

PM SHRI KV KARGIL

LIBRARY REPORT

Library of the PM SHRI Kendriya Vidyalaya Kargil, is functioning under the charge of Mr. Gh. Mohammad (Librarian). KVS library Policy is strictly followed in the

Vidyalaya. Students of Classes I-XII are coming to the library in their library periods. Maximum 2 books are issued on one library card for 15 days for students and maximum 5 books for one month at a time to the teachers. Books are issued only in the library period and reissued only twice after the first issue. Magazines are also issued to the students for a week only. Open access system is followed.

Computer and Internet access is also set-up in the library. Library is fully automated E-Granthalaya software 4.0 along with Web OPAC is used for automation & Cataloguing purposes. Digital Reading corner is also maintained which contains 07 computers with full internet access. All the books have been entered in the database and bar-coding of the same has been done. Library membership cards are issued to all the Students of the Vidyalaya with bar codes. Circulation of books is done through the software.

The school library subscribes 08 magazines which are displayed separately. Reference Section books are used only for reference within the library and not issued to the students. Subject reference books are issued only on the days which are followed by some holidays. Display Board is updated regularly. DDC scheme for classification of books is followed. All the book shelves are labeled properly.

A separate collection of publications by KVS, NCERT and CBSE is maintained. General Section is maintained which contains Fiction and Non-Fiction Books. Curriculum for secondary and Sen. Sec. Classes is also procured in the library. Previous years question papers for classes VI-XII are kept in the library. Books are purchased according to KVS library policy. 55% budget is spent for the purchase of Hindi medium books and 45% of the budget is spent to purchase English medium books.

A Library committee has been maintained which is working under the supervision of Respected Principal Sir. Committee contains two PGT's, two TGT's & one PRT. Library Committee meetings are conducted from time to time for efficient working of the Library and proper records of the meetings are maintained separately. Guidance and counseling corner is also maintained in the library. Reader's/Book club has been maintained by the Library which conducts various activities relating to library and literacy according to the Annual Library Activity Plan.

(Librarian)

(Principal)

Some Glimpses of Library Activities

