



केंद्रीय विद्यालय KENDRIYA VIDYALAYA
भारतीय राजदूतावास EMBASSY OF INDIA
लाजिमपाट, काठमांडू, नेपाल LAZIMPAT, KATHMANDU, NEPAL



VACANCY ANNOUNCEMENT

The Principal, Kendriya Vidyalaya, Embassy of India, Kathmandu invites applications from the eligible candidates for the post of Peon in Kendriya Vidyalaya, Embassy of India, Kathmandu. The applicant should have following qualifications:

1. Essential

- Minimum of Class-X passed
- Age 20 to 35 years as on 31st January, 2026.

2. Desirable:

Candidate possessing five years' experience in any reputed organization and four wheeler driving skills with valid driving license will be given preference.

Interested candidates should submit their applications in the prescribed format (can be downloaded from the website or collected from the Vidyalaya) to **The Principal, Kendriya Vidyalaya, Embassy of India, Kathmandu** along with two recent passport size photographs, copies of Educational qualifications, work experience letter etc. **latest by 16.03.2026 either through email at kvkthmoffice@gmail.com or the application be dropped in the box kept in the office of the Kendriya Vidyalaya, EOI, Kathmandu.** The email subject or envelope containing application should clearly mention **“Application for the post of Peon-2026”**. Only shortlisted applications will be informed for interview by phone calls/ E-mail.

For more details, tender forms & eligibility criteria, please visit our Vidyalaya Website <http://kvkathmandu.kvs.ac.in> and contact in Ph: 4511259 / 4514202.

Service Rules: The Service Rules adapted by the Embassy of India for the Local Permanent employees (Peon) will be applicable.

Principal

**APPLICATION FORM FOR THE POST OF PEON/SUB-STAFF
IN KENDRIYA VIDYALAYA, EMBASSY OF INDIA, KATHMANDU**

1	Name of the Candidate in CAPITAL LETTERS				Affix Latest passport size colored photograph of the candidate self-attested
2	Father's/Husband's Name				
3	Date of Birth in AD	DD	MM	YYYY	
4	Age as on 31.01.2026	Years	Months	Days	
5	Gender (Male/Female)				
6	Nationality (Proof to be enclosed)				
7	Permanent Address				
8	Correspondence Address				
9	Whether convicted by any Court				
10	Academic Qualification				
	Examination	Board/University	Year of passing	Class/Divn	% age of Marks
A	X Class				
B	XII Class				
C	Graduation				
D	Other Qualification, if any				
11	Experience, if any				
12	Contact Details	Mobile No.	E-mail ID		
13	Alternate Contact Details	Mobile No.	E-mail ID		
14	Driving License No., if possessing				
15	Languages Known (reading/writing)				

Note: Attach self-attested photocopy of all relevant documents such as Birth Certificate, Proof of Nationality, all educational Qualifications, Driving License (if possessing), etc.

I, _____ Son/Daughter/Wife of Shri. _____, hereby declare that the information given above and in the attached documents are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is found false/not true, I may be prosecuted under the relevant provision of law.

Date:

(Signature of the Candidate)