

# **KENDRIYA VIDYALAYA CMERI DURGAPUR**

## **Administrative Responsibilities for the Session 2024-25**

S.No	Name of the Committees	Name of the In-Charge & Member		Signature
1	Examination External & CBSE	1.	Mr. Ramesh Mandal, PGT (Eco.)	I/C
		2.	Mrs. Anindita Kundu ,TGT(Eng.)	
		3.	Mr.B.Mistry , Sub-Staff	
2	Examination Secondary (Internal)	1	Mrs.Anindita Kundu TGT(Eng.)	I/C
		2	Mr.Ashutosh Kumar, Computer Inst.	
		3	Mr. Sudhin Majhi, Sub-Staff	
3	Examination Primary	1	Mr. Sourav Majumder, PRT	I/C
		2	Ms. Sanjeevani , PRT	
4	Admission	1	Mr.Sujit Banerjee, PGT(Maths)	I/C
		2	Mr.J.P.Kumar, PGT (Bio)	
		3	Mr.S.K.Majumder, PRT	
		4	Ms.Sanjeevani ,PRT	
5	Time Table Secondary	1	Mr. J.P.Kuar, PGT (Bio)	I/C
		2	Mr. Samar Bhadur Mallah, PGT (Physics.)	
		3	Mr.N.Bose, Sub-Staff	
6	Time Table Primary	1	Mr.A.K.Singh, PRT	I/C
		2	Mr.N.K.Shahi, PRT	
7	Academic Advisory Committee	1	Mr. Ramesh Mandal, PGT (Eco.)	I/C
		2	Dr.B.K.Singh, PGT(Hindi)	
		3	Dr. Utpal Kumar Ghosh , PGT(Phys.)	
		4	Mrs. Khushi Majumder Sircar, TGT(SC.)	
		5	Mrs . Sarita Pandey, PRT	
8	Discipline & PTA/PTM	1	Mr.Amitava Mondal PGT(Eng.)	I/C
		2	Mr.B.Rakshit , PGT(Com.Sc)	
		3.	Ms.Moumita Kundu PGT(Geo)	
		4	Mr.Dinesh Kumar TGT(P&HE)	
		5	Mr.A.K.Singh, PRT	
		6	Mrs. Sarita Pandey, PRT	
		7	Yoga Coach	
		8	All Class Teachers &Co-Class Teacher.	
9	Morning Assembly	1.	Dr. B.K.Singh, PGT (Hindi)	I/C
		2.	Mr. Dinesh Kumar, TGT (P& HE)	
		3.	Mr. Jadab Mandal, TGT (WE)	
		4.	Mrs. S.Upadhyay, PRT (Music)	
		5.	Yoga Coach	
		7.	Class Teacher/Co-Class Teacher on duty	
		8.	Mr. Notan Bose , Sub-Staff	
		10	AEP	1
2.	Mr.Rounak Pal, TGT (Sc.)			
3	Mrs. S.Upadhyay, PRT (Music)			
11	Right to Education Monitoring Committee	1	Mr. Sujit Banerjee, PGT(Maths)	I/C
		2	Mr. Gourab Sutradhar, TGT (AE)	
		3	Class Teacher (Class-I)	
12	CCA Coordinator	1	Dr. Binod Kumar Singh,PGT(Hindi)	I/C
		2	Mr.Amitavo Mondal, PGT (English)	
		3	Dr.G.Modi , TGT (Sans.))	
		5	Mr. N.K.Sahi , PRT	
		6.	Ms.S.Upadhyay ,PRT(Music)	
		13	PISA & CCT Committee	1
2	Mrs. A. Kundu, TGT(Eng)			
3	Mr. Rounak Pal, TGT(Sc)			
4	All Mentors			

14	Website Updation	1	Mr.B.Rakshit, PGT( Comp. Sc.)	I/C	
		2	Mr. G.Sutradhar , TGT(Art)		
		3	Computer Instructor		
		4	Mrs. Usha Kumari, JSA		
		5	Mr. Gouri Shankar Ram, Sub-Staff		
15	Photography	1	Mr. Gourab Sutradhar, TGT (AE)	I/C	
		2	Mr.S.K.Majumder,PRT		
16	Furniture	1	Mr. Jadab Mondal, TGT(WE)	I/C	
		2	Mr.S.P.Ray, TGT( Maths)		
17	FIT India	1	Mr.Dinesh Kumar , TGT (PH&E)		
		2	Yoga Coach		
		3	Mr. Ajeet Kumar Singh , PRT		
18	Cleanliness Watch & Ward/ Gardening & Beautification	1	Mr. Gourab Sutradhar,TGT (AE)	I/C	
		2	Mr.J.P.Kumar, PGT(Bio)		
		3.	Mr.Rounak Pal, TGT(Science)		
		3	Mr. Gopal Mallick, Sub-Staff		
19	Scouts & Guides	1	Dr. Gajo Modi, TGT(Skt)	I/C	
		2	Dr. Ajay Mukhopadhyay, PGT(Chem)		
		3	Mr. Gourab Sutradhar, TGT AE		
		4	Mr.A.K.Singh, PRT		
		5.	Mr.Dinesh Kumar		
		6.	Mrs.A.Kundu TGT(Eng.)		
		7	Mrs. S.Upadhyay, PRT		
20	Disaster Management Committee	1	Mr. Dinesh Kumar, TGT(P &HE)	I/C	
		2	Ms.Moumita Kundu ,PGT(Geo)		
		3.	Mr.S.P.Ray, TGT(Maths)		
		4.	Yoga Coach		
		5	Mr. Balai Hansda , Sub Staff		
		6	Mr. Sudhin Majhi, Sub Staff		
		7.	All the Class Teacher & Co-class Teacher		
21	Medical Check-up	1	Mr.Dinesh Kumar, TGT(P&HE)	I/C	
		2	Mrs. S.Uadhyay , PRT		
		3.	PGT(Hist)		
		4.	Mr. Basudev Mistry, Sub Staff		

22	Eco Club	1	Mr. Jay Prakash Kumar, PGT(Bio.)	I/C	
		2	Mrs. Rounak Pal, TGT (Sc.)		
		3	Mr. Gourab Sutradhar, TGT (AE)		
23	Excursion	1	Mr.Amitava Mondal, PGT (Eng.)	I/C	
		2	Mr.Dinesh Kumar TGT(P &HE)		
		3	Mr. N.K.Sahi, PRT		
		4	Mr. Gouri Shankar Ram, Sub-Staff		
24	Integrity Club	1	Mr. Gajo Modi , TGT (Sanskrit)	I/C	
		2	Mr.A.K.Singh PRT		
25	Vidyalaya Maintenance( Civil work & Electrical )	1	Mr.Gourab Sutradhar, TGT(AE)	I/C	
		2	Mr. Jadab Mondal, TGT(WE)		
		3	Mr.Rahul Ranjan , SSA		
		4	Mr. Basudev Mistry, Sub-Staff		
		5.	Mr.Notan Bose, Sub-Staff		
26	Science / Maths exhibition / Olympiads	1	Mr.Samar Bhadur Mallah, PGT( Physics)	I/C	
		2	Mr. Sujit Banerjee , PGT(Maths)		
		3	Mr. Sourav Majumder , PRT		
		4	All Science & Maths Teachers		
27	Library Committee / Readers Club	1	Mr.Manoj Kumar ,Librarian	I/C	
		2	Mr.Moumita Kundu, PGT (Eco)		
		3	Mr.Samar Bhadur, PGT (Physics)		
		4	Mr.Amitava Mondal, PGT(Eng.)		
		5	Dr. Binod Kumar Singh, PGT (Hindi)		
		6	Mrs. Sarita Pandey, PRT		
28	Rajbhasha Karyanvayan Samiti	1	Mr. Binod Kumar Singh, PGT (Hindi)	I/C	
		2	Mr. Gajo Modi TGT(Sanskrit)		
		3	Mr. Ajeet Kumar Singh , PRT		
		4	Mrs. Usha Kumari, JSA		
			Mr. Gouri Shankar Ram, Sub-Staff		
29	Guidance & Counseling	1	Mr.B.Rakshit, PGT(Com. SC)	I/C	
		2	Special Educator		
		3	Ms.Moumita Kundu PGT(Geo)		
		4.	Ms.Sanjeevani, PRT		
30	Audio/Visual Aids & P.A. System	1	Mr. Jadab Mondal, TGT(WE)	I/C	
		2	Mr.B.Rakshit, PGT(Com.SC)		
		3	Mr.N.K.Shahi,PRT		
		4	Mr. Notan Bose, Sub-Staff		
31	CMP/ NIPUN	1	Mrs. Sarita Pandey, PRT	I/C	
		2	Mr. Ajeet Kumar Singh, PRT		
32	National Flag Hoisting & lowering	1	Mr.Dinesh Kumar, TGT (P & HE)	I/C	
		2	Yoga Coach		
33	EBSB Activities and Social Science Exhibition	1	Dr. B.K.Singh , PGT(Hindi)	I/C	
		2	Mr. Amitava Mondal, PGT(Eng)		
		3	Mr. Moumita Kundu, PGT(Geo)		
		4.	Mr.G.Sutradhar TGT(AE)		
		4	Mr.N.K.Shahi, PRT		
5	Mrs. S.Upadhyay , PRT (Music)				

34	External Literacy Competitions, (Quiz, debate ) etc	1	Dr. Binod Kumar Singh, PGT(Hindi)	I/C	
		2	Mr. Amitavo Mondal, PGT(Eng.)		
		3	Ms.Soniya PRT		
		4.	Ms.Sanjeevani, PRT		
35	UBI Portal	1	Mr. B.Rakshit, PGT (Compt. Sc.)	I/C	
		2	Mr. S.K.Majumder, PRT		
		3	Mrs. Usha Kumari, JSA		
		4	Mr. Gouri Shankar Ram, Sub-Staff		
36	Partnership with Govt. School	1	Mr.Samar Bhadur Mallah, PGT(Phys.)	I/C	
		2	Mr.J.P.Kumar, PGT(Bio)		
		3	Mrs. Sarita Pandey, PRT		
		4.	Mr.A.K.Singh PRT		
37	Project Jigyasa	1	Dr. Ajay Mukhopadhyay, PGT (Chemistry)	I/C	
		2	All Science Teachers		
38	Language Olympiads	1	Mr. Amitavo Mondal, PGT(Eng.)	I/C	
		2	Dr. Binod Kumar Singh, PGT (Hindi.)		
		3	Mrs. A.Kundu, TGT (Eng)		
		4.	Mr.S.K.Majumder PRT		
39	Grievance Redressal Committee	1	Mr. Ramesh Mandal, PGT(Eco.)	I/C	
		2.	Mrs.A.Kundu, TGT(Eng)		
		3.	Mrs. Sarita Pandey, PRT		
		4.	Mrs.Usha Kumari, JSA		
40	Awakened Citizen Programme	1	Mrs.Rounak Pal, TGT(Science)	I/C	
		2	Mr. Jadab Mondal, TGT (WE)		
		3	Other Trained Teachers		

Biplab Sarkar  
Principal