

Kendriya Vidyalaya NTPC Farakka Library

Kendriya Vidyalaya NTPC Farakka Library has a wide collection books almost all subjects ranging from English/Hindi Fiction, Non-fiction, reference books, encyclopedias, dictionaries etc. The Vidyalaya Library subscribes to leading newspapers and educational magazines, every year Book exhibitions, Book fair and various competitions related to reading and creative writing are organized to encourage supplementary reading.

Mission

The Library provides a welcoming learning environment for students and staff; supports the school's aims and curriculum; encourages the love of reading and the development of students' independent learning skills.

Opening Hours

The library is open every school day from 08 a.m. to 2.10 p.m.

Library Periods

According to the school time table the students of Class VI-XII can visit the library for the issue and return of the books during their library periods. They can refer books and participate in library activities during this time.

Borrowing information

Students 02 book for a period of 02 weeks Faculty and staff Maximum 05 books for a period of 01 month. The users should submit their ID cards for the automated circulation of books.

Open Access and Classification

The library follows an open access system. The books are classified and shelved according to the Dewey Decimal Classification (Ed.22). Every book is barcoded and spine labels are attached. Junior fiction is shelved separately.

KENDRIYA VIDYALAYA, NTPC FARAKKA

2024-25

BOOK RECORDS AS PER ACCESSION REGISTER

SL NO	ITEMS	BOOKS
1	TOTAL NO. OF BOOKS AS PER REGISTER	5165
2	TOTAL NO OF BOOKS AVAILABLE	5165

LIBRARY PROCURE 27 MAGAZINES FOR STUDENTS AND STAFF MEMBERS AS WELL AS 5 NEWSPAPERS IN HINDI AND ENGLISH FOR DAY TO DAY EVENTS

LIST OF MAGAZINES SUBSCRIBED BY LIBRARY

SL NO	ITEMS	NUMBER
1	Frontline	Fortnightly
2	Champak (Eng)	Fortnightly
3	Champak (Hindi)	Fortnightly
4	Sarita	Fortnightly
5	Employment News	Weekly
6	Science Reporter	Monthly
7	Kids	Monthly
8	Down to Earth	Fortnightly
9	Magic Pot	Weekly
10	Tell Me Why	Fortnightly
11	India Today	Weekly
12	Yojana	Monthly
13	Pratiyogita Darpan	Monthly
14	Digit	Monthly
15	Chronicle	Monthly
16	The Week	Weekly
17	Children Digest	Monthly
18	National Geographer	Monthly
19	Electronics For You	Monthly
20	G K Refresher	Monthly

21	Reader Digest	Monthly
22	Science Refresher	Monthly
23	G K Today	Monthly
24	Physics for You	Monthly
25	Maths for You	Monthly
26	Chemistry for You	Monthly
27	Biology for You	Monthly

LIST OF NEWSPAPER SUBSCRIBED BY LIBRARY

- 1. दैनिक जागरण**
- 2. TIMES OF INDIA**
- 4. THE TELEGRAPH**
- 5. ANANDABAZAR PATRIKA**

LIBRARY AUTOMATION

The stock and services of the library has been automated with Integrated Library .eGranthalaya software. OPAC (Online Public Access Catalogue) of library holdings is available. Patrons can search by using keywords, author, title and subject.

Technology has touched and transformed our lives like never before every aspect of our life, be it academic, professional or entertainment, has been revolutionalised by its miraculous impact. It has also changed the way we used to view a library. Library is no longer just a collection of books, but it is the centre point of any educational Institution. A good library should be able to collect information whether in print form or electronic and disseminate it among all concerned. Its reach should not be confined to the institution where it is housed; it should go beyond and attract our students and teachers who are in search of good reading material. That is why we at KV NTPC Farakka have opened up the portals of our library to the world. With the help of digital library anyone can visit our library and read books, journals, newspapers, encyclopedias, dictionaries etc. Student corner,

teachers corner, kids corner, career corner is very useful for students, teachers and parents.

- Assist students and teachers in the use of library resources information technology.
- Promote reading programmes and cultural events.
- Participate in planning activities connected to the implementation the curriculum.
- Participate in the preparation, implementation and evaluation learning activities.

- Promote the evaluation of library services as an integral part of general school evaluation System.
- Encourage creative thinking and develop reading habits among the Students.

LIBRARY RULES

- I. All students and staff of the school are members of the library.
- II. A students can borrow only two books at a time for a period of two weeks.
- III. A staff members can borrow maximum five books at a time for a period of one month.
- IV. Books will be issued to the students, during the library periods. No book will be issued or returned during the teaching hours.
- V. Marking, underlining or writing on library books, periodicals, and newspapers is strictly forbidden.
- VI. Reference books and current periodicals will not be issued to any member. These can be consulted only In the library.
- VII. If the books are not returned within the specified time it will be viewed seriously and fine will be charged as per rules.
- VIII. The librarian may call for a book at any time, even if the normal period of loan has not expired.
- IX. In case book is misused, wrongly handled or lost the person concerned will have to replace the book or pay the current market price of the book.
- X. After reading, make sure that the books, periodicals and newspapers are kept back at their respective Places.

- XI. The members should take good care of library furnishing and equipment. Make sure the library looks as good when you leave as it did when you came in.
- XII. Drink and food are not allowed in the library.
- XIII. Library computers are for academic purpose only. Do not temper with the computer settings. Follow the internet safety guidelines.
- XIV. A 'No Dues Certificate' by each students is to be obtained from the librarian while his/her transfer/withdrawal from the school.
- XV. Strict order and silence shall be maintained in the library and speak softly if needed