COMMITTEES FOR THE SESSION 2026-27 (For school works & implementation of PM SHRI scheme)

The committees for the session 2026-27 are constituted herewith, as detailed below. The Committees will be effective from 3rd of July. Further for the effective implementation of **PM SHRI scheme**, the relevant heads/ sub-heads have been allocated to the same committees. All are to go through the guidelines of PM SHRI scheme implementation and plan for the same. The committees will be fully responsible for the effective implementation of all heads/sub-heads activities allocated to them.

Sr. No	Name of the committee	Job of committee	I/C & Members	PM SHRI Head/sub-head
1	Academic & Subject Committee	Responsible to observe whether course is being completed in each class as per KVS instructions and Split-up Syllabus. Recommend remedial classes wherever and whenever required. Suggest purchasing study materials (if any required). Allotting and guiding the students for the preparation of projects and assignments.	All Subject Committee Conveners and All Subject Teachers	Will be notified later
2	Admission Committee	Making and checking of registration of children for various classes, scrutinize the for , conduct the admission tests and admit children as per eligibility criteria, maintain the admission registers and keep them up to date. Completing All admission related tasks, as per KVS guidelines and norms.	Sh. Sanjay Tanwar-I/C Ms. Ritu Vinayak Mr. Rajendra Kumar Khatik Mr. Mithlesh Meena Computer Instructor	Will be notified later
3	CBSE Exam and related work Committee	Making Registrations of class 9th and 11th Verification of LOC of class 10th and 12th Uploading of marks and grading. Action on various CBSE circulars and conduction of AISSCE/ AISCE Examinations. Accomplishing all works related to CBSE, in time.	Mr. Praveen Murdia- I/C Sh. Hemraj Sharma Sh. Ramniwas Meena Sh. Radha Kishan Khatik Mrs. Manju Meena	Will be notified later

4	CCA & Morning Assembly Committee	To conduct all the CCA programs during assembly and CCA periods and all co-curricular activities in school. Maintaining the required record, giving away accolades and conduction of functions and festivals. Accomplishing all works related to the committee, in time.	Mr. R.C.Sethi I/C Mr. Ashok Kumar Meena Mrs. Manju Meena Mr. Rajendra Khatik Mr. Surendra Mali (I/C Primary) Mr. Jayveer Singh Mrs. Komal Khokhar All House masters and Associates House Masters- Member	Will be notified later
5	Internal Exams Committee	To conduct all internal examination for classes 1st to 12th and maintaining the record henceforth. Keeping and providing the necessary record of the same. Accomplishing all works related to the committee, in time.	**For Secondary** Mr. Prakash Chandra Gadri - I/C Mr. Ramniwas Meena-Member Mr. Manoj Kumar Jangid Smt. Hemlata Kanthaliya-Member **For Primary** Mr. Anil Kumar-I/C Mr. Mithlesh Kumar Meena Mrs. Rajshree Nindriya Mr. Surendra Kumar- Member	Will be notified later
6	Discipline cases review Committee/ Anti-bullying committee	Responsible for all over discipline of the school, daily, as well as on important occasions and events. Accomplishing all works related to the committee, in time.	Mr. Rajendra Khatik -**I/C Discipline** Ms. Ritu Vinayak- **I/C Anti-bullying** Mr. Praveen Kumar Murdiya Mrs. Rajshri -Member Mr. Jayveer Singh-Member Sports Coach -- Member	Will be notified later

7	Computer and Website maintenance committee	Inspiring and assisting the student/teacher in the use of Computer technology, Maintaining register- period wise, the work carried out during practical periods of elective/non elective subject. Maintaining and updating of the Vidyalaya Website, regularly, without fail. Accomplishing all works related to the committee, in time.	Mr. Praveen Kumar Murdiya -I/C Mr. Ashok Kumar Meena Mr. R.C.Sethi Mrs.Reenu Mr.Jayveer Singh Computer Instructor	Will be notified later
8	English Literacy Club Committee	Developing the language skills among the students and assisting them to actively participate in the English Literacy club activities and other activities in and outside the school. Motivating and guiding the students to speak and converse in English regularly. Accomplishing all works related to the committee, in time.	Mr. Roop Chand Sethi- I/C PGT English Ms. Sofia Kuhar	Will be notified later
09	First Aid Committee	Take care of all students. Related all materials should always be available and do the needful immediately when and where required.	Ms. Sofia Kuhar I/C Mrs. Komal Khokhar Nurse -Member Special Educator	Will be notified later
10	Furniture & Furniture Repairing Committee	Keep the record up-to-date and make arrangements to repair the broken furniture in time and purchasing of new furniture as per KVS norms, if required. Accomplishing all works related to the committee, in time.	Mr. Ramniwas Meena- I/C Mr. Hemlata Kanthaliya Mr. Mangilal Gurjar Mr. Surendra Kumar Mr. Prakash (Assistant staff)	Will be notified later
11	Gardening Club Committee	Responsible for the maintenance and the development of the school garden and creating awareness among the students towards the greenery of the school. Accomplishing all works related to the committee, in time.	Sh. Sanjay Tanwar (I/C) Sh. R.K.Khatik Mr. Navartan Kumwat Sh. Mithlesh Kumar Meena Mr. Prakash-Member	Will be notified later

12	Beautification of the Vidyalaya Committee/ Art club committee	Work related with Decoration of school building, classrooms, display board, house board in all respects, Promoting children for graffiti, canvas art, update of vidyanjali board and other boards	Mr. Navratan Kumawat-I/C Smt. Reenu Smt. Rajshri Sh. Surendra	Will be notified later
13	Guidance and Counseling Committee	Providing Necessary Vocational Guidance to the students as and when needed, arranging the schedule for various guidance and counseling Program in the school. Providing adolescent education to students Accomplishing all works related to the committee, in time.	Ms. Ritu Vinayak- I/C Mrs.Hemlata Kanthaliya Mrs. Manju Meena Mrs.Rajshree Nindriya	Will be notified later
14	Hindi Literacy Club Committee	Developing the Language skills among the students and assisting them to actively participate in the Hindi Literacy Club's activities. Accomplishing all works related to the committee, in time.	Mr. Ashok Kumar Meena -I/C Mrs. Manju Meena Mr. Surendra Mali	Will be notified later
15	Library Committee	Responsible for assisting the students in getting the necessary reference books and motivating the students to make optimum utilization of Library, reading them and enriching themselves with the world of books. Accomplishing all works related to the committee, in time.	Mrs. Reenu- I/C Mr. Ashok Kumar Meena Mrs. Manju Meena Mr. R.C.Sethi Mrs. Rajshri Nindriya Sh. Jayveer Singh Student.....-XII science Student..... -XII Comm.	Will be notified later

16	Lost Property Committee	To make announcement in the assembly about the lost/Stolen property, checking the claim and giving away the item(s) to the rightful owner. Accomplishing all works related to the committee, in time.	Mr. Rajendra Khatik- I/C Mrs. Hemlata Kanthaliya Mr. Anil Kumar- Member	Will be notified later
17	Maintenance & Repair of School Building Committee	Will be responsible for the maintenance and repairs of the School premises, school building & staff quarters. To keep a close watch over the condition of the building and making necessary mending by the earliest, in the students' interest.(electrical, plumbing, drainage blocks & other tit-bits) Accomplishing all works related to the committee, in time. Calling the masons, labourers, electrician, plumber, To keep a close watch on special repair work	Mr. Mangilal- I/C Mr. Praveen Kumar Murdiya Mr. Ramniwas Meena Mr. Rajendra Khatik Sh. Surendra Mali Mr. Prakash Chandra	Will be notified later
18	Maths Club Committee	Responsible for motivating and guiding the students to take part in various programs in connection with Mathematics. Accomplishing all works related to the committee, in time.	Mr. Ramniwas Meena- I/C Mrs. Hemlata Kanthaliya Mr. Anil Kumar	Will be notified later

19	Olympiads & other exhibitions (Inspire award, NCSC & other science activities) Committee, STEM	To conduct all the Olympiads and exhibitions of CBSE, KVS and Science & Technology Deptt. To select the students for Regional level competitions. Accomplishing all works related to the committee, in time.	Mr. Hemraj Sharma - I/C Mr. Manoj Kumar Jangid Mr. Sanjay Tanwar- Mr. Ramniwas Meena Mrs. Hemlata Kanthaliya	Will be notified later
20	P. A. System Committee	Responsible for the P. A. system arrangement as and when needed. To make the repairing task done immediately. Accomplishing all works related to the committee, in time.	Mr. Mangilal Gurjar- I/C Mr. Rajendra Khatik	Will be notified later
21	Purchase Committee	To make the necessary Purchase and follow the required Procedure as per the KVS norms and the new purchase Policy. To check all the necessary documents and bills. Accomplishing all works related to the committee, in time.	As proposed by the school and approved by honourable Chairman	Will be notified later
22	Quarter allotment and Maintenance & Repair of Quarter Committee	Committee will ensure that no quarter should be left vacant. The allotment of quarters should be done as per KVS rules. Accomplishing all works related to the committee, in time.	Mr. Mangilal- I/C Mr. Ramniwas Meena Mr. Sanjay Tanwar Mr. R.C. Sethi Ms. Sofia Sh. Saurabh Agarwal	Will be notified later

23	Bal Vahini Committee	To ensure safe & secure arrival & departure of students according to the norms set by the Hon'ble Supreme Court and KVS. Accomplishing all works related to the committee, in time.	Mr. Rajendra Khatik (I/C) Mr. Praveen Murdiya Mrs. Rajshri	Will be notified later
24	Record, Supervision, Maintenance of Security services, Gardening Committee	Responsible for regular supervision and maintenance of security, sweeping services and gardening in the Vidyalaya campus, as well as keeping the necessary record up-to-date. Accomplishing all works related to the committee, in time.	Ms. Ritu Vinayak I/C Sh. Sanjay Tanwar Sh. Ramniwas Meena Mr. Rajendra Khatik Mrs. Rajshri Nindriya	Will be notified later
25	Sanskrit Club Committee	Developing the Language skills among the students and assisting to actively participate in the Hindi Literacy Club's activities. Accomplishing all works related to the committee, in time. Ensuring students' participation in Sanskrit Olympiad, quiz or other activities proposed by Sangathan	Mrs. Manju Meena - I/C Mr. Ashok Kumar Meena	Will be notified later
26	School Magazine & News Letter Committee	To motivate and Inspire the students to write articles, poems, stories ,riddles and songs etc. in English, Hindi and Sanskrit .To draw pictures, sketches, posters etc. To compile all the data, photos etc. and edit the same, in time. Accomplishing all works related to the committee, in time.	Mr. Ashok Kumar Meena- I/C Mrs. Manju Meena Sh. R.C. Sethi- Member Mrs. Reenu-Member Ms. Sofia Kuhar-Member	Will be notified later

27	Scouts, guide, cubs and bulbuls Committee	Follow the calendar Activities of KVS and motivate students to take active part in all such activities. Conduction of all the necessary activities and maintaining the record. Accomplishing all works related to the committee, in time. I/C scouts, guides, cubs and bulbuls to make detailed annual plan for activities and execute the activities in a solemn way. Saturday has been allocated for the convening of all such activities.	Mrs. Rajshree Nindriya - Overall I/C Sh. Manoj Kumar Jangid (I/C Scouts) Mrs. Manju Meena (I/C Guides) Mr. Ramniwas Meena Mr. Mangilal Gurjar Mr. R.C. Sethi Mr. Surendra Kumar Mali-I/C Cubs Sh. Jayveer Singh Ms. Sofia - I/C Bulbuls	Will be notified later
31	UDISE & APAAR Data etc.	Uploading of data of all classes (Attendance,library,examination,Medical,Pay Roll,SMS,admission,purchase,inventory etc.) And maintaining the record of the same. Accomplishing all works related to the committee, in time.	Mr. Praveen Kumar Murdia (I/C) Mr. Ashok Kumar Meena Mr. Anil Kumar Smt. Komal Khokhar Computer Instructor	Will be notified later
32	Social science exhibition & Club	Responsible for arranging Social Science exhibition at the school level and assisting the students in preparing projects to participate in the cluster and regional Level exhibition. Accomplishing all works related to the committee, in time.	Mr. Prakash Chandra Gadri- I/C Mr. Radha Kishan khatik Mr. Ashok Kumar Meena Mr. Navratan Kumawat, Mrs. Komal Khokhar,	Will be notified later
33	Sports Committee	To conduct Sports Activities, Purchase Sports Items etc. as per KVS Rules and norms. Maintaining the record of all activities, conduction of Sports Day and giving away the prizes and certificates. Accomplishing all works related to the committee, in time.	Mr. Rajendra Khatik - I/C Mr. Ramniwas Meena- Mr. Mithlesh Kumar Meena Mrs. Rajshri Nindriya Ms. Sofia Kuhar Sports coach - Member	Will be notified later

34	Time Table & Substitute Arrangements Committee	Prepare timetable for the vidyalaya as per KVS norms & ensure proper implementation and smooth running of classes, arrange substitution of work for teacher on leave or on duty (O/D). Accomplishing all works related to the committee, in time.	Mr. Ramniwas Meena- I/C (secondary) Mrs. Hemlata Kanthaliya Mrs. Reenu Mrs. Rajshri Nindriya -(Primary) Mr. Jayveer Singh	Will be notified later
35	Verification & Checking of Cash Book Committee/Account committee/ Income tax	Verification & Checking of the cash book regularly, as per the accounts code. Accomplishing all works related to the committee, in time.	Ms. Ritu Vinayak -I/C Mr. Ramniwas Meena-Member (I.T.) Mr. Mithlesh Meena	Will be notified later
36	Teaching Learning Material Committee	To ensure availability of all Teaching Learning Material in resource room. Allot the material and maintaining record.	Mr. Radha Kishan Khatik- I/C Mr. Prakash Chandra Gadri Mr. Anil Kumar Mrs. Rajshri Nindriya	Will be notified later
37	Local Committee for general grievance	Steps to be taken while dealing with the cases of general nature pertaining to students and staff members	Mrs. Ritu Vinayak- I/C Mrs. Hemlata Kanthaliya Mrs. Manju Meena Mrs. Rajshri Nindriya Mr. Praveen Kumar Murdia Mr. Hemraj Sharma School Captain/VC Girl-Member School Captain/VC Boy-Member	Will be notified later

38	UBI Fee Verification Committee	Responsible for final Fee Verification of all classes after checking all the necessary data and maintaining the required record. Accomplishing all works related to the committee, in time.	Mr. Praveen Kumar Murdiya - I/C Mr. Mithlesh Kumar Meena Computer Instructor All Class Teachers and Co-class teachers	Will be notified later
39	Rajbhasha Samiti Committee	Conduction of Meetings and Activities and Maintaining the necessary record of all the tasks related to the Rajbhasha-Hindi. Accomplishing all works related to the committee, in time.	Mr. Ashok Kumar Meena- I/c Mrs. Manju Meena Mr. Surendra Mali Computer Instructor	Will be notified later
40	Cleanliness of Vidyalaya Committee	Supervision of cleanliness work of the Vidyalaya & campus. Ensuring that Vidyalaya's water tanks are cleaned periodically	Mr. Navaratan Kumawat (I/C) Mr. Mangilal Gurjar Mrs. Rajshri Nindriya Mr. Jayveer Singh School Captain/VC Girl-Member School Captain/VC Boy-Member	Will be notified later
41	CMP, FLN & ALL NEP initiatives related to preparatory and foundational section, Toy library	Preparation of CMP Time-Table, Planning and execution to achieve FLN targets during the session of 2026-27, Conduction of activities, maintenance of records , maintenance of CMP room &Toy library.	Mrs. Rajshri Nindriya (I/C) Sh. Jayveer Singh- Sh. Anil Kumar Sh. Mithlesh Meena Ms. Sofia Kuhar- Sh. Surendra Mali Ms. Komal Khokhar PRT-1 &2	Will be notified later
42.	Awakened citizen Committee	Implementation of awaken citizen programme.	Mr. Radha Kishan Khatik (I/C) Mr. Roop Chand Sethi Mr. Mangilal Gurjar	Will be notified later

43.	Purchase through GEM Committee	Insure all purchase should be done through GEM in time as per rules and regulations and instructions.	Mr. Manoj Kumar Jangid (I/C) Mr. Sanjay Tanwar Mr. Praveen Kumar Murdiya Ms. Ritu Vinayak Mr. Mangilal- Member Sh. Saurabh Agarwal	Will be notified later
44.	Tourism Club Committee	Do complete all activities in time and maintain all record properly.	Ms. Ritu Vinayak-I/C Sh. Hemraj Sharma Sh. Ashok Kumar Meena Mrs. Hemlata Kanthaliya	Will be notified later
45.	Police Cadet Programme Committee	Do complete all activities in time and maintain all record properly.	Mr. Rajendra Kumar Khatik-I/C Sh. Mangilal Gurjar Mr. Radha Kishan Khatik-Member Mr. Navratan Kumawat-Member	Will be notified later
46.	VVN	Do complete all activities in time and maintain all record properly, keep all articles of consumable & Non-consumable category under VVN stock safe and verified	Smt. Manju Meena I/C Sh. R.C.Sethi Sh. Surendra Mali	Will be notified later
47.	External Exams Committee (NIOS/Other Exams.)	Do complete all activities in time and maintain all record properly.	Mr. Prakash Chandra Gadri I/C Mr. Rajendra Khatik Mr. Mithlesh Meena-Member	Will be notified later

48.	PM Shri core Committee	Do complete all activities in time and maintain all record properly.	Mr. Manoj Kumar Jangid (I/C) Mr. Sanjay Tanwar Sh. Praveen Kumar Murdiya Ms. Ritu Vinayak Concerned department I/C	Will be notified later
49.	Conduct of PTM & maintenance of PTM record	Conducting PTM, Arrangement for PTM, Preparing PTM agenda, Maintaining PTM record	Ms. Ritu Vinayak I/C Mr. Prakash Chandra Gadri Mr. Ramniwas Meena	Will be notified later
50.	Office work assistance	Helping office accomplishing various works without compromising with academics of students	Sh. Rajendra Kumar Khatik Sh. Navaratan Kumawat Sh. Mithilesh Meena Sh. Anil Kumar	Will be notified later
51.	Minutes writing	Writing minutes of various meetings held at Vidyalaya level	Sh. Ashok Kumar Meena–Hindi Ms. Sofia- English	Will be notified later
52.	Office	Accomplishing all office works in time with the help of office assistance committee	Sh. Saurabh Agarwal (I/C) Sh. Prakash	Will be notified later
53.	Photography and videography	Photography and videography of all events of the school	Ms. Sofia Kuhar (I/C) Computer Instructor Vocational Educator	Will be notified later
54.	Innovation council of the school	Promoting innovations in the school, encouraging students to ideate, creating the innovation club and convening the meeting	1. Sh. Praveen Kumar Murdia (I/C) 2. Sh. Hemraj Sharma 3. Sh. Manoj Kumar Jangid 4. Sh. Sanjay Tanwar 5. Sh. Prakash Chandra Gadri 6. Ms. Ritu Vinayak 7. Smt. Hemlata Kanthaliya	Will be notified later

			8. Sh. Jayveer Singh	
55.	Eco club for mission life	Promoting the eco club activities in the school, Maintenance of school gardens and kitchen garden, grass cutting	1. Sh. Sanjay Tanwar (I/C) 2. Sh. Radhakishan Khatik 3. Sh. Surendra Mali 4. Sh. Mithlesh Meena	Will be notified later
56.	Teaching learning material (Class-1 to 5)	Purchase of the material, Distribution of the material	1. Sh. Anil (I/C) 2. Smt. Rajshri Nindriya 3. Sh. Jayveer Singh	Will be notified later
57.	Competency based assessment	Purchase of the material, Distribution of the material	1. Mrs. Hemlata Kanthaliya (I/C) 2. Sh. Ashok Kumar Meena 3. Sh. Manoj Kumar 4. Smt. Rajshree Nindriya	Will be notified later
58.	Music instruments	Purchase and maintenance of existing resources	1. Mrs. Komal Khokhar (I/C) 2. Mr. R.C.Sethi 3. Sh. Mangilal	Will be notified later
59.	Bagless days	Conduct of bag less days as per the schedule, contacting instructors for the same	1. Sh. Mangilal Gurjar (I/C) 2. Sh. Prakash Chandra Gadri 2. Sh. Navaratan Kumawat 4. Mrs. Komal Khokhar	Will be notified later
60.	Financial support for vocational teacher	Producing the bills for the same to the office, I/C to ensure that the log-book is maintained and activities are done with available resources	1. Sh. Mangilal Gurjar (I/C) 2. Smt. Reenu 3. Sh. Rajendra Khatik	Will be notified later
61.	Lab consumable material	Maintenance of labs and purchasing of material for labs	1. Sh. Hemraj Sharma (Physics) 2. Sh. Manoj Kumar Jangid (Chemistry) 3. Sh. Sanjay Tanwar (Biology)	Will be notified later
62.	Development and maintenance of Junior Science	Developing the Junior Science lab, Maintaining a log-register of the activities conducted in the lab, conducting the soil health test	1. Sh. Hemraj Sharma (Physics) 2. Sh. Manoj Kumar Jangid (Chemistry) 3. Sh. Sanjay Tanwar (Biology)	Will be notified later

	Lab/ Soil-test experiments			
63.	Conduction of adolescence sessions for girls.	Convening sessions for girl-students at least once a quarter, making children aware of personal and community hygiene, good touch, bad touch etc.	1. Smt. Manju Meena (I/C) 2. Smt. Hemlata Kanthaliya 3. Smt. Rajshri Nindriya 4. Ms. Sofia 5. Staff nurse	Will be notified later
64.	Samagam Portal PIMS Portal	Maintenance & regular update of the portals	1. Sh. Navaratan Kumawat (I/C) Samagam 2. Sh. Mithlesh Meena (I/C) PIMS 3. Computer Instructor	
65.	NCC	Registration of school for NCC, Activities of NCC	1. Sh. Anil Kumar 2. Sh. Rajendra Khatik	

1. All above committees are tentative and different committees may be constituted by the undersigned for various different occasions and purposes.

2. Smt. Rajshri Nindriya and Sh. Jayveer Singh will be the overall I/Cs of Primary section. They are to ensure that no classes are left unattended. Proper discipline and cleanliness are maintained in the wing and children do not go to the upstairs and not exposed to any possible threat.

Principal