पीएम श्री केन्द्रीय विद्यालय शूरानुस्थी जालंधर, पंजाब– 144 008 के.वि.कोडः 1673 के.मा.शि.बो. सम्बधता सं. 1600014 दूरभाष : 0181–2670800 ई.मेल : kvsuranussi.jal@gmail.com बेबासाइट: www.suranassi.kvs.ac.in



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F.1673-42/KVS/2024-25/

w.e.f. DATE: 01/08/2024

## List of Departments and Committee Members for Session 2024-25

The following committees have been constituted for the session 2024-25. The committee in-charge will maintain and plan for his/her Deptt. He/she will allocate duties to the associates in writing to look after the particular area of planning in his / her Deptt/Work. The committee as a whole will be responsible for the development of Deptt/Work all are required to note and comply please.

S.N.	Department/Committee	In-Charge	Committee Members
1	Admission-	Sec	MS. ALKA
	Fresh	MS. AMRITDEEP KAUR RATTAN	MR. GANGADHAR MEHAR
	Admission/Enrollment-	Prim	Ms. Monica Sharma
	-	Ms. Poonam Kumari	Ms. Priya Rani
	TC Admissions-	Sec MS. JASBIR KAUR	MR. VIKAS NAIN
		Prim Ms. Rinky Negi	Ms. Asha Rani
2	Examination		MS. HARSHA KANWAR
	Home Exam-	Sec	MR. MOHMMAD ASLAM
		MR. VIJAY KUMAR VERMA	MR. RAJENDRA, SUB STAFF
			Ms. Rinky Negi
		Prim Mr. Lovenish Saini	Ms. Monica Sharma
			Ms. Jagpreet Kaur
	CBSE Exam-	MR. RASHPAL SINGH	MR. NAVEEN KUMAR
	CDSE Exam-		MR. KUSHIRAM, SUB STAFF
		<b>Sec</b> MS. SUNITA SAMRA	MR. UDEV SINGH
	C.C.A.		MS. ARCHANA KUMARI
3			MS. PRIYA YADAV
5		Prim Ms. Nidhi Gupta	Ms. Bhawna Saini
			Ms. Monica Sharma
			Ms. Jagpreet Kaur
	Furniture	MR. SURINDER JEET SINGH	MR. VIJAY KUMAR VERMA
4			MR. KUNAL BHARDWAJ
4			Ms. Poonam Kumari
			Ms. Manju
	Time-Table	<b>Sec</b> MS. ALKA	MS. ANKITA SINGH
			MR. SATVIR SINGH
_			MS. AMRITDEEP KAUR RATTAN
5		Prim Ms. Sunita Sethi	Mr. Lovenish Saini
			Ms. Anshu (Funday)
			Ms. Asha Rani
		+	MR. SACHIN PATEL-
	Cleanliness		WASHROOM & TOILET CLEANLINESS
6	&	Sec MS. SWATI	STAFF NURSE - CORRIDOR CLEANLINESS
0	Drinking Water		MS. SONALI - DRINKING WATER FACILITIES
			MR. VISHAL - GROUND AREA CLEANLINESS
			IVIR. VISHAL - GROUND AREA GLEANLINESS

			Ms. Pinki Maharania-
	Cleanliness		WASHROOM & TOILET CLENLINESS
6	&	Prim MS. POONAM KUMARI	Ms. Asha Rani-I - DRINKING WATER FACILITIES
	Drinking Water		Ms. Asha Rani- II- CORRIDOR CLEANLINESS
			Ms. Prerna- GROUND AREA CLEANLINESS
			MR. SATVIR SINGH - ELECTRIC WORK I/C
			MR. UDEV SINGH - ELECTRIC WORK
7	M & R (Maintenance & Repair)	MR. NAVEEN KUMAR	MR. KUNAL BHARDWAJ - CIVIL WORK
Ĺ			MR. NIKHIL KUMAR -CIVIL WORK
			Mr. Lovenish Saini - CIVIL WORK
			MS. SHIVANI- M & R DOCUMENTATION
		Sec MR. VISHAL	MR. SATVIR SINGH
			MR. MALKIAT SINGH
			Ms. Bhawna Saini (FL)
			Ms. Priya Rani (FL)
8	Bharat Scout & Guide		Ms. Rachan Bal Kaur (GC)
		Prim Ms. Pinki Maharania	Ms. Anshu (GC)
			Mr. Sunil Kumar
			Ms. Manju (GC)
			MR. KUNAL BHARDWAJ
		Sec MR. SACHIN PATEL	MS. ALKA
			MS. PRIYA YADAV
9	Games & Sports		MR. SUNIL KUMAR
		Prim Ms. Rinky Negi	Mr. Lovenish Saini
			Ms. Anshu
		Sec MS. ANKITA SINGH	MS. POONAM MAHAJAN
	S.U.P.W.	Prime Ma Aska Dani	
10	S.U.P.W.	Brim Ma Asha Bani	Ms. Nidhi Gupta
10	S.U.P.W.	Prim Ms. Asha Rani	Ms. Nidhi Gupta Ms. Prerna
10	S.U.P.W.		
		Prim Ms. Asha Rani Sec MR. VIKAS NAIN	Ms. Prerna MS. ANKITA SINGH Comp. Instructor
10 11	Computers/ICT/	Sec MR. VIKAS NAIN	Ms. Prerna MS. ANKITA SINGH Comp. Instructor Ms. Asha Rani
			Ms. Prerna MS. ANKITA SINGH Comp. Instructor Ms. Asha Rani Ms. Jagpreet Kaur
	Computers/ICT/	Sec MR. VIKAS NAIN Prim Ms. Anshu	Ms. Prerna MS. ANKITA SINGH Comp. Instructor Ms. Asha Rani Ms. Jagpreet Kaur Comp. Instructor
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11	Computers/ICT/ e-Classrooms	Sec MR. VIKAS NAIN Prim Ms. Anshu	Ms. PrernaMS. ANKITA SINGHComp. InstructorMs. Asha RaniMs. Jagpreet KaurComp. InstructorComp. InstructorMs. Jagpreet Kaur
11	Computers/ICT/ e-Classrooms	Sec MR. VIKAS NAIN Prim Ms. Anshu Sec MR. VIKAS NAIN	Ms. PrernaMS. ANKITA SINGHComp. InstructorMs. Asha RaniMs. Jagpreet KaurComp. InstructorComp. InstructorMs. Jagpreet KaurMs. Jagpreet KaurMs. Jagpreet KaurMs. Jagpreet KaurMs. Jagpreet Kaur
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17       Rajbhasha Samiti       Sec MR. VIJAY KUMAR VERMA       MS. SONALI MS. SONALI MR. VISHAL         18       Staff Room       MS. SUNITA SAMRA       MR. SATVIR SINGH MS. BHAWNA SAINI         19       Purchase Committee/LPC       MR. RASHPAL SINGH       MR. NALKIAT SINGH MR. VIKAS NAIN         19       Purchase Committee/LPC       MR. RASHPAL SINGH       MR. WIKAS NAIN MR. SUNIL KUMAR         20       Academic Advisory Committee       MS. SUNITA SAMRA       MR. RASHPAL SINGH         21       Academic Advisory Committee       MS. SUNITA SAMRA       MR. RASHPAL SINGH         21       Academic Advisory Committee       MR. MALKIAT SINGH       MR. RASHPAL SINGH         22       Academic Advisory Committee       MR. MALKIAT SINGH       MR. RASHPAL SINGH         23       AEP       MR. MALKIAT SINGH       MS. SAVATI         24       First Aid & Medical Check-up/ Health Club       MR. MALKIAT SINGH       MS. GURVINDER KAUR COUNSELLOR         24       First Aid & Medical Check-up/ Health Club       MR. NIKHIL KUMAR       MS. GURVINDER KAUR COUNSELLOR         25       Office & Correspondence       MS. MINAKSHI WALIA       MR. RASHPAL SINGH	
17       Rajbhasha Samiti       MR. VIJAY KUMAR VERMA       MS. SUNALI         18       Staff Room       MS. SLANALI       MR. VISHAL         18       Staff Room       MS. SUNITA SAMRA       MR. SATVIR SINGH         19       Purchase Committee/LPC       MR. RASHPAL SINGH       MR. MALKIAT SINGH         19       Purchase Committee/LPC       MR. RASHPAL SINGH       MR. MALKIAT SINGH         20       Academic Advisory Committee       MS. SUNITA SAMRA       MR. SUNIL KUMAR         21       /NTSE/VVM/JINNSME/       MS. SUNITA SAMRA       MR. RASHPAL SINGH         21       /NTSE/VVM/JINNSME/       MR. MALKIAT SINGH       MR. RASHPAL SINGH         22       AkaM/EBSB/Social Science Exhibition       MR. MALKIAT SINGH       MS. SCAURU         23       AEP       MR. MALKIAT SINGH       MS. GURVINDER KAUR         24       First Aid & Medical Check-up/ Health Club       MR. MALKIAT SINGH       MS. GURVINDER KAUR         24       First Aid & Medical Check-up/ Health Club       MR. NIKHIL KUMAR       MS. GURVINDER KAUR         25       Office & Correspondence       MS. MINAKSHI WALIA       MR. RASHPAL SINGH	ATION
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Prim Ms. Kanta Devi     Ms. Prerna       18     Staff Room     MS. SUNITA SAMRA     MR. SATVIR SINGH       19     Purchase Committee/LPC     MR. RASHPAL SINGH     MR. MALKIAT SINGH       19     Purchase Committee/LPC     MR. RASHPAL SINGH     MR. WALKIAT SINGH       20     Academic Advisory Committee     MS. SUNITA SAMRA     MR. RUNAL BHARDWAJ       21     Academic Advisory Committee     MS. SUNITA SAMRA     MR. RASHPAL SINGH       21     Science Exhibition JIGYASA     MR. MALKIAT SINGH     MR. NIKHIL KUMAR       22     AKAM/EBSB/Social Science Exhibition     MR. MALKIAT SINGH     MR. NIKHIL KUMAR       23     AEP     MR. MALKIAT SINGH     MS. SURITI SINGH       24     First Aid & Medical Check-up/ Health Club     MR. NIKHIL KUMAR     MS. ASHA RANI -II MS. ASHA RANI -II       25     Office & Correspondence     MS. MINAKSHI WALIA     MR. RASHPAL SINGH	ATION
18       Staff Room       MS. SUNITA SAMRA       MS. BHAWNA SAINI         19       Purchase Committee/LPC       MR. RASHPAL SINGH       MR. MALKIAT SINGH         20       Academic Advisory Committee       MS. SUNITA SAMRA       MR. SUNIL KUMAR         20       Academic Advisory Committee       MS. SUNITA SAMRA       MR. RASHPAL SINGH         21       Science Exhibition JIGYASA       MR. MALKIAT SINGH       MR. RASHPAL SINGH         22       AKAM/EBSB/Social Science Exhibition       MR. MALKIAT SINGH       MS. Rinky Negi         22       AKAM/EBSB/Social Science       MS. SAWATI       MS. PRIYA YADAV         23       AEP       MR. MALKIAT SINGH       MS. GURVINDER KAUR         24       First Aid & Medical Check-up/ Health Club       MR. NIKHIL KUMAR       MS. OUNSELLOR         25       Office & Correspondence       MS. MINAKSHI WALIA       MR. RASHPAL SINGH	
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Academic Advisory       MR. KUNAL BHARDWAJ         20       Academic Advisory         Committee       MS. SUNITA SAMRA         MR. RASHPAL SINGH         21       Science Exhibition         21       /NTSE/VVM/JNNSME/         JIGYASA       MR. MALKIAT SINGH         MS. SUNITA SAMRA       MR. NIKHIL KUMAR         22       AKAM/EBSB/Social Science         Exhibition       MR. MALKIAT SINGH         MS. SAWATI       MS. RaCHAN BAL KAUR         MS. RACHAN BAL KAUR       MS. RACHAN BAL KAUR         MS. PRIYA YADAV       MS. POONAM MAHAJAN         MS. POONAM MAHAJAN       MR. MANJU         MS. SAWATI       MR. MANJU         MS. SATVIR SINGH       MR. MALKIAT SINGH         MS. GURVINDER KAUR       COUNSELLOR         23       AEP       MR. MALKIAT SINGH         24       First Aid & Medical Check-up/ Health Club       MR. NIKHIL KUMAR         25       Office & Correspondence       MS. MINAKSHI WALIA       MR. KUL BHUSHAN MR. PARDEEP         25       Office & Correspondence       MS. MINAKSHI	
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20       Academic Advisory Committee       MS. SUNITA SAMRA       MR. RASHPAL SINGH         21       Academic Advisory Committee       MS. SUNITA SAMRA       MS. GURVINDER KAUR         21       Science Exhibition /NTSE/VVM/JNNSME/       MR. MALKIAT SINGH       MR. NIKHIL KUMAR         21       /NTSE/VVM/JNNSME/       MR. MALKIAT SINGH       MS. RACHAN BAL KAUR         31       /NTSE/VVM/JNNSME/       MR. MALKIAT SINGH       MS. RACHAN BAL KAUR         32       AKAM/EBSB/Social Science Exhibition       MS. SAWATI       MS. PRIYA YADAV         32       AEP       MR. MALKIAT SINGH       MR. MANJU         33       AEP       MR. MALKIAT SINGH       MS. GURVINDER KAUR         34       Eist Aid & Medical Check-up/ Health Club       MR. NIKHIL KUMAR       MS. ASHA RANI-I         35       Office & Correspondence       MS. MINAKSHI WALIA       MR. KUL BHUSHAN MR. RASHPAL SINGH	ATION
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20       Committee       MS. SUNITA SAMRA       MS. GURVINDER KAUR         21       Science Exhibition       MR. MALKIAT SINGH       MR. NIKHIL KUMAR         21       /NTSE/VVM/JNNSME/       MR. MALKIAT SINGH       MR. NIKHIL KUMAR         22       AKAM/EBSB/Social Science       MS. SAWATI       MS. SAWATI         22       AKAM/EBSB/Social Science       MS. SAWATI       MS. SAWATI         23       AEP       MR. MALKIAT SINGH       MR. MANJU         24       First Aid & Medical Check-up/ Health Club       MR. MALKIAT SINGH       MS. GURVINDER KAUR         25       Office & Correspondence       MS. MINAKSHI WALIA       MR. KUL BHUSHAN	
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			MR. SATVIR SINGH
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			MR. KUNAL BHARDWAJ
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	Nodal Teacher to Plan &		MR. GANGADHAR MEHAR MS. ARCHANA KUMARI
55	Conduct CBSE Activities as per	MS. SONALI	MS. ARCHANA ROMARI MS RACHAN BAL KAUR
55	Calander and Report on CBSE		MR. KUNAL BHARDWAS
	ASAR App.		MS. ANSHU
			MR. NAVEEN KUMAR
			MS. SONALI
			MR. MALKIAT SINGH
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			MS. PINKI MAHARANIA
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			MS.BHAWANA SAINI
			MS. POONAM KUMARI
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	Vocational Education & Skill Education	MS. ANKITA SINGH	Computer Instructor
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			MS. MANJU

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	Outsourcing Service		MR. VISHAL
	Management		MR. SUNIL KUMAR
			MR. PARDEEP KUMAR

**NOTE :-** 1. Wherever the handing/ taking over of the Deptt is required , the same will be completed with immediate effect with due process.

2. For compliance and perform duties as per rules and provisions of KVS Education and Accounts Code.

Principal