



केन्द्रीय विद्यालय नं १ सॉल्टलेक  
KENDRIYA VIDYALAYANO. 1, SALT LAKE  
**COMMITTEES : 2024-25**



	Name Of Committee	Name of Incharges & Associates	Remarks	Signature
1	Admission	Mr.Izhar Ahmed	I/C	
		Mrs. Antara Roy	MEMBER	
		Ms. Anushree	MEMBER	
		Mr. Avik Chakraborty	MEMBER	
		Ms. Meenakshi	MEMBER	
		Mrs. Sati Chakraborty	MEMBER	
		Mrs. Ayushi Verma	MEMBER	
		Ms. Aradhana Mishra	MEMBER	
		Ms. Deeksha	MEMBER	
		Mr. Ashes Roy	Class XI Admissions	
		Mr. Dev Ratan	MEMBER	
2	Academic Committee : Monitoring on completion of syllabus, submission of CW/HW to Principal/VP/HM, Result analysis, plan of action for Internal, CBSE, Monthly tests etc.	Mrs. Sumana Chatterjee	Overall Co - ordinator	
		Mrs M D Deepa	Coordinator (Sc. Stream)	
		Mrs. Himani Mehta	Coordinator (Hum. Stream)	
		Mr. Izher Ahamed	Coordinator(Comm. Stream)	
		Ms. Arpita Saha	Coordinator (Class-X)	
		Miss. Nita Patra	Coordinator (IX)	
		Mrs Shalini Joshi	Coordinator (VIII)	
		Mr. Unmesh Ganguly	Coordinator (VII)	
		Ms. Nandini	Coordinator (VI)	
		Mr. P Basu	Primary Sec	
3	Internal Examination	Mrs M. D. Deepa	I/C SECONDARY , SENIOR SEC.	
		Ms. Neha	MEMBER	
		Ms. Trishnika	MEMBER	
		Miss Nita Patra	MEMBER	
		Mrs. Jyoti Singh	MEMBER	
		Mrs. Prity Bhowmick	I/C PRIMARY	
		Mrs. Vineeta Singh	MEMBER	
		Mrs. Sonali Sur	MEMBER	
		Mr. S. Oraon	MEMBER	
4	CBSE Examination	Mrs. Himani Mehta	I/C	
		Ms. Nandini	MEMBER	
		Ms. Meenakshi	MEMBER	
		Miss Somashree	MEMBER	
		Mr. Kaptan Singh	MEMBER	
		Mrs. Nutan Sinha	MEMBER	
		Mr. S. Hela	MEMBER	
		Mrs. Himani Mehta	I/C	
		Mr. Izher Ahamed	MEMBER	
		Mrs. Neha Kumari	MEMBER	
		Ms. Jyoti Singh	MEMBER	

5	External Examination	Mr. Anurag	MEMBER	
		Mr. Dev Ratan	MEMBER	
		Ms. Anwasha	MEMBER	
		Mr. Ashes Roy	MEMBER	
		Mrs. Priyanka S P	MEMBER	
6	DISCIPLINE, Outpass, Uniform Checking , Safety and Security of student,Anti Bullying/ Ragging	Mrs. Kanak Mondal	I/C	
		Mr. A. K. Jha	MEMBER	
		Ms. Sumana Chakraborty	MEMBER	
		Ms. Neha	MEMBER	
		Md Izhar Ahmed	MEMBER	
		Mr. Prasanta Das	MEMBER	
		Mr. Kaptan Singh	MEMBER	
		Ms. Trishnika	MEMBER	
		Ms. Renu	MEMBER	
		Mr. Subham	MEMBER	
7	Time Table and Arrangement, Assignment of Floor Duty, Plan for Remedial Arrangement	Mr. Bhaskar	I/C	
		Mrs. Sumana Chatterjee	MEMBER	
		Mr. Kuntal	MEMBER	
		Ms. Jesika	MEMBER	
		Ms Nita Patra	MEMBER	
		Mrs. Sonali Sur	I/C PRIMARY	
		Mrs. Rekha Srivastava	MEMBER	
8	PTM & PTA	Mr. Izhar Ahmad	I/C	
		Mrs M D Deepa	MEMBER	
		Ms. Shalini Joshi	MEMBER	
		Ms. Vineeta Singh	MEMBER	
		Ms. Meenakshi	I/C PRIMARY	
9	CCA, Morning Assembly, Birthday Greetings and Cultural activity for different functions	Dr. Bimalendu	I/C	
		Mrs. Antara Roy	MEMBER	
		Mr. Unmesh Ganguly	MEMBER	
		Ms. Nandini	MEMBER	
		Ms Jyoti Singh	MEMBER	
		Mrs Ayushi Verma	I/C PRIMARY	
		Mrs Prity Bhowmick	MEMBER	
		Mrs. Sati Chakraborty	I/C Cultural Act.	
Ms. Shreyeasi Chatterjee	MEMBER			
10	Magazine Newsletter Publication	Ms. Trishnika Bhowmik	I/C	
		Miss Jyoti Singh	I/C NEWS LETTER (Sec)	
		Mrs. Arpita Saha	MEMBER	
		Mrs Ayushi Verma	I/C NEWS LETTER (Pri)	
		Mr.Nishant	MEMBER	
		Ms. Sajna	MEMBER	
		Ms. Anurag	MEMBER	
		Com Ins (Pr)	MEMBER	
	Science Exhibition & Vigvan	Mrs. S. Chatterjee	Overall I/C Inspire & NCSC	
		Mrs M D Deepa	I/C IAPT	
		Ms. Neha	MEMBER	

11	Pratibha, Jigyasa	Ms. Suchandra	MEMBER	
		Ms. Anushree	I/C, VP, VJ, VVM, IAPT	
		Ms. Somashree	MEMBER	
		PGT PHY	MEMBER	
12	Olympiad/ Club Activities(Aryabhat & all other olympiads)	Mrs. Shalini Joshi	I/C	
		Mrs Nita Patra	MEMBER	
		Ms. Jesika	MEMBER	
		Ms. Suchandra	MEMBER	
		Ms. Rekha Srivastava	I/C PRIMARY	
		Ms. Renu	MEMBER	
13	Health & Medical Checkup Medical room and F.A.	Mrs. M.D. Deepa	I/C Sec & Sr. Sec	
		Doctor	MEMBER	
		Nurse	MEMBER	
		Ms. Sajana Devi	MEMBER	
		Mrs Prity Bhowmick	I/C PRIMARY	
		Mrs Sudeshna Bhattacharya	MEMBER	
14	Guidance/ Counselling	Dr. Bimalendu	I/C	
		Mrs. Antara Roy	MEMBER	
		Mr. P. Basu	HM	
		Miss Amrita Basu	MEMBER	
15	VMC & Contractual Appointments	Ms. Neha	I/C	
		Mrs. Antara Roy	MEMBER	
		Dr Bimalendu	MEMBER	
		Mr. Kuntal	MEMBER	
		Ms. Sonali	MEMBER	
		Miss Meenakshi	MEMBER	
		Mrs Priyanka S. P.	MEMBER	
16	Purchase, Enlisting of Firms, Quotation and Comparative Statement	Mr. A K Jha	I/C	
		Mrs. Nutan Sinha	MEMBER	
		Mr. Kuntal	MEMBER	
		Mr. Avik Chakraborty	MEMBER	
		Mr. Bhaskar Biswas	MEMBER	
		Mrs. Sumita Sarkar	MEMBER	
17	Maintenance of Escorting, Teachers Daily Duty Roaster	Ms. Anushree	I/C	
		Mr. K K Prabhakar	MEMBER	
		Mr. P. Basu	HM	
	SRSR/FIT INDIA / OTHER	Mrs. Kanak Mondal	I/C Secondary	
		Mr. Avik Chakraborty	MEMBER	

18	EBSB/ITI INDIA/ OTHER SPORTS ACTIVITIES	Mr. Subham	I/C Primary	
		Ms. Anisha	MEMBER	
		Sports Coach	MEMBER	
19	Staff Meeting	Mrs. Antara Roy	I/C	
		Miss Jyoti Singh	MEMBER	
20	Staff Club	Mr K K Prabhakar	I/C	
		Ms. Meenakshi	MEMBER	
21	Construction, Civil, Electrical Repair & Maintenance	Mrs. Nutan Sinha	I/C	
		Mr. Kaptan Singh	MEMBER	
		Ms. Vineeta Singh	MEMBER	
		Mr. Kuntal	MEMBER	
		Mr. Avik Chakraborty	MEMBER	
22	Excursions/ Adventure Club/ Tourism Club	Mr. K K Prabhakar	I/C	
		Mrs. Ayushi Verma	MEMBER	
		Mr. Kaptan Singh	MEMBER	
		Mrs. Suchandra	MEMBER	
23	Fire, Building Safety & Security & SOP, Disaster Management	Mrs. Nutan Sinha	I/C	
		Mr. K.K. Prabhakar	MEMBER	
		Mr. Avik Chakraborty	MEMBER	
		Mrs. Vineeta Singh	MEMBER	
24	Ek Bharat Shrestha Bharat/ Youth Parliament	Mr. K.K. Prabhakar	I/C (EBSB)	
		Mrs. Himani Mehta	I/C (Youth Parliament)	
		Mr. A K Pandey	MEMBER	
		Mr. Dev Ratan	MEMBER	
		PGT Pol. Sc.	MEMBER	
		Mrs. Ayushi Verma	MEMBER	
25	Raj Bhasa	Dr. Bimalendu	I/C	
		Mr. Kaptan Singh	MEMBER	
		Ms. Jyoti Singh	MEMBER	
		Ms Sajana Devi	MEMBER	
		Ms. Anjali	MEMBER	
26	Furniture & its Repair/ Maintenance	Mr. K.K. Prabhakar	I/C	
		Mr. Avik Chakraborty	MEMBER	
		Mrs. Nutan Sinha	MEMBER	
		Mr. Ashes Roy	MEMBER	
		Ms. Rekha Srivastava	MEMBER	
27	Guides/ Bulbul	Mrs. Sonali Sur	I/C	
		Mrs. Vineeta Singh	MEMBER	
		Ms Meenakshi	MEMBER	
28	Scouts/ Cubs	Mr K K Prabhakar	I/C	
		Mr. Ashes Roy	MEMBER	
		Ms. Antara Roy	MEMBER	
		Mrs Prity Bhowmick	MEMBER	
29	Beautification, Gardening &	Mr. Avik Chakraborty	I/C	
		TGT Sc.	MEMBER	
		Mrs Prity Bhowmick	MEMBER	

29	Aquarium	Mrs Sati Chakraborty	MEMBER	
		Ms. Nandini	MEMBER	
		Mrs Ayushi Verma	MEMBER	
30	Photography	Mr. Avik Chakraborty	I/C	
		Mrs. Meenakshi	MEMBER	
		Ms. Somasree	MEMBER	
31	Alumni Association	Mrs. Antara Roy	I/C	
		Mr. A.K. Jha	MEMBER	
		Mrs. Sumita Sarkar	MEMBER	
32	Canteen and Refreshment	Mr. Bhaskar	I/C	
		Mrs. Priyanka S P	MEMBER	
		Ms. Aradhana Mishra	MEMBER	
		Mr. Kuntal	MEMBER	
		Mr. Anurag	MEMBER	
		Miss. Meenakshi	MEMBER	
33	ACP, Kanyashree Prakalpa, Project inclusion	Mr. Kuntal	I/C, ACP	
		Mrs. Priti Bhowmik	I/C, Kanyashree	
		Mrs. Arpita Saha	MEMBER	
		Mr. Nishant	MEMBER	
		Special Educator	MEMBER	
		Computer Ist Pry Sec	MEMBER	
34	Display/ Boards/ Fixographs/ Enrolment Board/ Staff Attendance Register	Mr. Avik Chakraborty	I/C	
		Mrs S Kedia	MEMBER	
		Ms. Nandini	MEMBER	
		Ms. Trishnika Bhowmick	MEMBER	
		Ms. Renu	MEMBER	
		Ms. Prachi	MEMBER	
		Mrs. Ayushi Verma	MEMBER	
35	Computers/ Website, Its updatation, Interactive boards, Shaala Darpan	Mr. A.K. Jha	I/C	
		Com Ins (Sec)	MEMBER	
		Com Ins (Pr)	MEMBER	
		Mrs M D Deepa	MEMBER	
36	Sanitation and conservancy & security work supervision & Greenery of Vidyalaya	Mr. Avik Chakraborty	I/C	
		Mr. K K Prabhakar	Sr. Secondary Block	
		Mr. Izhar Ahmed	GROUND FLOOR (Admin Block)	
		Mr. Kaptan Singh	FIRST FLOOR (Admin Block)	
		Mr. Anurag	SECOND FLOOR (Admin Block)	
		Mr. Nishant	THIRD FLOOR (Admin Block)	
		Mrs. Vineeta Singh	FIRST FLOOR (Admin Block)	
		Ms. Sudeshna	GROUND FLOOR (Admin Block)	
		Ms. Priya	SECOND FLOOR (Admin Block)	
		Mr. Subham	THIRD FLOOR (Admin Block)	
		Sports coach	Play Ground	
		Class Teacher	Concerned Class	
			Mrs. Nutan Sinha	I/C

37	Condemnation	Mr. K. K. Prabhakar	MEMBER	
		Mr. Kuntal	MEMBER	
		Mr. Avik Chakraborty	MEMBER	
		Mr. Bhaskar	MEMBER	
		Mr. A.K. Jha	MEMBER	
38	Fees Collection	Mr. Kuntal Biswas	I/C	
		Mr. A. K. Jha	MEMBER	
		Mr. Ashes Roy	MEMBER	
39	Monthly Enrolment & Staff attendance	Miss Nita Patra	I/C	
		Ms. Jesika	MEMBER	
		Mrs. Rekha Srivastava	I/C Staff Attendance	
		Com Ins (Sec)	MEMBER	
40	Moderation Committee	Mrs. Himani Mehta	I/C	
		Mrs. Neha Kumari	MEMBER	
		Ms. M D Deepa	MEMBER	
		Mr. P. Basu	HM	
41	Maths Lab	Mr. Bhaskar	I/C	
		Mr. Ashes Roy	MEMBER	
		Miss Nita Patra	MEMBER	
		Mrs Shalini Joshi	MEMBER	
		Mrs. Vineeta Singh	MEMBER	
42	CCT, MDP, Subject Enrichment & Worksheet	Mrs. S Kedia	I/C	
		PGT Contractual Maths -2	MEMBER	
		Miss. Meenakshi	I/C Primary (CCT & MDP)	
		Mrs. Prity Bhowmick	I/C Primary (Subject Enrichment & Worksheet)	
		Ms. Somasree	MEMBER	
43	Subject Committee Meeting	Mr. Bhaskar	Maths	
		Mrs. Sumana Chatterjee	Science	
		Mr. Izhar Ahmed	Comm. Hist. Geo. Pol. Sc. SST	
		Dr. Bimalendu	Hindi, Skt.	
		Mrs. S. Kedia	English	
		Mr. P. Basu	Primary	
44	Drinking Water Facility	Mrs. Nutan Sinha	I/C	
		Mr. K.K. Prabhakar	MEMBER	
		Mrs Kanak Mondal	MEMBER	
		Ms. Deeksha	MEMBER	
45	Budget, Showing service book, TDS, Salary upload	Mr. Bhaskar	I/C	
			MEMBER	
		Mrs. Priyanka S P	MEMBER	
		Mr. Ashes Roy	MEMBER	
46	NIPUN	Mrs Ayushi Verma	I/C	
		Mrs. Prity Bhowmick	MEMBER	
		Mrs. Sati Chakraborty	MEMBER	
		Mrs. Rekha Srivastava	MEMBER	
47	Class Magazine	Mrs. Priti Bhowmik	I/C Class Magazine	
		Ms. Meenakshi	I/C News Article Display	

		Com Ins (Pr)	MEMBER	
48	Press Media publication	Ms. S Kedia	I/c	
		Mrs. Arpita Saha	MEMBER	
		Ms. Nandini	MEMBER	
		Mr. Unmesh	MEMBER	
49	Atal Tinkering Lab, PMJVK	Mr. A.K. Jha	I/C	
		Mrs. M.D. Deepa	MEMBER	
		Mrs. Nutan Sinha	MEMBER	
50	Green School	Mr. A K Pandey	I/C	
		Mr. Avik Chakraborty	MEMBER	
		Mr. Kuntal Biswas	MEMBER	
		Mrs. Neha Kumari/ PGT Bio (	MEMBER	
		Mrs. Meenakshi	MEMBER	
		Mrs. Sudeshna Bhattacharya	MEMBER	
51	Partnership with GOVT School	Dr. Bimalendu	I/C	
		Mr. Avik Chakraborty	MEMBER	
		Mr. Kuntal	MEMBER	
		Mrs. Sumita Sarkar	MEMBER	
52	Academic Loss Compensation	Mrs. Sumana Chatterjee	I/C Secondary	
		Ms. Nita Patra	MEMBER	
		Mrs. Vineeta Singh	I/C Primary	
53	Tarunotsav, Pustokopahar	Mrs. Sumana Chatterjee	I/C Tarunotsav	
		Mr. Kuntal Biswas	I/C Library, Pustokopohar	
		Ms. Anushree	MEMBER	
		Mrs. Sati Chakrabarty	MEMBER	
54	Committee on Child Right, POCSO, Protection against sexual harrsment in work place and Grievance redressal.	Ms Antara Roy	I/C	
		Ms. Suchandra	MEMBER	
		Mrs. Sumana Chatterjee	MEMBER	
		Ms Himani Meheta	MEMBER	
		Ms Priyanka S.P.	MEMBER	
		Mr. Izhar Ahamed	MEMBER	
		Mrs. Prity Bhowmick	MEMBER	
55	BALA	Mr. Avik Chakraborty	I/C	
		Mrs. Priti Bhowmik	MEMBER	
		Mrs. Sati Chakrabarty	MEMBER	
56	CPD , Inservice, Workshop, Training & Awareness Programme	Ms. Anushree	I/C	
		Mr. Kuntal	MEMBER	
		Mr. A. K. Jha	MEMBER	
		Mr. Dev Ratan	MEMBER	
57	VIRSA	Ms. Shreyoshi Chatterjee	I/C	
		Mrs. Antara Roy	MEMBER	
58	Integrity Club	Mrs. Sajna Devi	I/C	
		Mrs. Arpita Saha	MEMBER	

60	Language Lab	Mrs. Antara Roy	I/C	
		Mrs S. Kedia	MEMBER	
		Ms. Nandini	MEMBER	
		English Contractual - 1	MEMBER	
		Mrs Rekha Srivastava	MEMBER	
62	Vidyanjali	Mr. Kaptan Singh	I/C	
		Ms. Anwasha	MEMBER	
63	Identity Card, Class out Pass, Badges for students	Mr Dev Ratan	I/C	
		Mr. Avik Chakraborty	MEMBER	
		Mrs. Kanak Mandal	MEMBER	
		Ms. Atiya	MEMBER	
64	NIOS	Mr. Dev Ratan	I/C	
		Mr. Ashes Roy	MEMBER	
		Mr. Nishant	MEMBER	
65	Curriculum Committee	Mrs. S Chatterjee	I/C	
		Ms. Arpita Saha	MEMBER	
		Mrs. Himani Mehta	MEMBER	
		Mr. P. Basu	MEMBER	
66	PIMS Updates	Mr. P. Basu	I/C	
		Mr. Dev Ratan	MEMBER	
67	PM SHRI Committee	Mrs. Sumana Chatterjee	I/C	
		Mr. Kuntal Biswas	MEMBER	
		Mr. Unmesh Ganguly	MEMBER	
		Mr. A K Jha	MEMBER	
		Mr. Ashes Roy	MEMBER	
68	UDISE	Mr. Ashes Roy	I/C	
		Mr. Dev Ratan	MEMBER	
		Mr. Subham	MEMBER	
		Mr. Nishant	MEMBER	
69	Student Innovation Committee	Mr. Bhaskar	I/C	
		Ms. Suchandra	MEMBER	
		TGT Sc.	MEMBER	
70	Eco Club	Ms. Anushree	I/C	
		Ms. Sudeshna	MEMBER	

SIGN OF PRINCIPAL









