

KENDRIYA VIDYALAYA SANGATHAN

VIDYALAYA PLAN

ACADEMIC YEAR 2023 – 2024



NAME OF THE REGION : BHUBANESWAR

**NAME OF THE VIDYALAYA : KENDRIYA VIDYALAYA No. 3 CUTTACK
NDRF, MUNDALI, ODISHA - 754013**

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Contact No. : 0671 – 2960571, 2960572

PART – A
VIDYALAYA PLAN
I-VIDYALAYA PROFILE

A- GENERAL INFORMATION

NAME OF THE VIDYALAYA	KENDRIYA VIDYALAYA NO.III, CUTTACK, NDRF, MUNDALI	REGION	Type of BuildingA1/A/B/C/D/E
		BHUBANESWAR	PERMANENT
SCHOOL CODE	2228	AFFILIATION NO.	1500043
YEAR OF ESTABLISHMENT	2010	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES) AREA (BUILT UP)	LATITUDE – 20.438836 LONGITUDE – 85.776830		
		TOTAL AREA	08.00 Acres
NAME OF THE PRINCIPAL	AJAYA KUMAR SAHOO	Landline (O)- 0671-2960571 Mobile- 9439947751 E-mail-principalkvcisfmundali@gmail.com	
DATE OF JOINING IN	PRESENT KV-16/08/2023	PRESENT POST- 31/12/2015	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	MRS. INDRANI MITTRA, PGT(PHYSICS)		
		Mobile No. 8179308059	
NAME OF THE CHAIRMAN	MR. JACOB KISPOTTA	Landline (o)- 0671-2960710 Landline (R)-0671-2960712 Mobile-9437964571 E-mail- ori03-ndrf@nic.in	

B- SCHOOL DATA (as on 31ST December, 2023)

(i) STUDENTS ENROLMENT POSITION									
CATEGORYWISE	I	II	III	IV	V	VI			TOTAL
BOYS	183	4	28	5	78	0			298
GIRLS	135	3	29	0	58	0			225
									TOTAL 523
RESV. CAEGORY	SC		ST		OBC	GEN		TOTAL	
BOYS	51		15		58	165+2+6+1(Gen+ph+muslim+Minority)=174		298	
GIRLS	34		9		57	122+1+2+0=125		225	
									TOTAL 523
COMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL
BOYS	290	6	1	1	0	0	0	0	298
GIRLS	123	2	0	0	0	0	0	0	225
									TOTAL 465
HANDICAPPED	ORTHOPEADIC HANDICAPPED		VISUAL HANDICAPPED		HEARING HANDICAPPED	AUTISTIC CHILDREN		TOTAL	
BOYS	2		0		0	0		2	
GIRLS	1		0		0	0		1	
									TOTAL 1
MISC QUOTA	RTE	BPL	SGC	KVS-STAFF	CHAIRMAN QUOTA	MP QUOTA	HRM Quota	TOTAL	
BOYS	45	0		0		0	0	45	
GIRLS	30	0	20	0		0	0	50	
									TOTAL 95

(II) STAFF POSITION											
Cadre	Sex wise			Category wise					Physical handicapped		
	Male	Female	Total	S C	S T	OB C	Minority	Others	OH	VH	HH
Principal	1	0	1	0	0	1	0	0	0	0	0
VP/Principal Gr.II	0	0	0	0	0	0	0	0	0	0	0
PGT	3	4	7	0	1	2	0	4	0	0	0
TGT	3	1	4	1	0	2	0	1	0	0	0
TGT (WE)	1	0	1	0	0	1	0	0	0	0	0
TGT (AE)	1	0	1	0	0	1	0	0	0	0	0
TGT (P&HE)	1	0	1	1	0	0	0	0	0	0	0
HM	0	0	0	0	0	0	0	0	0	0	0
PRT	4	4	8	2	1	3	0	2	0	0	0
PRT (MUSIC)	1	0	1	0	1	0	0	0	0	0	0
ASO	0	0	0	0	0	0	0	0	0	0	0
SSA	1	0	1	0	0	0	0	1	0	0	0
JSA	0	1	1	1	0	0	0	0	0	0	0
LIBRARIAN	0	1	1	0	0	0	0	1	0	0	0
SUB STAFF	1	0	1	0	0	0	0	1	0	0	0
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0
TOTAL	17	11	28	5	3	10	0	10	0	0	0

(III) DATA RELATED TO WORKING SPOUSE OF TEACHERS

S No	Name of Teacher	Designation	Name of Spouse	Details of organization & place where the spouse is working	Remarks
1	Mr. Akhil Mantry	TGT(SST)	Mrs. Shikha Swain	TGT(SST), KV No.1, Cuttack	

(IV) Appointment of Doctor, Nurses, Counselors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Sex	Date of Appointment
1	NIL	NA	NA

ACHIEVEMENTS AS ON 31st December, 2023

1. Curricular Activities

(I) EXAMINATION (CBSE)							
CLASSES	Enrollment	Appeared	Passed	Pass %	PI	No. of students getting more than 70% marks	Name of position Holders
XII (Sc.)	NA	NA	NA	NA	NA	NA	I _____ II _____ III _____
XII (Comm.)	NA	NA	NA	NA	NA	NA	I _____ II _____ III _____
XII (Hum.)	NA	NA	NA	NA	NA	NA	I _____ II _____ III _____
X	54	54	54	100 %	60.0	23	I Swayamshree Panda II Abhishek Kumar Raj III Anshuman Panda
(II) EXAMINATION (Home)							
XI (Sc.)	NA	NA	NA	NA	NA		I _____ II _____ III _____
XI (Comm.)	NA	NA	NA	NA	NA		I _____ II _____ III _____
XI (Hum.)	NA	NA	NA	NA	NA		I _____ II _____ III _____
IX	31	31	29	93.54%		17	I Raghunath Das II K. Srutika III Anuska Kumari

(III) The Learning Attainment of Students & Target

Class	Learning Attainment of Students for the year 2022-23 (% of Students)			Target for the year 2023-24 (% of Students)			Remarks
	L 1 - >70%	L 2 - >45% - <69%	L 3 - <45%	L 1	L 2	L 3	
I	72	28	0	80	20	0	Double Section
II	88	12	0	90	10	0	Double Section
III	80	16	4	85	15	0	
IV	76.5	23.5	0	80	20	0	
V	87	13	0	90	10	0	
VI	80	15	5	85	15	0	
VII	75	20	5	80	25	0	
VIII	62	23	15	75	25	0	

(L 1- 70% and above Grade, L 2 - 45% - 69% L 3 45% below)**(IV) EXAMINATION (Competitive)**

Competitive Exam	AIEEE	IIT-JEE	NEET	PMT	CLAT	NDA	OTHER
No. of students Selected	NA	NA	NA	NA	NA	NA	NA
Targets	0	NA	NA	NA	NA	NA	NA

1. (i) CO-CURRICULAR & EXTRA CURRICULAR ACTIVITIES AS ON 31st December 2023

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regional level	National Level	SGFI/Associations/ Federation (Open)	Regional level	National Level	SGFI/Associations/ Federation (Open)
5	1	NA	2	0	0

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER			
Cluster Level	Regional level	National Level	Cluster Level	Regional level	National Level	
0	0	0	0	0	0	
AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level
National Children Science Congress	5	0	0	2	0	0
Jawaharlal Nehru Junior Science and Maths Olympiad	2	0	0	0	0	0
INSPIRE Award	1	1	1	1	1	1
Maths Olympiad	0	0	0	0	0	0
Science Olympiad	0	0	0	0	0	0

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Rashtrapati Purashkar/ Golden Arrow	Rajya Purashkar/ Chaturth Charan	Tritiya Sopan/ Tritiya Charan	Rashtrapati Purashkar/ Golden Arrow	Rajya Purashkar/ Chaturth Charan	TritiyaSopan/ Tritiya Charan
Scout & Guides	SCOUT – 0 GUIDE – 0	SCOUT – 4 GUIDE – 4	SCOUT – 8 GUIDE – 8	SCOUT – 0 GUIDE – 0	SCOUT – 0 GUIDE – 2	SCOUT – 8 GUIDE – 8
Cub & Bulbul	CUB – 0 BULBUL - 0	CUB – 5 BULBUL - 0	CUB – 46 BULBUL – 27	CUB – 4 BULBUL - 6	CUB – 5 BULBUL - 3	CUB – 0 BULBUL – 0

Tarunutsav

S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
1	Counselling & guidance	25	NA
2	Language Skill	25	NA

Activities	Level (Cluster/Regional/ National)	No. of students Selected	Names of Achievers	Next stage of Participation
Science Olympiad	0	0	0	0
Math's Olympiad	0	0	0	0
Cyber Olympiad	0	0	0	0
Green Olympiad	0	0	0	0
IGBC Green Building Contest	0	0	0	0
National Sc. Congress	0	0	0	0
Sc. Exhibition				
National Social Sc. Exh.				
Youth Parliament	0	0	0	0
Swachh Bharat Abhiyan	0	0	0	0
Scout & Guides				
1. Rastrapati Puraskar	0	0	0	0
2. Rajya Puraskar	0	4 + 4	0	0
3. Golden Arrow	0	4 + 6	0	0
Games & Sports				
Level	Event		No. of students	Remarks
SGFI	N/A		0	
National Level	N/A		N/A	
Regional Level	N/A		N/A	
State Level	N/A		N/A	
Other				

(ii) ACTIVITIES OUTSIDE THE KVS

S No	Name of Activity	Name of Agency	No of Students participated	Position	Names of Achievers	Remarks
1	SPORTS	N/A	0	0	0	0
2	CULTURAL	N/A	0	0	0	0
3	SCIENTIFIC	Inspire Award	1	1	Swayamshree Panda	0
4	ANY OTHER (Eg: International events)	N/A	0	0	0	0

(iii) ALUMNI

- Outstanding Alumni (Alumni who has recognition at local/state/National/International level in different fields-Cultural,Technical,scientific,medicine,political,administrative etc)

S No	Name of Alumni	Qualification	Field of working	Designation	Contact Number	Remarks
N/A	NA	NA	NA	NA	NA	

- Number of Activities Organized (2022-23): 0
- Number of Classes/ Sessions taken by Alumni (2022-23): 0
- Activities Planned under Alumni (2022-23): 0

(iv) Status of Foreign Language:

S.NO	NAME OF THE LANGUAGE	NO. OF STUDENTS ENROLLED FOR THE FOREIGN LANGUAGE						
		VI	VII	VIII	IX	X	XI	XII
N/A		0	0	0	0	0	0	0

II- INFRASTRUCTURE PLAN

A. Building Plan:

	Available in No.	Proposed / Expansion	Budget plan
Class Rooms	24	0	
Smart /e-Class Rooms	1	0	
Physics lab	1	0	
Chemistry lab	1	0	
Bio lab	1	0	
Jr. Science lab	1	0	
Geography Lab	0	0	
Computer Lab	2	0	
Math's Lab	1	0	
Language Lab	0	0	
Work Experience Workshop	1	0	
Yoga Room	0	0	
Art Room	1	0	
Resource Room	1	0	
Music Room	1	0	
Activity Room	1	0	
Staff Room	1	0	
Conference Hall / Auditorium	1	0	
Sports Room	1	0	
Library	1	0	
Children's' Park	0	1	
Playgrounds	1	0	
Garden	1	1	

Science/ Math's Park	0	0	
Admin Office	1	0	
Canteen	1	0	
Boys Toilets	4	0	
Girls Toilets	4	0	
Bathrooms	3	0	
Facilities for Divyang			
i) Ramp	2	0	
ii) Toilet	3	0	
iii) Wheel Chair	2	0	

B. Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair	Remark
Duel Desk	185	20	
Single Desk	N/A	N/A	
Teacher's Table	15	05	
Teacher's chair	15	10	
Almirah	20	5	
Computer Table	21	0	
Computer Chair	0	10	
Lab Table	NIL	NIL	
Lab Stools	30	10	

C. Assets (labs equipment (Value above Rs. 5000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
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COMPUTER	NO	NO	REQUIREMENT OF COMPUTERS

D. Assets (IT Infrastructure) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Procurement / Repair	Remark
COMPUTER	24	13	

E. Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Table	3		
2	Almirah	0		
3	Bookshelves	8		
4	Books in Hindi	1505		
5	Books in English	1974		

F. Assets (Music)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Harmonium	2	0	
2	Synthesizer (Key Board)	1	0	
3	Tabla	1	0	
4	Dholak	0	0	

5	Congo	1	0	
6	Flute	0	0	
7	Voilin	0	0	
8	Mouth organ	0	0	
9	Khanjari	2	0	
10	Dufflee	2	0	
11	Miracus	1	0	
12	Marching Triangle	0	0	
13	Marching drum	1	0	
14	Symbate	0	0	
15	Jazz drum set	0	0	
16	Bongo	2	0	

G. Assets (Workshop/Art & Craft/Sport)(Value above Rs. 5.000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Work Experience	Amplifier	02		
Art & Culture				
Sports				
Gardening				
Any other department				

H. Assets (Office)(Value above Rs. 15.000/-)

Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Xerox	1	1	

Litho	1	0	
Multipurpose printer	2	0	

I. Medical Room Facilities

Facilities	Available in No.	Proposed Acquisition/ Repair	Remark
Cot	0		
Wheel Chair	2		
Almirah for Medicine	1		
Stethoscope	0		
Sphygmomanometer	0		
Glucometer	0		

J. Suggestion Box :

1. Whether the Suggestion Box is installed: YES
2. Whether the Suggestion Box is opened every month: YES
3. Whether the record is being maintained regarding suggestion: YES
4. The Action taken on Suggestions:

S.No	Suggestion	Action Taken
1	NIL	NIL

III. SAFETY & SECURITY

A. (1) Safety Plan

Security features Installed	No. of article/Installed	Whether functioning or not	Location Where installed	Proposed new location for installation	No. of article required
Fire Extinguishers	10	Functioning		No	
Fire Alarm	1	Functioning	Morning Assembly Stage		
CC TV	5	Functioning	Ground and First Floor	Corridors of Ground, First & Second floor, MP Hall, Play Ground, Both the entry gates	
Public Announcement System	2	Functioning	Morning Assembly Stage		
Walkie Talkie System	0				

(2) Emergency Supplies/ Facilities

Facilities	Existing Position	Proposed for Expansion	Article required
Sufficient Drinking Water & Food	YES		
Emergency Lighting System	YES		
First Aid Kits	YES		
Emergency Evacuation Plan	YES		
Emergency Communication System	NO		
Water Tanks	YES		
Sanitation Supplies	YES		
Boundary wall/ Fencing	YES		
Exit/Entrance Gate	YES		

3. Security Personnel

No. of Persons	Male	Female	Remark
3	3	0	0

B. School Staff Training:

Training Area	No of Staff & Students Trained	Proposed Plan for training
A. Evacuation Drills	200 APPX	By the help of NDRF personnels

B. Basic First Aid/ First Responder Skills	150	
C. Safety Training	150	
D. Use of Fire Extinguisher	10	
E. How to turn off electricity, water and gas	50	
F. Psychological First Aid	0	
G. Other: _____	0	

Note:

Sl. No.	Certificates	Date of Issue	Valid Till
	Certificate of the fire safety	14.09.2020	
	Certificate of safety of school building	03.02.2021	
	Certificate of Potable Water	15.07.2021	

C. SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
	Child Rights Protection Cell	Mr. L S K Chand, TGT(Maths)	1 Ms.Ekta Yadav, TGT(Sans) 2 Mr. Sitaram Meena	
	Evacuation Team	Mr. S.N. Sahu, TGT(WE)	1 Mr. J. K. Mohanty, TGT(AE) 2 Mr.A.B.Harichandan, Comp. Instr	
	Search & Rescue Team	Mr. S. Sharma, TGT(P&HE)	1. Mr. Akhil Mantry, PRT 2 Mr. S.R.Meena, PRT 3	
	First Aid & Medical Team	Mr. S.R.Meena, PRT	1. Mr. S.K.Sahoo, PRT 2. Ms. N. Rath 3 4 5	
	Transport Safety Team	Ms. S. N. Sahu	1 Mr. A. Mantry 3 Mr. S. C. Sahoo 4 5	
	Team for students with special needs (Divyang)	Mr. LSK Chand, TGT(Math)	1 Ms. 2 Ms. 3 4 5	
	Internal Complaint Committee (ICC)	Mr. S. N. Sahu, TGT(WE)	1 Ms. Ekta Yadav, TGT(Sans) 2 Mr. S.C.Mishra, PRT(M) 3 Mr. J. K. Mohanty	

	Grievance Redressal Committee	Mr. J.K.Mohanty	Mr. LSK Chand	
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IV- ACADEMIC

A. Curricular Activities

1. Strategic goals and plan for expected improvement of quality & quantity of result for 2022-23

Class	Enrollment		Pass %		PI		Strategies / Plan of Action	Remarks
			Achieved	Target	Achieved	Target		
			2022-23	2023-24	2022-23	2023-24		
XII (Sc.)								
XII (Comm.)								
XII (Hum.)								
X	54	30	100%	100%	60%	65%	Remedial teaching & Extra Classes for Slow Bloomers as well as High achievers	
XI (Sc.)								
XI (Comm.)								
XI (Hum.)								
IX	31	30	93.54%	100%			Remedial classes to be started soon	

2.

A. Workshops to be planned for all teachers:

Short duration workshops to be organize at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
Content enrichment through Demonstration/Meeting/ seminars in concern subjects				
Communication Skills				
Life Skills				
Workshop for planning the TLM/Activity and graded assignments/Question Bank				
Any other training/workshops				

B-1 Workshop for capacity building

Workshop for capacity building	Name of teacher	Subject	Area of concern	Strategies
MDP workshop for Primary classes	L S K Chand	Mathematics	MDP	Preparation of project

B-2 Workshop for underachieving teachers:

Workshop for underachieving teachers	Subject	Area of concern	Strategies
NA	NA	NA	NA



B. Expected Co-curricular & Extracurricular activities for 2023-24

Activities	Planned Targets/ Date	Actual Date of Completion	Remarks/ Shortfall (if any)
Investiture ceremony	Sep 2023	12-09-2024	
Finalization of CCA schedule	Jan 2024	20-01-2024	
Value Education Programme/Awakened Citizen Programme	June 2023	Dec 2023	
School Annual Day/ Sports Day	April 2023		
Educational Excursions	Dec 2023		
Adventure Activities	Dec 2023		
Health Check up of Students	Aug 2023		
National Adolescence Education Programme	Sep 2023		
Library Week	Oct 2023		
Science Exhibition			
Social Sc. Exhibition	Nov 2023		
Art Exhibition	April 2023		
Science Congress			
Publication of Vidyalaya Patrika	Dec 2023		
News Letter	Nov 2023		
Scout & Guides			
1. PrathamSopan Test			
2. DwitiyaSopan Test			
Cub & Bulbul			
1. PrathamaCharan			
2. DwitiyaCharan			
3. TritiyaCharan			
Any Other			

Games & Sports Level	Event	No. of students expected to participate	Strategies Planned	No. of Achievers after the event	Remarks
SGFI					
National Level					
Region Level	Kabaddi & Kho-Kho	24	Extra Coaching		
State Level					
Other					
NCC					
Wing (Army/Navy/Airforce)	No. of Troops	No of Students			
ARMY	2	47			
School Band					
Teacher Head	No. of Students Trained				

NA	

V- ADMINISTRATION& FINANCE

S. No.	Activity/Programme	Planned Achievement Targets	Expected Date of Completion	Actual Date of Completion/ Actual Achievement	Remarks
1	Staff sanctions proposals: Proposals for up gradation /additional sections etc.	YES			
2	Selection of staff for contractual appointments.	Completed – March 2023			
3	Construction Works:				
	i) New works	Construction of New Vidyalaya building completed by CPWD and on the way to be handed over soon.			
	ii) Maintenance & Repairs				
	iii) Developmental work				
	iv) Coloring/white washing of school building and staff quarters, etc.	NA			
4	Transfer of land/execution of lease deed etc. if required.	Completed			
5	Annual stock verification				
6	Vidyalaya Management Committee/Vidyalaya Executive Committee Meetings	Last VMC meeting was on 24 th Feb 2023			
7	Financial Management				
	i) Budget proposals				
	ii) Revised Estimates				
	iii) Rectification if any				

Audit of school accounts

Activity/Programme	Pending	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras		NA		
(A) Internal Audit Para	0		0	0

(B) A G Audit Para	NIL	NA	NA	NA
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Court cases

No. of Cases	Subject of litigation	Current Status	Remarks
NIL	N/A	N/A	

ACADEMIC LOSS COMPENSATION PROGRAMME (ALCP)

S. No	Class	No. Of Programmes organized	Activities Planned
1	IX	1 WEEK	LIGHT PERIODS

VI- PLAN FOR COMMUNITY PARTICIPATION

A. Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
Prevention of single use plastic	Avoid the use of single usable Plastic in our day-to-day life.	Nearby slum areas (500 appx)	Hand Notes, Placards, Posters.
Swachhta Drive	Outside campus of CISF and temple	20000 square meter	Dustbin, Handgloves and cleaning materials
Communal Harmony	Awareness on Communal Harmony	CISF Quarters	Placards, Posters.

B. Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required

C. Connecting the Neighboring School under Handholding Support Scheme:

Name & Address of Mentee- 1: Godi Sahi High School, Ramdaspur

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
1	1	25	2	25	1

Activities planned for the session:

Name & Address of Mentee-2: -----

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -2	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated

Activities Planned for the session: