

KENDRIYA VIDYALAYA PM SHRI KV NO.02 BINNAGURI CANTT  
FORM OF REGISTRATION OF FIRM

**Date:** \_\_\_\_\_

**From:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To  
The Principal  
Kendriya Vidyalaya

.....  
.....  
.....

**Sub:** Application for Registration of firm for year 2025-26 – reg.

Sir,

With reference to your advertisement in ..... daily newspaper on dated: \_\_\_\_\_ on the subject cited above, I am to inform you that I want to register my firm for supply of articles to your Vidyalaya. Details of my firm are as given below:-

Sl.No.	Particulars	Details
01.	Name of Firm	
02.	Address of Firm	
03.	Works of Firm	
04.	Registration No. of Firm	
05.	GST / TIN No. of Firm	
06.	CST No. of Firm	
07.	ST No. of Firm	
08.	PAN No. of Firm	
09.	Tel.No.with STD Code of firm	
10.	Mobile Number	
11.	Fax No. of Firm	
12.	E-mail ID of Firm	
13.	A/c. No. & Bank Name	
14.	Period for Registration	
15.	Name of the Item / Services for Supply	

In view of the above, you are kindly requested to register our firm in your institutions and give us a chance to provide our service.

Thanking you,  
Yours faithfully

Encl:

Proprietor