

**KENDRIYA VIDYALAYA WSHIM
COMMITTEES FOR THE SESSION 2024-25**

ADMISSION COMMITTEE:-

S.NO	NAME	DESIG	MEMBER	Signature
1.	Sh. AMIT KUMAR SAINI	TGT English	I/C	
2.	Sh. SOPAN INGLE	PRT	Member	
3.	Sh VAIBHAV WAGHMARE	PRT	Member	
4.	Smt. PRIYANKA	PRT	Member	
5.	Sh. FAIZAN	DEO	Member	

Duties: -

- a. To monitor all the activities on OLA Portal of admission for online admission.
- b. For offline admissions, to scrutinize the registration forms and carry out the process as per the Admission guidelines 2020-21 in consultation with the Principal.
- c. To ensure fair admission as per the given schedule of the KVS.
- d. Preparation of provisional list of selected candidates for all the classes.
- e. To take the approval of VEC before the display of admission list.
- f. Maintenance of admission registers.(**JSA & Class Teacher of I**)
- g. Admission of candidates based on KV TC as per KVS norms.
- h. Details of admissions uploading on the website.
- i. To collect class wise enrolment position on last working day.
- j. Updation of TCs on website.