

PART – A

VIDYALAYA PLAN

I-VIDYALAYA PROFILE

A- GENERAL INFORMATION

NAME OF THE VIDYALAYA	KV NSG MANESAR	REGION	Type of Building A1/A/B/C/D/E
		GURGAON	A
SCHOOL CODE	44543	AFFILIATION NO.	500021
YEAR OF ESTABLISHMENT	1992	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES)	LONGITUTDE : 76.9407, LATITUDE : 28.3381		
AREA (BUILT UP)		TOTAL AREA	10.5 ACRE
NAME OF THE PRINCIPAL	Mr. Ram Kumar Dhanak	Landline (o)-0124-2971003, 2971016 Landline (R)- Mobile-9810603927 E-mail-kvnsngmanesar@gmail.com	
DATE OF JOINING IN	PRESENT KV-15.07.2024	PRESENT POST-12.03.2015	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL			
	Mrs. Preeti Jayrajan Pandey (VP) Mr. B.B.N. Goswami (PGT, Maths)	Mobile No. 9910491979 Mobile No. 9810728216	
NAME OF THE CHAIRMAN	Sh. J. P. Maithani Group Cdr.(Garrison)	Landline (o)- 0124-2864700 Landline (R)- Mobile- 9868557586 E-mail-gc.lgs@nsg.gov.in	

B.SCHOOL DATA (as on 31st MARCH, 2024)

(I) STUDENTS ENROLMENT POSITION						(II)					
CATEGORY WISE	I		II		III	IV	V		VI		TOTAL
BOYS			23		64	04	373		00		939
GIRLS			25		52	03	308		00		799
										TOTAL	1738
RESV. CAEGORY	SC		ST			OBC			GEN		TOTAL
BOYS	196		19			297			408		939
GIRLS	152		20			244			376		799
										TOTAL	1738
COMUNITY	HINDU	MUSLIM	Minority Communities						OTHE R	TOTAL	
BOYS	922	14	03							939	
GIRLS	794	03	02							799	
										TOTAL	1738
HANDICAPPED	ORTHOPEADIC HANDICAPPED			VISUAL HANDICAPPED			HEARING HANDICAPPED		AUTISTI C CHILDR EN	TOTAL	
BOYS	02			00			00		00	02	
GIRLS	02			00			00		00	02	
										TOTAL	02
MISC QUOTA	RTE	BPL	SGC	KVS-STAFF			CHAIRMAN QUOTA	MP QUOTA	HRM Quota	TOTAL	
BOYS		00	00	01			01	02	00	27	
GIRLS		00	08	03			01	01	00	29	
										TOTAL	

(III) STAFF POSITION												
Cadre	Sex wise			0	Category wise					Physical handicapped		
	Male	Femal e	Tota l		S C	S T	OB C	Minorit y	Gen	OH	VH	HH
Principal	0	1	1	0	0	0	0	1	0	0	0	0
VP/Principal Gr.II	0	0	0	0	0	0	0	0	0	0	0	0
PGT	05	05	10	0	0	05	0	4	0	0	0	0
TGT	09	07	16	1	0	12	0	01	0	0	0	0
TGT (WE)	0	1	1	2	1	0	0	0	0	0	0	0
TGT (AE)	0	1	1	0	0	0	0	1	0	0	0	0
TGT (P&HE)	1	0	1	1	0	0	0	0	0	0	0	0
HM	00	0	00	0	0	0	0	0	0	0	0	0
PRT	06	18	24	0	0	13	0	8	0	0	0	0
PRT (MUSIC)	0	1	1	2	1	0	0	1	0	0	0	0
ASO	0	0	0	0	0	0	0	0	0	0	0	0
SSA	1	0	1	0	0	0	0	0	0	0	0	0
JSA	1	0	1	0	0	1	0	0	0	0	0	0
LIBRARIAN	0	1	1	0	0	0	0	1	0	0	0	0
SUB STAFF	2	0	2	1	0	0	0	1	0	0	0	0
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	25	36	61	0	0	30	0	18	0	0	0	0
				9	4							

IV . DATA RELATED TO WORKING SPOUSE OF TEACHERS

S No	Name of Teacher	Designation	Remarks
1	Mr. Ram Kumar Dhanak	Principal	
2	Mrs. Preeti Jayrajan Pandey	Vice Principal	
3	Mrs. Deepti Pithwal	Head Mistress	
4	Mr. B.B.N Goswami	PGT(Mathematics)	
5	Mrs. Neeraj Kumari	PGT(Computer Science)	
6	Mrs. Pooja Rani	PGT (Commerce)	
7	Mrs. Neelam Rahul	PGT (Hindi)	
8	Mr. Sachin Kumar	PGT (Physics)	
9	Mr. Vinod Kumar Yadav	PGT (Chemistry)	

10	Mrs. Balkesh Kumari	PGT (Biology)	
11	Mrs. Rachna Aggarwal	PGT(English)	
12	VACANT	PGT (Economics)	
13	Mr. Praveen	PGT (History)	
14	Mr. Vikram Palsaniya	PGT (Geography)	
15	Mrs. Poonam Singh	TGT (English)	
16	Mrs. Sunita Rani	TGT (English)	
17	Mrs. Suresh Devi	TGT (English)	
18	Mrs. Anisha Singh	TGT (Social St.)	
19	Mr. Mahesh Kumar Meena	TGT (Social St.)	
20	Mrs. Sarla Kumari	TGT (Social St.)	
21	Mr. Vikram Singh	TGT (Hindi)	
22	Dr. (Mrs.) Poonam Yadav	TGT (Hindi)	
23	Mr. Manoj Kumar	TGT (Hindi)	
24	Mr. Monu Yadav	TGT (Hindi)	
25	Mrs. Vijeta Saini	TGT (Science)	
26	Mrs. Alka Yadav	TGT (Science)	
27	Mrs. Anita Kumari Yadav	TGT (Science)	
28	Mrs. Shubhra Singh	TGT (Maths)	
29	Mrs. Seema Devi	TGT (Maths)	
30	Mrs. Savita Sehwat	TGT (Maths)	
31	Mr. Jai Pal	TGT (Maths)	
32	Mrs. Hemlata Arya	TGT (Sanskrit)	
33	Mrs. Sandhya Jaiswal	TGT (AE)	
34	Mrs. Neeru Yadav	TGT (WE)	
35	Ms. Rinku Chhabra	Librarian	

36	Mr. Rajesh	TGT (PH&E)	
37	Mr. Vijay Kumar Solanki	PRT (Music)	
38	Mrs. Pramod Yadav	PRT	
39	Mrs. Malini Saxena	PRT	
40	Mrs. Usha Yadav	PRT	
41	Mrs. Meenakshi Kumari	PRT	
42	Mr. Sunita Kumari	PRT	
43	Mrs. InduBala	PRT	
44	Mrs.Sudhir Bai	PRT	
45	Mr. Manjeet singh	PRT	
46	Mrs. Suman lata Yadav	PRT	
47	Mrs. Ruchi Jindal	PRT	
48	Mr. Dinesh Yadav	PRT	
49	Mr. Ranjeet Kumar	PRT	
50	Mrs. Pooja Devi	PRT	
51	Mrs. Neha	PRT	
52	Mr. Sunil Kumar	PRT	
53	Mrs. Poonam	PRT	
54	Mrs. Nandi Joshi	PRT	
55	Mrs. Shubhra Vats	PRT	
56	Mrs. Jyoti Yadav	PRT	
57	Mrs. Monika	PRT	
58	Mr. Satish Kumar	PRT	
59	Ms. Garima	PRT	
60	Mrs. Sugandha Singh	SSA	
61	Mr. Deepak Kumar	JSA	

(IV) Appointment of Doctor, Nurses, Counselors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Sex	Date of Appointment
1	Doctor		
2	Nurse		
3	Sports Coach		
4	Yoga Instr		
5	Computer Instructor (2)		

C-ACHIEVMENTS AS ON the CBSE Result**Curricular Activities****(I) EXAMINATION (CBSE)**

CLASSES	Enrollment	Appeared	Passed	Pass %	PI	No. of students getting more than 70% marks	Name of position Holders
XII (Sc.)(2020-21	41	41	41	100	68.23	39	1 VIDHI SHARMA-95.20% 2 KHUSHI CHAUHAN-94.00% 3 MD HASSAN IRSHAD-94.00% 4 ANUSKA SEOPRAN-93.60%
XII (Comm.) (2020-21	21	21	21	100	57.86	15	1 SAHIL - 94.00 % 2 SANJANA - 90.80% 3 MANISHA - 88.00%
XII (Hum.) (2020-21	14	14	14	100	60.71	10	1 PRIYANSHU MEENA-94.40 2 AKANSHA KUMARI-94.40 3 ANCHAL-93.80
X (2020-21	119	119	119	100	67.73	83	1 SUCHI SHUKLA-93.8 2 ANKIT-93.4 3 KUMARI ADITI BALYAN-93.2 4 MOHIT KUMAR MEENA-93.2

(II) EXAMINATION (Home)						
XI (Sc.) (2020-21)	52	52	52	100	16	After Retest
XI (Comm.) 2020-21)	26	26	26	100	2	After Retest
XI(Hum.)2020-21)	20	20	20	100	05	After Retest
IX(2020-21)	115	115	115	100	37	After Retest
VI-VIII(2020-21)	426	419	419	100	327	
III-V(2020-21)	470	470	470	100	399	
I-II(2020-21)	305	305	305	100	270	

(III) The Learning Attainment of Students & Target (Old Data)

Class	Learning Attainment of Students for the year 2018-19 (% of Students)			Target for the year 2019-20 (% of Students)			Remarks
	L 1	L 2	L 3	L 1	L 2	L 3	
I	-	-	-	-	-	-	
II	-	-	-	-	-	-	
III	2.8	20.5	76.7	-	-	-	
IV	-	-	-	-	-	-	
V	9.9	33.05	57.02	-	-	-	
VI	-	-	-	--	-	-	
VII	-	-	-	-	-	-	
VIII	1.9	41.7	56.3	-	-	-	

(L 1- 70% and above Grade, L 2 -45% - 69% L 3 45% below)
(IV)

Competitive Exam	AIEEE	IIT-JEE	NEET	PMT	CAT	NDA	OTHER
No. of students Selected	3	--	---	---	---	---	1
Targets							

AREA	NUMBER OF PARTICIPANTS	NUMBER OF POSITION HOLDER	
			Remarks

	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level	
National Children Science Congress	00	-	-	-	-	-	Activities not conducted due to COVID-19
Jawaharlal Nehru Junior Science and Maths Olympiad	00	00	00	00	00	00	
INSPIRE Award	00	-	-	-	-	-	
Maths Olympiad	00	-	-	-	-	-	
Science Olympiad (TERI)	02	-	-	-	-	-	

1. (i) CO-CURRICULAR & EXTRACURRICULAR ACTIVITIES AS ON 31st March 2021

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER			Remarks
Regional level	National Level	SGFI/Associations/Federation (Open)	Regional level	National Level	SGFI/Associations/Federation (Open)	Sports activities not held due to COVID-19

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER			Remarks
	Rashtra pati Purashkar/ Golden Arrow	Rajya Purashkar/ Chaturth Charan	Tritiya Sopan/ Tritiya Charan	Rashtrapati Purashkar/ Golden Arrow	Rajya Purashkar/ Chaturth Charan	Tritiya Sopan/ Tritiya Charan	
Scout & Guides	00	00	00	00	00	00	Activities outside Vidyalaya not organised due to COVID-19
Cub & Bulbul	00	00	04	00	00	04	

Activities	Level (Cluster/Regional / National)	No. of students Selected	Names of Achievers	Next stage of Participation	Remarks
Science Olympiad	----	---	-----		Activities not conducted due to COVID-19
Math's Olympiad	0	0	0	0	
Cyber Olympiad					
Green Olympiad	0	0	0		
IGBC Green Building Contest	06	0	0	0	
National Sc. Congress		--	----		
Sc. Exhibition					
National Social Sc. Exh.	----	---	----		
Youth Parliament	---	---			
Swachh Bharat Abhiyan	----	---			
Scout & Guides					
1. Rastrapati Puraskar	00	---			
2. Rajya Puraskar	00	----			
3. Golden Arrow	00	----			
Level	Games & Sports		Event	No. of students	Remarks
SGFI					Activities not organized due to COVID-19
National Level					
Regional Level					
State Level	0	0	0		
MANAK INSPIRE AWARD	5				
Other					

(ii) ACTIVITIES OUTSIDE THE KVS

S No	Name of Activity	Name of Agency	No of Students participated	Position	Names of Achievers	Remarks
1	SPORTS					Activities not organized due to COVID-19
2	CULTURAL					
3	SCIENTIFIC					

4	ANY OTHER (Eg: International events)					
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(iii) ALUMNI

- Outstanding Alumni (Alumni who has recognition at local/state/National/International level in different fields-Cultural,Technical,scientific,medicine,political,administrative etc)

S No	Name of Alumni	Qualification	Field of working	Designation	Contact Number	Remarks
1	DeepikaVerma	Pursuing MBBS	Medicine			
2	Tanya Saini	Pursuing BDS	Medicine			
3	Arun	Pursuing B. Tech	IT			
4	Apeksha	MBBS	Medicine	Doctor(Working in ESI Manesar)		
5	Manisha Yadav	Pursuing MBBS	Medicine	9540377660		
6	Karimbir	Immigration Officer	Terminal 3 IGI Airport	8826269433		
7	Farheena	Pursuing MBBS	Medicine			
8	Amit Yadav	NDA	Defense			
9	Deepak Dagar	X	Army	9540377660		

- Number of Activities Organized (2021-22) : Alumni Meet planned in Aug 2021 (could not be conducted due to covid)
- Activities Planned under Alumni (2021-22):
- (i) Alumni Interaction with the Juniors on Sports Day – on 29th Aug 2021
- (ii) Invitation of Alumni on Sports Day & Annual Day

Achievement of Vidyalaya :

- ❖ Vidyalaya was able to connect to most of the students virtually
- ❖ All classes were planned and conducted successfully using the digital platforms and G-Suite.
- ❖ International Day of Yoga was celebrated virtually .
- ❖ Motivating videos by the Principal, Teachers and Students uploaded on Vidyalaya’s youtube channel.
- ❖ Fit India Movement and Plogging Run from 16th Aug- 2nd October 2021.
- ❖ Online celebration of National Sports Day
- ❖ Live interaction of the students with Olympian Shooter Deepak Kumar
- ❖ Tree plantation in the Vidyalaya Campus by the students and teachers on World Environment Day.
- ❖ Essay Writing ,Poster making and slogan writing competitions organized on Azadi ka Amrit Mahotsav.
- ❖ Sports quiz and Yoga and Wellness Quiz were organized through Google forms .
- ❖ Objective Assessment and Evaluation of the students conducted virtually.
- ❖ PTMs to provide feedback to the parents arranged at regular intervals.
- ❖ Virtual Orientation Programme for class I was organized as per KVS Policy.
- ❖ FLN workshops organized for all the Primary teachers
- ❖ Dyslexia Awareness Workshop organized
- ❖ Skill hub activity initiated
- ❖ Sarvari shilke Ranked in t
- ❖ Active Participation in NARAKAS Prizes won by the teachers in various competitions

(iv) Status of Foreign Language:

S.NO	NAME OF THE LANGUAGE	NO. OF STUDENTS ENROLLED FOR THE FOREIGN LANGUAGE						
		VI	VII	VIII	IX	X	XI	XII
1	-	-	-	-	-	-	-	-

II- INFRASTRUCTURE PLAN

A. Building Plan:

	25	12	Applied for estimate
	15		
	1		Installation of wooden cupboard for OSHA products
	1		Curtains
	1		Inaugurated Geography lab(3 August2021)

	1	na
	1	Rooms repaired & made available by Sponsoring agency
	1	Rooms repaired & made available by Sponsoring agency
	1	
	1	
	1	
	1	
	2	
	1	
	31	
	8	

B. Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair	Remark
Duel Desk	650	100	
Single Desk	NIL	NIL	
Teacher's Table	46	05	
Teacher's chair	80	40	
Almirah	80	NIL	
Computer Table	56	NIL	Fixed computer table procured for Junior comp.lab
Computer Chair	110	NIL	
Lab Table	24	NIL	
Lab Stools	100	NIL	

C. Assets (labs equipment (Value above Rs. 15.000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
Biology		1. Human Embryo 2. Microscopes 3.OHP 4.LCD projector E x 7 model 5. Digital Oven	<ul style="list-style-type: none"> • Visualiser • Requisition for Chemical/ App. Given • Printer

Physics		<ol style="list-style-type: none"> 1. LCD projector E x 7 model 2. Interactive white board-1 3. Computer 4. Lab equipment received from KVS Head Quarters 	<ul style="list-style-type: none"> • Printer • Scanner • Big Size Almirahs (Glass Shelves) • Repair of floor tiles
Chemistry	<ol style="list-style-type: none"> 1. Standard room size 2. Store Room 3. Teacher Room 4. Light facility available 5. Work top – Marble Plate Cleanable Sink and Water Supply 6. Lab Stools of Sufficient height 7. Non- skid on floor resist acids and alkali. 8. Demonstration Sheet 9. Computer 10. Separate power supply for Jams and Tube Lights. 11. Fire extinguisher – One available Exhaust – 2 Available 12. Digital Balance Distillation Plant 	<ol style="list-style-type: none"> 1. Computer 	<ul style="list-style-type: none"> • Needs to be slightly higher in height than routine students working shelf. Should to be attached with drawn on both the sides. • LCD Projector in removable made to avoid effect of fumes. • Mini Refrigerator (1) 44.4L • Printer

D. Assets (IT Infrastructure) (Value above Rs. 15.000/-)

Articles	Available in No.	Proposed Procurement / Repair	Remark
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Computer	1.LCD Projector-27 2.Interactive white board-7 3.Computer-83 4.i-pad-5 5.24port switch-1 6.Digital Sign Board-1 7. ACs for Labs-4		Condemnation process initiated for 21 outdated & out of service Computers
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E. Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Table	7		
2	Almirah	25		
3	Bookshelves	03		
4	Books in Hindi	5661	Worth Rs. 59048/-	
5	Books in English	4887	Worth Rs. 40952/-	

F. Assets (Music)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Harmonium	3		
2	Synthesizer (Key Board)	1		
3	Tabla	1		

4	Dholak	2		
5	Congo	2		
6	Flute	0		
7	Voilin	0		
8	Mouth organ	0		
9	Khanjari	1		
10	Dufflee	1		
11	Miracus	0		
12	Marching Triangle	0		
13	Marching drum	2		
14	Symbate			
15	Jazz drum set	1		
16	Any other			

F. Assets (Workshop/Art & Craft/Sport)(Value above Rs. 5.000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Work Experience	Microwave & Bush Cutter	02	--	
Art & Culture				
Sports	Pull-up stand Sit & Reach Stand	1 1		
Gardening	Grass cutter	1		
Any other department	TELESCOPE	1		

G. Assets (Office)(Value above Rs. 15.000/-)

Articles	Available in No.	Proposed Acquisition/ Repair	Remark

PHOTOCOPIER	02

H. Medical Room Facilities

Facilities	Available in No.	Proposed Acquisition/ Repair	Remark
Cot	1		
Wheel Chair	1		
Almirah for Medicine	1		
Stethoscope	1		
Sphygmomanometer	1		
Weighing Machine	1		

I. Suggestion Box :

2

1. Whether the Suggestion Box is installed: **Yes**
2. Whether the Suggestion Box is opened every month: **Yes**
3. Whether the record is being maintained regarding suggestion: **Yes**
4. The Action taken on Suggestions: **Yes**

S.No	Suggestion	Action Taken(A committee constituted at Vidyalaya level and all the suggestion received from the students were discussed in the presence of Principal & Vice-principal and action taken.)
1.	White wash of School Building and Boundary Wall	School Building and Boundary wall was white washed
2.	Up gradation of Children's Park	New swings and equipment installed in Children's park
3.	Sanitization of Building	Building is properly sanitized every week to follow Covid Protocol
4.	Repair of Furniture	New furniture was procured and old furniture got repaired
5.	Plantation in Vidyalaya	Saplings were planted by the students on the environment day and National Sports Day
6	Repair of Parking area	Parking area was repaired and floor was tiled with interlocking tiles
7.	Synthetic Basket Ball and Volley Ball Courts	Synthetic Basket Ball (In Process with due process with Permission from the VMC) Volley Ball Courts will be set up on the availability of the sufficient funds

III. SAFETY & SECURITY

A. (1) Safety Plan

Security features Installed	No. of article/Installed	Whether functioning or not	Location Where installed	Proposed new location for installation	No. of article required
Fire Extinguishers	38	Yes	Inside & outside of the building	-	
Fire Alarm	01	Yes	Entrance of the building	01 In new barrack	01
CC TV	48	Yes	Class of Sec., Main Gate, Play ground & cycle stand	Primary & Upper Primary Classes	16
Public Announcement System	02	Yes	Secondary & Principal Office	Extension till barrack	-
Walkie Talkie System	No	No	No	No	No

(2) Emergency Supplies/ Facilities

Facilities	Existing Position	Proposed for Expansion	Article required
Sufficient Drinking Water & Food	Ro Plat 500 LPH	New Barrack Building	Ro Plat 500 LPH
Emergency Lighting System	No	New Barrack Building	
First Aid Kits	Yes	NA	
Emergency Evacuation Plan	Yes	NA	
Emergency Communication System	NO	NA	
Water Tanks	Sufficient	NA	
Sanitation Supplies	Yes	NA	
Boundary wall/ Fencing	Yes	NA(Raised by NSG)	
Exit/Entrance Gate	Yes	NA	

3. Security Personnel

No. of Persons	Male	Female	Remark
04	04	0	

A. School Staff Training:

Training Area	No of Staff & Students Trained	Proposed Plan for training

A.	Evacuation Drills	All staff & students	
B.	Basic First Aid/ First Responder Skills	Scouts & Guides	
C.	Safety Training	600 students & 20 Teachers	Training conducted by teachers
D.	Use of Fire Extinguisher	55 teachers	
E.	How to turn off electricity, water and gas	1628	
F.	Psychological First Aid	54 (Teachers)	
G.	Other: Anti-terrorist attack drill	All teachers & Students	At School Level by NSG personnel

Note:

Sl. No.	Certificates	Date of Issue	Valid Till
	Certificate of the fire safety	Applied, not received yet (Inspection done, report not received)	
	Certificate of safety of school building	Applied, not received yet (Inspection done, report not received)	
	Certificate of Potable Water	06.07.21	06.07.22

B. SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
1	Child Rights Protection Cell	Mr. BBN Goswami PGT (Maths) 98107 28216	1. Mrs. PushpaMahto, PGT (Commerce) 2. Mrs. Anisha Singh, TGT(S.St) 2. Mrs. Snehlata, PRT	9911758728 8901398151 8826678965
2	Evacuation Team	Mr. Shakti Singh PGT (Physics) 9650204796	1. Mr. Praveen Kumar PGT (His) 2. Mrs. AlkaYadav, TGT (sci) Mr. Manjeet, PRT	9079653500 9891656690

3	Search & Rescue Team	Mr. Raja Ram Gurjar PGT (Geo)	1. Mr.R.N.Chaudhary,TGT(Maths) 2. Mrs. HemlataYadav,TGT (Sci) 3. Mr. Virender Singh, PRT	9868771775 9650683550 9416577207
4	First Aid & Medical Team	Mrs. Balkesh PGT (Bio) 9968717170	1 Mrs. Seema Devi, TGT(Maths) 2. Ms. Priyanka PET 3. Nurse(Mrs. Jyoti Yadav)	8901041642 9650289538 9729745839
5	Transport Safety Team	Mr. K.C.Shukla PGT (Hindi) 9810705660	1. Mrs. Manisha Yadav 2. Mrs. Anisha Singh 3. Mrs. Manju Chauhan 4. Mrs. SunitaKumari	9983099062 8901398151 9899079329 9372845828
6	Team for students with special needs (Divyang)	Mrs. Shashi Chhabra PGT(Chemistry) 9315041260	1. Mrs. MaliniSaxena, PRT 2. Mrs. Ranjneesh, PRT 3. Mr. Govind , PRT	9467332927 9560448697 9654341095
7	Internal Complaint Committee (ICC)	Mr. Salil Saxena,AC presiding Officer	Mr. Ranveer Singh Mrs. Balkesh (PGT Bio) Mrs. Vandana Sharma (PRT) Mrs. Poonam Yadav (PRT) Dr. Shefali Gupta (Doctor NSG)	98102 91628 9968717170 8920186281 8130280342
8	Grievance Redressal Committee	Principal	Mr. B.B.N Goswami, PGT,(Maths) Mrs. Malini Sexana, PRT	98107 28216 9810603927

IV- ACADEMIC

A. Curricular Activities

1. Strategic goals and plan for expected improvement of quality & quantity of result for 2021-22

Class	Enrollment	Pass %	PI	Strategies / Plan of Action	Remarks
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				Achieved	Target	Achieved	Target		
	2019 - 2020	2020-2021	2021-2022	2020-21	2021-22	2020-21	2022		
XII (Sc.)	29	41	51	100%	100%	68.23	70	Remedial teaching as per schedule. Timely use of study material Monthly tests and follow up	Via Virtual and online classes
XII (Comm.)	22	21	25	100%	100%	57.86	70	Remedial teaching as per schedule. Timely use of study material Monthly tests and follow up	Via Virtual and online classes
XII (Hum.)	11	14	18	100%	100%	60.71	70	Remedial teaching as per schedule. Timely use of study material Monthly tests and follow up	Via Virtual and online classes
X	81	119	100	100%	100%	67.73	77	Remedial teaching as per schedule. Timely use of study material Monthly tests and follow up	Via Virtual and online classes
XI (Sc.)	46	52	45	100	100	---	---		
XI (Comm.)	22	26	30	100	100	---	----		
XI (Hum.)	18	20	36	100	100	----	---		
IX	123	115	115	100	100	----	---		

2.

A. Workshops to be planned for all teachers:

Short duration workshops to be organized at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
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Content enrichment through Demonstration/Meeting/seminars in concern subjects	Subject Committee Meetings	Once in a month	Sharing of lesson plans, best practices supervision & following	Online Subject committee and Staff meeting held
Communication Skills	Videos shared for enhancing the communicative skills of the teachers	3 Saturdays per month for Primary	To enable all the teachers to speak English fluently.	Online videos and materials shared
Life Skills	Special Whatsapp group formed to enable the teachers to handle COVID stress	Once in a Week	Helping teachers to teach the students to tackle anxiety and stress due t COVID	Dedicated Email for responding to Covid related Queries.
Workshop for planning the TLM/Activity and graded assignments/Question Bank	Subject Committee Meetings	Once in a month		Online and offline Subject committee meetings arranged
AEP	To implement the plans as per Regional Level Workshop	Once in a month	Enable teachers to handle Adolescent issues & to counsel students based on their need.	Videos on Morals and Ethical Education shared with students
Any other training/workshops	Rajbhasha	As per schedule	To participate in all the events of NARAKAS	An active member of NARAKAS
Self Defense	Proposed to be given by the NSG Lady Commandos	Oct. 2021	Could not be held as school was closed COVID-19	
POSCO workshop	Proposed to be given by PGT (Bio)	30th Oct. 2021	Equip Teachers regarding the knowledge about the provisions in new law	Work shop held as per the schedule

Workshop for capacity building	Name of teacher	Subject	Area of concern	Strategies
English Speaking	Mrs. Anita Rani TGT(English)	English	English Speaking	Distribution of Material and conduct of sessions
PISA	Mr. Manoj Kumar, Master Trainer Mr. Brij Kishore Mrs. Alka Yadav	Eng, Math, Sci.	CCT	Held workshops at school level and prepared test worksheets at RO level
ORAL Health	Mrs. Vandana		Oral Health and Hygiene	Conducted Virtual workshop for primary students
NISHTA	ALL Primary and Upper Primary teachers and Secondary teachers	Diksha Online Courses	Diksha Online Courses	Teachers got certificates for the completion courses
G-Suite Management	All teachers	Using Gsuite for online classes	effective online class management	Materials shared for effective online class management
FLN WorkShop	All Primary Teachers	Eng, Math,Hindi	Fundamental Literacy and Numeracy	Conducted Virtual workshop for primary Teachers
Awareness of Dyslexia	Mrs. Balkesh Mrs. Malini Saxena Mrs. Sneh Lata Bist		Dyslexia and other learning disorders	Conducted Virtual workshop for all Teachers

B-2 Workshop for underachieving teachers:

Workshop for underachieving teachers	Subject	Area of concern	Strategies
Smita Anand	Music	Class Control, Discipline, transaction of knowledge to small children	Counseling and Supervision

B. Expected Co-curricular & Extracurricular activities for 2021-22

Activities	Planned Targets/ Date	Actual Date of Completion	Remarks/ Shortfall (if any)
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Investiture ceremony	20.07.2021		Could not be formed in 2021 due to covid		
Finalization of CCA schedule	25 March 2021	25 March 2021	NIL		
Value Education Programme/Awakened Citizen Programme	Feb. 2022	As per Schedule given by KVS	NIL		
School Annual Day/ Sports Day	Aug. 2021	29.08.2021			
Educational Excursions	Oct-Nov 2021	Virtual Excursions conducted for all the classes	Online Excursion conducted during online classes		
Adventure Activities	Oct 2021		Could not be held in 2020 due to covid		
Health Checkup of Students	Regular /Throughout the year/ twice the year : August & February		Deworming Camp held in Feb 2021		
National Adolescence Education Programme	Throughout the year Health and hygiene work shop for Girls during Periods	Virtual activities planned			
Library Week	14-20 Nov 2021		NIL		
Science Exhibition	Dec 2021		NIL		
Social Sc. Exhibition	July 2021		NIL		
Art Exhibition	Nov 2021		Exhibition		
Science Congress	Aug 2021	Yes	Virtual Toyathon organised		
Publication of Vidyalaya Patrika	Aug. 2021	Yes	Online Magazine Released		
News Letter	March 2021 September 2021	March 2021 September 2021	e-newsletters in each quarter		
Scout & Guides					
1. Pratham Sopan Test	February	Done			
2. Dwitiya Sopan Test	August	Done			
Cub & Bulbul					
1. Prathama Charan	February	Done			
2. DwitiyaCharan	May	Done			
3. TritiyaCharan	November	Done			
Any Other					
Games & Sports					
level	Event	No. of students expected to participate	Strategies Planned	No. of Achievers after the event	Remarks
SGFI	Athletics, Judo	05	Coaching Camp in the School	1	Could not be held due to Covid-19
National Level	Judo	20		2	

Region Level	Athletics, Badminton, Handball Yoga Kho-Kho Table Tennis Taekwondo Football Judo Archery Chess	170	Coaching Camp in the School	51	situation
State Level					
Other					
NCC					
Wing (Army/Navy/ Airforce)		No. of Troops	No of Students		
NA		NA	NA		
School Band					
Teacher Head		No. of Students Trained			
NA		NA			

V- ADMINISTRATION & FINANCE

S. No.	Activity/ Programme	Planned Achievement Targets	Expected Date of Completion	Actual Date of Completion/ Actual Achievement	Remarks
1	Staff sanctions proposals: Proposals for up gradation /additional sections etc.		Done		
2	Selection of staff for contractual appointments.	Feb. 2022	Panel was prepared in the month of March 2021 for the session 2021-22.		
3	Construction Works:				
	i) New works				
	ii) Maintenance & Repairs	Repair of Barbed wiring of Boundary walls	July-Aug	July-Aug 2021	Boundary wall Extension to be undertaken
	iii) Developmental work	Green area to be developed .	July - Aug	July - Aug	

	iv) Coloring/white washing of school building and staff quarters, etc.	Whitewash/painting done in school in feb. 2021	Repair/Maintenance and Whitewashing of 4 Staff Quarters accomplished	Not done for 07 staff Quarters	Insufficient Fund received for staff quarters
4	Transfer of land/execution of lease deed etc. if required.	On lease deed for 99 Years	-	-	-
5	Annual stock verification	Done on 31 Mar 2021 of every department	-Achieved	-	-
6	Vidyalaya Management Committee/Vidyalaya Executive Committee Meetings	03 rd Aug. 2021			
7	Financial Management				
	i) Budget proposals	Budget proposal prepared in Apr 2021.	April 2020	April	
	ii) Revised Estimates	1 st week of August	1 st week of August	August	
	iii) Rectification if any	December 2021		December	

Audit of school accounts

Activity/Programme	Pending	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras	06	Next Audit Adalat	-	
(A) Internal Audit Para				
(B) A G Audit Para	05	Next Audit Adalat	-	

Court cases

No. of Cases	Subject of litigation	Current Status	Remarks
0	NA	NA	

ACADEMIC LOSS COMPENSATION PROGRAMME (ALCP)

S.No	Class	No. of Programmes organized	Activities Planned
1	X	Extra Classes planned for under achievers, Online Support Material Provided	CONDUCTED AS PER PLAN
2	XI	Extra Classes planned for under achievers, Online Support Material	CONDUCTED AS PER PLAN

3	XII	Extra Classes planned for under achievers, Online Support Material Provided	CONDUCTED AS PER PLAN
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VI- PLAN FOR COMMUNITY PARTICIPATION

A. Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
Twinning With the Neighboring Vidyalaya	Sharing the facilities with the neighbouring school. Sharing of motivational videos and E-Content	Manesar Village	Liasoning with Head neighbouring Government Schools.

B. Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required
Sahaj Yoga	TO motivate the students to adopt Yoga for mental and physical health	KV NSG Manesar, NSG Primary School	Work shop held in Multi-purpose Hall/Online Mode
Virtual Fit India Plogging Run	To spread awareness among students and parent for keeping themselves fit and their surrounding clean	KV NSG Manesar, NSG Primary School, Govt. Boys School Manesar	Virtual Fit India Run Plogging Conducted from 16th Aug to 2nd Oct. 2021 with the active participation of the Parents
Spicmacay	Indian Classical Dance(Khathak)	KV NSG Manesar, NSG Primary School	Session taken Shipra Joshi on 10-12 feb. 2021
Carrier counseling Workshop	Career counselling for Carrier after X and XII	For the students of classes IX-XII	Online Session taken by the Govt. Poly technique College Manesar
Talk on Oral health	Oral Health and Hygiene	For Primary students of KV NSG	A Virtual interactive session taken by Mrs. Vandana

c. Connecting the Neighboring School under Handholding Support Scheme:

Name & Address of Mentee- 1---Govt.Senior Secondary Boys School, Manesar. 2. NSG Primary School

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
1	Twining	170	30	50	4
2	Sharing E - Content	40	3	48	
3	Sharing Motivational videos	15	5	48	

Activities planned for the session: 1. Sharing best Classroom Practices
 2. Communication Skills
 3. Developing Life Skills
 4. Digital Education
 5. Use of online recourses to enable everyone to get access to education

Name & Address of Mentee-2: NSG PRIMARY SCHOOL

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -2	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
	Sharing Motivational Videos	15	7	52	5
	Sharing E-Content	15	6	48	

Activities Planned for the session :

- ❖ TO enable the students to connect to school using online mode
- ❖ To Help and counsel students to keep mentally and physically well
- ❖ Warding the COVID 19 stress away
- ❖ To inculcate the basic feeling of saving mother EARTH and ENVIRONMENT.
- ❖ To develop park and herbal ground in open areas
- ❖ To do more activities in participation with handholding school.
- ❖ To improve results in quality in all classes.
- ❖ TO motivate the students to participate in celebration of all important days through videos/paintings and posters
- ❖ To develop sports infrastructure

Mrs. ShuchitaKaushal
Principal