



പി എം ശ്രീ കേന്ദ്രീയ വിദ്യാലയം-നം.1 കോഴിക്കോട്

पीएम श्री केंद्रीय विद्यालय नं-१ कालिकट

PM SHRI KENDRIYA VIDYALAYA No.1 CALICUT

ईस्टहिल, कालिकट-६७३००५ / EAST HILL, CALICUT - 673 005



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Ref. No. F.41/ KVK1/E.H/2026-27/

Dated: 22.08.2026

Sub: Quotation for the Supply and Installation of Furniture Items (Cupboard for Staff Room) made out of Mahagani – Reg.

Sir,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.
2. **Sealed competitive quotations** from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya No.1, Calicut for "**Quotation for the Supply and Installation of Furniture Items (Cupboard for Staff Room) made out of Mahagani**" in the Format of Quotation which is given in the last page.

Quote your lowest rate: **(Details enclosed)**

3. Bid Price

- a. The contract shall be for the work of the mentioned items for Kendriya Vidyalaya No.1, Calicut. The bidder shall quote the rates for items of work in the attached format.
- b. All taxes, duties and other levies payable by the bidder, shall be included in the total price. They shall be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the whole duration of the contract.
- d. Each bidder shall submit only one quotation.
- e. Telex or Facsimile quotations are not acceptable
- f. The bid should be submitted along with EMD for Rs. NIL by bank draft in favour of Kendriya Vidyalaya VVN A/c payable at UBI, Westhill.
- g. The firm should enclose supporting documents regarding registration of GST/IT/PAN (in the name of Firm)/ IT return of the firm for the last three years.

4. Validity of quotations

The quotation shall remain valid for a period of **one year** after the deadline date for the submission of quotations.

5. Evaluation of quotations:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) Properly signed with stamp and seal of the firm
- b) Conforming to the terms and conditions and specifications.
- c) The bidder who has quoted for partial work of any one or more items shall be considered as non-responsive

6. Award of contract:

The purchaser shall award the contract to the bidder whose quotation has been determined to be substantially responsive and whose total cost for all the work items put together is the lowest.

- (a) The bidder whose bid is accepted shall be notified about the award of the contract by the Office prior to the expiration of the quotation validity period.
- (b) Normal commercial warranty/guarantee shall be applicable to the service provided.
- (c) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (d) The awardee of the contract shall be liable to compensate the damages caused to the building or the materials in the building, if any during the work.
- (e) The awardee of the contract shall be liable to pay compensation/penalty if the said work is not completed within the stipulated time.
- (f) The proposed work to be executed as per order.
- (g) The successful bidder has to deposit **performance security of Rs.5% of total bid amount/-** with the KV No.1, Calicut in favour of **Kendriya Vidyalaya No. 1 Calicut VVN Account** payable at **Union Bank of India, Westhill (A/c No.605402010004638, IFSC : UBIN0560545)** in the form of RTGS/ DD/Bank Guarantee at the time of the award of the contract.
- (h) 2 %TDS will be deducted as per rules at source.

7. LAST DATE AND TIME OF RECEIPT OF QUOTATIONS- BEFORE 1pm ON 29.08.2026

You are requested to submit the sealed quotations in the Tender Box / by registered post superscribed on the envelope as for "**Quotation for furnishing office and reception with Supply and Installation of Furniture Items made out of treated Rubber Wood**" latest by 12.00 noon on 29.08.2026.

The Quotations shall be opened at 1.00 pm on 29.08.2026 The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so.

The tenderers are at liberty to be present or authorize a representative to be present at the opening of tender.

Yours faithfully,


PRINCIPAL

Note: All particulars should be submitted in the enclosed Proforma only. Particulars submitted otherwise will be rejected.

BID APPLICATION FORM

S.No	Particulars	
1.	Name of the organization Address, email, Telephone No.& Fax, Website	
2.	Name of the Contact person Telephone No. E-mail ID	
3.	Type pf the organization(Public Sector/Private Limited/Partnership/Proprietary/Society/Any other)	
4.	Labour License Registration details (enclose certificates of Company Registration under the Act 1970)	
5.	PAN No (Enclose certificate) Please enclose the last three years Income Tax return statement	
6.	Activities of the company (List of activities. Separate list may be attach if necessary)	
7.	List of clients with contact details like Address, contact, contact person, Phone number, and e-mail l ID, copy of works contract)	
8.	Turnover of the company for the last three years.: Enclose proof	
9.	Total no. of employees (Technical & Non-technical staffs)	
10.	Details of EMD enclosed	
11.	Banker of the service provider, Bank, Account No.	
12.	Any other information that the applicant wants to finish.	

I hereby declare that the above information/documents furnished are true to the best of my knowledge. I/We, am/ are well aware of the fact that furnishing of any false information in the fabricated document would lead to rejection of my tender at any stage besides liability towards prosecution under appropriate Law. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

Place Date
Name & Address of Firm

Signature with Name & Seal
Seal of Firm

Format of Quotation – *Part-I* –

Quotation for Supply and Installation of Furniture Items (Cupboard for Staff Room) made out of Mahagani.

Sl No	Name of the Item	Specification	Size	Rate including GST + Transportation
1	Doors	Treated Mahogany Wood	17 mm thick	
2	Body/Carcass	Treated Mahogany Wood	17 mm thick	
3	Internal Shelves	Treated Mahogany Wood	17 mm thick	
4	Back Panel	high-quality plywood, as specified in the quotation	12 mm thick	
5	Size	Total Cupboard Length	650 cm	
		Total Cupboard Height	200 cm	
		Size of each	40 cm	
6	Receptxl	As per drawing		
7	Hardware	Hinges, locks and other required hardware of haffle make	Good Quality	
8	Colour & Finish	Colour to be selected by the customer from the available colour samples. Final polishing/finishing will be carried out according to the selected colour	Good Quality	
	GRAND TOTAL			

Delivery & Installation

The quoted price includes **delivery and professional installation at the school premises.**

Note

- The cupboard shall be manufactured strictly as per the approved design, dimensions, specifications, and material details mentioned in the quotation.
- The final colour and finish shall be as selected and approved by the customer.
- Delivery and installation charges shall be included in the quoted price.
- The quotation shall clearly indicate the rate inclusive of GST and transportation charges.
- The bidder may submit the quotation along with the proposed delivery period, warranty details, and payment terms.

Place Date
Name & Address of Firm

Signature with Name & Seal
Seal of Firm