

पीएम श्री केन्द्रीय विद्यालय गार्डन रीच, कोलकाता

PM SHRI KENDRIYA VIDYALAYA GARDEN REACH

SUPPLY OF ARTICLES

1. Furniture 2. Computer and its peripherals with stationery 3. Water cooler and accessories 4. Fire Extinguishers 5. Supply of Electrical materials 6. Supply of laboratory articles, Physics, Chemistry, and Biology consumable and non-consumable 7. Stationery articles 8. Xerox machine toner 9. Supply of printer and its accessories 10. Supply of games & Sports Articles, 11. Musical Instruments

II. LIST OF SERVICES:

1. Servicing/ AMC of computer, Interactive panels, Xerox machine (RISO), Printer (1-canon, 4 HP), Aqua Guard, CCTV Cameras, Air Conditioner, Servicing of laboratory articles, Electrical articles, Refilling of fire extinguisher.
2. Supply of Labours for civil and electrical department.
3. Printing services (students diary, teachers diary, Question papers, study materials etc.),
4. Flex and Banner
5. Supply of Vehicles for escort of students (Bus, Taxi etc.)
6. Catering services, bedding, Tentage, sound and lights etc.
7. Repair and Maintenance of School Building (Civil and Electricals)

Any materials which are not available in GEM shall only be procured outside GEM. In case any emergency procurement of goods or service, shall be purchased outside GEM as per GFR only.

Principal
PM SHRI KV Garden Reach

Details of particulars of firms for enlistments during the financial year 2026-27

1.	Name of the firm	
2.	Address of the firm	
3.	Name of the proprietor/ Partner	
4.	Nature of Business/Trade	
5.	Copy of the trade license certificate to be attached	
6.	Income tax/TAN/PAN/GST card Xerox copy to be attached	
7.	VAT and service registration certificate to be attached	
8.	CST certificate to be attached	
9.	Contact No. (Mobile & Landline)	
10.	Email address if any	
11.	Details of credentials to be attached	

I Shri/Smt./ Ku _____

Proprietor/ Partner of

M/S _____ do hereby certify that the above particulars and documents furnished by me are correct. I also under take that, if any information /document found incorrect, my enlistment is liable to be cancelled.

Date: _____

Full signature of the proprietor/ partner

Remarks of the DDO/PRINCIPAL

Signature:

ALLOWED/ NOT ALLOWED

CHAIRMAN, VMC