



केन्द्रीय विद्यालय संगठन

File No. 11350/2025-26/KVS(HQs)/Acad/

केन्द्रीय विद्यालय संगठन(मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

KENDRIYA VIDYALAYA SANGATHAN (HQs)

An Autonomous Body under Ministry of Education, Govt. of India

18, Institutional Area, S.J.SMarg, New Delhi-110016.

Tel.:011-26521841

Website: www.kvsangathan.nic.in

Date: 02.05.2025

CONFIDENTIAL

(Modified)

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices & ZIETs

Subject: Attempt by various agencies to obtain information through school students-reg.

Madam/Sir,

In continuation to this office letter dated 07.11.2024 and instructions communicated through VC, it has come to notice that some agencies/persons are trying to obtain information related to the school establishments by contacting students/teachers while talking to them in some context or other. In this regard, following instructions is required to be shared with schools for the safety and security of everyone on priority basis.

1. No information regarding employees, students, parents be shared with anyone without the approval of the competent authority.
2. To instruct the Principals to sensitize the students on this subject and ask them to be cautious in talking to any unknown person.
3. To sensitize students and teachers not to furnish any vital information related to students, teachers and parents when asked by any unknown person.
4. To restrict access to data based on job roles or responsibilities, ensure only authorized personnel would be allowed to view or handle the data and information to be shared only to authorized persons at Regional office or at school level.
5. To conduct a school level online/offline training session to sensitize all employees and students regarding the safety of personal data.

Further, a video clip shared by KVS Regional Office Gurugram is attached regarding such an attempt for information. **Letter dated 01.05.2025 issued by this office may be ignored.**

This issue with the approval of competent authority.

Yours sincerely,

(Dr. P Devakumar)

Additional Commissioner (Acad.)

02.05.25.

Encl: Video Clip

Copy to:

1. PS to the Commissioner, KVS (HQs), New Delhi for information.
2. The Assistant Commissioner (Acad & IT Cell) KVS HQs New Delhi for information.