

KENDRIYA VIDYALAYA WSHIM COMMITTEES FOR THE SESSION 2024-25

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2024-25. As such all the staff members are hereby informed to note the nature of the office and comply with them.

All the committee members will be equally responsible for the work of the committee. The undersigned will ask for the compliance from the in – charges or any member of the committee. In-charge will write the names of the members in the Committee register and allot the work to the members accordingly and will fix the responsibility. The handing and taking over of the departments shall be completed immediately.

1. **ACADEMIC AND ADMINISTRATIVE SUPPORT**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh ATUL MOON	PRINCIPAL	I/C	
2.	Sh. GAJANAN MANWAR	TGT MATHS	Member	
3.	Sh. AMIT KUMAR SAINI	TGT ENG	Member	
4	Sh. NAMOD SIRSATH	TGE SST	Member	

Duties:-

- The committee will help the Principal in day to day administrative matters.
- The committee can go through the circulars received from KVS RO Mumbai and KVS HQ New Delhi.
- Verification of students' attendance registers to ensure the collection of fees.
- The committee further verifies the entries of fees particulars in the students attendance register. Any discrepancy observed must be brought to the notice of the Principal immediately.
- To assist the undersigned in preparation of Budget estimates (SF & VVN) annual accounts (SF&VVN)
- Any other work assigned by the principal in day to day administrative matter.
- To ensure the attendance register, teacher's diary and daily diary is written as per norms, guiding the respective subject teachers in the subject committee meeting as a Convener of the subject committee.
- To ensure the maintenance and submission of anecdotal record under CCE and CMP as per guidelines to the Principal.

2. **ADMISSION:**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AMIT KUMAR SAINI	TGT English	I/C	
2.	Sh. SOPAN INGLE	PRT	Member	
3.	Sh VAIBHAV WAGHMARE	PRT	Member	
4	Smt. PRIYANKA	PRT	Member	
5.	Sh. FAIZAN	DEO	Member	

Duties:-

- To monitor all the activities on OLA Portal of admission for online admission.
- For offline admissions, to scrutinize the registration forms and carry out the process as per the Admission guidelines 2020-21 in consultation with the Principal.
- To ensure fair admission as per the given schedule of the KVS.
- Preparation of provisional list of selected candidates for all the classes.
- To take the approval of VEC before the display of admission list.
- Maintenance of admission registers. (JSA & Class Teacher of I)
- Admission of candidates based on KV TC as per KVS norms.
- Details of admissions uploading on the website.
- To collect class wise enrolment position on last working day.
- Updation of TCs on website.

3. **EXAMINATIONS and CCE:**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. NAMOD SIRSATH	TGT S.St.	I/C	
2.	Sh. GAJANAN MANWAR	TGT (MATHS)	Member	
3.	Sh. SOPAN INGLE	PRT	Member	

Duties:-

- To prepare an action plan for conducting monthly test for classes III to V & VI. Conducting FA I, HY, FA II & SEE as per KVS norms.
- To collect the question paper along with blue print, design, marking scheme for these exams and to preserve them for inspection purpose.
- To procure the result register, progress reports, certificate of school based evaluation and other stationery well in advance by giving requisition to the Principal well in advance.
- To arrange PTS meetings time to time.
- Declaration of results as per the KVS schedule.
- To maintain and place all the records pertaining to examination before the member of panel inspection team.
- To issue the notices, circulars of the examinations to the staff from time to time.

- h. To visit KVS, Regional Office, Mumbai websites regularly for the examination notices, circulars.
- i. To discuss and submit the report, circulars with the Principal time to time and to take action and follow up regularly.
- j. To update examination details on website regularly.
- k. To maintain records related to Uniform Assessment System and subject enrichment activities

4. **TIME TABLE AND ARRANGEMENT:**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. GAJANAN MANWAR	TGT MATHS	I/C	
2.	Sh. SOPAN INGLE	PRT	Member	
3.	Smt PRITI RAI	PRT MISIC	member	
4.	Sh. VAIBHAV JAYBHYE	LIBRARIAN	Member	

Duties:-

- a. To prepare the class time table and teachers time table as per KVS norms.
- b. To prepare the special time table for remedial teaching (students who need extra attentions in all classes).
- c. To give arrangement work for the teachers.
- d. To display copy of arrangement work in the notice board.
- e. Preparation of part time teachers and salary statements and to affix their signature as a token of verifying the number of periods taken by part time teachers.
- f. To maintain the arrangement register.
- g. To give duties to teachers during Lunch Break/ Safe Arrival & Safe Departure on rotational basis

5. **Purchasing Committee : (Approved by the Chairman VMC)**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. GAJANAN MANWAR	TGT MATHS	I/C	
2.	Sh. AMIT SAINI	TGT(ENG)	Member	
3.	SMT. VAIBHAV WAGHMARE	PRT	Member	
4.	Sh.Stock holder of the Department		Member	

Duties :

- a. To purchase articles for various departments as per purchasing procedure of KVS
- b. To Sign the quotations received by post or email.
- c. To carryout market survey whenever required
- d. To check and sign the Comparative Statement

6. **FURNITURE:**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SUNIL KARHE	PRT	I/C	
2.	Sh. NAMOD SIRSATH	TGT S.St.	Member	
3.	Sh. SHRIKANT SHASHTRI	PRT	Member	

Duties:-

- a. To Purchase and maintenance of furniture & Numbering of new furniture
- b. To maintain the record of room wise/dept. wise distribution of furniture.
- c. To take initiative to see that the broken furniture is repaired regularly.
- d. To prepare the list of broken furniture which are to be condemned.
- e. To see that the school furniture is to be replaced in class rooms/dept. after school functions like - sports day, Republic day, Annual Day, Independence day or any other function).
- f. To see any shortages, deficiency of furniture and report to the Principal.
- g. To ensure regularly that no furniture is lying in the corridors or in the open space.
- h. To store and stock the broken or old furniture properly.
- i. To maintain the stock register.

7. **OUT SOURCING SERVICES VERIFYING COMMITTEE:**

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh VAIBHAV WAGHMARE	PRT	I/C	
2.	Sh. SHIVDAYAL MEENA	TGT(SKT)	Member	
3.	Sh. AMIT SAINI	TGT ENG	Member	
4.	Smt. PRIYANKA	PRT	Member	

Duties:

- a. To supervise the work of the people deployed under housekeeping.
- b. To ensure the cleanliness of the class rooms, corridor, toilets and other common areas.
- c. To appraise the Principal about the cleanliness of school building from time to time.
- d. To give suitable instruction to the people deployed under housekeeping regarding cleanliness of campus.
- e. To take the rounds of the Vidyalaya thrice in a day and to ensure cleanliness.
- f. Purchasing of consumable items month wise related to cleanliness
- g. To verifying the attendance and bill given by the contractor.

8. MAINTENANCE AND REPAIR OF SCHOOL BUILDING AND CONTINUOUS SUPPLY OF DRINKING WATER:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SATISH CHAND MEENA	TGT(WE)	I/C	
2.	Sh. SHRIKANT SHASHTRI	PRT	Member	
3.	Sh. GAJANAN MANWAR	TGT MATHS	Member	
4.	Sh. SUNIL KARHE	PRT	Member	

Duties:

- To maintain proper stock of M&R of school building.
- Managing potable water and ordering the supplier of potable water well in advance, so that the students/ vidyalaya should not face the shortage of potable water.
- Regarding the availability of water, stay in constant contact with the cleaning personnel/ guards and make timely water supply through water tankers.
- Proper stock entry of water bills/ invoice and Submission of bills on time to office for timely payments.
- Maintaining the RO machine with the help of guards and make available the potable water in the Water-Cans for students.
- Taking steps related to water savings and Prevention to wastage of water

9. MEDICAL CHECKUP:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SATISH MEENA	TGT(WE)	I/C	
2.	Smt. PRIYANKA	PRT	Member	
3.	Sh. PREETI RAI	TGT (ART)	Member	

Duties:

- To procure the required number of medical cards in the beginning of the academic session.
- To distribute the medical cards to the class teachers based on strength.
- To arrange the medical checkup twice in a year (in the month of August and Feb)
- To ensure the follow up action after the medical checkup.

10. EDUCATIONAL TOURS / EXCURSION:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SHIVDAYAL MEENA	TGT(SKT)	I/C	
2.	Sh. NAMOD SIRSATH	TGT S.St.	Member	
3.	Sh. AMIT SAINI	TGT ENG	Member	
4.	Sh. SUNIL KARHE	PRT	Member	
5.	Smt. PRIYANKA	PRT	Member	

Duties:

- To plan education tours / excursions for all the classes as per KVS norms
- To ensure the safety of the students during the journey period and their stay at the venue.
- To provide hygienic food / potable water to the students who are participating in tour programme.

11. STRENGTHING OF PRIMARY EDUCATION (CMP):

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SOPAN INGLE	PRT	I/C	
2	All Primary Teachers	PRT	Members	

Duties:-

- To ensure the implementation of CMP as per KVS norms.
- To take the requirement of TLM from teachers well in advance every month.
- To procure TLM for the local market by taking an amount of Rs. 1000/- every month.
- To ensure the distribution of TLM to all the teachers as per requirements.
- To maintain a register of TLM ordered by the teachers, TLM procured month wise. TLM distributed to the teachers every month based on their requirement.
- To maintain the register reflecting the number of work sheets prepared by the teachers subject wise.
- To print quarterly news letter
- To attending/organizing Cluster level CMP Meeting
- Printing of newsletter for primary (I to V)

12. PHOTOGRAPHY:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Smt.PREETI RAI	TGT (ART)	I/C	
2.	Sh. AMIT SAINI	TGT ENG	Member	
3.	Sh. VAIBHAV JAYBHAYE	LIBRARIAN	Member	

Duties:-

- To ensure the photography/Video grapy as important occasions days/ functions.
- To saving the photographs in to the computer.
- To update Photo gallery on website.

13. SPORTS COMMITTEE:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. VAIBHAV JAYBHAYE	LIBRARIAN	I/C	
2.	Sh. GAJANAN MANWAR	TGT MATHS	Member	
3.	Sh. SRIKANT SHASTRI	PRT	Member	
4.	Sh. VAIBHAV WAGHMARE	PRT	Member	

- To identify students for Cluster /Regional /National level events. Monitoring coaching camps.
- To celebration of annual Sports day in Vidyalaya.
- Development of sports skills to students

14. CCA / STUDENTS COUNCIL COMMITTEE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AMIT KUMAR SAINI	TGT ENG	I/C	
2.	Sh. NAFIS AHMAD	TGT (HIN)	Member	
3.	Sh. SOPAN INGLE	PRT	Member	
4.	Sh. VAIBHAV WAGHMARE	PRT	Member	

Duties :

- Division of houses along with house master & distribution of students of various house
- Selection of School Captains, Vice Captains, Sports Captains and House Captains prefects.
- Procuring badges for Captains Monitors, prefects.
- Conduct of investiture ceremony (Badge presentation Ceremony)
- Assigning duties to all members of the Student Council House Wise.
- Conduct of monthly meetings with the members of student's council.
- Maintenance of Students council register/record
- To see that morning assembly programme is to conduct within stipulated time.
- To evaluate the various items of morning assembly programme on five point scale – Excellent: Very good; Good; Average; Below Average
- To prepare the schedule for conducting morning assembly programme, class teachers of secondary, primary, must be given responsibility of conducting morning assembly programme.
- To arrange the PA system, musical instrument well in advance before the start of morning assembly with the help of guards.
- Annual Planning of CCA activities –house wise.
- Maintains of result of CCA activities.
- Purchase and distribution of CCA prizes & medals.
- Maintaining CCA Activities register

15. DISCIPLINE COMMITTEE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AKASH RAUT	GAMES & SPORT COACH	I/C	
2.	Sh. NAMOD SIRSATH	TGT S.St.	Member	
3.	Sh. SOPAN INGLE	PRT	Member	
4.	Smt. PRIYANKA	PRT	Member	

Duties :

- To check personal turn of students during assembly
- To check the late comers during morning assembly
- To observe the behavior of students inside and outside class room
- To ensure provision of out pass in all classes and their utilization
- To initiate proper action as per KVS norms against indiscipline students
- To check the girls and boys uniform daily.
- To check the bags once in a week.
- To confiscate the mobiles and other prohibited appliances.
- To take the regular meeting of student councils, prefect, monitors.
- To ensure discipline and to inform the parents immediately after the consultation of Principal.

16. IMPLEMENTATION OF RAJ BASHA (Hindi)

S.NO	NAME	DESIG	MEMBER	Signature
1.	Shri NAFIS AHMAD	TGT HINDI	I/C	
2.	Sh. SHIVDAYAL MEENA	TGT(SKT)	Member	

Duties:

- To implement the decision taken during Nagar Raj Basha committee meeting
- To attend Nagar Raj Basha committee as and when required
- To send periodical report/ Hindi Timahi Reports to the KVS RO Mumbai / KVS New Delhi/ Nagar Rajbasha committee
- To take initiative to see that correspondence is made in Hindi.

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17. TEACHING AIDS

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. VAIBHAV WAGMARE	PRT	I/C	
2.	Sh. GAJANAN MANWAR	TGT MATHS	Member	

18. SUBJECT COMMITTEE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AMIT KUMAR SAINI	TGT ENG	I/C ENGLISH	
2.	Sh. GAJANAN MANWAR	TGT MATHS	I/C MATHS	
3	Smt. PRITIBALA UJJAIN KAR	TGT BIO	I/C SCIENCE	
3.	Sh.NAFIS AHAMAD	TGT (HIN)	I/C HINDI	
4.	Sh. NAMOD SIRSATH	TGT S.St.	I/C EVS/S.St.	

Duties:

Convener should convene the meeting with member after the school hours in the last working day of every month. Minutes of the meeting is to be submitted to the Principal. Conveners will discuss the following issues during the meeting :

- Guidance regarding the maintenance of teacher diary
- Coverage of syllabus as per the split up syllabus approved by KVS
- Demo classes by rotation during the subject committee meeting
- Uses of computers and other audio visual aids in teaching learning process
- Plan of evaluation of home assignment
- To discuss guidelines regarding, setting of question paper, blue print, marking scheme as per KVS norms.
- Plan of action for weak students & bright students
- Remedial teaching for weak students
- Decoration of bulletin boards in corridors / class rooms with educational charts.
- Club activity / Science and social exhibition

19. LIBRARY COMMITTEE

S.NO	NAME	DESIG	MEMBER
1.	Sh A S MOON	Principal	
2.	Sh.VAIBHAV JAYBHAYE	LIBRARIAN	I/C
3.	Sh. AMIT KUMAR SAINI	TGT ENG	Member
4.	Sh. GAJANAN MANWAR	TGT MATHS	Member
5.	Sh. NAMOD SIRSATH	TGT S.St.	Member
6.	Sh. SOPAN INGLE	PRT	Member
7.	Sh. SUNIL KARHE	PRT	Member
8.	5 Students		Member

Duties:

- The meeting are to be convened at least once in a month
- Committee will submit the list of books to be procured subject wise in the beginning of academic session
- Books review
- To inculcate reading habits among the staff & children
- To promote students and parents for donation of books.
- To keep record of reading of books by the students (primary classes)

20. SCOUTS / GUIDES & Cub – Bulbul

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AMIT KUMAR SAINI	TGT ENG	I/C SCOUT	
2.	Sh.	PRT	I/C CUBs	
3.	Smt. PRIYANKA	PRT	I/C BULBULs	

Duties:

- To ensure minimum enrolment (50%) in the movement before 31st August
- To organize investiture ceremony for the new recruits
- To conduct the parade after school hours and class on every Thursday.
- To train the students for Pratham / Dwitiya / Tritiya /Raj Puraskar / Rastrapati / Pratham charan / Dwetiya charna / Tritiya Charan / ChaturdhaCharan
- To issue the merit certificate after the conduct of test
- Celebration of thinking day

21. PRIMARY RESOURCE ROOM

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SOPAN INGLE	PRT	I/C	
2.	Sh. SUNIL KARHE	PRT	Member	
3.	Sh. SHRIKANT SHASHTRI	PRT	Member	

22. LITERARY CLUBS

S.NO	Subject	NAME	DESIG	Signature
1.	English	Sh. AMIT KUMAR SAINI	TGT ENG	
2.	Hindi	Sh NAFIS AHMAD	TGT HINDI	
3.	MATHS	Sh. GAJANAN MANWAR	TGT MATHS	

Duties:

- To develop the language skills like reading, writing, speaking, listening skills among the students
- To develop the proper reading habits among the children.
- To give required guidance in the planning and execution of project to students
- To encourage the use of Audio Visual aids in teaching learning process
- To conduct the language games during the teaching periods.
- To preserve the projects prepared by the children.
- To train the students for various activities like recitation of poem, storytelling, debate, elocution and essay writing, extempore speech.
- Training the students for various activities of morning assembly programme like pledge, thought for the day, news and special item.

23. NATURE CLUB/ ECO CLUB

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. VAIBHAV JAYBHAYE	LIBRARIAN	I/C	
2.	Sh. VAIBHAV WAGHMARE	PRT	Member	
3.	Sh. SHRIKANT SHASHTRI	PRT	Member	
4.	Sh. SOPAN INGLE	PRT	Member	

- To keep in touch with forest Deptt. to procure saplings to be planted in various parts of school campus.
- To utilize funds released by the state. Govt. under Eco club.
- To celebrate Vana Mahostasava in consultation with state forest dept.
- To preserve the beauty of the Vidyalaya campus by taking up the project clean and Green.
- To encourage the student to plant the sapling in the blocks allotted to them.
- To ensure the watering of plants growing in different parts of the Vidyalaya campus.

24. SEXUAL HARASSEMENT COMMITTEE/ IMPLEMENTATION OF POC SO ACT/COUNSELLING

S.NO	NAME	DESIG	MEMBER	Signature
1.	Smt. PRIYANKA	PRT	I/C	
2.	Sh. GAJANAN MANWAR	TGT (MATH)	I/C	
3.	Sh. AMIT KUMAR SAINI	TGT ENG	Member	
4.	Sh. SUNIL KARHE	PRT	Member	
5.	Dr. PREETI RAI	TGT (AE)	Member	

Duties:-

If any complaint related to immoral behavior towards girl students is received by the committee, the following steps should be taken immediately at Committee level.

VIDYALAYA LEVEL

- A written complaint may be obtained from the students/parents.
- Case may be brought to the notice of Chairman, VMC.
- A memorandum may be issued to the teacher by giving the gist of the complaint and in no case copy of the complaint should be given to the teacher.
- A committee may be constituted comprising of two or three gents/lady teachers and executive committee members to conduct the preliminary inquiry.
- The committee may obtain the statement of the victim girl narrated as well as the other students who witness the incident or to whom the victim girl made the complaint initially.
- The committee may ask about the behavior of the accused teacher towards other girl students and other teachers and their statements may also be recorded.
- Views of the Principal may discuss the issue with the accused teacher and his statement may be recorded.
- The committee may discuss the issue with the accused teacher and his statement may be recorded.
- The Principal may forward the preliminary report with all original statements/documents to Deputy Commissioner of concerned Regional Office. All these exercise of Vidyalaya level has to be completed within three days from the date of the receipt of the complaint.
- The committee should be impartial and unbiased. The committee should not disclose the identity of the girls and the teachers and should not spread any rumours and will maintain the secrecy and the confidentiality of the total procedure. The committee will submit the report to the Principal for further action.

11. Committee should open the suggestion boxes every week, collect the written material, convey the committee meeting and submit the report accordingly. All document should be recorded in the file and maintain the record properly.
12. The boxes should be open in the presence of all the members and the undersigned and committee should not shield or hide any document or name of the accused committee member.

25. INFORMATION ON RTI

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. NAMOD SIRSATH	TGT S.St.	I/C	
2.	Sh. FAIZAN	DEO	Member	

26. GENERAL GRIEVANCE OF STUDENTS

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. GAJANAN MANWAR	TGT MATHS	I/C	
2.	Sh. PREETI RAI	TGT (AE)	Member	
3.	Sh. SOPAN INGLE	PRT		
4.	Smt. PRIYANKA	PRT	Member	

Duties:-

If any complaint related to immoral behavior towards girl students or corporal punishment or tarnishing the image of the students, abusing the students on caste, creed, religion or family background or on personal appearance or threatening the students to join the private tuitions or forcing them to bring the eatables or eating their tiffin and asking some students to blame or abuse slow learners or comment on family background and occupation of the parents is received by the committee, the suitable steps should be taken immediately at Committee level.

27. GRIEVANCES CELL FOR SC/ST/OBC/MINORITIES AND PHYSICALLY HANDICAPTS

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. GAJANAN MANWAR	TGT MATHS	I/C	
2.	Sh. SOPAN INGLE	PRT	Member	
3.	Sh. VAIBHAV WAGMARE	PRT	Member	

28. DISPLAY BOARDS

S.NO	NAME	DESIG	MEMBER
1.	All Class Teachers and House Masters		Members

29. UBI PORTAL COMMITTEE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. FAIZAN	DEO	I/C	
2.	All Class Teachers		Members	

30. WEBSITE UPDATION COMMITTEE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AMIT KUAR SAINI	TGT ENG	I/C	
2.	All Department I/c		Members	
3	FAIZAN	DEO	MEMBER	

31. STAFF MEETING MINUTES COMMITTEE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. A.S.MOON	Principal	I/C	
2.	Sh. NAFIS AHMAD	TGT (HIN)	Convener	
3.	Sh. AMIT SAINI	TGT(ENG)	Convener	

32. STAGE ARRANGEMENT & DISCIPLINE DURING MORNING ASSEMBLY

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SATISH MEENA	WE	I/C	
2.	Sh. AMIT KUMAR SAINI	TGT Eng	Member	
3.	Class Teacher on duty		Member	

Duties: Maintaining discipline during morning assembly /class supervision during assembly

33. FIRST AID COMMITTEE:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. PREETI	PRT	I/C	
2.	Sh. SHRIKANT SHASHTRI	PRT	Member	
3.	SH. SHIVDAYAL MEENA	TGT (SKT)	Member	
4.	Smt. PRIYANKA	PRT	Member	

34. Back to Basic/PISA/SLATE

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. GAJANAN MANWAR	TGT MATHS	Member	
2.	All Subject Teachers			

To insure proper implementation of the policy

35. OFFICE CONTINGENCY / OFFICE RELATED WORK & MAINTENANCE OF RECORDS

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. FAIZAN	DEO	I/C	

36. COMPUTER & ICT:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. NAFIS AHMAD	TGT (HIN)	I/C	
2.	Sh. SUNIL KARHE	PRT	Member	
3.	Sh. SOPAN INGLE	PRT	Member	
4.	Sh faizan	DEO	MEMBER	

37. TRANSPORTATION COMMITTEE:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SATISH MEENA	TGT (WE)	I/C	
2.	Sh. GAJANAN MANWAR	TGT MATHS	Member	
3.	Sh. NAFIS AHMAD	TGT(HINDI)	Member	
4.	Sh. SHRIKANT SHASHTRI	PRT	Member	
5.	Sh. VAIBHAV WAGHMARE	PRT	Member	
6.	Sh. SUNIL KARHE	PRT	Member	

38. PAY BILL/I.T./P.T. & PAYMENTS TO DIFFERENT FIRMS:

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh FAIZAN	DEO	I/C	
2.	Sh. GAJANAN MANWAR	TGT MATHS	Member	
3.	Sh. SOPAN INGLE	PRT	Member	

39. CLEANLINESS OF VIDYALAYA PREMISES (SWACHH BHARAT ABHIYAN)

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S.NO	NAME	AREA	MEMBER	Signature
1.	ALL CLASS TEACHERS	CLASSES	I/C	
2.	Sh VAIBHAV JAYBHAYE	LIBRARY	I/C	
3.	Sh. NAMOD SIRSATH	EXAM ROOM	I/C	
4.	Sh. SOPAN INGLE	RESOURCE ROOM	I/C	
5.	Sh. SATISH MEENA	BOYS TOILET & MUSIC ROOM	I/C	
6.	Smt. PRIYANKA	GIRLS TOILET	I/C	
7.	Sh. SHIVDAYAL MEENA	ALL GROUNDS	I/C	
8.	Sh. GAJANAN MANWAR	PRINCIPAL ROOM	I/C	
9.	Sh. AMIT KUMAR SAINI	STAFF ROOM	I/C	
10.	Sh. VAIBHAV WAGHMARE	OUT SIDE & MAIN ENTRY	I/C	
11.	Sh. NAFIS AHMAD	COMPUTER ROOM	I/C	
12.	Sh. SHRIKANT SHASHTRI	RTO WING	I/C	
13.	Sh. SUNIL KARHE	ASSEMBLY	I/C	

- To ensure the cleanliness of the specified areas.
- To ensure the provision of dustbins in all the class rooms.
- To appraise the Principal about the cleanliness of school building from time to time.
- To supervise the work of the people deployed under housekeeping.
- To give suitable instruction to the people deployed under housekeeping regarding cleanliness of campus.
- To make the arrangements to dispose the garbage and miscellaneous trash collected in Vidyalaya Building and other parts of campus.
- To clear the wild bushes and thorny plants that are growing in different parts of school campus.
- To ensure cleanliness of open drains for smooth flow of water during the rainy seasons.

- i. To take the rounds of the Vidyalaya thrice in a day and to ensure cleanliness.

39. MUSIC & A.V. AIDS

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. SATISH MEENA	W.E.T	I/C	
2.	Sh. AMIT KUMAR SAINI	TGT ENG	Member	

**STOCK IN-CHARGES OF VARIOUS DEPARTMENTS STOCK REGISTER
(SF & VVN)**

S.No.	Name of Stock	Stock Holder	No. of Registers
1	MUSIC	Smt PRITI RAI	
2	A.V. AIDS	Sh. SATISH MEENA	
3	SUPW M&R / WORK EXPERIENCE	Sh. SATISH MEENA	
4	COMPUTER	Sh. NAFIS AHMAD	
5	EXAMINATION	Sh. NAMOD SIRSATH	
6	PTA GIFTS	Sh. AMIT KUMAR SAINI	01
7	FURNITURE	Sh. SUNIL KARHE	
8	CMP	Sh. SOPAN INGLE	
9	SCHOLAR /ADMISSION	Sh. AMIT SAINI	
10	OFFICE CONTIGENCIES	Sh. FAIZAN	
11	CONSERVANCIES& CLEANLINESS	Sh. SHIVDAYAL MEENA	01
12	TEACHING AIDS	Sh. VAIBHAV WAGHMARE	03
13	LIBRARY	Sh VAIBHAV JAYBHAYE	
14	SPORTS	Sh. VAIBHAV JAYBHAYE	03
15	CCA	Sh. AMIT KUMAR SAINI	01

CLASS TEACHER AND CO-CLASS TEACHER

S.No.	CLASS	CLASS TEACHER'S NAME	CO-CLASS TEACHER'S NAME	SIGN
1.	I	SOPAN INGLE	Sh.VAIBHAV WAGHMARE	
2.	II	Sh.VAIBHAV WAGHMARE	SMT PRIYANKA	
3.	III	SMT PRIYANKA	Sh. SHRIKANT SHASHTRI	
4.	IV	Sh. SHRIKANT SHASHTRI	Sh SUNIL KARHE	
5.	V	Sh SUNIL KARHE	Smt. MONIKA	
6.	VI	Sh NAMOD SIRSATH	Sh. NAFIS AHMAD	
7.	VII	Sh. NAFIS AHMAD	Sh. SHIVDAYAL MEENA	
8.	VIII	Sh. SHIVDAYAL MEENA	Sh. SATISH MEENA	
9.	IX	Sh. GAJANAN MANWAR	Sh VAIBHAV JAYBHAYE	
10.	X	Sh. AMIT SAINI	Smt PREETI RAI	

VIDYALAYA SPORTS CONTROL BOARD

COMPOSITION OF COMMITTEE

Chairman	:	Sh A S MOON, Principal KV Washim
Vice- Chairman	:	Sh. Vaibhav Jaybhaye, Librarian
Member	:	Sh. Gajanan Manwar, TGT Maths
Member	:	Sh.. Sopan INGLE, PRT
Member	:	Smt. Priyanka, PRT
Member	:	Sports Captain Boys.....
Member	:	Sports Captain Girls.....

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
1	Child Rights Protection Cell	Priyanka Dhankad		
2	Evacuation Team	Satish Chand meena		
3	Search & Rescue Team	Amit Kumar Saini		
4	First Aid & Medical Team	Shivdayal Meena		
5	Transport Safety Team	Namod Sirsath		
6	Team for students with special needs (Divyang)	Special Educator & all class teachers		
7	Internal Complaint Committee (ICC)	Namod Sirsath, Amit Kumar saini		
8	Grievance Redressal Committee	Gajanan Manwar		

