchange Sessions: Video conferencing with students from the paired state to share folk songs, attire, traditional games, cuisine, festivals, and tourism highlights August --Regional Level EBSB and Kala Utsav activities September • Club Activities- Creative Writing and Seminar under EBSB Club. October • Celebrations of National Unity Day to commemorate the Birth Anniversary of Sardar Vallabhbhai Patel • Creative Writing & Translation: Students write essays, short stories or poems about their paired state's culture, festivals, food or heritage and attempt translation into the paired state language. • KVS National Level Competition on EBSB November • Speech/ Debate/ Essay/Quiz on Fundamental Rights & Duties / Preamble of Constitution of India & Panchayati Raj System

					on Constitution Day (26th November) • Celebration of Janjatiya Gaurav Diwas/ Pakhwada December • Students Exchange Programme with Paired State • State Project Note Books/ Scrap Book of Paired State for Class VI-IX & XI. January -Celebration of National Youth Day • Celebration of Parakram Diwas February • School Report Patrika (e-Magazine) for Annual Activities of EBSB
		READING CLUB+ LANGUAGE DEVELOPMENT CLUB (HINDI ,ENG &SKT)	श्री गुरुमुख सिंह (टीजीटी पुस्तकालयाध्यक्ष)	ALL PGT ,TGT PRT LANGUAGE TEACHERS	Assessment of Oral Reading Fluency (III to VIII)- June & July Assessment of Oral Reading Fluency (III to VIII)- December Assessment of Oral Reading Fluency (III to VIII)- February Review of Language Learning in KVs and efforts made for Promotion of Communication Skills in Foundational, Preparatory, Middle and Secondary Stage- October
		SUPW & SKILL CLUB	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव)	श्री सुधीर सिंह (प्राथमिक शिक्षक)	April & May • Orientation of teachers and awareness among parents and students on Vocational Education, Enrolment of students according to age and interest in skill courses as offered by CBSE for classes VI-VIII & IX-XII. • Capacity Building Programme/ activities for Teachers on Vocational Education /Skill Education. June & July • Internship with Local Artisans/Artists/Industries/Workshops/ ITIs/Skill Development Hubs/Centers etc. under 10 bag less days activities • Designing Multi-Disciplinary Projects (MDP) to integrate vocational skills with other subjects. August • Organizing field trips/industry or workshops or visiting institutes of Vocational importance or institutes running Professional courses. • Inviting experts from Industry and Corporate Sectors September • Visits to places, hubs of activities meeting local artist and craftsmen, higher educational institutions in their vicinity under 10 bagless days activities. October • Hands on Practice to develop skill in areas such as animation, cooking, embroidery, computers etc. under 10 bag less days activities November • Skill assessment of students by local artisan/artists/experts of various fields & Re skilling as per the recommendation of experts/requirement/ interest/ choice of students wherever feasible. December • Organizing sessions of Guest lectures of experts in various fields. • Enrichment activities involving Arts. Quizzes, Sports and Vocational Crafts as part of 10 bag less days activities January • To organize events/exhibitions at Vidyalaya level & Leftover activities may include under 10 bagless

					days activities. February • Reflection sessions of students to share their experiences on Skill Education March • Action Plan for Integration of skills in Education in 2026-27
		ART & CRAFT CLUB	श्रीमती जतिन्दरजीत कौर (टीजीटी कला)		June & July -Visual Art (2D, 3D) (Solo or Group) August --Regional Level EBSB and Kala Utsav activities September ---• Tourism-Based Projects: Posters, digital presentations or mock travel brochures showcasing major places of interest in the paired state and their cultural significance January • Preparation of Art Project for School Level Internal Assessment for 2026-27 Exam on partner State
		MUSIC CLUB	श्रीमती निष्ठा बैस (प्राथमिक संगीत शिक्षिका)		April & May -Vocal & Classical Music of Paired State (Solo or Group) • Instrumental Music(Melodic and percussive) of Paired State (Solo) June & July -Dance(Classical/Regional) (Folk/Tribal) in Solo or Group (Contemporary Choreography (non –film) of Paired State Traditional Story Telling (incorporating Dance, Drama, Music or Visual Arts or more than one art form of Pairing State. Cultural Competition- Folk Dance/patriotic Song & Music of the paired state for Classes I-XII August ---• Drama/Short Play/Role Play/Mimicry Mime on glimpses from the life of any personality, that is; eminent social reformer, artist, writer, poet, scientist, freedom fighter, of paired State (Solo or Group) Regional Level EBSB and Kala Utsav activities
		SPORTS CLUB	श्रीमती समिता चुग (SPORTS TEACHER)	श्रीमती निष्ठा बैस (प्राथमिक संगीत शिक्षिका)	April & May • NSCB Meeting through Physical/Virtual mode at KVS (HQ) level. • Fit India Mission Suggestive Activities (As per the direction of MoE/MoS/SAI). • Vidyalaya / Regional Level Sports Competition (Trials & Selection for School teams). • Summer Coaching Camp at Vidyalaya/Regional level. June & July • Vidyalaya / Regional Level Sports Competition (Trials & Selection for School teams) till 30th June, 2026. • Summer Coaching Camp at Vidyalaya / Regional level Organization of 55th National Sports Meet, 2026 in respect of Indoor Events (w.e.f. 2nd week of July) at outsources venue only.

					August & September • Fit India Freedom Run (As per the direction of MoE /MoS / SAI). • National Sports Day- Celebration of NSD on 29th August at Vidyalaya level. October • Organization of 55th KVS National Sports Meet (Cricket only). • Fit India Freedom Run / Fit India Unity Run (As per the direction of MoE / MoS / SAI). • KVS National Coaching Camp of Selected Students before the participation in 70th NSG (SGFI) / Other National / International Level Competition. • Participation in 70th National School Games (SGFI)2026-27. November & December • Organization of Mini Sports Meet (For Primary children). • 8th Edition of Fit India School Week Sports Activities (As per the direction of MoE/MoS/SAI). • Annual Sports Day of Vidyalaya under Fit India School Week. • Fit India Quiz under Fit India Mission. • KVS National Coaching Camp for Selected Students before the participation in 70th NSG / Other National / International Level Competition. • KVS Participation in 70th National School Games (SGFI). January to March • KVS National Coaching Camp for Selected Students / Teams for before the participation in 70th NSG/Other National/International level competition. • KVS Participation in 70th National School Games (SGFI). • Training / Workshop / Seminar Programme for TGT (P&HE) under CPD.
		YOGA CLUB	श्रीमती स्वाति (YOGA TEACHER)		June & July -Celebration of International Day of Yoga on 21st June. • National Yoga Olympiad (NYO) by NCERT. • National Yoga Quiz (NYQ) by NCERT (if any). • Conduct regular yoga classes, morning yoga, and meditation sessions for students and staff • Encourage students to adopt healthy habits and maintain physical and mental well-being. • Organize yoga competitions, demonstrations, workshops, and awareness programs. • Arrange activities for events such as International Day of Yoga and health awareness campaigns. • Help students improve concentration, self-control, punctuality, and discipline. • Educate students about the benefits of yoga, meditation, breathing exercises, and stress management. • Keep attendance records and reports of club activities and participation.

		21st century skill club	श्रीमती निधि मल्होत्रा (पीजीटी हिन्दी)	श्रीमती विजय लक्ष्मी (पीजीटी कंप्यूटर विज्ञान)	The 21st Century Skills Club helps students develop essential skills such as communication, creativity, critical thinking, collaboration, leadership, digital literacy, and problem-solving.
		SCOUTS & GUIDE CLUB	श्री गुरुमुख सिंह (Advanced) श्रीमती चरनजीतकौर(Advanced) श्री हिमांशु कटारिया (Advanced) श्रीमती निधि मल्होत्रा पीजीटी हिन्दी (Basic) श्री रामलाल (Advanced) श्रीमती सुरेश कुमारी (Advanced)	श्री विजय कुमार शर्मा (टीजीटी अंग्रेज़ी) BASIC श्रीमती सोनम (टीजीटी सामाजिक विज्ञान) BASIC श्रीमती निष्ठा बेंस Basic श्री सुधीर सिंह(Basic) श्रीमती हंसप्रीत कौर Basic	April & May • Unit Registration Process Starts. • First Troop/Company/Cub/Flock Meeting. June & July • Registration Process Continues. • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. • Dwitiya Charan/Rajat Pankh Camp at Vidyalaya Level (preferably in June end). August • Registration Process Continues. • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. • Pratham Sopan Camp at Vidyalaya Level (for the Scout/Guide registered in previous year). • Tertiya Charan/Swarn Pankh Camp at Divisional/District Level. • Rajya Puraskar Testing Camp at State Level. September • Celebration of World Scout Day on 1st August. • Chaturth Charan/Heerakh Pankh Camp at Divisional/District Level.. • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. October • Tertiya Sopan Testing Camp at Divisional Level. • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. • Golden Arrow Application Form Checking and Submission to HQ (1st week of September). November • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. December • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. January • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level. • Dwitiya Sopan Testing Camp at Vidyalaya Level. February • Celebration of World Thinking Day on 22nd Feb. • Participation in Golden Arrow Award Rally. • Pratham Charan/Komal Pankh at Vidyalaya Level. • Weekly Troop/Company/Cub/Flock Meeting at Vidyalaya Level
		NCC CLUB	श्री हिमांशु कटारिया (टीजीटी कार्य अनुभव) श्रीमती नेहा शर्मा (पीजीटी भौतिकी) NEW PRT	श्रीमती निष्ठा बेंस (प्राथमिक संगीत शिक्षिका)	• Daily/weekly practice of marching and parade formations • Prepare students for NCC camps (Annual Training Camp, etc.) • Manage logistics and participation • Keep records of cadets, attendance, and achievements • Maintain uniform and equipment stock • Encourage students to join NCC • Build character, discipline, and leadership

					- Develop patriotism and unity - Prepare students for defense services and responsible citizenship
34	SUBJECT COMMITTEES	HINDI	श्रीमती निधि मल्होत्रा (पीजीटी हिन्दी) श्रीमती सुरेश कुमारी (प्राथमिक शिक्षिका)	श्री इंदरजीत सिंह (प्राथमिक शिक्षक)	April & may --Setting of Academic Target & Display Learning Outcomes November --Review of Subject Committee Meetings at School Level & Action Taken thereof. September -- Review of Promotion of Mathematics through PTM & Subject Committee Meeting September · Review of Promotion of Science Education through PTM & Subject Committee Meeting Review of Learning Social Science and Skill Education
		SANSKRIT	श्रीमती चरनजीत कौर (टीजीटी संस्कृत)		
		ENGLISH	श्री रामफल (पीजीटी अंग्रेज़ी) श्री विजय कुमार शर्मा (टीजीटीअंग्रेज़ी)	श्री सुधीर सिंह (प्रा. शिक्षक) श्रीमती मनदीप कौर (प्रा. शिक्षिका)	
		MATHS	श्री हरजिंदरपाल सिंह (पीजीटी गणित) श्रीमती शारदा चौहान (टीजीटी गणित)	श्री रामलाल (प्राथमिक शिक्षक)	
		SCIENCE	श्री तजिंदर सिंह (पीजीटी रसायन) श्रीमती नेहा शर्मा (पीजीटी भौतिकी)	श्रीमती हंसप्रीत कौर (प्राथमिक शिक्षिका)	
		SOCIAL SCIENCE	श्रीमती मनप्रीत कौर (पीजीटीअर्थशास्त्र) श्रीमती बबीता वर्मा (पीजीटी वाणिज्य)	श्रीमती सोनम(टीजीटी.सा .वि.) श्रीमती वर्षा (प्राथमिक शिक्षिका)	