

INVITATION FOR SEALED QUOTATIONS FOR CONDUCTING EDUCATIONAL TOUR PROGRAMME

PM SHRI Kendriya Vidyalaya AFS Akkulam invites sealed quotations from reputed and experienced tour operators/travel agencies for organizing Educational Tour Programmes for students of the Vidyalaya during the academic session 2026-27

Interested tour operators may submit their quotations in a sealed cover superscribed "Quotation for Conducting Educational Tour Programme" addressed to the Principal, PM SHRI Kendriya Vidyalaya AFS Akkulam, on or before 09.10.2026 at 10.00 am.

Scope of Work

The selected tour operator shall be responsible for providing a complete tour package including:

1. Transportation by well-maintained tourist buses/coaches (AC and Non-AC rates separately for 49 seat).
2. Fuel charges, driver bata, toll charges, permits, interstate taxes, parking fees and all transportation-related expenses.
3. Breakfast, lunch, dinner and snacks per day along with safe drinking water.
4. Entry fees to all tourist attractions, museums, parks, science centres, amusement parks and other approved locations included in the itinerary.
5. Accommodation/shelf charges, where applicable.
6. Services of guides, escorts and emergency support wherever required.
7. Any other charges necessary for the successful conduct of the tour.
8. Submission of a detailed itinerary for each destination.
9. Date and time of the tour will be fixed by the vidyalaya tour committee

Eligibility Criteria

The tour operator shall:

- Be a registered travel/tour agency.
- Possess valid GST registration and statutory licences.
- Have experience in conducting student educational tours.
- Ensure safety and security of students throughout the tour.
- Provide contact details of responsible tour coordinators.

Destinations

The Vidyalaya may organize tours to one or more destinations as approved by the Tour Committee. Tour operators may quote rates for all destinations listed in the annexure attached with this notice.

Complimentary Seats for Teachers

The tour operator shall provide one complimentary seat for an accompanying teacher for every 15 students (or part thereof) participating in the tour. No separate charges shall be levied for such accompanying teachers.

Terms and Conditions

1. The quoted rates shall be inclusive of all applicable taxes and charges.
2. No hidden charges or additional claims shall be entertained after acceptance of the quotation.
3. The quotation shall clearly indicate the total package cost and per-student cost.
4. The Vidyalaya reserves the right to accept or reject any quotation wholly or partially without assigning any reason.
5. The successful bidder shall strictly adhere to the itinerary approved by the Vidyalaya.
6. The tour operator shall be responsible for the safety, discipline and welfare of students during the tour.
7. The Vidyalaya shall not be responsible for any accident, loss or damage arising during the tour.
8. Payment shall be made only after satisfactory completion of the tour and submission of all required documents/bills.
9. The decision of the Vidyalaya Tour Committee shall be final and binding in all matters related to the quotation.
10. The validity of the quotation will be upto 31 March 2027.

Documents to be Submitted

The sealed quotation shall contain:

- Detailed rate quotation as per Annexure-I.
- Copy of GST Registration Certificate.
- Copy of PAN Card.
- Copy of Travel Agency Registration Certificate documents related to bus.
- Driver's license and details
- Experience details of conducting educational/student tours.
- Detailed itinerary for each destination.
- Duly filled ANNEXURE-I
- RTO clearance certificate/permit/insurance and all documents as required by the govt

Last Date and Time for Submission

Last Date : 09.10.2026 at 10.00 am

Place of Submission :

The Principal

PM SHRI Kendriya Vidyalaya AFS Akkulam

Thiruvananthapuram – 695011

The sealed quotations will be opened by the duly constituted committee on 09.10.2026 at 02.00 pm in the Vidyalaya premises.

Principal



प्राचार्य/ PRINCIPAL
पीएम श्री केवी एएफएस अक्कुलम
PM SHRI KV AFS AKKULAM

Sl. No.	Destination	No. of Days	Transportation (₹)	Transportation (NON AC) (₹)	Breakfast (₹)	Morning Snack (₹)	Lunch (₹)	Evening Snack (₹)	Dinner (₹)	Entry Fees (₹)	Parking/Toll /Permit Charges (₹)	Cost Per Student (AC) (₹)	Cost Per Student (NON AC) (₹)
1	Munnar												
2	Vagamon												
3	Wonderla												
4	Thennala & Kuttalam												
5	Kanyakumari												

DETAILED MENU

Breakfast: _____

Morning Snack: _____

Lunch: _____

Evening Snack: _____

Dinner: _____

1. Transportation charges shall include fuel, driver allowance, tolls, permits, parking fees and all travel-related expenses.
2. Food charges shall include breakfast, lunch, dinner and two snacks per day along with drinking water.
3. Entry fees for all tourist attractions and activities mentioned in the itinerary shall be included.
4. Accommodation charges, if applicable, shall include all taxes and service charges.
5. The quotation shall clearly indicate the total package cost and cost per student
6. No hidden or additional charges shall be claimed after acceptance of the quotation.
7. A detailed itinerary for each destination shall be attached separately.
8. I will submit RTO clearance certificate/permit/insurance and all documents as required by the govt
9. The tour operator shall provide **one complimentary seat for an accompanying teacher for every 10 students (or part thereof)** participating in the tour.

Declaration

We hereby certify that the rates quoted above are inclusive of all applicable charges and are valid up to _____.

Name of Tour Operator: _____

Address: _____

Contact Number: _____

Signature & Seal: _____

Date: _____