



केंद्रीय विद्यालय KENDRIYA VIDYALAYA
भारतीय राजदूतावास EMBASSY OF INDIA
लाजिम्पाट, काठमांडू, नेपाल LAZIMPAT, KATHMANDU, NEPAL
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वेबसाइट / website: www.kvkathmandu.net
(An Autonomous Body Under the Ministry of Education, Govt. of India)
CBSE Affiliation No.6200001, CBSE School Code: 90225, KV Code: 1897



F.11/KVKTM/2023-24/


Dated: 02.07.2025

To

Sub: Quotation/Tender for **Providing and Fixing Tiles on the floor of the Vidyalaya building at specified locations** in Kendriya Vidyalaya Embassy of India, Kathmandu - Reg.

Sir,

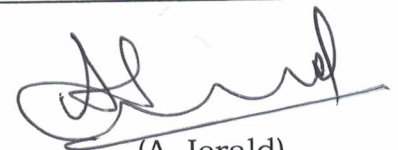
1. Sealed quotations/tenders for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of the Kendriya Vidyalaya, Embassy of India, Kathmandu up to 3.00 pm by 10.09.2025. Quotations should be sent under strong cover marked as "Quotation/Tender for " **Providing and Fixing Tiles on the floor of the Vidyalaya building at specified locations**" and not by name. The quotations will be opened in the office of the undersigned at 4.00pm on 10.09.2025.
2. Bidder should have at least two years of experience in the similar work/in construction field/civil work.
3. The quotations shall be submitted according to the terms and conditions specified in paragraphs 3 to 19. Unless specified otherwise in the quotation, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
4. The rates should be F.O.R. and should include excise duty, sales tax, freight charges, any other taxes, rates or imposition whatever liable in respect of the supplies. The Kendriya Vidyalaya shall not be liable to pay any tax, freight etc. which has not been expressly stipulated in the quotation in the event of acceptance of the quotation.

5. There should not be any overwriting or corrections in the quotation, if a figure is to be amended, it should be neatly scored out, there revised figure written above and same attested with full signature and date, in the absence of the attested signature the quotation is liable to be rejected.
 6. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than on article specified in the attached statement as he may decide.
 7. Upon acceptance of the quotation it will become a contract and the contractor shall be bound by the terms and conditions of the quotation.
 8. The person(s) whose quotation is/are accepted, hereinafter called the contractor, shall deposit an earnest money of Rs. NIL along with the quotation which shall be refunded in the event of rejection of the quotation.
 9. If the contractor fails to supply the articles/complete the work within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles/get the work done from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
 10. The quantity of articles/work indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
 11. Prior to acceptance of the quotation, the undersigned reserves the right to call for samples or demonstration and the contractor shall be liable to supply the samples or give the demonstration free of cost.
 12. In the event of acceptance of the quotation and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not conform to the specifications prescribed.6. No amendment in the rate except increase in the rate of Sales Tax during the period of execution of the contract will be accepted.
 13. The amount of security deposit @ 5% shall be retained by the Vidyalaya for the period of warranty or six months whichever is more from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.
 14. Quotations which do not comply with the above condition are liable to be rejected.
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15. Two years on site comprehensive warranty covering free services and free materials to be provided.
16. Payment will be made only after ensuring the completion of all the mentioned work and the same is certified by the Vidyalaya level monitoring committee.

AMENDMENT OF BID DOCUMENT:

1. At any time, prior to the date of submission of Bids, the Vidyalaya may, for any reason, whether at its own initiative, or in response to clarifications requested by a prospective Bidder during the Pre-bid meeting, modify bid documents by amendments/ corrigendum.
 2. The amendments/corrigendum will only be published on the K.V. website **<http://kvkathmandu.kvs.ac.in>** and these amendments shall be binding on all the bidders. Hence bidders are instructed to check the Vidyalaya web site regularly.
 3. In order to give the Bidders a reasonable time to take the amendment into account in preparing their bids, the Vidyalaya may, at its discretion extend the deadline for the submission of bids suitably, notice regarding which will be posted on Vidyalaya website **<http://kvkathmandu.kvs.ac.in>**
17. TENDER SHOULD BE SUBMITTED ON THEIR LETTER HEAD, AS PER THE FORMAT ATTACHED, DULY SIGNED AND STAMPED and COPY OF THE REGISTRATION CERTIFICATE/PAN No.
18. A copy of this invitation duly signed by the bidders should be returned with the tender.



(A. Jerald)
Principal

Station: Embassy of India, Kathmandu

Date:

Signature and Seal
of the bidder

Pre-Qualification/Evaluation/Exclusion Criteria

Section-I

S.No.	Particulars	Details
1	Experience	The company/contractor should have minimum two years' experience of Civil construction/ maintenance work (Civil). Documentary proof from minimum three clients should be attached.
2	Registration No.	The company/contractor should have a valid Registration Number either in India and/or Nepal. <i>(Documentary proof should be attached)</i>
3.	Minimum Wages	The contractor will provide Certificate/Undertaking that he will adhere to all the Nepal's labour laws and will not pay wages less than the minimum wages fixed by the Government of Nepal from time to time.
4	Turnover	The contractor should have a minimum turnover of 30% of the estimated cost in last three consecutive years <i>(Documentary proof should be attached)</i>
5	Tax	Certificate that company/contractor pays VAT/taxes regularly in previous 2 years and their VAT/taxes dues are cleared either in India and/or Nepal <i>(Documentary proof should be attached)</i>
6	BSD	Bid Security Declaration (Section –VI)



KENDRYA VIDYALAYA EOI
Kathmandu

Terms and Conditions:

Section-II

1. The Agency must be registered with the Tax Department and a copy of registration certificate to this effect, duly signed and stamped by the authorized person of the Company must be enclosed with the quotation(s)/bids.
2. Successful bidders may note that there shall not be phased/part payment in this work during its execution. The payment shall be made on the basis of 1st and Final bill within reasonable period through crossed Cheque after successful completion of work.
3. The rate agreed upon in the agreement should remain valid for the entire period of agreement with no escalation allowed whatsoever.
4. The bidders are advised to visit the Vidyalaya campus before the submission of bids for better understanding of work to be executed.
5. Defect liability period of the work is six months from the date of completion of work. Within Defect liability period any defects arising should be rectified free of cost.
6. Vidyalaya reserves the right to terminate the contract in case the Agency/contractor's services/works are of substandard quality or violates any of the conditions given in the agreement.
7. Vidyalaya reserves the right to reject/accept any sealed quotation/s without assigning any reason thereto.
8. Contractor shall submit the Bid Security Declaration as part of his bid documents.
 - i) Failure to honour the Bid Securing Declaration shall render the bidder ineligible to participate in any tender called by Kendriya Vidyalaya for a period of two years from the date of publication of the Tender in which the default has happened.
9. **Performance Security:** The successful bidder shall deposit Performance Security @ 5% of the tendered cost in the form of Bank Guarantee/Demand Draft in the name of "VIDYALAYA VIKAS NIDHI K.V.Kathmandu" at the time of signing of contract. The Performance Security should be valid till 60 days beyond the completion of Defect Liability Period. After successful completion of all contractual obligations and Defect liability period, the Performance Security should (Without Interest) shall be refunded.
10. The workers engaged by the Contractor will be the employees of the Contractor and the Employer will not, in any way, be responsible for any liability/compensation on account of accident, injury or death of workers while performing their work inside the Vidyalaya premises. The contractor shall indemnify the Employer against any claim with regard to violation of any labour laws and claims thereof.
11. The time period for execution of work shall be 30 days. The time will remain the essence of this contract and under no condition except for

justified delays approved by the approving authority no extension of time will be provided.

12. In case of delay of work beyond the justified period of work penalty @0.1% of the tendered cost for each day of delay shall be levied on the contractor. The maximum penalty levied shall not be more than 10% of the tendered cost.
13. The decision of the approving authority with regard to penalty clause shall be final and binding on the contractor.

A handwritten signature in dark ink, consisting of stylized, overlapping loops and strokes, located in the bottom right corner of the page.

Declaration by the Firm/Agency

Section-III

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Firm with seal)

Name of Authorised person:

Mobile No:

Seal:

Address of Office:

Date:


Phone No. (O):

Email of Office:



Name of work: Providing and Fixing Tiles on floor of the Vidyalaya building/ at specified Location.

Item Nos.	Description of Works	Unit	Quantity	Rate	Amount	Remarks
1	Dismantling of cement Sand plaster/tiles/flag stone/terrazo/mosaic flooring etc.	Sqm	275			
2	Disposal of dismantled scraps of flooring outside the school premises.	Cum	13.75			
3	Supplying and laying of 600×600 Glazed/Non-Glazed Vettrified Tiles of approved color (Somany, Kajaria, Nitco, Laminar or Equivalent) in cement sand mortar (1:4) ratio on floor with tile spacer and filling grout in joints, all complete works as per specifications and instructions.	Sqm	275			
			Total			
			VAT @ 13%			
			Grand Total			


 श्रीवास्व
 केंद्रीय विद्यालय
 भारतीय राजदूतावास, काठमाण्डौ
 PRINCIPAL,
 Kendriya Vidyalaya
 Embassy of India, Kathmandu

SPECIFICATIONS

Section-V

as mentioned above from S.No.1 to 8

Signature and Seal
of the bidder

A handwritten signature in black ink, consisting of a stylized 'S' followed by a horizontal line.

Section-VI

1. Bids Securing Declaration

I/we accept that if I/we withdraw or modify Bids during the period of validity or if I/we are awarded the contract and I/we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/we will be suspended for the period of time specified in the request for bid document from being eligible to submit Bids for contracts with the Government of India.

Date:

Place:

Name:

Signature:

Approved Brand/Make

Section-VII

Quality should be ensured and approval to be taken by showing sample before executing the work
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