

PM SHRI KENDRIYA VIDYALAYA , JAMTARA

DOCUMENTS REQUIRED FOR ADMISSION IN BALVATIKA 3 & CLASS-I, SESSION 2025-26

The following documents are to be submitted in original along with self attested copies by the parents whose child will be selected and called for admission. Some of the original documents will be returned after verification.

1. Downloaded registration form for admission .
Hard Copy (Print Out) of the Online Application Form: Paste the Colour Passport size photo of the child on it.
2. Birth Certificate issued by the competent authority showing date of birth (Keep the Original for verification & attach a photocopy)
3. Proof of Residence: Residence certificate issued by competent authority / Electricity bill / Telephone bill /gas connection or gas delivery receipt / bank Pass Book /Quarter Allotment order copy (if residing in govt. allotted quarter) etc. in which the address is mentioned (This should be in the name of either of the parents). If residing in Rented House – Rent agreement along with electricity bill of the house owner.
4. Self-declaration about Submission of documents, the distance of the residence from KV JAMTARA & Undertaking for Caste Certificate – where applicable (The format may be downloaded from the Vidyalaya Website).
5. Certificate of Proof of Blood Group
6. Aadhar Card (Child , Father , Mother)
7. Valid SC/ST/OBC-NCL Certificate issued by the competent authority (Certificate in the name of the parent may be accepted initially) – If it is in the name of the parent an undertaking should be submitted to submit the certificate in the name of the child within 03 months from the date of admission.
8. OBC (Non-Creamy Layer) Certificate issued by the competent authority (upto SDO level in Central Govt. Format) – should not be older than one year. It should be issued on or after 01.04.2024
9. Those claiming **Economically Weaker Section** should submit valid documents i.e. Valid “**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTION**” issued by the competent Authority (**Income Certificate will not be accepted in lieu of this**): It should be issued during the current Financial Year i.e. on or after 01.04.2025 , Certificate issued after 01.04.2024 will be accepted initially , however the fresh one issued after 01.04.2025 will be submitted by the parent within One month of admission.
10. Those claiming **Below Poverty Line** should submit the following documents:
 - (a) BPL Card, if available in the name of the parent of the child, but lapsed as on date, this can be countersigned by the BDO of the locality of rural areas /Executive Officer of NAC of Municipality areas to validate the card along with Low Income Certificate/ EWS Certificate/Labour Card
OR
 - (b) PHH Ration Card (New) + Low Income Certificate / EWS Certificate /Labour Card
OR
 - (c) Antodaya Anna Yojana Card + Low Income Certificate / EWS Certificate / MGNREGA Job Card / Labour Card

AND

An Affidavit (Executive Magistrate) to the effect that as on date the Parent and his family belongs to BPL Category and Low-Income Group
11. Valid Handicapped Certificate issued by the competent authority – those claiming Differently Abled.
12. A Service Certificate (By Government Employees) showing the number of transfers during the preceding 7 years issued by the competent authority- **ORIGINAL** (Those claimed Service Category 1/2/3/4) – Format may be downloaded from the Vidyalaya Website
13. Certificate from the employer showing the Pay particulars of the employee, the status of employment and nature of the establishment - **ORIGINAL**(Applicable only for Government employees – Those claimed Service Category: 1/2/3/4) – should be in the prescribed format available in Vidyalaya website
14. For government employees – ID card issued by the employer / last month's pay slip
15. For Ex-Service Man – Bonafide Certificate & Transfer details counter signed by the Zilla / Rajya Sainik Board or any competent authority, Copy of Discharge Book, Copy of PPO.
16. Copy of Transfer Orders
17. Any other documents as required by the admission committee as per the demand of the situation

NOTE:

- a. The documents from Sl.No.1 to 6 are compulsory for all and Sl.No. 7 to 17 are for the cases where applicable.
- b. Different Formats are available on School Website under the head“VIDYALAYA UPDATES ”on Home Page in Pdf – may be downloaded for use.

PRINCIPAL