KENDRIYA VIDYALAYA ROING

LOWER DIBANG VALLEY ARUNACHAL PRADESH

COMMITTEE LIST 2026-27

owing committees have been formed for the year 2026-27 for smooth functioning of the
ya. Every committee in-charge is responsible for preparation of Annual/ Year Planner of all
es of his/her department and submit the same to Principal on or before 15th April, 2026
t fail.

	NAME OF THE TEACHER	INCHARGE		MEMBER			
1	MR K SUBHAS MEETEI		2		1		
2	MRABHISHEK BAJPAYI		5		5		
3	MRS SUSHMA DEVI	Sushma	5	Sushma	6	Sushma	
4	MR FAHEEM ANSARI		7		9		
5	MRS ANU BHARTI		6		4		
6	MRS SARITA SHARMA	Sarita Sharma.	5	Sarita Sharma	4		
7	MRS SHALVI SRIVASTAVA		5		6		
8	MRS MONIKA		6		5		
9	MR ASHWINI KUMAR SHARMA		1		4		
10	MR PARAG M KAKKAD		7		5		
11	MISS ANKITA RAWAT	ARawat	3	ARawat	5		
12	MISS SWATI VERMA		2		6		
13	MISS ANJALI PUNDIR	Anjali	2	Anjali	6		
14	MISS ANUPAM		2		6		

	NAME OF THE COMMITTE	IN-CHARGE	MEMBERS	
	FLAG HOISTING AND RETREATING CEREMONY	MR PARAG M KAKKAD	MR FAHEEM ANSARI	
	ACADEMIC AND ADMINISTRATIVE SUPPORT	MRS ANU BHARTI	MR FAHEEM ANSARI	
		MISS ANKITA RAWAT		
	KV UBI FEES COLLECTION	MRS SHALVI SRIVASTAVA	MR FAHEEM ANSARI	ALL CLASS TEACHERS
	UDISE	MRS SARITA SHARMA	MISS ANKITA RAWAT	

	INCHARGE	MEMBERS			
PIMS	MRS SHALVI SRIVASTAVA				
SAMAGAM	MRS SHALVI SRIVASTAVA	and all class teachers.	ALL CLASS TEACHERS		
ADMISSION COMMITTEE	MR FAHEEM ANSARI	MRS MONIKA	MR PARAG M KAKKAD	MISS ANJALI PUNDIR	
LOCAL PURCHASE COMMITTEE	MR FAHEEM ANSARI	MRS SHALVI SRIVASTAVA	MRABHISHEK BAJPAYI		
DISCIPLINE COMMITTEE	MR FAHEEM ANSARI	MR PARAG M KAKKAD	ALL CLASS TEACHERS		
FURNITURE	MRS SUSHMA DEVI	MR ABHISHEK BAJPAYI			
SCHOOL BUILDING CIVIL & ELECTRICAL MAINTENANCE	MRS SARITA SHARMA	MR ASHWINI K SHARMA			
EXAMINATION DEPARTMENT HOME EXAM & EXTERNAL EXAM	MRS SARITA SHARMA	MRS SUSHMA DEVI			
	MISS ANUPAM				
CBSE & LOC REGISTRATION	MR ABHISHEK BAJPAYI				
MEDICAL ROOM, FIRST AID & HEALTH CHECK UP	MRS MONIKA	MISS ANJALI PUNDIR			
TIME TABLE SECONDARY & PRIMARY	MRS MONIKA				
	MISS ANKITA RAWAT	MISS SWATI VERMA			
CCA COORDIANATOR AND CCA MATERIAL PURCHASE & IMPORTANT DAYS CELEBRATION COMMITTEE	MRS ANU BHARTI	MRS SUSHMA DEVI	MRS SHALVI SRIVASTAVA		
(PAY BILL CHECKING) MONTHLY & WEEKLY ENROLLMENT OF STUDENTS	MRS SHALVI SRIVASTAVA	MR ASHWINI K SHARMA			
TEACHING AIDS & A.V AIDS	MRS ANU BHARTI	MISS SWATI VERMA			
PHOTOGRAPHY, PRESS & BOUQUET PRESENTATION	MR PARAG M KAKKAD	MR ABHISHEK BAJPAYI			
PRIMARY EDUCATION (CORE COMMITTEE) & NIPUN/FLN	MISS SWATI VERMA	MISS ANUPAM			
SPORTS COMMITTEE	MISS ANJALI PUNDIR	MR K SUBHAS MEETEI			
SCOUT & GUIDE CUBS & BULBUL	MR PARAG M KAKKAD	MRS SUSHMA DEVI	MR FAHEEM ANSARI	MISS SWATI VERMA	MRS MONIKA

	INCHARGE	MEMBERS		
HOSPITALITY & REFRESHMENT COMMITTEE	MR FAHEEM ANSARI	MRS MONIKA	MRS SHALVI SRIVASTAVA	MR ASHWINI K SHARMA
WE	MISS SWATI VERMA			
ORF	MRS ANU BHARTI	MRS SUSHMA DEVI	ALL CLASS TEACHERS	
LAT/SAFAL	CLASS TEACHER OF CLASS 3			
	CLASS TEACHER OF CLASS 5			
	CLASS TEACHER OF CLASS 8			
SWACHCHHTA PAKHWADA	MR PARAG M KAKKAD	MR ABHISHEK BAJPAYI		
CMP	MISS ANKITA RAWAT			
LIBRARY ADVISORY COUNCIL	MR ABHISHEK BAJPAYI			
COMPUTER LAB COMMITTEE MONTHLY REPORT & WEBSITE UPDATING	MR ASWINI K SHARMA	MR FAHEEM ANSARI	MRS SHALVI SRIVASTAVA	
NCC	MR ABHISHEK BAJPAYI			
ECO CLUB	MRS MONIKA	MRS SARITA SHARMA		
GEM	MR K SUBHAS MEETEI	MR ABHISHEK BAJPAYI	MR ASHWINI K SHARMA	
SCIENCE CLUB	MRS MONIKA	MR FAHEEM ANSARI		
PARENT TEACHER ASSOCIATION	MISS ANJALI PUNDIR	MISS ANUPAM		
AEP PLANNING & CONDUCTING A MINIMUM OF 6 SESSIONS IN EACH TERM ACP/FCP	MRS SUSHMA DEVI	MRS SARITA SHARMA		
HYGIENE & SANITATION (CLEANLINESS OF VIDYALAYA AND SURROUNDINGS) & DRINKING WATER	MRS MONIKA	MISS ANJALI PUNDIR		
BEAUTIFICATION & GARDEN	MRS SHALVI SRIVASTAVA	MRS SUSHMA DEVI		
STUDENT'S COUNCIL COMMITTEE	MR ABHISHEK BAJPAYI	MRS ANU BHARTI		

	INCHARGE	MEMBERS			
EXHIBITIONS COMMITTEE SCIENCE & INSPIRE MANAK AWARD	MRS MONIKA	MRS SARITA SHARMA	MR FAHEEM ANSARI		
YOUTH PARLIAMENT	MRS SARITA SHARMA				
VIDYALAYA MAGAZINE QUARTERLY NEWS LETTER FOR PRIMARY COMMITTEE	MR ABHISHEK BAJPAYI	MISS ANUPAM			
RAJBHASHA COMMITTEE	MRS SUSHMA DEVI	MRS SHALVI SRIVASTAVA	MR PARAG M KAKKAD	MISS ANKITA RAWAT	
		MISS SWATI VERMA	MISS ANJALI PUNDIR	MISS ANUPAM	
SEXUAL HARASSMENT & GENDER SENSITIZATION COMMITTEE	MRS ANU BHARTI	MISS ANKITA RAWAT			
DISASTER MANAGEMENT	MISS ANUPAM	MRS SARITA SHARMA			
MORNING ASSEMBLY	MR PARAG M KAKKAD	MR FAHEEM ANSARI	MISS SWATI VERMA		
STAFF MEETING & RECORDING OF THE MINUTES & MONTHLY DO TO RO	MRS ANU BHARTI	MRS SUSHMA DEVI			
OFFICE	MR ABHISHEK BAJPAYI	SERVICE BOOK UDATE	VOUCHER ARRANGEMENT	FILE ARRANGEMENT	STAMP ENTRY
		STOCK ENTRY VVN	LETTER DISPATCH & RECEIVING ENTRY		
		MRS SHALVI SRIVASTAVA	CHEQUE BOOK ENTRY	WEBSITE UPDATE	SAMAGAM
			TEACHER ENROLLMENT	SALARY UPLOAD	
			LETTER DRAFTING	OFFICE ORDER	
		MRS SUSHMA DEVI	PETTY CASH	POSTAGE STAMP	UBI
BHARTIYA BHASHA UTSAV	MRS SUSHMA DEVI	MRS ANU BHARTI	MISS ANKITA RAWAT		
FIT INDIA MOVEMENT	MR K SUBHAS MEETEI	MRS MONIKA	MISS SWATI VERMA		
VIGILANCE AWARENESS CELEBRATION	MR FAHEEM ANSARI	MISS ANJALI PUNDIR			
HINDI PAKHWADA	MRS SUSHMA DEVI	MISS ANJALI PUNDIR	MISS ANUPAM		
EK BHARAT SHRESTHA BHARAT	MRS SARITA SHARMA	MR PARAG M KAKKAD			

	INCHARGE	MEMBERS		
RECORD KEEPING OF STUDENTS ACHIEVEMENTS WITH PHOTOGRAPHS	MRS ANU BHARTI	MRS SUSHMA DEVI	MR PARAG M KAKKAD	
EDUCATIONAL TOUR/ EXCURSION	MR PARAG M KAKKAD	MR FAHEEM ANSARI	MRS ANU BHARTI	MISS ANKITA RAWAT
OLYMPIADS (SCIENCE & MATHS) & VVM/NCSC/IAPT	MR FAHEEM ANSARI	MRS MONIKA		

1. All the In-charge and members of the various departments/committees are requested to prepare a complete action plan for the session 2026-27 as per allotment given and submit a copy to the principal by 15th April 2026 for record withou fail.
2. All the In-charge and members of the various departments/committees will be fully responsible for maitaining the assigned duties activities and prescribed programme. In case of any difficulty, undersigned must be contacted.
3. All the In-charge and members of the various departments/committees are free to take their own decision to achieve excellence in activities, if necessary, they can contact the principal.
4. All the In-charge and members of the various departments/committees will have to work on full fledged manner. When the In-charge is on leave etc. Senior member of the concerned departments must be available on duty and vice versa.
5. Please put your efforts to discharge all the responsibilities in time and with a creative and effective manner. Undersigned is always ready to help and assist you all as per your requirement. Undersigned has full confidence on you about having sufficient ability and potentiality to carry cout the assigned responsibilities. Please utilize your talent for the betterment of the vidyalaya and students.

12/03/26.

PRINCIPAL