

PM SHRI KENDRIYA VIDYALAYA BALLYGUNGE

WORKING COMMITTEES FOR THE SESSION 2024-25

	Work Description	In-charges & members
I	Discipline & Cleanliness (floor wise) (Classrooms, Corridors & Toilets)	Mrs. Mausumi Chowdhury I/C - Overall Mrs. Mukta Ghose Sarkar I/C Primary RINKOO BISWAS SUJATA NAIK PRAGATI VERMA ANKIT MISHRA
I	Ground Floor Corridor Discipline (Morning assembly, Recess, Dispersal & overall discipline)	Sumita Banik D.K .Tiwari
II	First Floor Corridor Discipline (Morning assembly, Recess, Dispersal & overall discipline)	Sujata .M.William A.K .Singh
III	Second Floor Corridor Discipline (Morning assembly, Recess, Dispersal & overall discipline)	Nandini Km Shaw Tanmay Mandal
IV	Third Floor Corridor Discipline (Morning assembly, Recess, Dispersal & overall discipline)	Mausumi Chowdhury K.C Sahu
V	To monitor the discipline of students during the assembly. This committee will ensure that no late comers to school. The committee will also see that students should come in proper uniform.	Mrs. Sujata Chattopadhyay Mrs. S. Banik
VI	To check the bags of higher-class students at regular intervals to ensure that they do not bring mobiles & i-pods to school.To check whether students are attending the assembly or not	Mr. V. N Jha Mrs. P. S. Chakraborty / Mansi Dahiya
VII	To ensure that discipline is maintained in the maintenance of toilets and classrooms and asset available in the vidyalaya.	Mr. B.K. Mishra Mr. Abhinav Jaiswal
VIII	Students will follow proper order while moving from classes to departments and vice versa.System of issue of penalty/reward cards for the misconduct/late arrival /perfect uniform etc.	Mrs. Lipika Biswas Mrs. Mukta Ghosh Sarkar
IX	To conduct inquiry as per article 60 of education code for the reported misconducts.To inform the parents about regular defaulters.To announce the names of classes with minimum defaulters at the end of the week after the consolidation of data.To maintain the details of defaulters in the register	Mrs. S. Banik Mrs. Meeta Bhattacharya
X	To assign floor wise duties to the student council for monitoring the uniform, late- arrival cleanliness and discipline during morning assembly, recess and departure. Preparation of Teacher Duty List during Recess, Morning assembly, Departure by rotation monthly. - D K Tiwari To plan for corrective measures, through skit or talk during morning assembly	Shri D. K. Tiwary Mr. K. C. Sahu Kuheli Biswas