

## 1.SCHOOL PLANT

S No	Heading	Area to Evaluate	Steps taken at Vidyalaya Level during 2022-23	Remarks
1	Vidyalaya Plant	Optimum utilization of Space and Resources	Entire Secondary building has been renovated: corridors: granite flooring, classrooms with Kota stone, ACs installed in library, staff room, principal and VP chamber, office and resource room. Vidyalaya garden was made suitable for cultivation of flora and fauna; maths garden developed: both form important part of learning tools for students who are acquainted with real life situations, children's park has been designed using images of different animals to spark interest amongst kids. Prominent areas of the Vidyalaya reflect information related to national symbols, capitals of different states, emblems et al to make learning interesting and kindle joy amongst young learners. Kitchen garden has been developed and medicinal plants have been planted. Solar Panel, Drip Irrigation system have been installed. A new main gate has been constructed.	
		Cleanliness	Regular cleaning of Vidyalaya: 3 times on a daily basis. Monthly trimming of grasses (field, garden and adjoining areas) All sorts of cleaning materials available, including coloured dust bins.	
		Sanitation and Maintenance	Hand sanitizers, masks are made available. Spraying and fogging done to eradicate breeding of mosquitoes and other insects regularly.	
2	Play Ground			
		Development as per the available area	Maths garden has been repaired, Children park has been developed for primary section. Open Gym	

			has been set up. Volleyball court were prepared for regional sports meet. Basketball new ring has been installed/fitted.		
		Upkeep and maintenance	Maintained regularly.		
<b>3</b>	<b>Labs</b>	Availability & optimum use of: Physics/ Chemistry/ Biology/Comp. sc./Geography etc.	Instruments/Apparatus/Chemicals were purchased as per the requirement and used by students. Renovation work had been done in all labs.		
		Junior Science Lab	Used by students for activities, practical, viva. Activities under the Science Circle has been carried out.		
		Math Lab	Used for remedial classes, walls. It display different mathematical symbols. Activities under the Maths Circle has been carried out.		
		Social Science Lab	Used by students for activities, practical, viva etc.		
		Language lab	Used by students for activities, wiring, flooring done with proper set up		
<b>4</b>	<b>Library</b>				
		Availability and adequate no. of books	Books in Hindi 6789 Books in English 8035		Adequate
		Optimum Utilization of books	Students availed the resources of library.		
		Classroom Library	Maintained properly. Shared digital/online library. New books pertaining to NEP were purchased and displayed in classroom library. NEP 2020 Formed.		
		Activities to inculcate reading habits	Activities had been conducted regularly. Book fair being organised twice a year to expose students to the joy of learning. NIE edition is circulated to students where school publications (CCA activities, poems, short stories) feature.		
		Impacts on students	Students enjoyed the reading with fun and used their valuable time judiciously. They come forward with new write ups, ideas which		

			are at times discussed during classes.		
<b>5</b>	<b>Art Room</b>				
		Infrastructure	All art related materials were made available. Walls display artefacts, paintings by students and teacher.		
		Optimum Utilization	All materials were used in day to day activities related to art and CCA programmes, EBSB programmes. They are also used as props for different external art competitions.		
<b>6</b>	<b>Work Experience Room</b>				
		Infrastructure	All SUPW materials were made available and few SUPW tools and materials needed for student's practical classes were also purchased.		
		Optimum Utilization	All SUPW tools and equipment were used for morning assembly, other activity and students usage. Cloth painting done by students, different projects on best out of waste were done, students were rewarded with prizes in CCA. LED lights installed, fans repaired, new microphones, loudspeakers purchased for different cultural and academic activities.		
<b>7</b>	<b>e-class Room</b>				
		Infrastructure	28 e-classrooms available (type1 plus type 2) wiring was done to ensure smooth functioning of Wi-Fi across the campus.		
		Optimum utilization	All classrooms were used for taking classes.		
<b>8</b>	<b>Music Room</b>				
		Infrastructure	All instruments related to music were available in working conditions.		
		Optimum Utilization	All instruments were being used during different activities prescribed by KVS and CBSE.		
<b>9</b>	<b>Wash Rooms</b>				

		Infrastructure	As per needs all accessories were made available for both boys and girls separately. Incinerator has been installed in girl's toilet. Sanitary pad vending machine has been installed in medical room.		
		Cleanliness	Regularly cleaned. Basic amenities like soap, sanitizers, cleaning material were made available		
<b>10</b>	<b>Furniture</b>				
		Availability/Adequacy	All benches and tables had been repaired and sufficient furniture was available. During the year chairs for Library, chairs for teachers' and chairs for computer department were repaired and painted.		
		Maintenance	Furniture was well maintained. Painting and repairing is done on requirement.		
<b>11</b>	<b>Medical Room</b>				
		Availability	Medical room is available		
		Facilities	First aid, wheel chair and emergency medical facilities are available. A nurse was appointed All basic medicines and items of first Aid were kept in the medical room. As per need medicines were purchased and consumed. Sanitary pad vending machine has been installed in medical room.		
<b>12</b>	<b>Facilities for Divyang</b>				
		Availability of Ramp up to first floor	No (All the classes having Divyang children had been accommodated in the ground floor)		Ramp up to Ground floor.
		Availability of wheel chair	Yes		
		Special toilets for Divyang	Yes		
<b>13</b>	<b>Sports Facility</b>				
		Availability & facility of equipment	Volley Ball, Kho-Kho, Kabaddi, TT, badminton ,basketball.		
		Optimum Utilization of equipment/facility	Sports equipments were used by the students regularly		
<b>14</b>	<b>Implementation of Standard</b>	Infrastructure	School had installed security features like fire extinguishers,		

	<b>Operating Procedure (SOP)</b>		fire alarm, CCTVs, public announcement system. Emergency supplies too feature in our school administration: viz, sufficient drinking water, emergency lighting system, first aid kits, emergency evacuation plan, emergency communication system, water tanks, sanitization supplies, boundary walls/fencing, proper exit-entry gates, security personnel for manning et al. Amenities like masks, sanitizers, spray points, thorough cleansing of campus form part of routine. Medicated soaps, handwashes were available in washrooms, emptying of dustbins on a regular basis, thorough renovation of toilets with wash basins, mirrors, soap stands made available.		
		Plan and Implementation	A thorough planning had been done, frequent awareness meets conducted, feedback taken from teachers, conservancies have been briefed on the issue, areas of improvement was being worked upon.		

**C. Other Areas (2023-24):**

Sl. No.	Activity	Steps taken at Vidyalaya Level (mention details with number of meetings/date/frequency/number of students qualified etc. as per information asked)	Remarks
1	PTA Meeting & its follow up	Once in a month PTA meeting was conducted on a regular basis and its follow-up was done based on the feedback by the parents. Special meetings were conducted for the board students of classes X and XII	
2	Empowerment of Teachers	Online Workshop and in-service course had been conducted for eligible teachers following the instructions of competent authority.	

3	Vidyalaya Patrika/ News Letter Publication	Online Vidyalaya Patrika published ,News Letter published quarterly.	
4	Counselling Services	Counselling was done regularly by the Vice Principal and a team of selected teachers along with the counsellor.	
5	Library Services especially activities to inculcate reading habits among students and selection & quality of books purchased	Books had been Purchased as per the requirement.	
6	Celebration of Annual Day/ Sports Day as per Calendar	Sports Day will be organised in the month of December 2024.	
7	Spic MaCay /Routes To Roots	No	
8	Supervision by Principal/VP/HM & follow up	PIMS/Offline Regular observation have been done by Principal/VP/HM and follow up of teacher done and observations have been uploaded on PIMS portal. Suggestive/Corrective remarks have been given to the teachers.	
9	Implementation of Life Skill Education/AEP/ACP	ACP classes are conducted on a regular basis on Saturdays. Subject teachers created awareness about drug abuse, adolescence problems during their interactions with the students. Representatives from Command Hospital had interactive sessions with the girl students of classes VI-VIII to discuss about problems related to menstrual cycle.	
10	NCC/Adventure Activity	Airforce Wing. No of Troops 1(43/A) No of students: 50. interaction conducted frequently. Drill practice done. NCC CATC was held at Khanchrapara for 10 days.	
11	Students achievements in AIEE/IIT/NEET/NDA etc.	AIEEE -08 tsudents selected IIT- JEE -01 student selected NEET -01 student selected CLAT - 01 student selected PMT- 01 student selected NDA- 01 student selected	
12	Health Check-up and follow-up	Health check-up has been done for students of all the classes by a team of doctors from Command Hospital.	

**3.SCHOOL ADMINISTRATION (2023-24):**

Sl. No.	Area	Steps taken at Vidyalaya Level mention details as per information asked	Remarks
1	Office Maintenance	Office maintained, filing system had also been improved as per the direction of KVS	--
2	Maintenance of Service Book & PF	Up to date as per time schedule	--
3	Maintenance & Repair		--
	(i) Gen. Maintenance & Repair	On day to day basis general maintenance work have been carried out.	--
	(ii) Developmental work	Mathematics garden was prepared	--
	(iii) Facelift & Ambiance of KV	Flooring work of school building and renovation of toilet. A new front gate has been constructed.	--
	(iv) Colouring/white washing of school building and staff quarters, etc.	Done	--
4	Disposal of RTI Cases	NA	--
5	Settlement of Grievances	Nil	--
6	Settlement of Disciplinary Cases	Nil	--
7	VMC/VEC-Meeting as per codal provisions (mention dates also)	Yes 1 <sup>st</sup> Meeting- 13.08.2024	--
8	Settlement of Court Cases	NA	--
9	Implementation of Rajbhasha	Implemented as per norms	--

**4.FINANCE (2024-25):**

Sl. No.	Area	Whether maintained up-to-date? (Yes/No)	Remarks
1	Maintenance of Cash Book & Ledger(both manual and tally)	Yes	--
2	Annual Account - Preparation	Yes	--
3	Budget	Yes	--
4	Settlement of Bills	Yes	--
5	Settlement of Audit Paras (mention number of Paras pending)		--
	(i) AG Audit	NIL	--
	(ii) Internal Audit	NIL	--

**5. Activities organized under Community Participation (2024 - 25):**

Sl. No.	Area	Steps taken at Vidyalaya Level (mention details with dates of the programme organised and number students participated)	Remarks
1	Community Social Services by Students	-	.
	(i) No. of Programmes	--	
	(ii) Impact/Outcome	--	--
2	Programme conducted under sharing facilities	--	
	(i) No. of Programmes	--	--
	(ii) Impact/Outcome	--	--
3	Programme organized under Connecting Neighbouring School Scheme	--	
	(i) No. of Programmes	--	--
	(ii) Impact/Outcome	--	--

**6. Whether your Vidyalaya comes under the following categories during 2024-25**

S No	Heading	Evaluation Criteria	Mention Yes/No	Remarks
1	<b>Vacancy Position</b>			
	<b>(50% of time)</b>	Principal Vacancy	YES	
		Vidyalaya has vacancy of teachers more than 50%	NO	
		Vidyalaya has vacancy of teachers 26 to 49 %	NO	
		Vidyalaya has vacancy of teachers less than 25%	YES	
		Vidyalaya has vacancy of secretariat staff- 50% and above	NO	
2	<b>Higher Class</b>			
		<b>Vidyalaya has only up to class X and below</b>	No	NA
		First batch of class XII	--	NA
		Second batch of class XII	--	NA
3	<b>Overcrowding of class</b>	(mention classes having >55 class strength)	NIL	
4	<b>Type of Building</b>			
		For Temporary Building	NO	NA



5	<b>Sports Infrastructure</b>			
		Lack of sports infrastructure	NO	
		Lack of sports infrastructure but produced SGFI/National Winners	NO	Infrastructural facilities were available
6	<b>Participation at National Level</b>			
		Not involved in youth parliament	NA	
		Not involved in Kala Utsav	NA	
7	<b>Far Flung Area</b>			
		Remote Geographical Location of KV	NO	
8	<b>Implementation</b>			
		Quality of planning and execution of Vidyalaya Plan by the Principal	YES	Execution of the planning was regularly monitored by the principal.
9	<b>Outstanding Achievement by School/Teacher or Staff/ Principal</b>	(i) Selection at National/International Competition/Event etc. Level. (ii) Any Award by Govt. of India/International Agency (Winner International , Participation National , State Winner , State Participation )	NA	