(On Firm/Company's letter head paper)

ANNEXURE – I

Vendor Registration Form for Limited Tender Enquiry(As per Rule 150(i) of GFR 2017)

Category (see sl. No.-3 of this form) Applying for:_____

1. General Information

Sl.	Particulars	Details
I	Name (Registered) of the Firm/Company	
II	Registered Office Address	
III	Correspondence or Business Address	
IV	Authorized Person/Director/Proprietorship /Partner 's Contact Name with Designation.	
V	Valid Phone Number (Landline/Mobile)	
VI	Valid Email ID	
VII	Website address, if any	
VIII	**Any other thing relevant/important about firm**	

2. Legal/Statutory Information

Sl.	Particulars	Details
I	Valid PAN No. (attach copy)	
II	Active GSTIN No. in UP/Delhi NCR (attach copy)	
III	Valid Trade License/ (UP/Delhi NCR region in the applied category, attach copy)	
IV	Type of Firm (Proprietorship/ Partnership/Pvt Ltd/LLP/ Other)	
V	MSME (if applicable) with category	
VI	**Any other thing relevant/ important about firm**	

3. Category for Registration

(Please tick the relevant category, in case of applying for the multiple categories separate form for each may be used. A tentative list of required Goods/Services/Articles are also published and available on vidyalaya official website https://noida.kvs.ac.in firm may ensure the eligibility in accordance with same*)*

Sl.	category/categories	Please mark "YES" or "NO"
I	Maintenance & Repair Works/Material/Goods (Civil)	
II	Maintenance & Repair Works/Materials/Goods (Electrical)	
III.	Consultancies for Direct & Indirect Taxes Matters etc.	
IV	Travels & Transport vehicles,	
V	Tentage, Light and Sound System	
VI	Printed Materials/Items	
VII	Flex Banner/Plates/Boards/Sheet Work/Badge/Mementos printing	
VIII	Office Stationery items	
IX	Printing Work	

4. Bank Details:

Sl.	Particulars	Details
I	Name of Bank	
II	Branch Address	
III	Account Number	
IV	IFSC Code	
V	Type of Account	

5. Work Experience (at least 3 years in similar supplies/services executed in applied category with Government /Semi-Government/PSUs/ Autonomous Bodies both Central and State)

Sl.	Name of client	Nature of Work	Year	Value (Rs.)
I				
II				
III				

(Attach legible copies of current and or last work orders/completion certificates)

6. Status on GeM Portal:

Whether, your firm/company/enterprise is registered with Govt. of India e-Market place GeM? : Yes/No If yes, the details (ID), and list of services/goods for which the firm offers on GeM should be enlisted here		
Sl.	Name or category of Goods and services offering on GeM	Since…(pl. specified the period)
I		
II		
III		
.		
.		

(It will be mandatory for the firm after registration that, if the goods/services under the category applied will be offered on GeM by the firm in future, the registered firm will inform to this registering authority immediately, thereabout.)

6. **Declaration.**

I/We hereby declare that the information provided above is true and correct to the best of my/our knowledge. I/We agree to abide by the terms and conditions of firm/registration and participation in Limited Tender Enquiries as per GFR 2017. I/We also hereby declare that my/our entity is not or never been debarred /black listed/ insolvent neither in GeM portal nor by Central Govt./State Got. /PSU/Autonomous Bodies or any government semi government authority.

Place:
Date:

Name & Signature of Authorized Person/Director/Partner

List of Document enclosed:

Sl.	Name of Document/enclosure	Whether Original /certify/self attested copy

Name & Signature of Authorized Person/Director/Partner