



# Student Step Guidebook for KVS & PM Shri Schools

Adobe Digital Creativity Skills workshops

# Steps to Ensure Smooth Teacher Session Delivery of Adobe Express Digital Creativity Workshops

1. To join the Adobe Express Digital Workshop, all students should join the session from their **computers and laptops and these devices are connected with** proper internet connectivity and functioning perfectly.
2. All students should join online through the link shared with them by their principal or computer science teacher.
3. All students should access the Adobe using their **school IDs** on G-Suite (e.g., [ABC@kvsrolucknow.in](mailto:ABC@kvsrolucknow.in)).
4. Follow the **Students' Login Guidebook** to activate their accounts in advance (before the session).

**Kindly Note:** Students who do not have a computer or laptop can join using their mobile devices.

# Student Login Guidebook

*Login into **Adobe Express Educational Account** and follow **8 steps** to activate Your licence.*

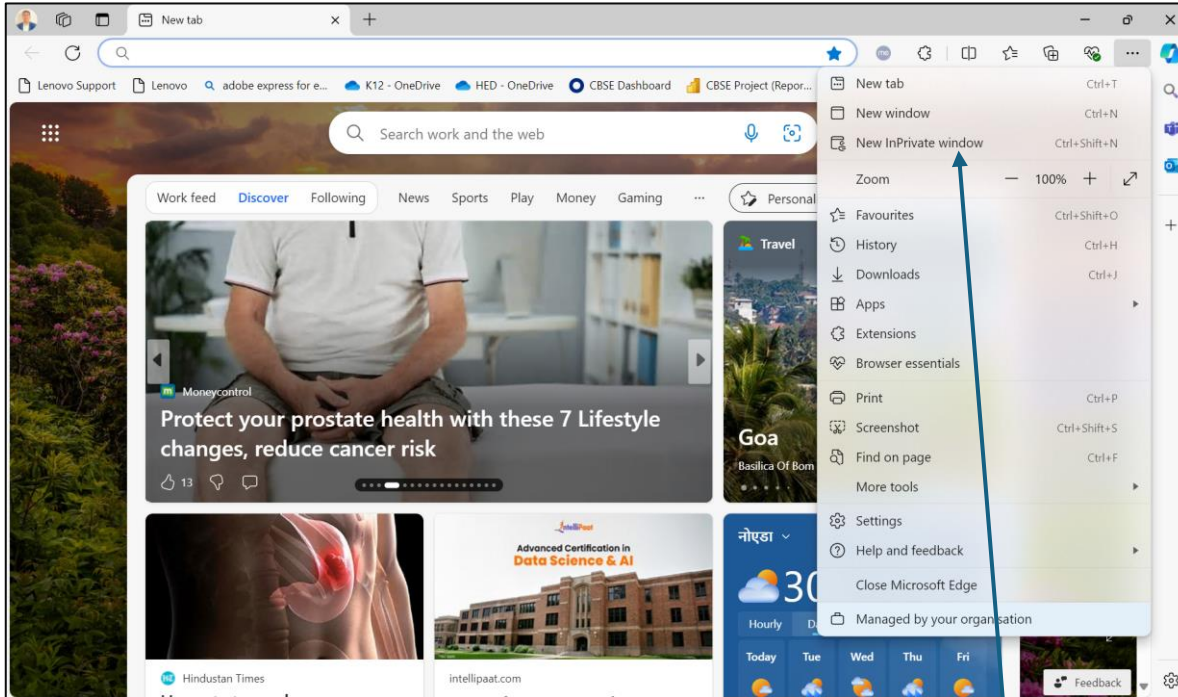
**NOTE for Students:** It is mandatory for all students to register using their designated

**example** [xxx@kvsdehradun.in](mailto:xxx@kvsdehradun.in) on G-suite email accounts, including mailboxes.

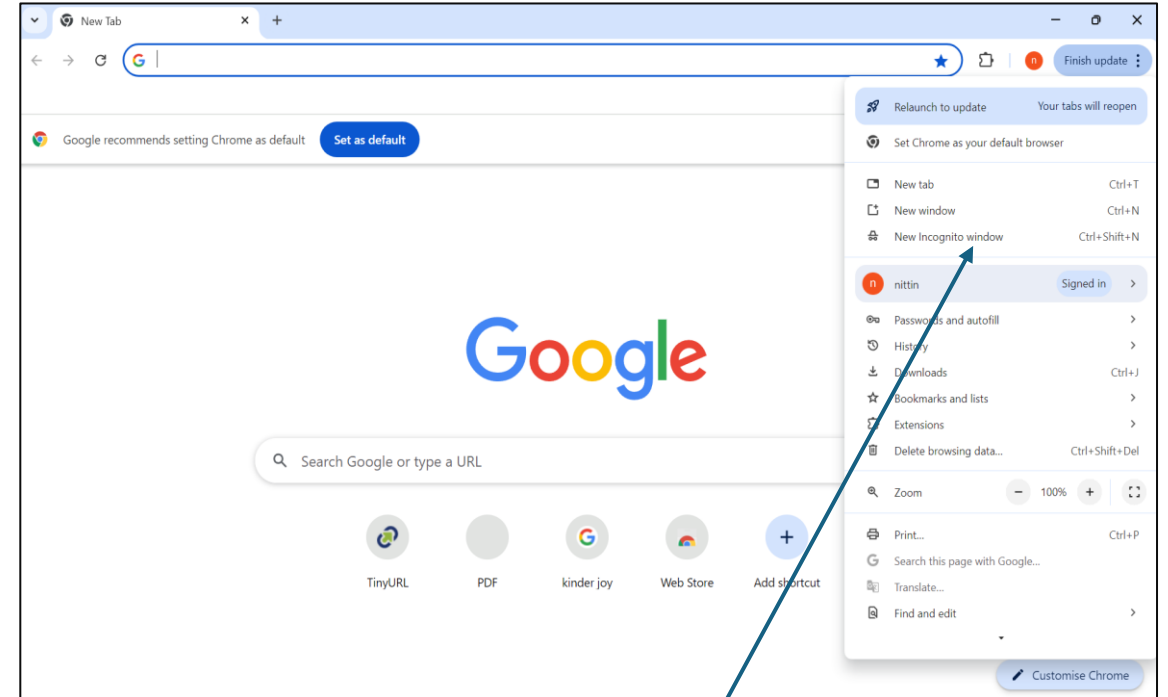
This email ID is necessary for utilizing the premium features of Adobe Express for education.

# User (Student) to use any 1 browser

## 1. Microsoft Windows edge



## 2. Google Chrome



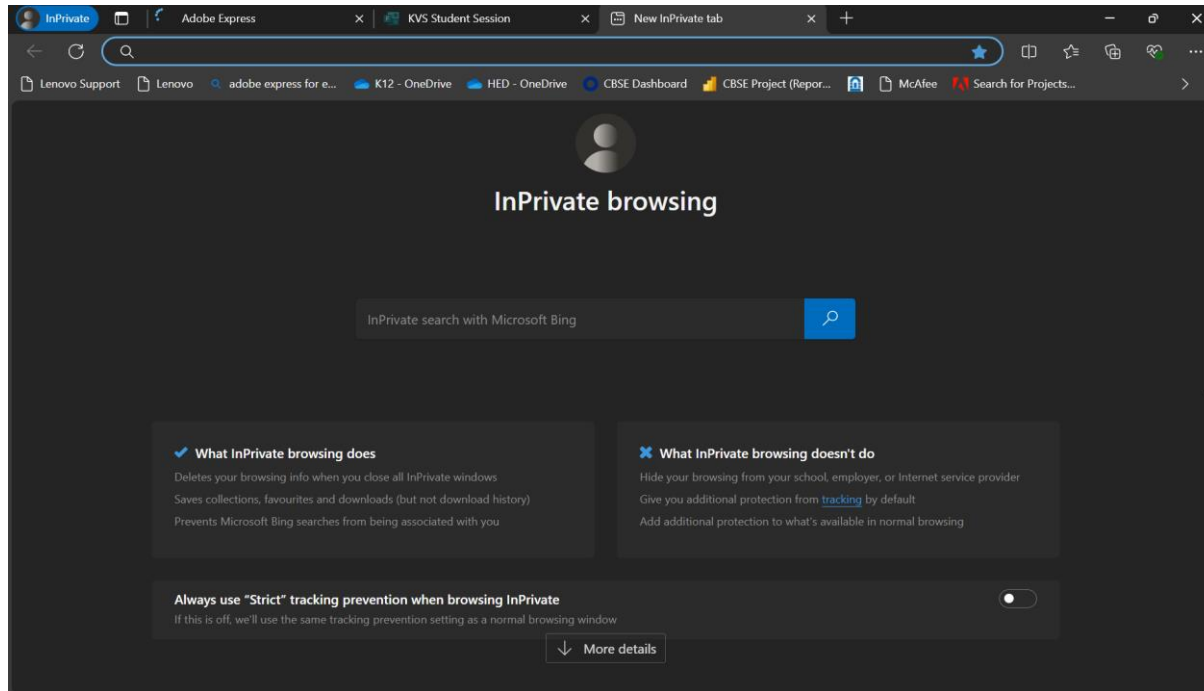
*Step 1*

Click on **3 dots** at top right-side corner of Microsoft edge to open **New-InPrivate window**.

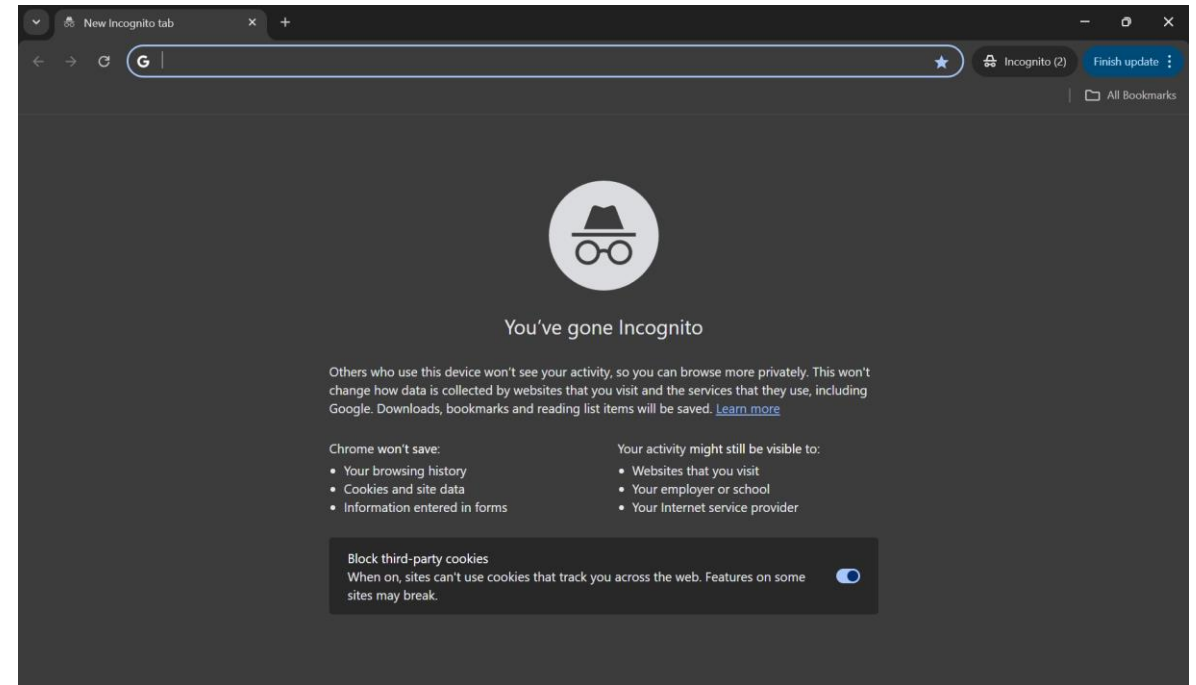
Click on **3 dots** at top right-side corner of Google Chrome to open **In-New Cognito window**.

# Snapshot of both New-InPrivate Window and New In Cognito window

## New-InPrivate window will get open in the case of Microsoft Edge



## New-In Cognito window will get open in the case of Google Chrome

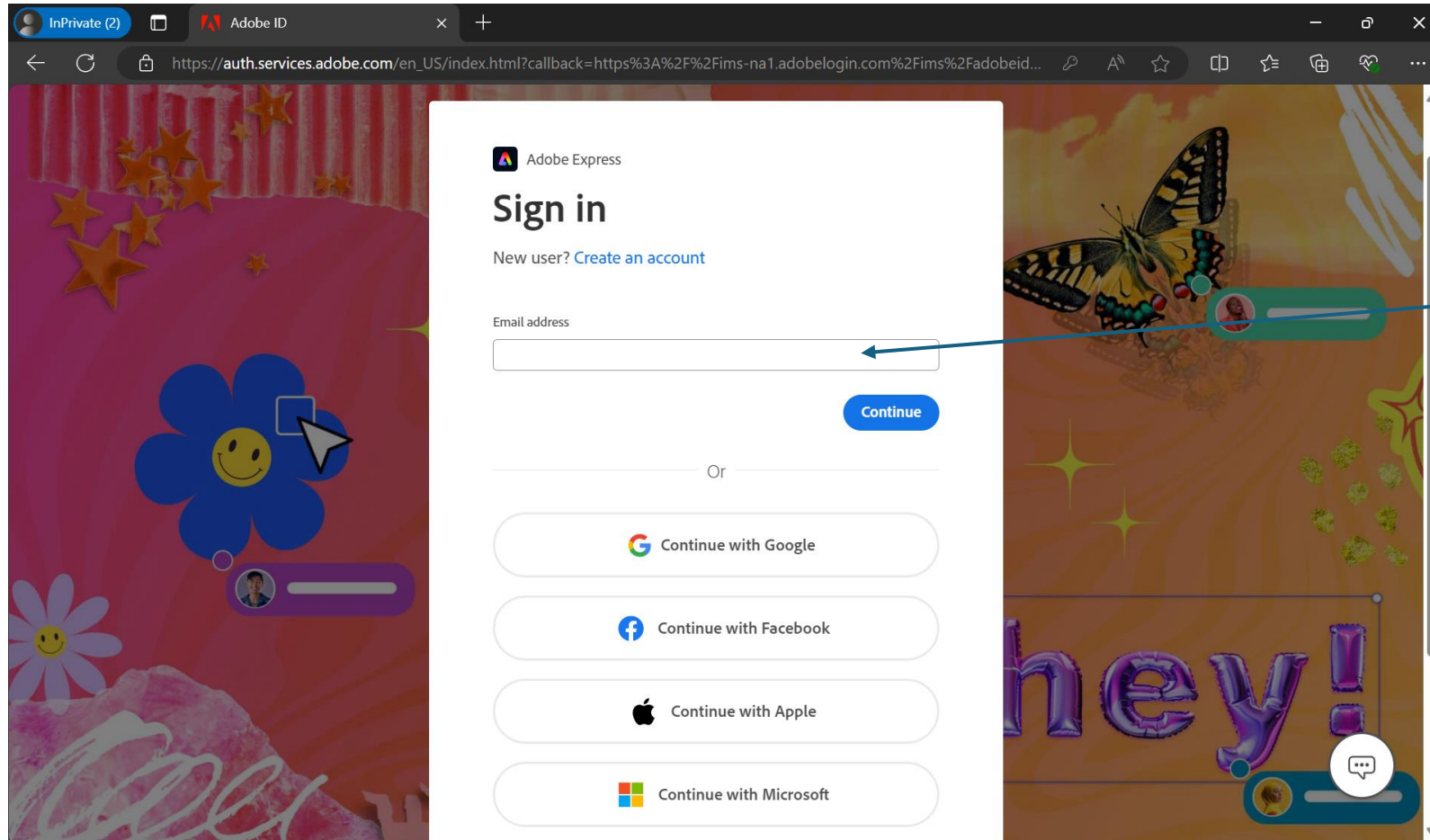


## Step 2

Once the user will open any above browser, please type <https://new.express.adobe.com> in the address bar



User (Student) to enter the link <https://new.express.adobe.com> to sign in

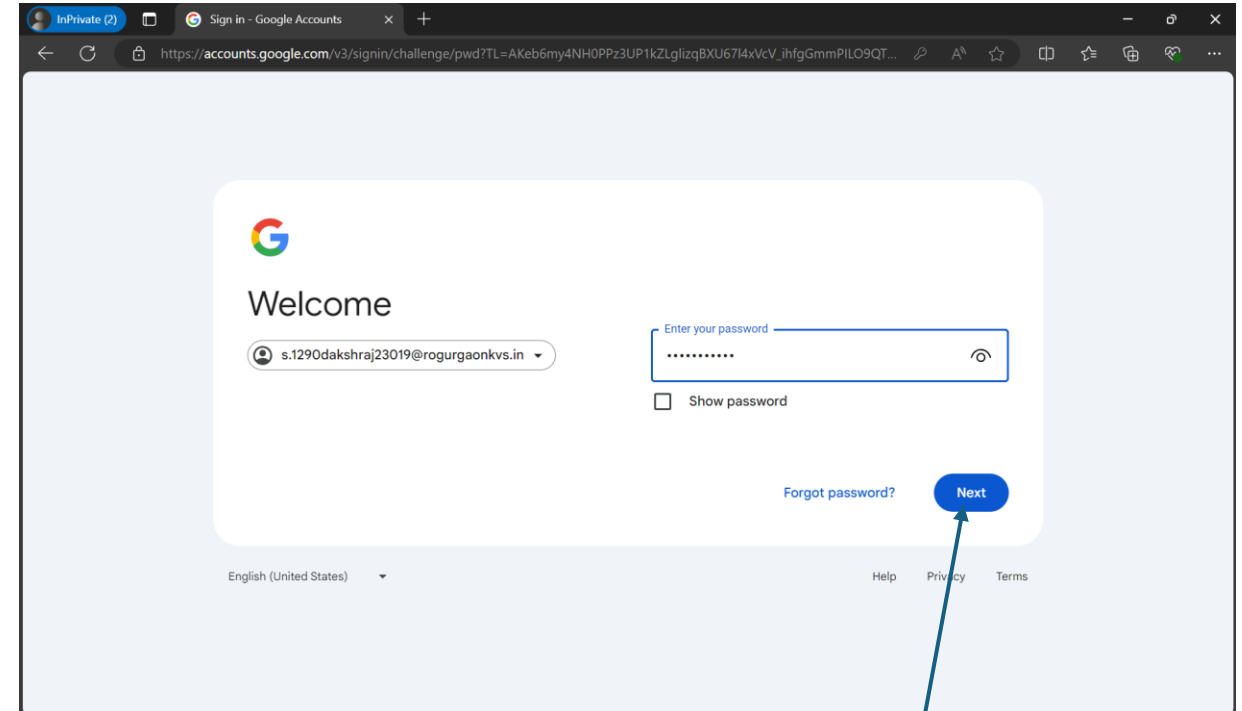
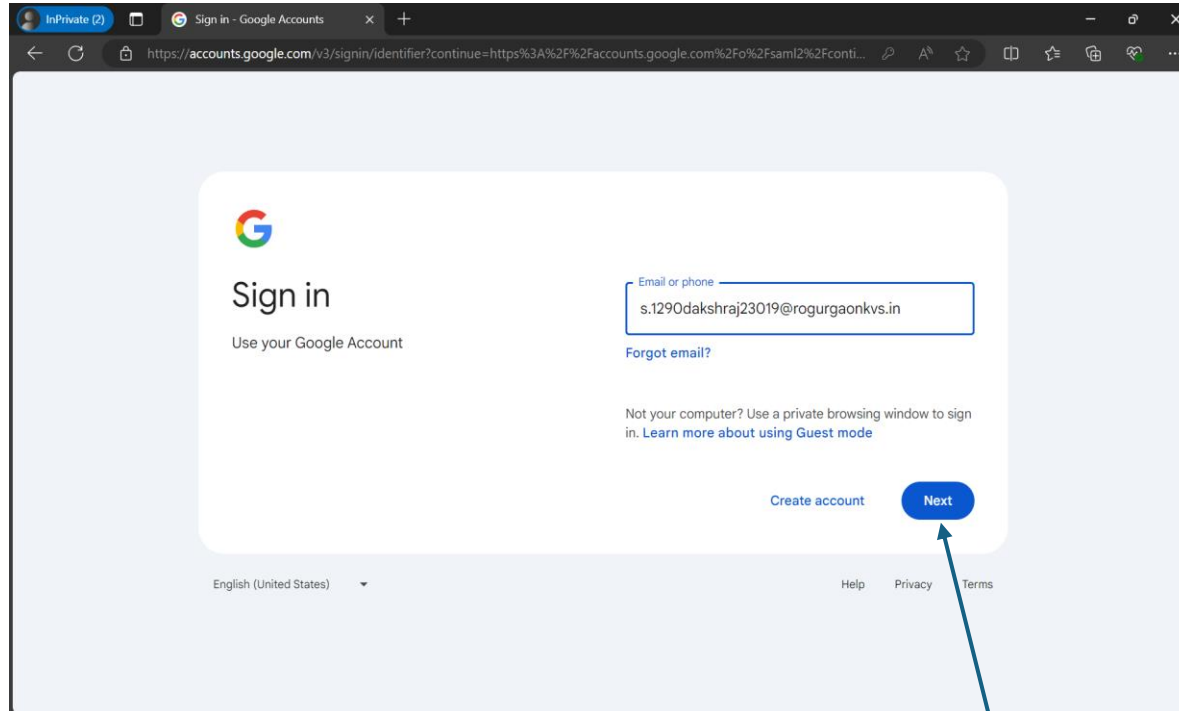


### *Step 3*

KVS Students to use school email id which has provided by their region and created on G-Suite platform.

E.g.  
student name, admission  
no@kvsrodelhi.in

# Sign in option will ask again as per below snapshot to add “User ID” and “Password”



*Step 4*

Click Next

Enter the password

Google

Welcome to your new account

Welcome to your new Google Workspace for Education account:  
s.1290dakshraj23019@rogurgaonkvs.in.

Your school manages this account, which means that:

- Your school chooses which services you can access when using this account, like Gmail, Docs and Google Maps
- Your school manages [data saved in the account](#) and can choose if you can access that data
- Your school can see how you use the account, including the emails that you send and the Docs that you create
- Your school can also see and change your privacy settings and delete your account

The [Google Workspace for Education Privacy Notice](#) describes additional details about what information is collected and how it's used.

Here are the types of Google services that you may be able to access with your account:

- **Google Workspace services.** Core services include Gmail, Calendar, Contacts, Drive, Docs, Forms, Groups, Sheets, Sites, Slides, Chat, Meet, Vault and others.

You can learn more about these services in the [Services summary](#). You can learn more about your privacy while using these services in the [Google Cloud Privacy Notice](#). Your school's agreement with Google describes your use of these services.

There are no ads shown in Google Workspace for Education core services. Also, none of the personal information collected in the core services is used for advertising purposes. [Other services](#) may also be made available under your school's Workspace agreement.

- **Google Workspace additional services** include Google Search, Maps, YouTube and others.

Your school decides which additional services that you can use with your account. If you use this account to access additional services, your use of those services is explained by their terms, such as the [Google Terms of Service](#), the [Google Privacy Policy](#) and any [service-specific terms](#). If you access third-party services with your account, separate terms and policies set by those third parties will apply.

Some additional services show ads. But if you're using this new account(s.1290dakshraj23019@rogurgaonkvs.in) in primary and secondary schools (K-12), we don't show you personalised ads, which means that we don't use information from your account or past activity to target ads. However, we may show ads based on other things like your search query, the time of day or the content of a page you're reading.

Your use of Google services on this s.1290dakshraj23019@rogurgaonkvs.in account is also limited by your school's internal policies.

You can review and change your privacy settings at [myaccount.google.com](#).

You should ask your school, parent or guardian for help understanding this notice or any of the information at the links shared above.

[I understand](#)

## Step 5

Click on the "I Understand"  
to activate your licence





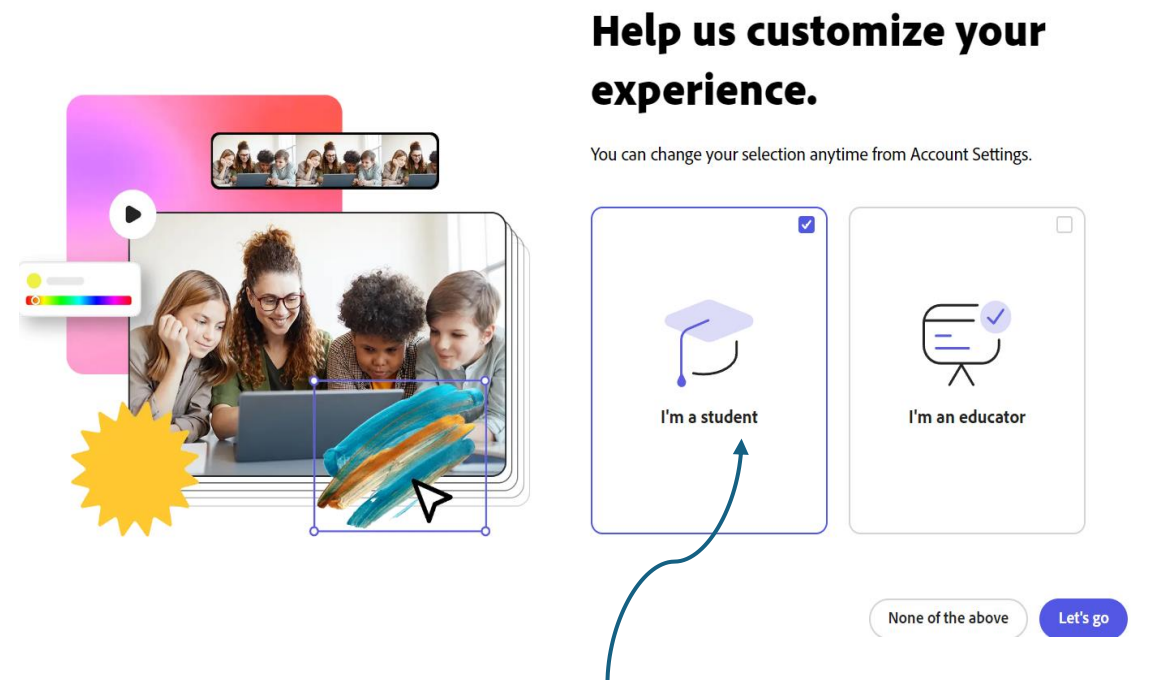
## Welcome to the NEW Adobe Express

Make videos, posters, reports, webpages and more with the all-in-one app for fast and easy content creation.

- Combine video clips, artwork, animations, and music to **make videos with drag and drop ease.**
- Jump start your ideas with **thousands of free templates**, Adobe Stock photos, videos, music and more.
- Easily share projects and **collaborate with your classmates** and teachers.
- Have fun and push your creative thinking with **Animate from Audio** and **Remove Background** Quick Actions.
- Submit your assignments quickly** through the custom education Share menu.

[Continue](#)

*Step 6*  
Click on Continue



## Help us customize your experience.

You can change your selection anytime from Account Settings.

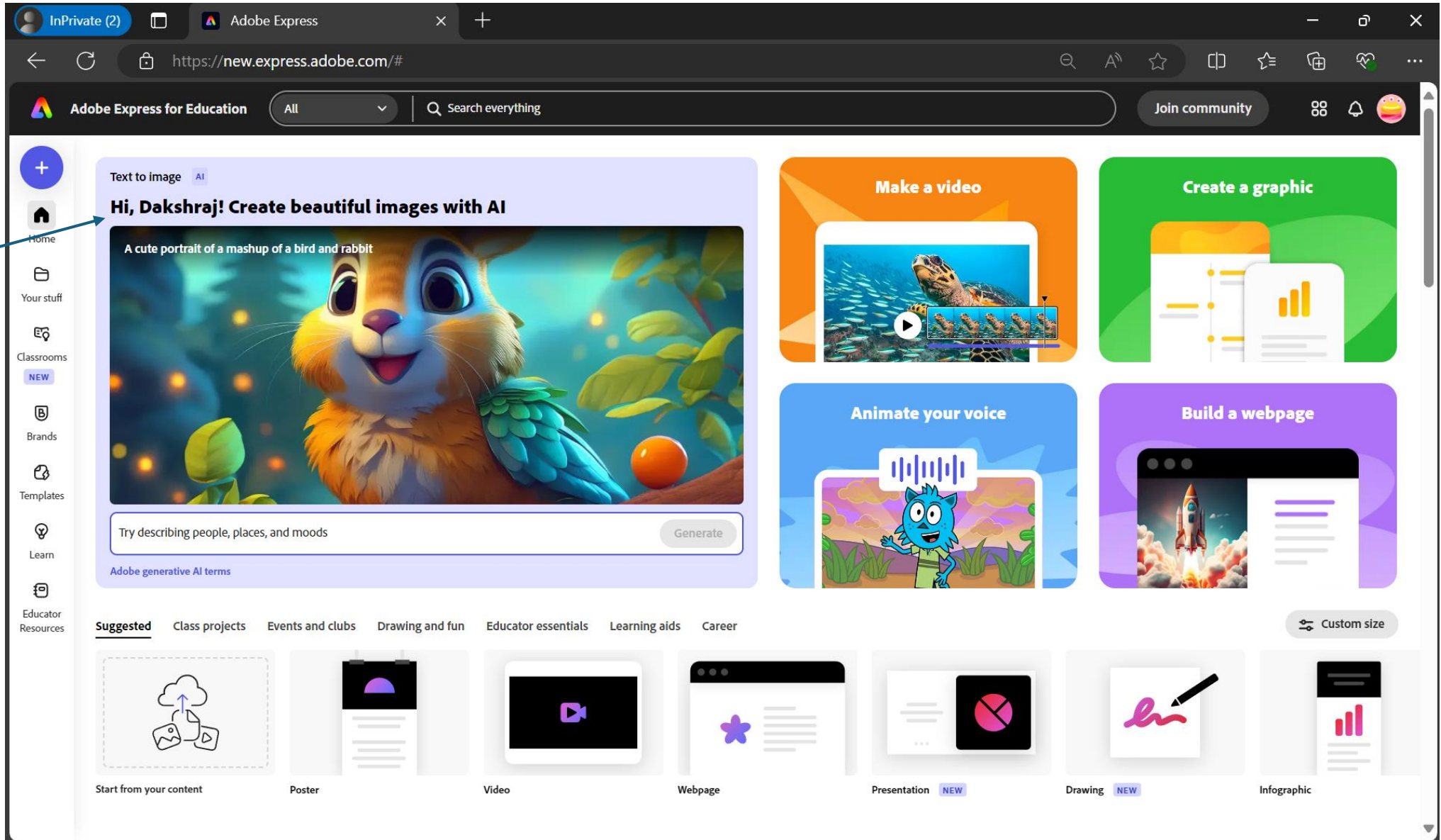
I'm a student

I'm an educator

[None of the above](#) [Let's go](#)

*Step 7*

- Please click on the option - I am a Student



*Step 8*  
Your Name  
will come  
on screen





# Thank You

For any query, please reach out at  
[nittinp@adobe.com](mailto:nittinp@adobe.com)

