केंद्रीय विद्यालय संगठन
(शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त निकाय)
(क्षेत्रीय कार्यालय,मुंबई) आई.आई.टी.कैंपस,पवई, मुंबई –400076.
KENDRIYA VIDYALAYA SANGATHAN
(An autonomous body under Min. of Education, Govt. of India)
(Regional Office, Mumbai). I.I.T.Campus,Powai, Mumbai-400 076.
दूरभाष / Tel. (022) 2572 2328/25728060

F.No 27350/2025-26/ KVS-RO-Mumbai/ Date Sheet. Date: 02.09.2025

The Principal
All Kendriya Vidyalayas
Under Mumbai Region

Subject: Conduct of Examinations – Half Yearly (Class III to VIII & XI), PT-II (Class IX & X), and Monthly Test (Class XII) – Schedule and Instructions

Madam/Sir,

In accordance with the directions received from KVS HQs vide letter dated 09.07.2025, all Kendriya Vidyalayas are hereby informed about the upcoming examinations scheduled for Half Yearly, PTs, Monthly Tests to be conducted for the Academic Session 2025–26. These include the Half Yearly Examinations for Classes III to VIII and XI, Periodic Test-II (PT-II) for Classes IX and X, and the Monthly Test for Class XII. Following instructions are to be adhered for smooth conduct of the examinations:

1. The date sheet is enclosed and must be strictly followed. It should be displayed on the Vidyalaya Notice Board, in classrooms, and on the school website.
2. If regional language, foreign language and any other subject offered by students apart from the subjects given in the schedule is offered in the Vidyalaya, its exam date sheet should be prepared and the examination conducted at the Vidyalaya level.
3. Question papers will be prepared centrally at the Regional Office level to maintain uniformity and standardization, although originally instructed to be prepared at Vidyalaya level by KVS HQs.
4. Strict confidentiality must be maintained while handling question papers. Any breach will be taken seriously.
5. Guidelines for setting and moderation of question papers will be sent separately.
6. Answer scripts must be evaluated immediately after the examination by subject teachers. A team of coordinators under the chairmanship of the Principal/VP/HM or senior-most teacher will verify the evaluated scripts before showing them to students and parents.
7. Further communication regarding delivery of question papers and additional instructions will be shared via official email.
8. The syllabus for Monthly Test and PT-II will be up to 31.08.2025. The Half Yearly Exam syllabus will follow the split-up received from KVS HQs dated 12.06.2025. For Class V and VIII will be shared shortly.
9. Facilities and concessions must be extended to CwSN students as per KVS HQs letters dated 08.03.2021 and 15.02.2024.

10. If students are unable to attend due to participation in National/International events or health issues, separate exams must be conducted for them.
11. Results for September 2025 examinations will be declared on 26.09.2025. Results for October 2025 examinations will be declared on 25.10.2025.
12. Progress reports must be issued to all students, and PTMs should be conducted on the result declaration day, as per KVS HQs letter dated 09.07.2025.
13. Result analysis of exams conducted in September 2025 should be submitted by 27.09.2025, and for October 2025 exams by 27.10.2025 to acad.romumbai@kvs.gov.in

This issues with the approval of competent authority.

Yours sincerely,

(S.V.Joglekar) 22.09.2025
Assistant Commissioner

Encl: Date Sheet for Classes III to XII

Copy to:
1. PA to the Deputy Commissioner, KVS, Regional Office, Mumbai for information
2. The Assistant Commissioners, KVS, Regional Office, Mumbai for information
3. Office Guard File