

Suo Motu Disclosure under Section 4(1)(b) of the Right to Information Act, 2005

PM SHRI Kendriya Vidyalaya No. 2, Eklinggarh, Udaipur

Eklinggarh Cantt, Goverdhan Vilas, Udaipur – 313001, Rajasthan | Affiliation: CBSE, Affiliation No. 1700020

Managed by: Kendriya Vidyalaya Sangathan (KVS), an autonomous body under the Ministry of Education, Government of India

i	Particulars of organization, functions and duties	PM SHRI Kendriya Vidyalaya No. 2, Eklinggarh, Udaipur was established in 1986 and moved to its present building in Eklinggarh Cantt (near DIET, Goverdhan Vilas) in 2000. It is run by the Kendriya Vidyalaya Sangathan (KVS), an autonomous body under the Ministry of Education, Government of India, and is affiliated to CBSE (Affiliation No. 1700020). Classes I to XII are offered, with Science and Commerce streams at classes XI–XII. The school primarily serves children of transferable Central Government employees, including Defence and Para-military personnel, while also admitting other eligible children against vacant seats, in line with KVS's mandate to provide a common programme of quality school education nationwide.
ii	Powers and duties of officers and employees	Principal — overall administration, academic supervision and final approving authority for the Vidyalaya, per KVS rules.
iii	Procedure followed in decision-making, including channels of supervision and accountability	Admissions are conducted as per the common KVS Admission Guidelines issued centrally each year, implemented by the school's Admission Committee and approved by the Principal. Day-to-day academic and administrative decisions are taken by the Principal, who reports to the Deputy Commissioner, KVS Regional Office, Jaipur, and ultimately to KVS Headquarters, New Delhi.

iv	Norms set for discharge of functions	Admission is governed by the annual KVS Admission Guidelines, which prescribe age criteria and a priority-based/lottery admission process for Class I, with priority typically given to children of transferable Central Government (including Defence and Para-military) employees. Promotion, attendance and examination norms follow CBSE and KVS regulations applicable to all Kendriya Vidyalayas.
v	Rules, regulations, instructions, manuals and records held or used by employees	The Vidyalaya follows the KVS Education Code, KVS Recruitment Rules, and other manuals/circulars issued by KVS Headquarters and the Regional Office, Jaipur, along with CBSE affiliation bye-laws.
vi	Statement of categories of documents held	Student admission and academic records, staff service records, fee and accounts records, attendance registers, and periodic inspection reports from KVS Regional Office are held by the school.
vii	Arrangements for public consultation or representation in policy formulation	Parent-Teacher Association (PTA) meetings and the Vidyalaya Management Committee (VMC), constituted as per KVS norms, provide channels for parents and community members to give input on school functioning.
viii	Boards, councils, committees and other bodies constituted, and whether their meetings/minutes are open to the public	Vidyalaya Management Committee (VMC), Parent-Teacher Association (PTA), and a Grievance Redressal Committee function as per KVS guidelines. https://no2udaipur.kvs.ac.in/en/vidyalaya-management-committee/
ix	Directory of officers and employees	Principal: Shri Arun Kumar. https://no2udaipur.kvs.ac.in/en/staff-details/
x	Monthly remuneration of officers and employees, including compensation system	Pay and allowances for Principal, Vice-Principal, PGTs, TGTs, PRTs and non-teaching staff follow the 7th Central Pay Commission scales as applicable to Kendriya Vidyalaya Sangathan employees, Government of India. Individual salary slips are not published; pay-scale bands by designation can be provided on request. https://no2udaipur.kvs.ac.in/en/monthly-remuneration-salary-of-staff/

xi	Budget allocated, including plans, proposed expenditure and disbursement reports	The school's annual budget is allocated and released through Kendriya Vidyalaya Sangathan (KVS), Regional Office, Jaipur, as part of the KVS annual budget approved by the Ministry of Education, Government of India. https://no2udaipur.kvs.ac.in/en/fee-structure/
xii	Manner of execution of subsidy programmes	Fee concessions are available to eligible categories as per KVS norms, including SC/ST students, girl students, and children of KVS employees, among others.
xiii	Particulars of recipients of concessions, permits or authorizations	The school does not grant any concessions, permits or authorizations other than the fee concessions described above.
xiv	Information held in electronic form	Class I admissions are processed through the centralized KVS Online Admission portal (kvsonlineadmission.kvs.gov.in). The school website (no2udaipur.kvs.ac.in) hosts notices, circulars and this disclosure page
xv	Facilities available to citizens for obtaining information, including library/reading room hours	School office contact: 0294-2584904, kv2udaipur@gmail.com.
xvi	Name, designation and particulars of the Public Information Officer (PIO)	As per standard KVS practice, the Principal of the Vidyalaya generally acts as the Assistant Public Information Officer (APIO) for the school. <i>Shri Arun Kumar, Principal</i> https://no2udaipur.kvs.ac.in/en/rti-apio/
xvii	Other information	https://no2udaipur.kvs.ac.in/en/

For further information or to file an RTI request, contact the Public Information Officer named above. This page is maintained in compliance with Section 4(1)(b) of the Right to Information Act, 2005.