



पी एम श्री केन्द्रीय विद्यालय बालीगंज
PM SHRI KENDRIYA VIDYALAYA BALLYGUNGE

(Under Ministry of Education, Govt. of India)
बालीगंज सैन्य शिविर, बालीगंज सर्क्युलर रोड, कोलकाता - 700019

Ballygunge Maidan Camp, Ballygunge Circular Road, Kolkata-19
☎ (033) 24865171, CBSE Affiliation No. 2400018, School Code: 19207
Web.: www.baligunge.kvs.ac.in, E-mail: kvballygunge1266@gmail.com

GENERAL GUIDELINES FOR DOCUMENTS VERIFICATION FOR ADMISSION 2026-27
CLASS: BALVATIKA – I & CLASS I

GENERAL INSTRUCTIONS:

1. The mentioned list is the FIRST PROVISIONAL LIST for admission.
2. The presence of the name of the candidate in the list does not confirm admission.
3. Admission is subjected to document verification and fulfilling all criteria as per KVS admission 2026-27 guidelines.
4. If the candidate does not report for documents verification on stipulated day and time, her/his candidature may be cancelled and no further requests will be entertained.
5. In case the candidates from the first provisional list do not turn up/ documents are found to be not appropriate, the next candidate/waitlisted candidate may be called for verification/admission.
6. Further, if any document or information is found incorrect, the admission of the candidate may be cancelled.

ORIGINAL AND SELF ATTESTED COPIES OF THE FOLLOWING DOCUMENTS ARE REQUIRED:

1. Copy of Registration Form downloaded from the Admission Portal.
2. Application for admission (Complete filled in) downloaded from the school website [<https://baligunge.kvs.ac.in/en/admission-details/>].
3. Date of Birth Certificate (for verification)
4. Aadhar Card of the Child [If available] and Aadhar card of the parents
5. Passport size photograph of the child [2 copies]
6. Certificate of social category (SC/ST/OBC-NCL)/BPL/EWS of the child wherever applicable, issued by the competent authority of West Bengal State Government/ Central Govt for other state. [If not available, caste certificate of parent may be accepted provisionally for the purpose of admission. However, caste certificate of the child has to be submitted within 3 months from the date of admission.]
7. Address/Residence Proof, which was mentioned during online Registration.
8. Service Certificate & Transfer Certificate from Controlling Authority in original (for Cat-I, II, III & IV Candidates only) Downloaded from the school website [link: <https://baligunge.kvs.ac.in/en/admission-details/>]
9. Self-Declarations Proforma by parents for distance, which was mentioned during online Registration [Mandatory for RTE candidates] [link: <https://baligunge.kvs.ac.in/en/admission-details/>]
10. Blood Group (Test Report)
11. Income Proof (Latest Salary Slip etc)
12. Any other document(s) as required by Admission Committee at the time of admission.
13. Presence of the child at the time of admission is not mandatory.



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Right to admission will be deemed forfeited if the parent fails to complete the admission process within the stipulated date. No request for admission will be considered after the scheduled dates. (Refer to Notice- 'Admission Schedule for dates & timings').

- No request for admission will be considered after the fixed time slot gets over

NOTE: All the parents are requested to come for admission counselling at the allotted date and time slot with complete filled up form along with one set of all documents.

FEES TO BE DEPOSITED AT THE TIME OF ADMISSION IN BALVATIKA I & CLASS-I

Admission Fee: **:Rs. 25.00**

Vidyalaya Vikash Nidhi (VVN) @ 500/- / month x 3 months **:Rs. 1,500.00**

Total Rs. 1,525.00

Note:

1. Full fees are exempted for RTE Candidates (except Reimbursement case)
2. Full fees are applicable in case of Reimbursement.
3. The above fees are for 1st Quarter (April 2026 –June 2026)
4. Parents are also requested to Pay online through “Union Bank of India” after receiving Student Unique Id from the school.