



VIDYALAYA PLAN

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VIDYALAYA PLAN (2024-25)**PART - A****1-VIDYALAYA PROFILE****1(A)-GENERAL INFORMATION**

NAME OF THE VIDYALAYA	KENDRIYA VIDYALAYA ONGC SIVASAGAR	REGION	Type of BuildingA1/A/B/C/D/E
		GUWAHATI	NA
SCHOOL CODE	39278	AFFILIATION NO.* (upload affiliation Letter issued by CBSE)	200005
YEAR OF ESTABLISHMENT	1974	SECTOR	PROJECT
GEOGRAPHICAL LOCATION (COORDINATES)	26.9826° N, 94.6425° E	UDISE No.	18160323805
AREA (Built up in meter square)	16187 SQ. M.	TOTAL AREA (Built up in meter square)	34398 SQ. M.
ADDRESS OF THE VIDYALAYA	ONGC COLONY, SIVASAGAR, ASSAM-785697	CONSTITUENCY OF THE VIDYALAYA	JORHAT
e-Mail of the Vidyalaya	ppl.sibsagarno1@kvs.gov.in	RURAL/URBAN	URBAN
PM SHRI SCHOOL	NO	IF YES, SANCTION YEAR	NA
NAME OF THE PRINCIPAL	AJIT SINGH	Landline (O) (03772)-295083, 295084 Landline (R)-03772-295094 Mobile- 7042037842 E-Mail: sivasagar1887@gmail.com	
DATE OF JOINING IN	PRESENT KV- 24.08.2023	PRESENT POST- 24.08.2023	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	PREMENDRA KUMAR TRIPATHI		
	PGT-HINDI	Mobile No. 9899691513	
NAME OF THE CHAIRMAN* (Upload list of VMC Members approved by KVS RO)	Bhaskar Chowdary Nettem	Landline (O)-03772-2252300 Landline (R)- 03772-252246 Mobile-7086011715 E-mail: ongc.nazira@gmail.com	
ADDRESS OF THE CHAIRMAN OFFICE	Asset Manager, ONGC Assam Asset, Nazira, Dist : Sivasagar, Assam, PIN: 785685		

1(B)(i) SCHOOL DATA (as on 31ST March, 2025)

(I) STUDENTS ENROLMENT POSITION									
PRIORITY CATEGORYWISE	I		II	III	IV	V	VI	TOTAL	
BOYS	252		78	17	43	2	141	533	
GIRLS	237		56	11	34	0	183	521	
	TOTAL								1054
SOCIAL CATEGORYWISE	SC			ST		OBC (CL)	OBC (NCL)	GEN	TOTAL
BOYS	64			46		119	130	174	533
GIRLS	68			34		93	143	183	521
	TOTAL								1054
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL
BOYS	471	57	4	1	0	0	0	0	533
GIRLS	446	73	0	2	0	0	0	0	521
	TOTAL								1054
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)	ORTHOPEDICALLY CHALLENGED		VISUALLY CHALLENGED			HEARING IMPAIRED	AUTISTIC	OTHERS	TOTAL
BOYS	0		0			1	1	0	2
GIRLS	0		0			0	0	0	0
	TOTAL								2

(II) TOTAL FRESH ADMISSIONS DURING SESSION: 2024-25										
PRIORITY CATEGORYWISE	I		II	III		IV	V	VI	TOTAL	
BOYS	8		8	1		5	0	25	47	
GIRLS	13		5	0		8	0	26	52	
	TOTAL								99	
SOCIAL CATEGORYWISE	SC			ST		OBC (CL)		OBC (NCL)	GEN	TOTAL
BOYS	5			5		9		11	17	47
GIRLS	8			4		9		13	18	52
	TOTAL								99	
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL	
BOYS	45	2	0	0	0	0	0	0	47	
GIRLS	47	5	0	0	0	0	0	0	52	
	TOTAL								99	
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)			ORTHOPEDICALLY CHALLENGED		VISUALLY CHALLENGED		HEARING IMPAIRED	AUTISTIC	OTHERS	TOTAL
BOYS			0		0		0	1	0	1
GIRLS			0		0		0	0	0	0
	TOTAL								1	
ADMISSIONS UNDER “RTE”			SC		ST		OBC (NCL)	EWS / BPL	DA / CWSN	TOTAL
BOYS			1		0		4	2	0	7
GIRLS			1		1		6	5	0	13
	TOTAL								20	

1(B)(ii) STAFF POSITION

		STAFF POSITION													
Cadre	Staff Sanctioned* (Upload staff sanction letter from KVS)	In Position				Category wise						DIFFERENTLY ABLED			
		Male	Female	Third Gender	Total	SC	ST	OBC (CL)	OBC (NCL)	Minority	Gen/ Unreserved	OH	VH	HH	Others
Principal	1	1	0	0	1	0	0	0	0	0	1	0	0	0	0
VP/Principal Gr.II	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
PGT	11	4	3	0	7	1	0	0	2	0	4	0	0	0	0
TGT	8	1	4	0	5	1	0	0	3	0	1	0	0	0	0
TGT (WE)	1	1	0	0	1	0	0	0	0	0	1	0	0	0	0
TGT (AE)	1	0	1	1	1	0	0	0	0	0	1	0	0	0	0
TGT (P&HE)	1	0	1	0	1	0	0	0	0	0	1	0	0	0	0
HM	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRT	11	1	6	0	7	2	0	0	2	0	3	0	0	0	0
PRT (MUSIC)	1	1	0	0	1	0	0	0	0	0	1	0	0	0	0
ASO	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
SSA	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JSA	1	0	1	0	1	0	0	0	1	0	0	0	0	0	0
LIBRARIAN	1	0	1	0	1	0	0	0	0	1	0	0	0	0	0
SUB STAFF	7	1	0	0	1	0	0	0	1	0	0	0	0	0	0
Hostel Staff	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
TOTAL	46	10	17	0	27	4	0	0	9	1	12	0	0	0	0

1(B)(iii)- Appointing/ Engaging of Doctor, Nurses, Special Educator, Counsellors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Gender	Date of Appointment
1	Counsellor	NA	Interview conducted
2	Nurse	NA	Interview conducted
3	Doctor	NA	NA
4	Sports Coach	NA	NA
5	Special Educator	NA	No one turn up
6	Vocational Instructor (for skill courses)	NA	NA
7	Any Other	NA	NA

1(C) - VISION, MISSION AND PLANNING OF THE VIDYALAYA

Sl. No	Activity/Programme	Planned achievement targets	Expected date of completion	Actual Date of Completion/ Actual achievements/ Status Report
1	Fixing vision and mission statements and a set of standard operating procedures.	Vision statement of the Vidyalaya: To impart knowledge/values and nurture the talent, enthusiasm and creativity of its students seeking excellence in school education and to serve a valuable resource for higher educational institutions and society and remain a source of pride for all Indians.	Vidyalaya Mission: 1. To cater to the educational needs of All transferrable and non-transferrable Central govt. employees including Para-military personnel. 2. To pursue excellence and set the Pace in the field of education. 3. Equip the child to meet all challenges social, moral, and intellectual and comprehend human values 4. To make students responsible, law abiding and enlightened citizens of a global society.	
2	Fixing long term and short term plans commensurate with its vision and mission statement for institutional planning.	Long term Plan: -- Short term Plan: Repair and maintenance of the allotted space and building for smooth running of the Vidyalaya.	Long Term plan: Short Term plan:	

3	Promotion of innovation by introducing creative methods and techniques that equip students and the institution with 21st century skills.	100% use of ICT in teaching-learning process. Purchase of 04 interactive panels and use them.	Implementation Under Process. Installed 04 Interactive Panels in classroom.	
4	Any other project undertaken by the vidyalaya			

PART - B

1- INFRASTRUCTURE PLAN

(A) - Building Plan:* (Upload photographs -one each)

	Available in No.	Proposed / Expansion (2024-25)	Budget plan (2024-25)
Principal Room	1	0	NA
Class Rooms	26	0	NA
Smart /e-Class Rooms	6	10	Through Project Fund
Physics lab	1	0	NA
Chemistry lab	1	0	NA
Bio lab	1	0	NA
Jr. Science lab	0	0	NA
Geography Lab	1	0	NA
Computer Lab	2	0	NA
Maths Lab	1	0	NA
Digital Language Lab	0	0	NA
Social Science Lab	0	0	NA
Vocational Lab/Composite Lab	1	0	NA
Yoga Room	1	0	NA
Medical Room	1	0	NA
Art Room	1	0	NA
Resource Room	2	0	NA
ATL LAB	1	0	NA
Music Room	1	0	NA
Activity Room	1	0	NA
Staff Room	2	0	NA
Conference Hall / Auditorium	1	0	NA
Games & Sports Room	1	0	NA
Library	1	0	NA

Children's Park	1	0	NA
Playgrounds	1	0	NA
Garden	1	0	NA
Science/Maths Park	1	0	NA
Admin Office	2	0	NA
Canteen	0	0	NA
Hostel	0	0	NA
Bathrooms: (Total)			
I. Boys	2	0	NA
II. Girls	2	0	NA
Toilets: (Total)			
I. Boys	5	0	NA
II. Girls	5	0	NA
Facilities for the disposal of sanitary items:			
I. Incinerator	1	0	NA
II. Vending Machine	1	0	NA
Green school initiatives:			NA
I. Herbal Garden	1	0	NA
II. Kitchen Garden	1	0	NA
III. Medicinal Garden	1	0	NA
IV. Composting Pit / Vermicompost pit	1	0	NA
V. Swachha Vidyalaya implementation	1	0	NA
VI. Rain water harvesting, Water treatment	0	0	NA
VII. Availability of solar plant, Use of LED lights			
Facilities for Promoting Inclusive Education (As per the modalities of RPwD Act 2016)			
i. Ramp	NA	NA	NA
ii. Special Toilet	1	0	NA
iii. Wheel Chair	1	0	NA
iv. Barrier free access	1	0	NA

(B) - Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
Dual Desk	617	50	
Single Desk	100	0	
Teacher's Table	35	0	

Teacher's chair	50	0	
Almirah	35	0	
Computer Table	20	0	
Computer Chair	140	0	
Lab Table	14	0	
Lab Stools	60	0	
Bed for Medical Room	1	1	
Podiums	1	1	

(C) - Assets (lab equipment (Value above Rs. 15,000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition (2024-25)
Chemistry	Nil	Nil	
Biology	Nil	Nil	
Physics	Nil	Nil	
Geography	Nil	Nil	
Maths	Nil	Nil	

(D) - Assets (IT Infrastructure) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Procurement / Repair (2024-25)	Remark
Desktop Computer	86	20	20 BER
Projector	21	--	06 BER
Interactive Board	4	10	--
TV(Onida)	1	0	--
Photocopier	4	1	01 BER
Visualizer	1	0	01 BER
Apple I-pad	16	0	04 BER

(E) - Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
1	Tables	06	00	
2	Chairs	50	00	
3	Almirah	01	01	
4	Bookshelves	30	04	

5	Interactive panel	00	01	
6	Desktop Computers	03	00	
7	Books in Hindi	2312	200	
8	Books in English	5234	200	
9	Books in Assamese	436	100	

(F) - Assets (Music) (Upload photographs -max. two)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
1	Harmonium	2	1	
2	Synthesizer (Key Board)	3	0	
3	Tabla	3	1	
4	Dholak	3	0	
5	Congo	2	0	
6	Flute	0	3	
7	Voilin	0	0	
8	Mouth organ	0	1	
9	Khanjari	1	0	
10	Dufflee	2	0	
11	Miracus	2	0	
12	Marching Triangle	2	0	
13	Marching drum	2	0	
14	Symbate	0	0	
15	Jazz drum set	1	0	
16	Any other	3	0	

(G) - Assets (Workshop/Art & Craft/Sport) (Value above Rs. 15,000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
Work Experience / Skill Courses	Vacuum Cleaner	1	1	
	Mic(ASL)	4	4	
	Aquarium	2	0	
	Grass cutting machine	2	1	
	Ladder	3	0	
	Speaker	6	4	
	Amplifier	2	1	
	Electric Bell device	1	0	

	AC	6	10	
Art & Culture	--	--	--	
Sports	Computer Table Tennis	1 1	0 1	
Gardening	--	--	--	
Scout and Guide	--	--	--	
Any other department	Water cooler Harmonium RISO XEROX	6 1 2 2	2 1 0 0	

(H) - Assets (Office) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
STEEL ALMIRAH	05	01	
XEROX MACHINE	01	01	

(I) - Medical Room Facilities *(Upload photographs -max. two)

Facilities	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
First Aid Kit	01	01	
Infrared Thermometer	00	01	
Medical Bed	01	01	
Wheel Chair	01	01	
Almirah for Medicine	01	00	
Stethoscope	01	00	
Sphygmanometer	01	01	
Glucometer	00	01	
Sanitizer dispenser	00	01	
Pulse oximeter	00	01	
Stretcher	00	01	
Oxygen Cylinder	00	00	
Medical Examination Table	00	00	
Eye Testing Drum	00	00	
Others (Normal Thermometer)	01	00	

(J) - Suggestion Box/Student Gratitude Box* (Upload photographs max. two)

1. Whether the Suggestion Box is installed: YES

2. Whether the Suggestion Box is opened every week: YES
3. Whether the record is being maintained regarding suggestions: YES
4. The Action taken on Suggestions: YES
5. Whether Gratitude Box is installed: YES
6. Whether the Gratitude Box is opened every week: YES

S.No	Suggestion	Action Taken
1	Visit to Rangghar/ Kareng Ghar	Tour plan arranged with the help of ONGC Transport section for Clas 3 to 8
2		

1.1- SAFETY & SECURITY

(A) - (i) Safety Plan* (Upload photographs -one of each)

Security features Installed	No. of articles/ Installed	Whether functioning or not	Location Where installed	Proposed new location for installation (2024-25)	No. of articles required	*Date of refilling/ ** Backup period
Fire Extinguishers *	10	Yes	Physics, Chemistry, Computer Lab and at various places of Vidyalaya Campus	6	6	29.03.2025
Fire Alarm	0	0	0	2	2	--
CCTV Camera **	60	Yes	VIDYALAYA CAMPUS INCLUDING CLASS ROOMS	Remaining area in the Campus	0	
Public Announcement System	01 Amplifiers 20 Speakers	YES	Corridors	All Class Room	26	

(ii) Emergency Supplies/ Facilities* (Upload photographs -one of each)

Facilities	Existing Position	Proposed for Expansion (2024-25)	Article required
Sufficient Drinking Water points (taps etc.)	4	2	2
Water purifier & water coolers	4	2	2
Emergency Lighting System	0	0	0
First Aid Kits	1	1	1
Emergency Evacuation Plan	Yes	--	--
Emergency Communication System	0	0	--
Water Tanks	2	1	1
Sanitation Supplies/ facilities for Disposal	1	0	0
Boundary wall/ Fencing	Yes	--	--

Exit/Entrance Gate	Yes	--	--
Display of Emergency Phone Numbers	Yes	--	--
Display of Vidyalaya Map	Yes	--	--

(iii) Security Personnel/Conservancy staff

No. of Persons	Male	Female	Remark
07	06	01	

(B) - School Staff Training/Mass Drill:* (Upload photographs -one of each)

Training Area	No of Staff & Students Trained	Proposed Plan for training (2025-26)
A. Evacuation Drills	25 & all students	Conducted
B. Basic First Aid/ First Responder Skills	25 & all students	Conducted
C. Safety Training	25 & all students	Conducted
D. Use of Fire Extinguisher	25 & all students	Conducted
E. How to turn off electricity, water and gas	All sub staff and council members	Conducted
F. Psychological First Aid	01	Conducted
G. Other: _____	--	--

(C) - MANDATORY CERTIFICATES* as per CBSE Affiliation norms (Upload photographs - each)

Sl. No.	Certificates	Date of Issue	Valid Till
1	Fire safety certificate	01.04.25	31.03.2025
2	Building safety certificate	Under process	Under process
3	Water and sanitation certificate	01/04/2025	31/03/2026

(D) - SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader (2024-25)	Members with Designation	Contact Details
1.	Child Rights Protection Cell / POCSO Committee (As per NCPCR)	Sunita Gogoi	1. P K Tripathi, PGT 2 Seema Kumari, PGT 3 Manu Saikia, PGT 4 Dipamoni Das, PRT 5 Akansha Gupta, PRT	
2.	Evacuation Team/ School Disaster Management Committee/ Search & Rescue Team (As per NDMA Act)	Shish Pal, PGT	1 Seema Kumari, PGT 2 Ajay Kumar Singh, PGT 3 L K Yadav, TGT 4 Archi Gupta, TGT-AE 5 Dazy, TGT-P&HE	

3.	First Aid & Medical Team	Manu Saikia	1. Seema Kumar, PGT 2 Kabita Handique, TGT 3 Nahid Abrar, Lib. 4 Kusum Sharma, PRT 5 Sneha, PRT	
4.	Team for monitoring Implementation of facilities for Inclusive and equitable education, facilities for SEDG's (As per RPwD Act)	P K Tripathi	1. Vijay Shankar, PGT 2 A K Singh, PGT 3 Shish Pal, PRT 4 Dipamoni Das, PRT 5 Sunita Gogoi, PRT	
5.	Internal Complaint Committee (ICC) (As per directions of KVS HQ)	MRS. SARJUBALA DEVI, AC, KVS RO, TINSUKIA	1 Sunita Gogoi, PRT 2 P K Tripathi, PGT 3 Monika, TGT 4 Smt. Monika Saikia – External Member (President, Sibsagar District Mahila Samiti)	
6.	Grievance Redressal Committee	P K Tripathi	1 Vijay Shankar, PGT 2 Monika, TGT 3 Dipamoni Das, PRT	

2- ACADEMIC

(2.1)- ACHIEVEMENTS AS ON 31st March, 2025

(A) - Curricular Achievements

CLASSES	EXAMINATION (CBSE) (FOR LAST RESULT DECLAIRED BY CBSE)								Name of position Holders
	Enrollment	Appeared	Passed	Pass %	PI	% of students getting 90% and above marks	% of students scoring marks between 75%-89%	% of students scoring marks between 60%-74%	
XII (Sc.)	26	26	25	96.15	68.08	7.7	46.20	38.50	I Priyanshu Priyom Bordoloi II Divyanka Singh III Avinab Borthakur
XII (Comm.)	28	28	27	96.42	63.4	00	39.30	53.60	I Manas Kumar Deka II Rahul Kumar Gupta III Shubh Karwa
XII (Hum.)	31	31	31	100	63.71	3.2	9.70	51.61	I Princi Priya Phukan II Arpita Bora III Uddepti Deori

X	80	80		100	59.31	15	41.25	35	I Srijon Das II Tanmoy Bakatial III Anikesh Srivastava
	EXAMINATION (Home)								
XI (Sc.)	33	33	24	72.73	45.08	00	12.12	42.4	I JONKY PRIYA HAZARIKA II PONKHI BORAH III BHASWAT GOGOI
XI (Comm.)	22	22	18	81.81	53.41	4.5	22.7	31.8	I JAYANTIKA JOGANI II SAKSHAM RATHI III AYUSHMAN SAIKIA
XI (Hum.)	33	33	31	93.94	58.71	00	18.2	51.5	I SAKILA KAFIA II ISHANI BHANWARPAL III CHINMOY CHETIA
IX	81	80	65	81.25	48.3	5	21.25	18.8	I DIBYANKU RABI DUTTA II KRISHTIPRIYA III HAZARIKA DIKHITA GOGOI

(B) THE LEARNING ATTAINMENT OF STUDENTS & TARGET

1) Foundational Stage

Class	Learning Attainment of Students for the year 2024- 2025 (% of Students)					Target for the year 2025 - 2026 (% of Students)					Remarks	
	A+ Grade	A Grade	B Grade	C Grade	D Grade	A+ Grade	A Grade	B Grade	C Grade	D Grade		
I	56.25	21.25	12.5	7.5	2.5	72.5	20	7.5	0	0		
II	43.75	30	41.25	0	0	72.5	31.25	11.25	0	0		

2) Preparatory Stage

Class	Learning Attainment of Students for the year 2024- 2025 (% of Students)						Target for the year 2025 - 2026 (% of Students)						Remarks	
	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%		
III	25.6	30	27.8	15.6	1.1	0	44	36.3	14.3	5.5	0	0		
IV	43.5	33.7	12	7.6	2.2	1.1	42.2	22.2	22.2	11.1	2.2	0		
V	38.8	35.9	15.5	5.8	3.9	0	38.8	38.8	17.5	2.9	1.9	0		

3) Middle Stage

Class	Learning Attainment of Students for the year 2024- 2025 (% of Students)						Target for the year 2025 - 2026 (% of Students)						Remarks
	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	
VI	4.6	31	27.6	28.7	6.9	1.1	10	30	40	10	10	-	
VII	5.6	31.5	33.7	24.7	4.5	0	10	30	40	10	10	-	
VIII	7	26.7	36	25.6	3.5	1.2	10	30	40	10	10	-	

4) Secondary Stage

Class	Learning Attainment of Students for the year 2024- 2025 (% of Students)						Target for the year 2025 - 2026 (% of Students)						Remarks
	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	
IX	5	21.3	18.8	21.3	21.3	12.5	10	40	20	10	20	--	
X	15	41.3	35	8.8	0	0	10	40	30	10	10	--	
XI	1.1	17	43.2	33	5.7	0	10	30	35	15	10	--	
XII	7.1	41.2	40	11.8	0	0	20	30	30	15	5	--	

S No.	CLASS	% of Students who obtained 75% and above marks
1	XI-XII	32.9
2	IX- X	41.3
3	VI-VIII	35.5
4	III- V	69.5
		% of Students who obtained grade "B" and above
5	I-II	95

LEARNING ATTAINMENT TEST (SAFAL)

Class	% of students obtained 75% and above
CLASS 3	NA
CLASS 5	NA
CLASS 8	NA

LEARNING ATTAINMENT TEST (ORF)						
CLASS	SUBJECT	WCPM between 0 - 14	WCPM between 15 - 34	WCPM between 35 - 53	WCPM between 54 - 69	WCPM > = 70
3	HINDI	1	3	1	8	28
4	HINDI	13	15	18	10	--
5	HINDI	10	8	27	23	--
6	HINDI	7	6	15	20	--
7	HINDI	8	27	29	16	--
8	HINDI	12	17	21	12	--
3	ENGLISH	1	2	8	10	--
4	ENGLISH	5	8	21	38	--
5	ENGLISH	8	13	17	51	--
6	ENGLISH	15	16	22	28	--
7	ENGLISH	6	18	20	39	--
8	ENGLISH	12	13	29	25	--

C) QUALITY OF RESULTS

(i) EXAMINATION (Competitive)

Admission for professional courses	JEE Mains	JEE Advance	NEET	IISER/ NISER	CUCET	CLAT	NDA	OTHERS
No. of students Selected	0	0	0	0	0	0	0	0
Targets	10	10	5	1	45	0	27	0
Target for next session	15	15	12	1	57	0	35	0

(ii) National Level Scholarship/ Talent Search Examinations

Name of the Scholarship / Examination			
No. of students Appeared	0	0	0
No of students Selected	0	0	0
Target for next session	0	0	0

(iii) KV has registered on National Scholarship portal for Pre Matric & Post Matric Scholarships – Yes / No

No. of students Registered			
No of Students Received scholarship	0	0	0

(D) - CO-CURRICULAR ACTIVITIES AS ON 31st MARCH 2025**a) Achievements in Sports* (Upload certificates of position holders)**

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regional level	National Level	SGFI/ Associations/Federation/KHELO INDIA (Open)	Regional level	National Level	SGFI/ Associations/Federation/KHELO INDIA (Open)
71	39	17	43	32	2

b) School level and cluster level participation (Total 10 points)

Event	Number of events organized /inter house competitions	Percentage of Participants achieving benchmark	No of position holders
School level	12	50	
Cluster level			

c) Participation in other competitions* (Upload certificates of position holders)

Event	Number of events the school participated	Number of Participants	No of position holders
District level	00	00	00
State level	00	00	00
Others	00	00	00

d) Health Checkup and Maintenance of Physical Health Profile (twice in a year)

	Status of Health checkup and follow up (% of completion)	Status of maintenance of Health card (% of completion)
Primary	Twice in a year , 100%	100 %
Secondary	Twice in a year, 100%	100 %

e) EBSB/ KALA UTSAV ACTIVITIES* (Upload certificates of position holders)

NUMBER OF PARTICIPANTS				NUMBER OF POSITION HOLDERS			
School level	Cluster Level	Regional level	National Level	School level	Cluster Level	Regional level	National Level
51	36	16	0	36	26	0	0

f) SCIENCE ACTIVITIES AND ACHIEVEMENTS * (Upload certificates of position holders)

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level
National Children Science Congress	0	0	0	0	0	0
Rashtriya Bal Vaigyanik Puraskar	5	0	0	0	0	0
INSPIRE AWARD Manak	3	1	0	1	0	0
Maths Olympiad (RMO/INMO/NMO)	0	0	0	0	0	0
YUVIKA	0	1	0	0	0	0
PRAYAAS	0	0	0	0	0	0
VIGYAN JYOTI	0	0	0	0	0	0

Others	0	0	0	0	0	0
--------	---	---	---	---	---	---

g) Action taken by the school to promote scientific temper

Sl. No	Name of the activity (Activities performed under introduction of AI and other subjects as skill subject in Class VIII/maintenance of ATL lab and activities under it/Celebration of National Science Day etc)	Percentage of students participated
1	National and International Activity if Any	
2	Skill Education	All students of VIII to X

h) BHARAT SCOUT & GUIDE ACHIEVEMENTS* (Upload certificates of qualifiers)

Sl. No	Number of participants appeared for given stage(level)			Number of participants qualified in the stage (certificate awarded)		
	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chaturth Charan	Tritiya Sopan/Tritiya Charan	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chaturth Charan	Tritiya Sopan/Tritiya Charan
Scout & Guides	00	04	20	00	04	20
Cub & Bulbul	00	6	19	00	6	19

i) TARUNOTSAV

S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
1	BRIDGE COURSE	37	Given counselling for career options, Science as a career
2	VOCATIONAL EDUCATION	8	One Field Tour was done.

(E) -OTHER REMARKABLE ACHIEVEMENTS (In 100 words)

1. One NCC Cadet got Bir Chilarai Award for Best NCC Cadet for the year 2024-25.
2. Total 10 students got Gold Medal in 53rd KVS NSM Meet 2025
3. One Student got 100 marks in IP in CBSE Board Exam 2025.

(F) -Status of Foreign & Regional Language:

S.NO	NAME OF THE LANGUAGE	NO. OF STUDENTS ENROLLED FOR THE LANGUAGE													
		VI	% of students	VII	% of students	VIII	% of students	IX	% of students	X	No of students certified	XI	% of students	XII	No of students certified
1.	ASSAMESE	89	100	91	100	86	100	--	--	--	--	--	--	--	--

(2.2)- PLANNING FOR THE YEAR (2025-26)

(A) -Strategic goals and plan for expected improvement of quality & quantity of result for 2024-25

Class	Enrollment		Pass %		PI		Strategies / Plan of Action	Remarks
			Achieved (2024-25)	Target (2025-26)	Achieved (2024-25)	Target (2025-26)		
	Previous Session (2024-25)	Current Session (2025-26)	Previous Session	Current Session	Previous Session	Current Session		
XII (Sc.)	26	24	96.15	100	68.08	75.00	Remedial Class, Each One Reach One	
XII (Comm.)	28	18	96.42	100	63.39	75.00		
XII (Hum.)	31	31	100	100	63.71	75.00		
X	80	65	100	100	59.31	75.00	Remedial Class, Each One Reach One	
XI (Sc.)	33	40	72.73	100	45.08	65.00	Extra Class, Each One Reach One	
XI (Comm.)	22	40	81.82	100	53.41	65.00		
XI (Hum.)	33	40	93.94	100	58.71	65.00		
IX	80	91	81.25	100	48.03	65.00	Each One Reach One	

(B) -

(i) Vidyalaya level workshops to be planned for all teachers (Including online workshops):

Short duration workshops to be organized at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
Content enrichment through Demonstration/Meeting/seminars in concerned subjects	Conducted	100%	Satisfactory	
21 st century Skills	Conducted	100%	Satisfactory	
Life Skills/Adolescent Education programme/Gender sensitization	Conducted	100%	Satisfactory	
Pedagogical practices-experiential learning/socio emotional learning, sports/arts integration/Multidisciplinary Approach/CBE/Digital pedagogy and blended learning	Conducted	100%	Satisfactory	
Safety, Rights and security of children/POCSO Act/RTE Act	Conducted	100%	Satisfactory	
Inclusive and Equitable Education	Conducted	100%	Satisfactory	
Workshop for planning the TLM/Activity and graded assignments/Question Bank	Conducted	100%	Satisfactory	
To familiarize teachers with the spirit and content of NCF and Recommendations of NEP	Conducted	100%	Satisfactory	

To familiarize teachers with the curriculum documents and support material brought out by CBSE	Conducted	100%	Satisfactory	
To familiarize teachers with the curriculum documents and support material brought out by NCERT Like Learning Outcomes & Exemplar	Conducted	100%	Satisfactory	
Induction program for newly recruited staff member at Vidyalaya level	Conducted	100%	Satisfactory	
Any other training	Conducted	100%	Satisfactory	

(ii) Workshops for capacity building

Name of the Workshop	Name of teacher	Designation / Subject	Area of concern	Strategies

(iii) Teachers' Achievements* **(Upload relevant documents)**

Name of the Teacher	Achievements
SHIKHA SAIKIA GOGOI	Certificate of Excellence (GOLD) for 100% result in Class-XII with high quality performance of students.
RAHUL KUMAR	Certificate of Excellence (GOLD) for 100% result in Class-XII with high quality performance of students.
SHRADHA NAMDEV	Certificate of Excellence (GOLD) for 100% result in Class-XII with high quality performance of students.

(iv) Expected Co-curricular activities for 2025-26 (Current Session):

Activities	Planned Targets/ Date of completion	Actual Date of Completion	Remarks/ Shortfall (if any)
Investiture ceremony	August 2025	YET TO BE HELD	
Finalization of CCA schedule	YES	01/04/2025	
Value Education Programme/Awakened Citizen Programme	YES	MONTHLY	
School Annual Day/ Sports Day	DEC, 2025	YET TO BE HELD	
Educational Excursions	YES	YET TO BE HELD	
Adventure Activities	YES	YET TO BE HELD	
Health Checkup of Students	NOV/DEC, 2025	YET TO BE HELD	
National Adolescence Education Programme	YES	MONTHLY	
Library Week	YES	YET TO BE HELD	
Book Fair	SCHEDULED		
EBSB/KALA UTSAV	YES	YET TO BE HELD	
Art Exhibition	SCHEDULED	YET TO BE HELD	
Bal Mela (Under NIPUN)	YES	YET TO BE HELD	
Club Activities- Eco Club, Democracy Club, Standard Club etc.	YES	MONTHLY	

RBVP	YES	YET TO BE HELD	
National Children Science Congress	YES	YET TO BE HELD	
Publication of Vidyalaya Patrika	30.06.2025	--	
News Letter	YES MONTHLY	CLASS WISE	
Scout & Guide Activities:			
1. Pratham Sopan Test	YES	YET TO BE HELD	
2. Dwitiya Sopan Test	YES	YET TO BE HELD	
Cub & Bulbul Activities:			
1. Prathama Charan	YES	YET TO BE HELD	
2. Dwitiya Charan	YES	YET TO BE HELD	
3. Tritiya Charan	YES	YET TO BE HELD	
Any Other	--	--	--

(v) COMPENSATION OF ACADEMIC LOSS PROGRAMME (CALP)

S.No	Class	No. of Programmes organized	Activities Planned
1	X & XII	02	EXTRA CLASSES CONDUCTED

(vi) PUSTAKOPAHAR

No of Books Gifted by the students	No of Books taken by students
287	49

(vii) NCC

Wing (Army/Navy/ Airforce)	No. of Troops	No of Students
NAVY	01 (JD/JW)	50

(viii) NSS

Teacher Head	No of Students
NA	NA

(ix) SCHOOL BAND Type of School Band

School Band	
Teacher Head	No. of Students Trained
NIL	NIL

(x) **ACTIVITIES PLANNED/TARGET FOR NATIONAL/REGIONAL/CLUSTER LEVER PARTICIPATION 2025-26**

Activities	Percentage of participants at school Level	No. of students targeted for selection to higher level		
		Cluster	Regional	National
Maths Olympiad	5%	NA	03	02
National Children Science Congress	5%	NA	04	02
RBVP	5%	NA	03	02
INSPIRE AWARD-Manak	10%	NA	02	01
YUVIKA	2%	NA	02	02
PRAYAAS	2%	NA	03	01
VIGYAN JYOTI	2%	NA	03	01
JIGYASA	5%	NA	04	02
EBSB	10%	14	14	14
Kala Utsav	3%	02	01	01
Youth Parliament	5%	10	5	5
Games & Sports:				
Name of the Event	Percentage of participants at school Level	No. of students targeted for selection to cluster level	No. of students targeted for selection to Regional level	No. of students targeted for selection to National level
ARCHERY	2	20	15	5
BADMINTON	3	10	8	2
TABLE TENNIS	1.5	10	8	4
LAWN TENNIS	1	5	5	3
Scout & Guides	Pravesh	Golden Arrow	Rajya Puraskar	Rashtrapati Puraskar
	1.5			
OTHERS (Mention any sports, cultural, science, international event etc outside KVS) (Science Olympiad, Cyber Olympiad, Green Olympiad, IGBC Green building contest etc)	Percentage of participants at school Level	Percentage of participants at _____ Level(Fill the appropriate level)	Percentage of participants at _____ Level(Fill the appropriate level)	Percentage of participants at _____ Level(Fill the appropriate level)
Nil	Nil	Nil	Nil	Nil

3- ADMINISTRATION & FINANCE

S No	Activity/Programme	Planned achievement targets	Expected date of completion	Actual Date of Completion/ Actual achievements/ Status Report
1	Maintenance of Records	To maintain all record	Last working day of the month	Last working day of the month
1.1	Service Books with entries like service verification, leave entries, EWS, increments ,GPF nomination etc.	To update all the entries	31-01-2025	31-03-2025
1.2	No of cases pending i) Probation Reports ii) Confirmation Cases iii) Senior/Selection Cases iv) Leave in conjunction with vacation & Breaks	0 0 0 0	-	
1.3	Staff attendance Register with Leave entries	31.03.2025	31.03.2025	31.03.2025
1.4	Staff Sanction Proposals for upgradation/ Additional Section Etc.(As per CCEA Approval 2 Section KVs)	Up gradation is not required	NA	NA
1.5	Antecedent verification & Police verification of all employees posted in the vidyalaya	31.03.2025	31.03.2025	31.03.2025
1.6	Verification of Caste Certificates	31.03.2025	31.03.2025	31.03.2025
2	Selection of staff for contractual appointments			
3	Vidyalaya Management Committee/ Vidyalaya Executive Committee Meetings	Committee formed	Meetings conducted in the session 2024-25	Will be conducted as per schedule
4	CBSE Affiliation	31.03.2025	30.06.2025	--
5.1	Class Attendance Register and data of Fee collection	Updated		
5.2	Students Admission & TC issue register	updated	--	--

5.3	Status of Grants/Scholarships for eligible students (SC/ST/OBC(NCL)/OBC/) etc.	As per Schedule by NSP	--	--
6	Construction Works:			
	i) Maintenance & Repairs	Done by Project on regular basis	--	--
	ii) Development work	31.03.2025	31.03.2025	31.03.2025
	iii) Colouring/White washing of school building and staff quarters, etc.	31.12.2025	31.12.2025	
	iv) Proposal for additional class room			
7	Transfer of land/execution of lease deed etc. if required			
8	Annual stock verification/condemnation & Disposal of condemnation Article	Completed		
	i) Disposal of e-waste through District e-waste proposal and auction of Condemned articles	Under process	--	--
9	Preparation of Vidyalaya Asset Register/ Maintenance of Stock Register	Maintained	30.06.2025	--
10	Financial Management			
	i) Budget proposals	Sent to KVS RO Guwahati for approval		
	ii) Revised Estimates	Sent to KVS RO Guwahati for approval		
	iii) Rectification if any	NA		
11	Rajbhasha Implementation * (Upload Rajbhasha reopors in single file)			
	Activity	Target Date	Actual Date of Completion	Remarks
	Timahi Meetings	June, Sept, Dec 2025 & March 2026	To be Conducted	June, Sept, Dec 2025 & March 2026
	Installation of Bilingual Sign Boards	31.03.2025	31.03.2025	31.03.2025
	Installation of Achievement Boards (Bilingual)	31.03.2025	31.03.2025	31.03.2025
	Installation of Incumbency Boards (Bilingual)	31.03.2025	31.03.2025	31.03.2025
	Availability of bilingual rubber stamps	31.03.2025	31.03.2025	31.03.2025
	Report sent to RO for all Meetings	As per schedule	As per schedule	--

Reports Sent to TOLIC/ Official Language Site	As per schedule	As per schedule	--
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12. Correspondence in Hindi

Target for the year 2024-25 in %	Achievement in %
90	95.12

13. Audit of school accounts

Activity/Programme	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras				
(A) Internal Audit Para	17	31.12.2025	NIL	5 PENDING AT RO LEVEL
(B) A G Audit Para	01	30.06.2025	--	--

14. Disposal of Court cases/RTI queries

No. of Cases/queries	Subject of litigation/query	Current Status	Remarks
0	0	0	0

4- BENEFICIARY SATISFACTION (COMMUNITY PARTICIPATION)

(A) - FOR STUDENTS

[Student Council Meetings \(Meetings to be conducted before staff meeting for the month\)](#) *(Upload Photographs and minutes of meeting)

Sl No	Date of Meeting	Main points discussed	Follow up/Action taken
1	01/10/2025	DISCIPLINE, SAFE ENTRY AND EXIT, RECESS DUTY, PARTICIPATION IN ALL ACTIVITIES ETC.	DUTIES ALLOTTED TO COUNCIL MEMBERS, MONITORS ARE SENSITISED.
2			

(B) - FOR TEACHERS

Sl No	Opportunities for teachers to voice out concerns/Committees to redress teachers' grievances	No of meetings	Main points discussed	Follow up/Action Taken
1	Staff Meetings	12	General points regarding school, administration & etc.	Followed and appropriate action taken
2	ICC	01	Formation of committee	Active

(C) - FOR PARENTS

Is visiting hour specified for parents?

Whether suggestion/complaint /Gratitude box maintained? Give details

Whether separate mail id is maintained for taking parents' suggestions/complaints?

Number of PTMs conducted

Sl.No	Type of meeting	Details of Meeting [Specify classes, date of meeting, purpose etc]	Action Taken/Remarks
	Class PTM	Held after PT-1, PT-2/Half Yearly Exam	PARENTS ATTENDED.
	PTA	FORMED	Regular meeting conducted
	Parent Advocacy programmes	NA	
	Parent awareness meetings	Conducted before admission in Class-I, SWACCH BHARAT mission	
	Any other		

(D) - FOR COMMUNITY

Sl. No	Programme Organised	Date of conduct	Target group	Brief description
1	Skill hub			
2	ATL outreach programmes			

(E) - Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
SWACHH BHARAT	To make the people aware of cleanliness & hygiene.	ONGC COLONY Campus	Teachers and students, banner/flex.

(F) - Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required
RESOURCE SHARING	To help nearby schools with expertise and resource persons.	KG SCHOOL, ONGC COLONY, SIVASAGAR	Teachers, volunteers, banner/flex.

(G) -ALUMNI * (Upload photograph of activities)

- **Outstanding Alumni** (Alumni who has recognition at local/state/National/International level in different fields-Cultural, Technical, scientific, medicine, political, administrative etc) – only prominent members restricted to only 10
- Whether alumni association is constituted? YES
- Number of Activities Organized (2024- 2025): 02
- Number of Classes/ Sessions taken by Alumni (2024 - 2025): 02
- Activities Planned under Alumni (2024- 2025): 02
- Any other contribution by Alumni in the Vidyalaya: Installation of Vidyalaya Name Board on Main gate

(H) - EFFICIENT RESOURCING AND EFFECTIVE GOVERNANCE THROUGH SCHOOL COMPLEXES/CLUSTERS

S No	Area	Activity Planned	Achievement
1	Sharing of Teachers/Resources/Contribution to cluster	NA	NA
2	Academic/Sports/arts/crafts events	Assamese Bamboo Craft workshop	Student able to make things from bamboo
3	Improved support for children with special needs	RAMP, WHEEL CHAIR	USED IN NEED
4	School as “Samajik Chetna Kendra”	YET TO BE HELD	

(I) - Activities under Vidyanjali

Type of contribution done by volunteer	Name and other details of the volunteer	Details of contribution done (services/activities/sponsorship/assets/material/equipment/M&R work done)
Contribution in Generic Level services/ activities	Nil	--
Contribution in Sponsorship activities	Nil	--
	Nil	--
Contribution of assets/material/equipment	Nil	--

5- INCLUSIVE PRACTICES

(A) Detail of Admission

Category	No of application received (2024-2025)	No of admissions granted	Admissions to (Specify class)	REMARKS
RTE	104	20	I	
DA (CWSN)	01	01	I	
MINORITIES	0	0	0	

(B) - Facilities offered for CWSN* (upload photograph(s) - one of each)

Type of facility	Description	Whether functional?	Whether adequate?	Remarks
Ramp to the ground floor	Available	YES	YES	
Ramp to the first floor	Not Available			
Wheel chair	Available	YES	YES	
Sign board	Available	YES	YES	
Wash rooms	Available	YES	YES	
Furniture	Available	YES	YES	
Sports facilities offered	Available	YES	YES	
Academic resources offered	Available	YES	YES	
Any other support offered	Available	YES	YES	

(C) - Whether special educator is appointed / engaged? NO

(D) - Whether different assessment strategies are devised for CWSN cases as per the requirement? YES

(E) - Details of awareness programs and programs for empowerment done.

Sl No	In house awareness programs conducted for empowerment of :	Brief description	Follow up/Remarks
1	Teachers	NCPCR, POCSO ACT, GREEN SCHOOL PROGRAMME	TEACHERS ATTENDED AND LEARNT
2	Parents	SWACCHATA MISSION	PARENTS ACTIVELY PARTICIPATED.
3	Students	AEP, ACP	STUDENTS ACTIVELY PARTICIPATED.

SUMMARY

Sl.No.	CBSE SQAA		KVS ASSESSMENT TOOL	
	DOMAIN	WEIGHTAGE	DOMAIN	WEIGHTAGE
1.	SCHOLASTIC PROCESSES	25%	SCHOOL PLANT	20 %
2.	COSCHOLASTIC PROCESSES	15%	ACADEMIC	40 %
3.	INFRASTRUCTURE	10%	SCHOOL ADMINISTRATION, MANAGEMENT & GOVERNANCE, LEADERSHIP	6.5 %
4.	HUMAN RESOURCES	10%	FINANCE	4.5 %
5.	INCLUSIVE PRACTICES	10%	STAKEHOLDER SATISFACTION AND AUDIT/ ACTIVITIES ORGANISED UNDER COMMUNITY PARTICIPATION	10 %
6.	MANAGEMENT AND GOVERNANCE	10%	INCLUSIVE PRACTICES	10 %
7.	LEADERSHIP	10%	GRACE POINTS	8%
8.	BENEFICIARY SATISFACTION	10%	OVER ALL OBSERVATION BY AC/DC IN THE LIGHT OF THE CONSTRAINTS FACED BY THE VIDYALAYA	1%

Links for uploading documents through Google drive

1. Affiliation No. (Upload affiliation Letter issued by CBSE)
2. Name of The Chairman*(Upload list of VMC Members approved by KVS RO)
3. Staff Sanctioned* (Upload staff sanction letter from KVS)
4. Achievements in Sports* (Upload certificates of position holders)
5. Participation in other competitions* (Upload certificates of position holders)
6. EBSB / KALA UTSAV ACTIVITIES/ (Upload certificates of position holders)
7. Science Activities and Achievements * (Upload certificates of position holders)
8. Bharat Scout & Guide Achievements*(Upload certificates of qualifiers)
9. Building Plan:*(Upload photographs -one each)
10. Assets (Music) (Upload photographs -max. two)
11. Medical Room Facilities *(Upload photographs -max. two)
12. Suggestion Box/Student gratitude Box* (Upload photographs max. two)
13. Safety Plan* (Upload photographs -one of each)
14. Emergency Supplies/ Facilities* (Upload photographs -one of each)
15. School Staff Training/Mass Drill:*(Upload photographs -one of each)
16. Mandatory Certificates* (Upload photographs - each)
17. Teachers' Achievements* (Upload relevant documents)
18. Rajbhasha Implementation * (Upload Rajbhasha reports in single file)
19. Alumni * (Upload photograph of activities)
20. Facilities offered for CWSN* (upload photograph(s) - one of each)
21. Student Council Meetings *(Upload Photographs and minutes of meetings)
22. Any other Document(s)