

पीएम श्री केन्द्रीय विद्यालय क्र. १, हरणी रोड, बड़ौदा

PM SHRI KENDRIYA VIDYALAYA No.1, HARNI ROAD, BARODA

वर्ष 2026-27 के लिए फर्म पंजीकरण का प्रपत्र/FORM FOR THE REGISTRATION OF THE FIRMS FOR THE YEAR 2026-27.

विषय: वस्तुओं/सेवाओं की आपूर्ति हेतु फर्म/एजेंसी का पंजीकरण Sub:-Registration of firms/Agencies for Supply/Service

फर्म/प्रतिष्ठान के अधिकृत व्यक्ति / मालिक द्वारा भरा जाये/ TO BE FILLED BY AUTHORIZED PERSON / OWNER OF ORGANIZATION

1.	प्रतिष्ठान/कंपनी/आपूर्तिकर्ता/ विक्रेता का नाम NAME OF THE ORGANIZATION/ COMPANY / SUPPLIER / VENDOR													
2.	पत्राचार का पता/ADDRESS FOR COMMUNICATION	दुकान सं./नामShop No./Name												
		गली का नाम/Street Name												
		ग्राम व पोस्टVillage (Post)												
		नगर City												
		पिन कोड/PINCODE												
3.	टेलीफोन नं. ई- मेल/TELEPHONE NUMBEREMAIL ID	लैंडलाइन (का.)/Landline(0)												
		फैक्स (का.)/Fax (0)												
		मोबाइल/Mobile												
		ई-मेल/Email Id												
4.	व्यापार की जाने वाली ब्रांड/सामग्री BRAND/ARTICLE IN WHICH BUSINESS IS DONE *यदि किसी अन्य वस्तु/सामग्री की आपूर्ति कर सकते हैं तो पंजीकरण आवेदन पत्र के साथ अलग से प्रपत्र भरा जाये/ *if any other item/article you can supply, then a separate sheet may be used while submitting hardcopy of registration	क्र सं/ S. No	ब्रांड/वास्तु/सामग्री/सेवा का नाम/Name of the Brand/ Article/Item that you can supply											
		1)												
		2)												
		3)												
		4)												
		5)												
		6)												
5.	पंजीकरण संबंधी संख्या /Registration Related Numbers	वस्तु एवं सेवा कर संख्या/GST NUMBER												
		टिन/वैट नं./TIN / VAT NUMBER												
		स्थाई खाता संख्या/PAN NUMBER												
6.	मैं,..... एतद्वारा घोषणा करता हूँ कि निम्नलिखित दस्तावेजों की स्वप्रमाणित प्रतियाँ वर्ष 2026-27 के लिए पंजीकरण हेतु इस आवेदन पत्र के साथ संलग्न की गई हैं। I DECLARE THAT, THE FOLLOWING DOCUMENTS ARE ENCLOSED WITH THE HARD COPY OF THIS APPLICATION THAT IS MEANT FOR REGISTRATION OF FIRM FOR 2026-27.													
Enclosure/ संलग्नक														
(i).फर्म/कंपनी/दुकान के पंजीकरण की प्रति / Copy of registration of firm / company / shop													हाँ/YES	नहीं/NO
(ii). वस्तु एवं सेवा कर नं की प्रति/Copy of GST Number of the firm													हाँ /YES	नहीं/NO
(iii).स्थाई खाता सं. की प्रति/ PAN NUMBER copy													हाँ /YES	नहीं/NO
(iv). वस्तुओं/सेवाओं की सूची जिसकी आपूर्ति विद्यालय को किया जा सकता है / LIST OF ARTICLES that can be supplied to the Vidyalaya by the firm													हाँ /YES	नहीं/NO
(v). पिछले 3 वर्ष में फर्म/दुकान/कंपनी के निष्पादन का प्रमाण/Proof of 3 years performance of the company/shop													हाँ /YES	नहीं/NO
(vi). अन्य/Others (PSARA/EPF/ESI/ Certificates etc.)														

घोषणा/DECLARATION

मैं/हम,..... एतद्वारा घोषणा करते हैं कि उपर्युक्त सूचनाएँ मेरी/हमारी जानकारी में सत्य हैं। उपर्युक्त विवरण में किसी प्रकार के परिवर्तन की स्थिति में मैं/हम पीएम श्री केंद्रीय विद्यालय क्र.1, हरणी रोड, बड़ौदा को यथाशीघ्र सूचित करने का वचन देता हूँ/देते हैं। I / WE..... DECLARE THAT THE INFORMATION FURNISHED ABOVE IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE I/WE UNDERTAKE TO INFORM PM SHRI KV No.1, HARNI ROAD, BARODA AT THE EARLIEST IF ANY CHANGE IN THE DETAILS MENTIONED ABOVE.

मैं/हम एतद्वारा देता/देते हूँ/हैं कि मैं/हम संलग्न नियम एवं शर्तों के अधीन पूर्णतया बाध्य हूँ/हैं। I/WE HEREBY AGREE TO ABIDE BY THE CONDITIONS PRESCRIBED IN THE ENCLOSED STATEMENT.

सधन्यवाद/ THANKING YOU,

भवदीय/ Yours faithfully,

दिनांक सहित हस्ताक्षर/SIGNATURE WITH DATE

कंपनी की मोहर फर्म के अधिकृत प्रतिनिधि का नाम और पद/Name & Designation of the Authorized Representative of the Firm

PM SHRI KENDRIYA VIDYALAYA No.1, HARNI ROAD, BARODA REGISTRATION OF FIRMS AS APPROVED SUPPLIERS/VENDORS

TERMS AND CONDITIONS:

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorised representative of the Firm.
3. **PM SHRI KENDRIYA VIDYALAYA No.1, HARNI ROAD, BARODA** reserves the right to reject any application.
4. Preference will be given to those firms who are on the approved list of Govt. Dept. And Public sector Undertakings or ISO Certificate holders or dealers authorised by manufacturers.
5. Intimation with regard to registration of the firm as "Approved Supplier" or otherwise will be communicated to each firm on website of the school only.
6. The registration as "Approved Supplier" will be kept valid for a period of 01 year. However, it may be reviewed, time to time as per need, eliminating firms which may have gone out of business or whose performance has been found to be unsatisfactory.
7. Prescribed "Application Form" may be obtained from www.no1baroda.kvs.ac.in and Vidyalaya office as well from **11:00AM to 01:00PM on all work days upto 02.04.2026**.
8. In case of Accredited Agents and Authorised Dealers/Stockiest, satisfactory evidence from their Manufacturers shall be submitted along with the completed application form.
If PM SHRI K.V. No.1, HARNI ROAD, BARODA registers any Firm as approved Supplier issue and supply order, then firm has to accept the PM SHRI KV No.1, HARNI ROAD, BARODA payment terms i.e. Payment shall be made by **Online Digital Mode** within 30 days from the date of supply of the material in good condition or completion of the work.
9. Firms/Manufacturers/Authorised dealers are requested to submit their **e-mail address**, in order to start e-procurement.
10. Any change in address, phone number, Fax no. And Email Id shall be informed to PM SHRI K.V. No.1, Harni Road, Baroda immediately, so as to have proper communication with these Firms/Manufacturers.
11. The documents that are to be submitted at the time of registration
 - (i) Registration of firm
 - (ii) GST NUMBER
 - (iii) PAN number copy
 - (iv) Income tax returns previous two years
 - (v) PSARA Certificate, EPF, ESI Registration Certificate for supply of Man Power.

PRINCIPAL

• **Tick the areas in which the firm wishes to provide the service**

*

- ☐ Air conditioner – Supply, rental, repair, AMC etc.
- ☐ Providing Taxi/Bus for local journey
- ☐ Providing Taxi/ Bus outstation
- ☐ Providing white washing services
- ☐ Carpenter services
- ☐ Electrical repair
- ☐ Civil Repair & Maintenance Work
- ☐ Supply of Construction Materials
- ☐ Tent/ Mandap/ PA System Service.
- ☐ Canteen / Mess / Refreshment services
- ☐ AMC of Water cooler
- ☐ AMC of Computers and Printers.

Any other than specified above: