

**Format for Change in Name of Student's Personal Details in Vidyalaya Record**

**Annexure-1**

S.No.	Particulars	Present Details of the student as in Vidyalaya Records	Changed details /information as sought by the student/parents(Fill relevant rows of this column)
1	Name of Student(In Capital):		
2	Class & Section in which studying at present:		
3	SR No. of Student:		
4	UDISE No.of the students:		
5	APAAR id (If generated):		
6	Class in which student was admitted in the Present KV (With Date of Admission)		
7	Class in which student was admitted originally in KV with the Name of the Vidyalaya:		
8	Complete Name of students, Father & Mother at the time of First admission in KV ( In Capital letter):		
9	DOB of the students as per school record (both in digits and word):		
10	Gender of Student:		
11	Social Category of the Student(Gen/SC/ST/OBC):		
12	Name of Mother(In Capital)		
13	Name of Father(In Capital)		
14	Aadhar No. of the Student:		
15	Aadhar No. of the Mother:		
16	Aadhar No. of the Father:		
17	Address for communication with contact number and email:		
18	Permanent Address of Parents:		
19	Reason for applying for the change		

20	List of Documents attached in support of the changes sought (Attach copies of the relevant documents)	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> <li>7.</li> <li>8.</li> <li>9.</li> <li>10.</li> </ol>	
21	<p>Declaration of parents:</p> <p>I .....Father/Mother/guardian of.....(Student name) of the class ..... section..... solemnly declare that the information furnished above are true to the best of my knowledge and in case information furnished are found incorrect at any later stage. Suitable action may be taken against my ward/me . Further ,I also declare that I will not request for any change in the personal particular of my ward.</p> <p>Signature of Mother with date:.....</p> <p>Signature of Father with date:.....</p> <p>(Signature of both parents mandatory(if else).</p> <p>Signature of Guardian(if both parents are not alive) with date.....</p>		