

S. No.	NAME OF COMMITTEE	NAME OF I/C & MEMBERS Shift II	DUTIES
1.	<p><b>Secondary</b></p> <p><b>Primary</b></p>	<p><b>Smt.Preeti Agrawal</b>  <b>Sh. Dhanraj Kherpuse</b>  <b>Ms. Kajal</b>  <b>Sh.R.K.Meena</b>  <b>Sh. Pankaj Sharma</b>  <b>Sports Coach</b>  <b>Yoga Inst.</b>  <b>All Class teachers</b></p> <p><b>Sh. S K Sahu</b>  <b>Sh. Yash Pratap</b>  <b>Ms. Deeksha</b>  <b>PRT1</b>  <b>All Class teachers</b></p>	<ul style="list-style-type: none"> <li>• Checking of student's uniform, late comers, students missing assembly.</li> <li>• Maintaining records of Late comers, if any student come late 2nd day too, should not be allowed to enter in the Vidyalaya.</li> <li>• A regular late comer student's parent must be informed in written through class teacher.</li> <li>• Checking of students' behaviour in and outside the class.</li> <li>• Monitoring the movement of students in lines during arrival, Departure and to ensure safe passage to students.</li> <li>• Checking of students entry and exit in line from outside and inside school gates before morning assembly and after school hours.</li> <li>• Conducting Discipline proceedings and submitting a report on such inquiries conducted and outcome of the inquiry along with recommendation.</li> <li>• A monthly report on discipline proceedings &amp; steps taken up and observations made have to be submitted to Principal.</li> <li>• Checking the Movement of students in corridor without out-passes and recording the same to intimate the Principal.</li> </ul>