



केन्द्रीय विद्यालय संगठन



पीएम श्री केन्द्रीय विद्यालय बांसवाडा  
PM SHRI Kendriya Vidyalaya Banswara

उदयपुर रोड बांसवाडा (राज) पिन – 327001

Udaipur Road, Banswara (Raj.) 327001

दूरभाष / Phone:- 02962-250278

ईमेल / Email:- kvbanswara88@gmail.com

वेबसाईट / Website:- www.banswara.kvs.ac.in

CBSE School Code – 14140 Affiliation No. – 1700040 KV Code – 1600 Station Code - 328

फा. सं. AD-23/पीएम श्री के. वि./बांसवाडा/2024-25/

दिनांक: 28.11.2024

**OFFICE ORDER**

In compliance with KVS (HQrs) New Delhi letter No. F. 11-55/2000-KVS(Vig.)/Pt.I/ dated 05/03/2019 and KVS RO Jaipur letter 23061/2018-KVS(JPR) dated 28/08/2023, in terms of the provisions of Section 4(2) of the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013", an 'Internal Complaint Committee' comprising of the following members is hereby constituted at PM Shri Kendriya Vidyalaya Banswara level as under:-

S. No.	Nomenclature	Name of the nominated member	Jurisdiction
1.	Presiding Officer	The Presiding Officer of the ICC of the KVS (RO) Jaipur will act as Presiding Officer of the Vidyalaya level ICC also for all KVs of Jaipur Region	To inquire into the complaint of sexual harassment in the Vidyalaya except against Principal, Vice Principal and HM
2.	NGO Member	Ms. Malini Kale, Abhinav Gandharv Kala Kendra, Banswara, 7014590920	
3.	Member	Smt. Navita Meena, PGT Hindi, PM Shri K. V. Banswara, 8058510770	
4.	Member	Sh. Bharat Kumar Pandya, PGT Chemistry, PM Shri K. V. Banswara, 8974364120	
5.	Member	Smt. Sudha Meena, PGT Biology, PM Shri K. V. Banswara, 6377374485	

As per the KVS RO Jaipur letter 23061/2018-KVS(JPR) 2314 dated 18/03/2024, The Presiding Officer of the Committee will ensure the following:-

1. Co-ordinate with the NGO member, other members and respective Vidyalaya and fix date & time to conduct the enquiry.
2. The Presiding Officer will co-ordinate with the NGO member and plan & facilitate the tour programme.
3. The inquiry into the complaints of sexual harassment at workplace is to be conducted strictly as per the procedure and timelines prescribed in the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" and the guidelines issued from time to time by the Govt. of India.

(Uma Shanker Vijay)  
Principal

पीएम श्री के.वि.बांसवाडा

**Distribution to:-**

1. All Members of the Internal Complaint Committee mentioned in the Order.
2. The Deputy Commissioner, KVS (RO), Jaipur
3. All staff members of the PM Shri K.V. Banswara
4. School Website
5. Notice boards of school
6. Guard file



75  
आज़ादी का  
अमृत महोत्सव

केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN

क्षेत्रीय कार्यालय (REGIONAL OFFICE)

92, गांधीनगर मार्ग, बजाज नगर,  
92, GANDHI NAGAR MARG, BAJAJ NAGAR,  
जयपुर / JAIPUR - 302015 (RAJASTHAN)

Website: <https://rojajipur.kvs.gov.in> E-Mail: [kvsjpr@gmail.com](mailto:kvsjpr@gmail.com)

0141 - 2704572 (DC), 0141- 2706548 (AO/FO), 0141 - 2707149 (AC), FAX No. 0141 - 2706882

No.F. 23061/2018-KVS(JPR) 23/4

Dated: 18/03/2024

**OFFICE ORDER**

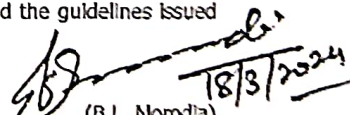
In supersession to this office order dated 16/02/2024 and in compliance with KVS (HQrs) New Delhi letter No.F. 11-55/2000-KVS(Vig.)/Pt.I/ dated 05/03/2019 and in terms of the provisions of Section 4(2) of the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013", an 'Internal Complaint Committee' comprising of the following members is hereby re-constituted at Kendriya Vidyalaya Sangathan, Regional Office, Jaipur Level as under:-

Sl. No.	Nomenclature	Name of the nominated member	Jurisdiction
1	Presiding Officer	Smt. Indira Mudgal, Assistant Commissioner, Kendriya Vidyalaya Sangathan, Regional Office, Jaipur	To Inquire into the complaints of sexual harassment at work place against the officials at the Regional Office, Jaipur upto the level of SO (excluding FO) and against Principals, Vice Principals & HMs of Kendriya Vidyalayas of Jaipur Region
2	Non-Governmental Organization (NGO) Member	Prof. Shashi Sahai, Vice-President, Saraswati Shiksha Sansthan, Jaipur and Member, Rajasthan University Women's Association (RUWA), Jaipur. R/o 109, A-Block, OK Plus, Venus Apartment, Near Akshaya Patra, Jagatpura, Jaipur Mob. No. 9414073304, E-mail : <a href="mailto:sahay.shashi@gmail.com">sahay.shashi@gmail.com</a> Ms. Bhawana Balodia, Secretary of Bhavika Jan Kalyan Sansthan (NGO), Branch Office : 139-A, Balaji Vihar-II, Kalwad Road, Govindpura, Jaipur Mobile No. 9982100271 E-Mail ID: <a href="mailto:bhawanabhavika2013@gmail.com">bhawanabhavika2013@gmail.com</a>	
3	Female Member	Smt. Durga Chauhan, Principal, KV No.2 AFS Jodhpur Smt. Samrin Quadri, Principal, KV, IIT Jodhpur	
4	Male Member	Dr. R.K. Meena, Principal, KV No.1 Ajmer Shri Arvind Kumar, Principal, KV No.1 Jaipur	

The ICC will comprise of the Presiding Officer and any one member from each of categories (Nomenclature) (Sl.No. 2,3,4) and inquire into complaints of sexual harassment and submit its report with all endosures/documents.

The Presiding Officer of the Committee will ensure the following:-

- (iv) Co-ordinate with the NGO member, other members and respective Vidyalaya and fix date & time to conduct the enquiry.
- (v) The Presiding Officer will co-ordinate the NGO member and plan & facilitates the tour programme.
- (vi) The inquiry into the complaints of sexual harassment at workplace is to be conducted strictly as per the procedure and timelines prescribed in the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" and the guidelines issued from time to time by the Govt. of India.

  
(B.L. Morodia)  
Deputy Commissioner

**Distribution to:**

- 1) All Members of the Internal Complaint Committee mentioned in the Order.
- 2) The Principal, All Kendriya Vidyalayas, Jaipur Region for Information and with the directions to bring this order to the notice of all the employees of the Vidyalaya.
- 3) All Officers / Officials, KVS (RO) Jaipur.
- 4) The Assistant Commissioner (Vig), KVS (HQrs) New Delhi.
- 5) Smt. Archana Jaiswal, Assistant Commissioner, KVS (RO) Lucknow.
- 6) The Deputy Commissioner, KVS, All Regional Offices.
- 7) Guard File.





75  
आज़ादी का  
अमृत महोत्सव

केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN

क्षेत्रीय कार्यालय (REGIONAL OFFICE)

92, गान्धीनगर मार्ग, बजाज नगर,  
जयपुर / JAIPUR - 302015 (RAJASTHAN)

Website: <https://rotajipur.kvs.gov.in> E-Mail: [kvsjpr@gmail.com](mailto:kvsjpr@gmail.com)

0141 - 2704572 (DC), 0141- 2706548 (AO/FO); 0141 - 2707149 (AC), FAX No. 0141 - 2706882

No.F. 23061/2018-KVS(JPR) 2315

Dated: 18/03/2024  
BY E-MAIL

The Principal,  
All Kendriya Vidyalayas,  
Jaipur Region

Subject: Re-constitution of 'Internal Complaint Committee' in terms of the provisions of Section 4(2) of the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" to inquire into the complaints of sexual harassment at Vidyalaya Level.

Sir/Madam,

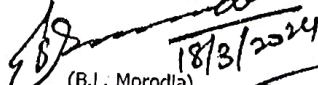
In continuation to this office order of even number dated 16/02/2024 on the subject cited above, it is stated that the 'Internal Complaint Committee' has been reconstituted vide this office order dated 18/03/2024 in terms of the provisions of Section 4(2) of the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" to inquire into the complaints of sexual harassment.

In order to ensure effective implementation of the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" and to bring uniformity in the composition of ICC at every unit of KVS, the competent authority, KVS (HQrs) New Delhi vide letter No.F. 11-55/2000-KVS(Vig.)/Pt.I/ dated 05/03/2019 has approved the composition of the 'Internal Complaint Committee' and its jurisdictions at Vidyalaya Level as under:-

Sl. No.	Nomenclature	Member to be nominated	Jurisdiction
1	Presiding Officer	The Presiding Officer of the ICC of the KVS (RO) Jaipur will act as Presiding Officer of the Vidyalaya level ICC also for all KVs of Jaipur Region.	To Inquire into the complaints of sexual harassment in the Vidyalaya except against Principal, Vice Principal and HM
2	NGO Member	One member from amongst NGOs committed to the cause of women and familiar with the issues relating to sexual harassment. (In case, due to remote location or otherwise, if it is not practicable for any school to nominate an NGO member, the NGO Member nominated in any of the cluster schools or Regional ICC, may be nominated)	
3	Member	Not less than two members from amongst employees preferably committed to the cause of women or who have had experience in social work or have legal knowledge.	
4	Member		
5	Member		

Smt. Indra Mudgal, Assistant Commissioner, KVS (RO) Jaipur is the Presiding Officer of the ICC of the KVS (RO) Jaipur who will also act as Presiding Officer of the Vidyalaya level ICC. Therefore, you are requested to re-constitute the 'Internal Complaint Committee' immediately at Vidyalaya level accordingly under intimation to this office.

Yours faithfully,

  
(B.L. Morodia)  
Deputy Commissioner

Copy to:-

- 1) The Assistant Commissioner (Vig), KVS (HQrs) New Delhi for Information.
- 2) Smt. Indra Mudgal, Assistant Commissioner, KVS (RO) Jaipur for Information and necessary action.
- 3) All Assistant Commissioners, KVS (RO) Jaipur for Information.