



# पी. एम. श्री केन्द्रीय विद्यालय आयुध निर्माणी, दम दम

शैक्षिक सत्र 2024-25 की समितियाँ

## Committees for the Session 2024-25

The following committees have been formed for the academic session 2024-2025 for smooth functioning of the Vidyalaya. All the Committee In-Charges and Committee Members are instructed to note their committees and related duties/responsibilities. In-charges will be responsible for preparation of Annual Plan of all academic work/activities of his/her committee and will be accountable for the completion of assigned task timely.

			PRINCIPAL
S.N.	Name of Committee	Name of In-charges/ members	Signature
1.	<b>Institutional planning and Advisory Committee</b>	<b>1. Mr. Nawanit Kumar, VP</b> 2. Dr. Abhijit Saha, PGT Bio 3. Mr. Kapil Deo Sah, PGT Geo 4. Mr. Manoj Kumar Sinha, PGT Phy 5. Mr. Iftekar Latif, PGT Commerce 6. Mrs. Pournomi Sen, PGT CS 7. Mr. Jayant Kumar Barik, HM 8. Mrs. Kakali Nath, PRT 9. Mrs. Preeti Yadav, PRT	
2.	राजभाषा कार्यान्वयन समिति	1. श्री देव कृष्ण झा, पी. जी. टी. (हिंदी) प्रभारी 2. श्रीमती मिठू विश्वास, प्र. स्ना.शि.(हिन्दी) 3. श्री धीरज आनंद , प्र.स्ना.शि.(संस्कृत) 4. श्रीमती हिमरितु भारती, प्र.स्ना.शि.(संस्कृत) 5. सुश्री आयुषी पांडे, पी. आर. टी. 6. श्री राहुल रत्न सज़ल,सहा.अनु.अधिकारी 7. सुश्री एकता रावत, कनिष्ठ स. सहायक	
3.	<b>PM SHRI Activities</b>	1. Mr. Soumen Chatterjee, PGT Eco 2. Dr. Abhijit Saha, PGT (Bio) 3. Mr. J K Barik, HM 4. Mrs. Himanshi Sharma, PRT 5. Mr. Rahul Ratna Sajal, ASO	

4.	<b>Admission Committee</b>	<b>1. Mrs. Sritama Pal, PGT Phy I/C</b> 2. Mrs. Pinki Rani, PGT Maths 3. Mr. Wasiquir Rahaman, TGT Eng 4. Mrs. Himritu Bharti, TGT Sanskrit 5. Concerned class teachers	
5.	<b>Examination Committee (Secondary &amp; Senior Secondary, Internal Exam, NIOS and Other External Exams)</b>	<b>1. Md. Iftekar Latif, PGT Commerce I/C</b> 2. Sh. Soumen Chatterjee, PGT Eco 3. Md. Bappa Das, TGT Eng 4. Mrs. Mithu Biswas, TGT Hindi 5. Mr. Devalal Yadav, SS	
6.	<b>Examination Committee (Primary)</b>	<b>1. Mrs. Kakali Nath, (PRT) I/C</b> 2. Ms. Himanshi Sharma, PRT 3. Mrs. Sharmistha Banerjee, PRT 4. Mrs. Preeti Rani, PRT	
7.	<b>Parent Teachers Meeting</b>	<b>1. Mr. Kapil Deo Saha, PGT Geo</b> 2. Mrs. Debarati Bhattacharya, TGT SST 3. Mrs. Sweta Rana, PRT 4. Concerned Class Teachers	
8.	<b>CBSE Examination Committee</b>	<b>1. Sh. Manoj Kumar Sinha, PGT Phy I/C</b> 2. Sh. Pinaki Chakraborty, PGT Maths 3. Dr. Anand Parivesh, PGT History 4. Mrs. Shalu Seoran, TGT Maths. 5. Mr. Ajoy Sanyal, SS	
9.	<b>Health &amp; Hygiene , Health Check-up</b>	<b>1. Dr. Abhibjit Saha, PGT Bio I/C</b> 2. Mr. Partha Datta, PGT Chem 3. Mr. Arup Das, TGT PHE 4. ....TGT Science 5. Doctor/ Nurse	
10.	<b>Time-Table Committee (Secondary &amp; Senior Secondary) Verification of Pay bill of contractual teachers.</b>	<b>1. Sh. Pinaki Chakraborty, PGT Math I/C</b> 2. Mrs. Pinki Rani, PGT Maths <b>3. Mrs. Shalu TGT Maths</b> <b>4. Mr. Sukanta Maji, TGT Lib</b>	
11.	<b>Time-Table Committee (Primary)</b>	<b>1. Smt. Preeti Yadav (PRT) I/C</b> 2. Smt. Dalia Das, PRT 3. Mrs. Divya Rajput, PRT	
12.	<b>Purchase Committee</b>	<b>1. Sh. Soumen Chatterjee , PGT Eco I/C</b> 2. Mr. Kapil Deo Sah, PGT Geo 3. Dr. Anand Parivesh, PGT History 4. Mrs. Pournomi Sen, PGT CS 5. Mr. Gaurav Kumar, TGT WE	

13.	<b>CCA Committee (For Secondary &amp; Senior Secondary)</b>	<b>1. Mrs. Soma Verma, PGT Eng I/C</b> 2. Dr. Anand Parivesh, PGT History 3. Mr. Dheeraj Anand, TGT Sans	
14.	<b>CCA Committee (for Primary)</b>	<b>1. Mrs. Chandrani Roy C, (PRT) I/C</b> <b>2.</b> Mrs. Priti Rani, PRT <b>3.</b> Mrs. Rekha Kumari, PRT <b>4.</b> Ms. Ayushi Pandey, PRT	
15.	<b>Vidyalaya Magazine/ Identity Card</b>	<b>1. Sh. Sukanta Maji, TGT Lib I/C</b> <b>2.</b> Mrs. Mithu Biswas, TGT (Hindi) <b>3.</b> Mrs. Devrati Bhattacharya, TGT(SST) <b>4.</b> Mr. JK Barik, HM <b>5.</b> Mrs. Shramistha Banerjee, PRT	
16.	<b>Furniture Committee</b>	<b>1. Dr. Anand Parivesh, PGT History I/C</b> 2. Mr. Sukhi Ram, TGT SST <b>3.</b> Mr. Kaushik Das, TGT AE <b>4.</b> Mrs. Shalu Shroran, TGT Maths <b>5.</b> Mr. J K Barik, HM	
17.	<b>PA System</b>	<b>1. Mr. Gaurav Kumar, TGT WE I/C</b> 2. Dr. Arup Das, TGT PhE 3. Mr. Deo Lal Yadav, SS	
18.	<b>Cleanliness, Sanitation and Swachchhata Abhiyan</b>	<b>Dr. Partha Datta, PGT (Chem) I/C</b>  <b>(Main building)</b> <b>Ground Floor-</b> (i) Mr. Sukhi Ram, (ii) Mrs. Himritu Bharti <b>1st Floor-</b> (i) Ms. Pinki Rani, PGT Maths (ii) Mr. Dheeraj Anand, TGT <b>2nd Floor-</b> (i) Mr. Guarav Kumar ii) Mr. Devarati Bhattacharya  <b>(Primary Building)</b> <b>Ground Floor-</b> (i) Mrs. Preeti Rani (ii) Ms. Sweta Rana <b>1st Floor-</b> (i) Mrs. Rekha (ii) Mr. IS Tripathy <b>2nd Floor-</b> (i) Ms. Ayushi Pandey ii) Mrs. Kakali Nath  <b>(OF Old Building)</b> <b>(i)</b> Mr. Bappa Das <b>(ii)</b> Mrs. Dipanwita Bagdi  <b>Field/ Assembly Area-</b> Mr. Arup Das & Games coaches	

19.	<b>Games &amp; Sports Committee</b>	<ol style="list-style-type: none"> <li>1. Mr. Arup Das, TGT PHE I/C</li> <li>2. Sports Coaches</li> <li>3. Mr. Wahid, PRT</li> <li>4. Yoga coach</li> </ol>	
20.	<b>Discipline, Safety, Disaster management &amp; SOP Committee</b>	<p><b>Secondary &amp; Sr. Secondary</b></p> <ol style="list-style-type: none"> <li>1. Mr. Arup Das, TGT PHE I/C</li> <li>2. Mr. Partha Datta, PGT Chem</li> <li>3. Mr. Manoj Kumar Sinha, PGT Phy</li> <li>4. Mr. Sukanta Maji, TGT Lib</li> <li>5. Counselor</li> <li>6. Games Coach</li> </ol> <p><b>Primary-</b></p> <ol style="list-style-type: none"> <li>1. Mr. J K Barik, HM</li> <li>2. Mr. Indu Shekhar Tripathi, PRT</li> <li>3. Mr. Anmol, PRT</li> <li>4. Mrs. Preeti Rani, PRT</li> </ol>	
21.	<b>ICT/ Website/ UBI Web-portals/ Google Sheet/ UDISE/ Facebook/ twitter and other portals</b>	<ol style="list-style-type: none"> <li>1. Mrs. Pournomi Sen, PGT CS I/C</li> <li>2. Ms. Pinki Rani, PGT Maths</li> <li>3. Mr. Anmol Singh, PRT</li> <li>4. Ms. Ayushi Pandey, PRT</li> <li>5. Computer Instructor (P)</li> </ol>	
22.	<b>Electrical Maintenance &amp; Repair Committee</b>	<ol style="list-style-type: none"> <li>1. Mr. Gaurav Kumar, TGT WE I/C</li> <li>2. Mr. Bappa Das, TGT Eng</li> <li>3. Mr. Kaushik Das, TGT AE</li> </ol>	
23.	<b>Civil / Plumbing Maintenance &amp; Repair Committee</b>	<ol style="list-style-type: none"> <li>1. Mr. Sukhi Ram, TGT SST I/C</li> <li>2. Mr. Sachin Kumar Patel, TGT Sci</li> <li>3. Md. Wasiqueur Rahman, TGT Eng</li> </ol>	
24.	<b>Staff Quarter Allotment &amp; maintenance</b>	<ol style="list-style-type: none"> <li>1. Mr. Deo Krishan Jha, PGT Hindi, I/C</li> <li>2. Mr. Sachin Kumar Patel, TGT Sci</li> <li>3. Mr. Kaushik Das, TGT AE</li> <li>4. Ms. Neelam, PRT</li> <li>5. Ms. Ekta Rawat, JSA</li> </ol>	
25.	<b>Income Tax / Professional Tax Committee</b>	<ol style="list-style-type: none"> <li>1. Mr. Pinaki Chakarborty, PGT Maths I/C</li> <li>2. Mr. Souman Chatterjee, PGT Eco</li> <li>3. Mr. Rahul Ratna Sajal, ASO</li> </ol>	
26.	<b>EK Bharat Shresth Bharat/ Social Science Exhibition/ Youth Parliament Committee / Integrity Club</b>	<ol style="list-style-type: none"> <li>1. Dr. Anand Parivesh, PGT History I/C</li> <li>2. Mrs. Soma Verma, PGT Eng</li> <li>3. Mr. Kapil Deo Sah, PGT Geo</li> <li>4. Mr. Sudipta Paul, PGT Pol Science</li> <li>5. Mrs. Devarati Bhattacharya, TGT SST</li> </ol>	

		6. Mrs. Sukhi Ram, TGT SST 7. Mr. Raghvendra Kumar, 8. Ms. Prity Mukherjee, TGT SST 9. Mr Kaushik Das, TGT AE 10. Mrs. Dipanwita Bagdi, PRT Music 11. Dance Coach	
27.	<b>Maths Club/ Aryabhata Ganit Challenge/ Maths Olympiad/ Samagam portal committee/ Vidyanjali &amp; Alumni Committee</b>	<b>1. Ms. Pinki Rani, TGT Maths I/C</b> 2. Mrs. Shalu Sheoran, TGT Maths 3. ....TGT Maths 4. Mrs. Kakali Nath, PRT 5. Mrs. Dalia Das, PRT	
28.	<b>Science Exhibition/ NCSC / Olympiad / MANAK Inspire Award Committee</b>	<b>1. Mrs. Manoj Kumar , PGT Phy I/C</b> 2. Mr. Partha Dutta, PGT Chem 3. Mrs. Sritama Pal, PGT Phy 4. Mrs. Pournomi Sen, PGT CS 5. Mr. Sachin Kumar Patel, TGT Sci 6. Mr. B C Sarkar, TGT Sci 7. .... TGT Sci 1	
29.	<b>Nature Club/ Eco Club, Gardening &amp; Beautification Committee</b>	<b>1. Dr. Abhijit Saha, PGT Bio I/C</b> 2. Mrs. Soma Verma, PGT Eng 3. .... TGT Sci-2 4. Mr. Kaushik Das, TGT AE 5. Mrs. Kakali Nath, PRT	
30.	<b>Contractual Teacher appointment/ verification Committee</b>	<b>1. Mr. Iftekar Latif, PGT Comm I/C</b> 2. Md. Wasiqueur Rahman, TGT Eng 3. Mrs. Pournomi Sen, PGT CS 4. Mr. JK Barik, HM	
31.	<b>Library Advisory Committee</b>	<b>1. Mr. Sukanta Maji, TGT Lib I/C</b> 2. Mr. Bappa Das, TGT Eng 3. Mrs. Himritu Bharti, TGT Sans 4. Mrs. Dalia Das, PRT 5. Ms. Sweta Rana, PRT	
32.	<b>Scouts &amp; Guide Cub &amp; Bulbul Committee</b>	<b>1. Mr. Indu Shekhar Tripathi, I/C</b> 2. Mr. Soumen Chatterjee, PGT Eco 3. Mrs. Soma Verma, PGT Eng 4. Mr. BC Sarkar, TGT Sci 5. Mrs. Kakali Nath, PRT 6. Mrs. Sharmishtha Bannerjee, PRT 7. All other BSG trained teachers.	
33.	<b>Committee for Complaints of Sexual Harassment / POCSO/</b>	<b>1. Mrs. Sritama Pal, PGT Phy, I/C</b> 2. Mr. Kapil Deo Sah, PGT Geo	

		3. Mrs. Sraddha Chatterjee, PGT Eng 4. Mrs. Himritu Bharti, TGT Sans 5. Mrs. Sharmishtha Banerjee, PRT	
34.	<b>ICC/ Grievance Cell</b>	<b>1. Mr. Nawanit Kumar, VP I/C</b> 2. Mrs. Sritama Pal, PGT Phy 3. Mr. Kapil Deo Sah, PGT Geo 4. Mrs. Sraddha Chatterjee, PGT Eng 5. Mrs. Himritu Bharati, TGT Sans 6. Mrs. Sharmishtha Banerjee, PRT	
35.	<b>Resource room /CMP/ TLM/ Newsletter Committee</b>	<b>1. Mr. Jayant Kumar Barik, HM I/C</b> 2. Mrs. Himanshi Sharma, PRT <b>3. Mrs. Preeti Yadav, PRT</b> <b>4. Mr. Anmol Singh, PRT</b>	
36.	<b>Language lab Committee</b>	<b>1. Mrs. Sraddha Chatterjee, PGT Eng I/C</b> 2. Mrs. Soma Verma, PGT Eng 3. Mr. Bappa Das 4. Mrs. Pournomi Sen, PGT CS 5. Computer Instructor ( P &S)	
37.	<b>Subject Committees Conveners</b>	1. <b>Hindi &amp; Sanskrit-</b> Mr. D K Jha, PGT Hindi/ Mrs. Mithu Biswas TGT Hindi 2. <b>English-</b> Mrs. Soma Verma, PGT Eng 3. <b>Maths-</b> Mr Pinaki Chakraborty, PGT Maths 4. <b>Science-</b> Mr. Partha Datta, PGT Chem 5. <b>Social Sciences including Commerce-</b> Mr. Kapil Deo Sah, PGT Geo 6. <b>NIPUN Bharat-</b> Mr. JK Barik, HM	
38.	<b>Photography Committee</b>	<b>1. Mr. Kaushik Das, TGT AE I/C</b> 2. Mr. Guarav Kumar, TGT WE 3. Computer Instructor (P) 4. Computer Instructor (S)	
39.	<b>Monitoring of Canteen Services</b>	<b>1. Sh. Deo Krishna Jha, PGT Hindi I/C</b> 2. Mr. Manoj Kumar Sinha, PGT Phy <b>3. Ms. Himanshi Sharma, PRT</b> <b>4. Ms. Ayuhsi Pandey, PRT</b>	
40.	<b>Staff Meeting, writing minutes and Staff Room arrangement Committee</b>	<b>1. Mrs. Soma Verma, PGT Eng</b> 2. Ms. Shreya Sen Gupta, PGT Eng 3. Md. Wasiquir Rahman, TGT Eng 4. Mr. Bappa Das, TGT Eng	

**General Instructions:-**

1. Committee in-charges and members are responsible for performing all the duties/responsibilities related to concerned committee.
2. Instructions issued by KVS / CBSE / Govt. must be incorporated as and when necessary.
3. Committee in-charges should conduct regular meetings of their respective committees for proper and active functioning of their respective committees and maintain written records of minutes of such meetings.
4. Committee members must cooperate with in-charges.
5. Handing over/ taking over of stock (if required) must be completed by 30-03-2024.
6. A Copy of this Vidyalaya Committees 2024-25 has been placed in Vidyalaya library for ready reference to any staff member.



**(A K Sharma)  
Principal**