

# Kendriya Vidyalaya Sangathan

Parameters Special Campaign 5.0

Name of RO/ZIET/KV: GAJAPATI

| Sl. No. | Reference Category                                                                                                                      | Target for liquidation/<br>implementation during the<br>First Phase (Preparatory<br>Phase) of campaign 5.0<br>As on 23.09.2025 | As on 30.09.2025 |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1.      | Record Management<br>(i) Review of files/ recording                                                                                     | 5                                                                                                                              | 10               |
|         | (ii) Files Identified for Weeding                                                                                                       | 5                                                                                                                              | 10               |
|         | (iii) e-files Identified for Closing                                                                                                    | 10                                                                                                                             | 20               |
| 2.      | Identification Campaign sites for<br>Cleanliness                                                                                        | 2                                                                                                                              | 5                |
| 3.      | Space management planning and<br>beautification of Offices                                                                              | 50 sq. ft.                                                                                                                     | 50 sq. ft.       |
| 4.      | Identifying Scrap and redundant<br>items and their disposal<br>procedure as per GFR (Also ref.<br>KVS office order dated<br>04.02.2009) | 1                                                                                                                              | 2                |
| 5.      | Number of Rules/ Processes<br>identified for simplification                                                                             | 0                                                                                                                              | 0                |
| 6.      | (i) Pending Public Grievances<br>(CPGRAMS as well as grievances<br>received from other sources)                                         | 0                                                                                                                              | 0                |
|         | (ii) Pending Public Appeals<br>(CPGRAMS as well as grievances<br>received from other sources)                                           | 0                                                                                                                              | 0                |

Signature: \_\_\_\_\_

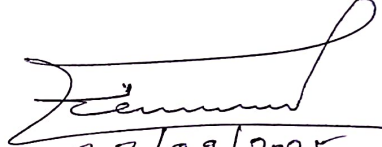
  
23/9/25  
प्राचार्य /Principal  
पी एम् श्री केन्द्रीय विद्यालय गजपति  
P M Shri Kendriya Vidyalaya Gajapati

# Kendriya Vidyalaya Sangathan

Name of RO/ZIETs/ KVs:GAJAPATI

|                                                    |                       |
|----------------------------------------------------|-----------------------|
| Name of the Nodal Officer                          | Sh. Hemesh Karotwan   |
| Designation of the Nodal Officer                   | PGT MATH              |
| E-mail ID                                          | happyhemesh@gmail.com |
| Contact Number/ Mobile Number of the Nodal Officer | 8302233038            |

  
23/09/25  
प्राचार्य /Principal  
पी एम् श्री केंद्रीय विद्यालय गजपति  
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23/09/2025