

COMMITTEE 2024-25 SESSION

S.No	NAME OF COMMITTEE	NAME OF I/C & MEMBERS
1	Flag Hoisting and Retreating Ceremony & Morning Assembly	1. Mrs. Ritu Singla, TGT English I/C 2. Mr. Manhar Chauhan, TGT Art 3. Mrs. Rashmi Gupta, TGT Science 4. Mrs. Indu Rani, TGT Sanskrit 5. Mr. Jitender, TGT P & HE 6. Ms. Avinash Vani, PRT (Primary Wing) 7. Ms. Nisha Goel, PRT 7. Sports Coach
2	SUBJECT COMMITTEE (ACADEMIC ADVISOR COMMITTEE) अकादमिक परामर्श समिति	Over all Co-Ordinator Academics Mrs. Abha Verma PGT History –Secondary Mrs. Kamaljit Walia, Seniormost PRT(Primary Wing) 1. Mrs. Shashi Varshney (Science) I/C 2. Mr. Ram Karan (Comp. Sc.) I/C 3. Mr. Dushyant Kumar (Math) I/C 4. Mrs. Abha Verma (Sost) I/C 5. Mrs. Abha Mahajan, PGT English I/C 6. Mr. Rajesh Kumar (Hindi& Skt) I/C 7. Mrs. Kamaljit Walia (Eng) I/C (Primary) 8. Devender PRT (EVS) I/C 9. Mrs. Sarita, PRT Hindi I/C 10. Mrs. Anshu PRT Math I/C

3	UBI fees Collection Annual Transfer Portal Enrollment Portal E-Classroom, UDISE⁺, Website Updation	1. Mr. Ram Karan PGT C.S I/C 2. Ms. Kusum, Computer Instructor (UDISE ⁺)
4	Admission Committee	1. Mrs. Mandeep Kaur PGT Biology I/C 2. Mrs. Aditi Kaushal, TGT Maths 3. Mrs. Gurmeet Kaur, PRT 4. All Class teachers of Class I
5	Vidyalaya Purchase Committee	1. Sh. Ram Karan, PGT CS 2. Mrs. Anu Bala, PGT Chemistry 3. Mrs. Namajit Wania, Sr. most PRT & an <small>Assistant Lecturer</small>
6	DISCIPLINE/ ANTI BULLYING COMMITTEE & Child Rights Protection Cell अनुशासन समिति	1. Mr. Dushyant Kumar, PGT Maths I/c 2. Mrs. Nishtha Pahal, TGT Maths 3. Mr. Jitender, TGT P & HE 4. Mr. Balwan Singh, TGT S.st. 5. Mr. Surender Singh, TGT Hindi 6. Mrs. Laxmi, PRT 7. Mr. Rakesh Singh, PRT
7	Standard Operating Procedure (SOP)	1. Mrs. Sandhya Kapoor, TGT Science I/c 2. Mr. Balwan Singh, TGT S.St. 3 Mrs. Gurmeet Kaur, PRT 4. Mrs. Shayna, PRT

8	Furniture	<ol style="list-style-type: none"> 1. Mr. Rajesh Kumar, PGT Hindi I/C 2. Mrs. Sarita, PRT
9	M & R अनुरक्षण और मरम्मत कार्य	<ol style="list-style-type: none"> 1. Mr. Rakesh Singh, PRT I/C 2. Mr. Ram Karan, PGT CS 3. Mrs. Anu Bala, PGT Chemistry 4. Mrs. Sangeeta Garg, PRT Music
10	Primary Section Exam Dept Secondary Section Exam Dept CBSE(X/XII), NIOS And External Examinations	<ol style="list-style-type: none"> 1. Mrs. Shayna, PRT I/C 2. Ms. Nisha Goel, PRT 3. Ms. Saham Afrin, PRT 1. Mr. Gulshan Verma, TGT S.St. I/C. 2. Mrs. Nishtha Pahal, TGT Maths 3. Mrs. Rashmi Gupta, TGT Science 4. Computer Instructor 5. TGT English III 1. Mr. Surender Singh TGT Hindi I/C 2. Mrs. Ritu Singla, TGT English 3. Mr. Devender, PRT
11	Medical Room And First Aid & Health Checkup A-Secondary B-Primary	<ol style="list-style-type: none"> 1. Mrs Mandeep Kaur, PGT Biology I/C 2. Staff Nurse 3. Ms. Anupama, PRT

12	<p style="text-align: center;">Time Table</p> <p style="text-align: center;">A-Secondary Department</p> <p style="text-align: center;">B-Primary Department</p>	<p>1. Mrs. Anita Negi, PGT Commerce I/C 2. Mrs. Mona Kumari Vaid, TGT Maths(Daily Arrangement)</p> <p>1. Mrs. Lalita, PRT I/C 2. Mrs. Anshu, PRT(Daily Arrangement)</p>
13	<p style="text-align: center;">CCA</p>	<p>1. Mrs. Preeti Malhotra, TGT English Overall I/C Students' council : 1. Abha Mahajan, PGT English I/C 2. Mrs. Avinash Vani, PRT I/C</p> <p>Days & Celebrations : 1. Mr. Manhar Chauhan, TGT Art I/C 2. Mrs. Leepakshi Sharma, PRT I/C</p>
14	<p>CS-54 and CS-11 Fees Record</p>	<p>1. Mr. Dushyant Kumar, PGT Math I/C 2. Mr. Devender, PRT</p>
15	<p>Teaching Aids & A.V Aids A-Secondary B. Primary</p>	<p>1. Mrs. Talwinder Kaur, PGT Economics I/C 2. Mrs. Nishtha Pahal, TGT Maths 3. Mrs. Gauri Preet Yadav, PRT</p>

16	Educational Excursion (Planning year calendar & Plan of action)	1.Mr. Jitender, TGT P & HE I/C 2.Mrs. Pragya, PRT
17	Photography, Press & Bouquet presentations	1.Mr Manhar Chauhan 2.Ms. Gauripreet Yadav
18	Career Guidance and Counseling (To Plan and fix the dates) A-Secondary B-Primary	1. Mrs. Nishtha Pahal, TGT Maths I/c 2. Mrs. Anshu, PRT
19	PM SHRI Academic Core Committee Secondary	1.Mrs Abha Verma I/C 2.Mrs Sandhya Kapoor, TGT Science 3.Ms. Meenakshi Sharma, PRT
20	Sports Committee A-Secondary B-Primary	1. Mr. Jitender, TGT P & HE I/C 2. All Coaches 1. Ms. Avinash Vani, PRT I/C 2. Mrs. Laxmi, PRT

21	Scout and Guide Cubs and Bulbul	Cub and Bulbul 1. Mrs Gurmeet Kaur – PRT I/C 2. Mrs. Gauri Preet Yadav PRT 3. Mr. Devender PRT 4. Mrs. Lalita PRT 5. Mrs. Kamaljit Walia PRT Scout and Guide 1. Ms. Indu Rani TGT (Skt) I/C 2. Mrs. Sujata TGT Hindi 3. Mr. Surender Singh TGT Hindi
22	Library Advisory Council	1. Mrs. Sangeeta Garg Music I/C 2. Mrs. Talwinder Kaur PGT Eco 3. Mrs. Sujata TGT Hindi 4. Mrs. Lalita PRT 5. Mrs. Pryga PRT 6. Ms. Avinash Vani, PRT 7. All Subject Committee Heads
23	Science Club, External Comp All Olympiads NCSC Vidyalaya level Exhibition	1. Mrs Shashi Varshney, PGT Physics I/C 2. Ms. Minakshi Sharma, PRT
24	Math's Club	1. Mr Dushyant Kumar PGT Math I/C 2. All Math TGT's

25	Language LAB	1.Mrs. Abha Mahajan, PGT English I/C
26	APET = planning & conducting a minimum of 6 sessions in each term & Suggestion box opening	1.Mrs Sandhya Kapoor, TGT Science I/c 2.Staff Nurse
27	Result Moderation A-Secondary Section B-Primary Section	1.Mrs Shashi Varshney, PGT Physics I/C 2.Mrs Talwinder Kaur PGT 3.Mr Dushyant Kumar PGT 4.All Concerned Teacher 5.Mrs. Kamaljit Walia, PRT 6. Ms. Nisha Goel, PRT
28	Hygiene and Sanitation (Cleanliness of vidyalaya and Surroundings) And Drinking water	1. Mr Balwan Singh, TGT S.St. I/C –Secondary 2. Ms. Nisha Goel, PRT
29	Beautification & Garden	1 Ms. Rashmi Gupta, TGT Science I/C (Internal) 2. Mrs. Lalita, PRT
30	BALA	1. Mr. Manhar Chauhan, TGT Art(External) I/C
31	Reception, Canteen Committee & Refreshment Committee for all the occasions	1. Mrs. Sangeeta Garg, PRT Music I/c 2.Ms. Anupama, PRT

32	Vidyalaya Magazine and Quarterly News Letter for Primary Committee	1.Mrs. Abha Mahajan, PGT English I/C 2.Mr. Rakesh Singh, PRT I/C
33	राजभाषा कार्यान्वय समिति Raj Basha Committee Primary	1.Mr Rajesh Kumar PGT Hindi I/C 2.Mrs. Indu Rani, TGT Sanskrit 3.Mr. Deepak Kumar Saini, JSA 4.Ms. Leepakshi Sharma, PRT
34	Pay bill, Income Tax and Form 16 TA/DA, Medical, CEA & LTC bills settlement committee	1.Mrs. Anita Negi, PGT Commerce 2.Mr. Deepak Kumar Saini, JSA
35	T.C preparation Committee A- Secondary Section B-Primary Section	1.Mr. Deepak Kumar, Sub Staff I/C 2.Ms. Saham Afrin, PRT I/C

36	<p style="text-align: center;">Parent Teacher Meeting- I – V Meeting to be called in August/ Dec & Jan Parent Teacher Meeting Classes VI to XII Meeting to be called in August/ Dec & Jan Parent Teacher association</p>	<p>1.Mr. Gulshan Verma, TGT Social Science I/C 2.Mrs. Shayna, PRT I/C</p>
37	<p style="text-align: center;">Sexual Harassment & Gender Sensitization Committee</p>	<p>1.Mrs Abha Verma I/C 2.Mrs Mona Kumari Vaid, TGT Maths 3.Mr Surender Singh TGT Hindi 4.Ms Meenakshi PRT</p>
38	<p style="text-align: center;">Alumni Association</p>	<p>1.Mrs Anu Bala, PGT Chemistry I/C 2.Mrs Kamaljit Walia, PRT 3.Mrs Gurmeet Kaur PRT</p>
39	<p style="text-align: center;">Disaster Management & Evacuation Team A-Secondary B-Primary</p>	<p>1.Mr. Manhar Chauhan, TGT Art 2.Mrs. Shayna, PRT</p>
40	<p>Staff Meeting & recording of the minutes & Monthly DO to Ro.</p>	<p>1.Mrs. Sujata, TGT Hindi I/C 2.Mrs. Preeti Malhotra, TGT English 3.Mrs. Sarita, PRT</p>

41	Escort duty chart	1.Mrs Kamaljit Walia, PRT 2.Mrs Anita Negi 3.Mrs Laxmi
42	MES Special Repair and maintainace	1.Mr Devender, PRT I/C
43	PM SHRI Finances	1.Mrs. Anu Bala, PGT Chemistry I/C 2.Mr. Ram Karna Verma, PGT Computer Science 3.Ms. Leepakshi Sharma, PRT
44	Saff Quarter	1.Mrs. Sujata, TGT Hindi I/C 2.Mrs. Lalita, PRT 3.Mr. Deepak Kumar Saini, JSA
45	1. EBSB 2. Maintenance of all type of portals related to NEP	1.Mrs. Talwinder Kaur, PGT Economics I/C
46	E-punjab & Scholarship	1.Mrs. Aditi Kaushal, TGT Maths I/C 2.Mrs. Laxmi, PRT 3.TGT Punjabi
47	NCC	1.Mr. Balwan Singh, TGT Social Science