

PM SHRI KENDRIYA VIDYALAYA BALLYGUNGE

WORKING COMMITTEES FOR THE SESSION 2024-25

	Work Description	In-charges & members
1	Library and the Literacy club	Mr. Tanmay Mandal
I	To introduce the literacy club immediately. Reading habits have to be inculcated among the students. More books may be procured. (READERS' CLUB)	Mrs. Moumi Chattopadhyay
II	Renovation of library to be taken up immediate, purchase books as per guidelines. The suggestion from staff members for the purchase of new books to be taken and disposed of old books off after proper procedure	Ms. Sujata Chattopadhyay Mrs. Mukta Ghosh Sarkar
III	To ensure books are circulated as per the requirement of students & staff members as per Library rules.	Mr. P. Bandyopadhyay
IV	Books should not remain with the same individual for a long period when there is a demand for it from others. The library should be open during lunchtime for students to read books & magazines. Students should be encouraged to write a Book Review. Maintain Book and uniform bank to help the needy students	Mr. Tanmay Mandal, TGT Lib
V	Guidance & Counselling corner or table to be maintained. Good quotations related to Books and Reading to be displayed in the Library. To plan and conduct ALAP and reading club activities	Mrs. S. Banik Mr. Tanmay Mandal, TGT Lib Counsellor