

**COMMITTEES****KV MIRC, AHMEDNAGAR 2024-25**

<b>S.N.</b>	<b>NAME OF THE COMMITTEES</b>	<b>NAME OF TEACHER</b>	<b>DUTY</b>
1	TIME TABLE (SECONDARY)	1.Mrs.Shalini Jha - I/c 2.Mrs. Madhuri U 3.Mr. Deepak S	To prepare the time table as per norms and also make arrangements in the absence of the teachers on day to day basis.
	TIME TABLE (PRIMARY)	1.Mr.Angad D - I/c 2.Mr. Satish K- 3.Mrs. Amandeep Kaur	
2	ADMISSION	1.Mr.Dharamveer S – I/c 2.Mr.Suresh S 3.Mr.Mr.Vishal G 4.Mr.Valmik T 5.Mr.Ashitosh S 6.Miss.Tanu J	To facilitate admission during the session as per KVS guidelines.
3	FURNITURE	1.Mr. Kuldeep S – I/c 2.Mr. Angad D 3.Mrs. Seema D	To procure and maintain furniture in the Vidyalaya as per norms. Affecting the repairs on day to day basis.
4	LIBRARY	1.Mr. Deepak S - I/c 2.Miss.Pratibha S 3.Miss.Soumya B	To plan and purchase the books as recommended by the members of the committee and students. To maintain the records properly.
5	SCOUTS AND GUIDES	Primary Bulbul- 1.Mrs.Seema D I/C 2.Mrs. Nalini S  Primary cubs- 3.Mr. Satish K – I/c 4.Mr. Ganesh S	To conduct scout and guide activities in the Vidyalaya and ensure participation of the students in the various competitions/ training programs/ conducted by RO/ HQ.
	SCOUTS AND GUIDES	Secondary Scout- 1.Mr.Ashok K. I/c 2.Mr.Suresh S Secondary Guide- 1.Mrs.Madhuri U I/c 2.Miss. Pratibha S	To conduct scout and guide activities in the Vidyalaya and ensure participation of the students in the various competitions/ training programs/ conducted by RO/ HQ.

6	EXAMINATION (SECONDARY)	1.Mrs. Pooja K - I/C 2.Mrs.Shalini J 3.Mrs. Rija P 4.Mr.Dharmendra M	To conduct different examinations and tests like unit test, half yearly and session ending examinations, formative assessments and other tests.
	EXAMINATION (PRIMARY)	1.Mr. Vishal – I/c 2.Miss. Garima 3.Mrs.Savita K 4.Mr.Shaikh M	
	CBSE & External Exam	1.Mr. Avinash I - I/C 2.Mrs.Arпита D 3.Mr. Parshuram W 4.Mrs.Geetanjali	
7	SCIENCE EXHIBITION/ NCSC & SCI Club	1.Mrs.Sandhya J I/c 2.Mr. Avinash I 3.Mrs.Pooja 4.Mr.Dharmveer 5.Miss.Pratibha S	To conduct Olympiad and other competitions related to science to prepare the students with exhibits and models to participate in the science exhibitions at different levels like regional and national level. To prepare students for science congress.
	PRIMARY EXHIBITION	Mr.Sandeep D I/c 1.Mrs. Seema D 2.Mrs. Nalini S 3.Miss.Himani	
8	CCA (SECONDARY)	1.Mrs. Suman G I/C 2.Mr. Parshuram W 3.Mr. Ramesh G	To divide the students into 4 houses, to plan different CCA activities for the year as per the CCA calendar and for various occasions. To prepare the students for outside literary and cultural activities.
9	CCA (PRIMARY)	1.Mr. Valmik T - I/C 2.Ms. Rishikaa 3.Miss. Sugandh 4.Miss. Garima	To conduct CCA activities in CCA periods every week. To conduct all other CCA related activities smoothly. To maintain necessary records related to CCA activities as per the CCA calendar.
10	DISCIPLINE (SEC)	1.Mrs. Arpita D- I/C 2.Mrs. Shalini J 3.Mr.Sudeeep	The members of the committee would look after the discipline inside the Vidyalaya campus and at gate during the morning and recess time and when the school is over daily.
	(PRIMARY)	1.Mrs. Savita K – I/c 2.Mrs. Seema D 3.Mr. Satish K	
11	EXCURSION & ADVENTURE COMMITTEE (Primary) (Secondary)	1.Mr. Sandeep D – I/c 2.Mrs. Seema Dhongade	Organize excursion as per KVS norms.
		1.Mrs. Kshama V I/c 2.Mr.Suresh S	

12	MAINTENANCE AND REPAIR (ELECTRICAL) MAINTENANCE AND REPAIR (CIVIL) (School )	1.Mr. Kuldeep S- I/c 2.Mr. Deepak S 3.Mr. Angad D	To ensure the working of fans and lights in the building. To take up repair works wherever necessary. To look after civil works its maintenance and repairing. They will also maintain the register for the same.
	MAINTENANCE AND REPAIR & Electrical ( Staff Qtr.)	1.Mr.Shaikh M I/c 2.Mr. Ganesh S 3.Mrs. Madhuri U 4.Mrs. Seema D 5.Mr.Valmik T	To Allot the quarter. To take up repair works wherever necessary. To look after civil works its maintenance and repairing. They will also maintain the register for the same.
13	VIDYALAYA BEAUTIFICATION	1.Miss.Pratibha I/c 2.Miss. Garima 3.Miss Soumya B	To beautify the school building, school campus including the display boards and updating of displays.
14.	Photography	1.Mr. Ashutosh S- I/c 2.Mr. Angad D 3.Mrs. Kiran K 4.Mr. Shirish K	To take the photos and Videos of all activities in the school. To save it in a system as per event and also to ensure updating it on school website, facebook, Twitter etc.
15.	Purchase Committee	1. Mr. Parshuram- I/C 2.Mr.Sandeep D- 3.Mr. Avinash I 4.Mrs.Seema D	
16.	Staff Club & Staff Meeting	1.Mrs.Suman G (secretary) 2.Mr.Shirish D (treasurer) 3.Mrs.Madhuri U (Minutes) 4.Mr. Deepak S 5.Miss. Tanu J 6.Miss. Himani	
17.	NCC	Mrs.Madhuri U- I/C 2.Mr. Angad D	
18.	(a) Fire safety , building safety	1.Mr. Kuldeep S- I/C 2.Mr. Shaikh M 3.Mrs. Savita K	
19.	FIRST AID AND HEALTH CHECKUP	1.Mrs.Seema D– I/c 2.Miss. Nikita S 3.Ms.Pratibha	To provide first aid facilities to the students to conduct health awareness programs, help to conduct health checkups in the Vidyalaya.

20.	RAJBHASHA HINDI	1.Mrs. Suman G b- I/C 2.Mr. Ramesh G 3.Mrs. Madhuri U	As per KVS norms to implement the use of Rajbhasha Hindi in all the activities of the Vidyalaya.
21.	WEBSITE COMMITTEES	1.Mrs. Arpita D– I/c 2.Mrs. Kiran K 3.Mr.Deepak S	Updating the website every week, create students corner and make good website. Update all contents whenever required, use latest photos, and display all contents as KVS format.
22	ACADEMIC COUNCIL AND PTA	1.Mr. Parshuram- I/c 2.Mr. Avinash I 3.Mrs. Shalini J 4.Mrs. Rija P 5.Mrs. Madhuri U	Smooth functioning of the academics of the school reviewing the subject committee meeting, moderation of results and quality dimensions of KVS to be followed, arriving at correct PI target at Vidyalaya Level. Achieving the same. Allotment of non- scholastic periods to subject teachers to meet the needs of low achievers, reviewing the subject committee meetings, enriching the library with reference books and periodicals and software.
23	Guidance and Counseling & AEP committee	1.Mr.Dharmveer S- I/c 2.Counselor 3.Special Educator	To provide guidelines and counseling to students, finding the problems faced by students, arranging the lectures by eminent persons. Displaying suitable information for behavioral counseling and career counseling, annually planned guest lectures, discussions.
24	Language Committee	1.Mr. Parshuram- I/c 2.Mrs.Suman G 3.Mr. Suresh S 4.Mrs. Madhuri U 5.Mr.Vishal Gupta	Improve spoken and written spoken and Hindi. Arrange activities like debate, speeches, book reviews, etc. Registration for foreign schools for student's exchange. Spoken English classes. Activities to improve the language of Communication.
25	CMP & TLM	1.Mr.Sandeep D – I/c 2.Mrs.Nalini S 3.Miss. Sugandh S	Activity based teaching learning method. Effective classroom environment.
26	Teaching Aid (Secondary)	1.Mrs.Rija P	

27	Resource Room	1.Mrs.Seema D - I/c 2.Mrs.Nalini S 3.Miss. Soumya B	To produce the materials and maintain the resource room.
28	Maths Club	1.Mr. Ajeet B - I/c 2.Mrs. Rija P 3.Mr.Sudeep S	To motivate students for participation in different activities.
29	Science Club	1. Mr.Avinash I I/c 2. Sandhya J 3. Miss. Pratibha	To motivate students for participation in different activities.
30	NIOS AI & Exam	1.Mr.Ajeet B. I/c 2.Mr.Sudeep S 3.Mr.Vishal G 4.Mr.Ganesh S	To conduct the activity and exams
31	Film Show Arrangement	1.Mr. Ganesh S- I/c 2.Mrs. Amandeep K 3.Mr. Ashutosh	
32	Grievance Cell	1.Mrs. Arpita D - I/c 2.Mrs. Kshama Verma 3.Mrs. Seema D	
33			
	English Hindi Maths EVS	1.Mrs. Seema D 2.Mr. Shaikh M 3.Mr.Ganesh S 4.Mr. Satish K	
34			
	English Hindi Science Maths SST	1.Mr.Parshuram W 2.Mrs. Suman G 3.Mr. Avinash I 4.Mr. Ajeet B 5.Mrs. Shalini J	
35	Sports (Primary)	1.Mr.Angad D - I/c 2.Mr. Ganesh S 3.Mrs. Savita K	
36	EBSB & AKAM	1.Mrs. Shalini J I/c 2.Mr. Dharmendra K 3.Mr.Vishal G 4.Mr.Ramesh G	
37	<b>OFFICE</b>	1.Mr. Parshuram W - I/c 2.Mr.Sudeep S 3.Mr. Vishal G 4.Mrs. Geetanjali V 5.Mrs. Kiran K 6.Mrs.Jyoti M	
38	<b>GEM Portal</b>	1.Mr. Sandeep D - I/c 2.Mr.Parshuram W 3.Mr.Avinash I	

39	<b>Transport</b>	1.Mr.Shirish I/c 2.Ganesh S
39	<b>Olympiads I/C</b>	1.Mr.Avinash 2.Mrs.Pooja 3.Mr.Ajeet 4.Mr.Sudeep
40	<b>UBI Portal/Enrolment /Oasis Portal (I/C)</b>	1.Mrs.Arпита D 2.Mrs.Kiran
41	<b>Class Library (Primary)</b>	1.Mr.Valmik T I/C 2.Miss. Tanu J 3.Mrs.Amandeep K
42	<b>PM SHRI</b>	1.Mr.Sandeep D I/c 2.Mrs.Arпита D 3.Mr.Parshuram W 4.Mr.Dharamveer S 5.Mrs.Seema D 6.Mr.Shaikh M
43	<b>PMKVY</b>	1.Mrs.Arпита D I/c 2.Mrs.Kiran 3.Miss. Tanu J
44	<b>UDISE</b>	1.Mr.Vishal G I/c 2.Mrs.Arпита D
45	<b>Press &amp; Media</b>	1.Mr.Sandeep D I/c 2.Mrs.Suman G 3.Mr.Suresh S
46	<b>POCSO &amp; POSH</b>	1.Mrs.Sandhya J I/c 2.Mrs.Rija P 3.Mrs.Seema D
47	<b>Cleanliness &amp; Drinking Water (Pri)</b>  <b>Cleanliness &amp; Drinking Water (Pri)</b>	1.Mrs.Seema D I/c 2.Mr.Shaikh M 3.Mr.Ashutosh S 4.Miss. Sugandh S  1.Mrs.Rija P I/c 2.Mrs.Madhuri U 3.Mr.Ramesh 4.Mr.Vishal Gupta