

KENDRIYA VIDYALAYA NO.2 BALASORE
AT-CHHANPUR PO: CHHANPUR KURUDA
DISTT-BALASORE ODISHA 756056
e-mail:kv2bls@gmail.com
web.www.no2balasore.kvs.ac.in



केन्द्रीय विद्यालय क्रमांक-2 बालेश्वर
ग्राम : छणपुर पोष्ट : छणपुर कुरूड़ा
जिला बालेश्वर पिन कोड 756056
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DATED: 24-04-2025

**OFFLINE SERVICES PROVIDED BY KV NO.2 BALASORE TO THE PARENTS OF
THE CHILDREN OF KV NO.2 BALASORE**

| SL | SERVICE | PROCEDURE | PROCESSING TIME |
|----|---|--|-----------------|
| 1 | School Leaving Certificate | Submission of duly filled in application form in the format available in the | 03 DAYS |
| 2 | Mark Statement | AS ABOVE | 24 HOURS |
| 3 | Migration | AS ABOVE | 24 HOURS |
| 4 | Bonafide Certificate | AS ABOVE | 24 HOURS |
| 5 | Conduct Certificate | AS ABOVE | 24 HOURS |
| 6 | CEA Reimbursement | AS ABOVE | 24 HOURS |
| 7 | Counter Signature on ODIA Examination Application | AS ABOVE | |
| 8 | Counter Signature on AADHAAR CORRECTION | AS ABOVE | |

Please do not insist to make issue any document before the stipulated processing time.

To
The Parents
KV NO.2 BALASORE

24/04/25
PRINCIPAL
KV NO.2 BALASORE
PRINCIPAL प्रिन्सिपल
KENDRIYA VIDYALAYA No-2, BALASORE
केन्द्रीय विद्यालय नं. २, बालेश्वर