

## PART – A

**VIDYALAYA PLAN (2024-25)**

## VIDYALAYA PROFILE

## A- GENERAL INFORMATION

NAME OF THE VIDYALAYA	KENDRIYA VIDYALAYA OTTAPALAM	REGION	Type of Building A1/A/B/C/D/E
		ERNAKULAM	B
SCHOOL CODE	06559	AFFILIATION NO.	900019
YEAR OF ESTABLISHMENT	1985	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES)	10.7562° N, 76.4033° E		
AREA (Built up in meter square)	4731.18 m <sup>2</sup>	TOTAL AREA (Built up in meter square)	8.95 Acrs
NAME OF THE PRINCIPAL	V SANTHOSH KUMAR	Landline (o)- 0466-2244388 Landline (R)- 0466-2244788 Mobile-9 E-mail-principalkvottapalam@gmail.com	
DATE OF JOINING IN	PRESENT KV-12.07.2024	PRESENT POST-28.10.2012	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	VISWANATHAN K VICE PRINCIPAL		
		Mobile No.9495289908	
NAME OF THE CHAIRMAN	Ms.CHITHRA S, I A S	Landline (o)- 0491-2505266 Landline (R)- 0491-2533026 Mobile- E-mail- <a href="mailto:dcpkd@kerala.nic.in">dcpkd@kerala.nic.in</a>	

**B- SCHOOL DATA (as on 31<sup>ST</sup> March, 2024)**

<b>(I) STUDENTS ENROLMENT POSITION</b>									
<b>CATEGORYWISE</b>	I	II	III	IV	V	VI			<b>TOTAL</b>
<b>BOYS</b>	475	47	146	9	234				911
<b>GIRLS</b>	484	66	156	15	198				919
<b>TOTAL</b>									1830
<b>RESV. CAEGORY</b>	SC		ST		OBC	GEN		<b>TOTAL</b>	
<b>BOYS</b>	134		13		404	360		911	
<b>GIRLS</b>	121		14		405	379		919	
<b>TOTAL</b>									1830
<b>COMUNITY</b>	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	<b>TOTAL</b>
<b>BOYS</b>	852	50	0	9	0	0	0	0	911
<b>GIRLS</b>	859	50	0	7	0	0	0	0	919
<b>TOTAL</b>									1830
<b>HANDICAPPED</b>	ORTHOPEADIC HANDICAPPED		VISUAL HANDICAPPED		HEARING HANDICAPPED	AUTISTIC CHILDREN		<b>TOTAL</b>	
<b>BOYS</b>	11		0		0	0		11	
<b>GIRLS</b>	6		0		1	0		7	
<b>TOTAL</b>									18
<b>MISC QUOTA</b>	RTE	BPL	SGC	KVS-STAFF	CHAIRMAN QUOTA	MP QUOTA	HRM Quota		<b>TOTAL</b>
<b>BOYS</b>	24	00	00	00	00	00	0		24
<b>GIRLS</b>	16	00	00	00	00	00	0		16
40      00      00      00      00      00      00      00      40									

(II)		STAFF POSITION											
Cadre	Staff Sanctioned	In Position			Category wise					Physical handicapped			
		Male	Female	Total	SC	ST	OBC	Minority	Others	OH	VH	HH	
Principal	1	1	0	1	0	0	0	0	1	0	0	0	
VP/Principal Gr.II	1	1	0	1	0	0	0	0	1	0	0	0	
PGT	13	4	8	12	0	0	5	0	7	0	0	0	
TGT	15	2	12	14	1	0	4	0	9	0	0	0	
TGT (WE)	1	1	0	1	0	0	0	0	1	0	0	0	
TGT (AE)	1	0	1	1	0	0	0	0	1	0	0	0	
TGT (P&HE)	1	1	0	1	0	0	1	0	0	0	0	0	
HM	1	0	0	0	0	0	0	0	0	0	0	0	
PRT	17	5	10	15	2	0	8	0	5	0	0	0	
PRT (MUSIC)	1	0	1	1	0	0	0	0	1	0	0	0	
ASO	1	0	0	0	0	0	0	0	0	0	0	0	
SSA	1	0	0	0	0	0	0	0	0	0	0	0	
JSA	1	0	0	0	0	0	0	0	0	0	0	0	
LIBRARIAN	1	0	1	1	0	0	0	0	1	0	0	0	
SUB STAFF	6	2	1	3	1	0	1	0	1	0	0	0	
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL</b>	<b>62</b>	<b>18</b>	<b>34</b>	<b>51</b>	<b>4</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**(III) DATA RELATED TO WORKING SPOUSE OF TEACHERS**

S No	Name of Teacher	Designation	Name of Spouse	Details of organization & place where the spouse is working	Remarks
1	V Santhosh Kumar	Principal	Archana	Doctor, State Govt. of Telengana	
2	N. Kaladharan	PGT	Suma. V.	Teacher, VADANAMKURISSI	
3	Chandrakanthan	PGT	Sumathy	BSNL, Palakkad.	
4	Sheeja. P.	TGT	K.B. Thulasidas	Advocate, Palakkad.	
5	Bindu Mary C F	PRT	Joseph Antony	Advocate, Ottapalam.	
6	Sreeja	PRT Music	T N Gopalakrishnan	Alliance University, Bangalore	
7	Anitha P G	Librarian	Vinod N	Technical Assistant, C Dit, Trivandrum	
8	Janaki P	TGT	Krishnanunni	Dept of Panchayath, A D P Office, Civil Station, Palakkad.	
9	Udayabhaskaran M R	PRT	K K Prabina	TGT Maths, PM SHRI KV Ottapalam	

**(I) Appointment of Doctor, Nurses, Counselors and Coaches (Sports, Performing arts etc. )**

Sl. No	Post	Sex	Date of Appointment
1	NURSE	FEMALE	28.05.2024
2	COACH(SPORTS-SECONDARY)	MALE	21.06.2024
3	COACH(SPORTS-PRIMARY)-	FEMALE	28.05.2024
4	MALAYALAM TEACHER	FEMALE	21.06.2024
5	SPECIAL EDUCATOR	FEMALE	21.06.2024

**C- ACHIEVMENTS AS ON 31<sup>st</sup> March, 2024**

## 1. Curricular Activities

<b>EXAMINATION (CBSE)</b>							
CLASSES	Enrollment	Appeared	Passed	Pass %	PI	No. of students getting more than 70% marks	Name of position Holders
<b>XII (Sc.) (2023-24)</b>	101	101	101	100	86.56		1. Shamil Ahmed K S 2. Anavadya K C 3. Amritha Manoj 4. Devika S R 5. Abdul Hameed 6. Sreelakshmi
<b>XII (Comm.) (2023-24)</b>	30	30	30	100	81.08		1. Dhiya 2. Sanal Soman 3. Anaswara 4. Amritha
<b>XII (Hum.)</b>	-	-	-	-	-	-	I _____ II _____ III _____
<b>X (2023-24)</b>	135	135	135	100	75.91		1. Adwaith Rajendran 2. Drisya K 3. Kaushik S Nair 4. Neha Biju 5. Neha S 6. P J Nandakishore 7. Prarthana P
<b>EXAMINATION (Home)</b>							
<b>XI (Sc.)</b>	95	95	84	88.4			1. K S Rehan 2. Druva V Nair 3. Theertha Murali
<b>XI (Comm.)</b>	47	47	38	80.85			1. Anusree S 2. Kavya 3. Devika

<b>XI (Hum.)</b>	-	-	-	-	-	I _____ II _____ III _____
<b>IX</b>	156	156	147	94.23		

**The Learning Attainment of Students & Target**

Class	Learning Attainment of Students for the year 2023-24 (% of Students )			Target for the year 2024-25 (% of Students)			Remarks
	L 1	L 2	L 3	L 1	L 2	L 3	
I	99.18	0.82	0	100	0	0	
II	98	2	0	100	0	0--	
III	96.4	3	0.6	98	2	0	
IV	88.8	11.2	0	92	8	0	
V	93	7	0	95	5	0	
VI	71.7	24.8	3.5	75	25	0	-
VII	70.4	21.8	7.8	75	25	0	-
VIII	73.1	23.1	3.8	75	25	0	-

**( L 1- 70% and above Grade, L 2 -45% - 69% L 3 45% below)**

**QUALITY OF RESULTS**

S No.	CLASS	% of Students who obtained 70% and above marks (P)
1	XI-XII	73
2	IX- X	76
3	VI-VIII	90
4	III- V	94
5	I-II	100
<b>TOTAL</b>		

EXAMINATION (Competitive)							
Competitive Exam	AIEEE	IIT-JEE	NEET	PMT	CLAT	NDA	OTHER
No. of students Selected							
Targets	10	10	8	0	4	4	0

2. CO-CURRICULAR & EXTRACURRICULAR ACTIVITIES AS ON 31<sup>st</sup> March 2024\*

**SPORTS**

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regional level	National Level	SGFI/Associations/Federation (Open)	Regional level	National Level	SGFI/Associations/Federation (Open)
31	3	4	32	3	4

**RASHTRIYA EKTA PARV- KALOTSAV-2023-24**

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Cluster Level	Regional level	National Level	Cluster Level	Regional level	National Level
1. INSTRUMENTAL MUSIC-PERCUSSIVE (GIRLS)-1 2. INSTRUMENTAL MUSIC-MELODIC-1(GIRLS) 3. DRAMA-SOLO ACTING-1(GIRLS) 4. DRAMA-SOLO ACTING-1(BOYS) 5. VISUAL ARTS-2D GIRLS-1,BOY-1 6. VISUAL ARTS 3D -BOYS-1, GIRL -1 7. INDEGENOUS TOY MAKING -BOY-1 8. EXHIBITION – BOY-1, GIRL -1 9. GROUP DANCE – 13 10. GROUP SONG -13	1. GROUP SONG-13 2. INSTRUMENTAL MUSIC-PERCUSSIVE-1 3. INSTRUMENTAL MUSIC-MELODIC-4.DRAMA-SOLO ACTING-1(GIRLS)	-GROUP SONG-13	1--FIRST 2.-FIRST 3.-FIRST 4-THIRD 5-NIL 6.NIL 7.NIL 8.THIRD 9. SECOND 10.FIRST	1.-FIRST 2. FIRST 3.FIRST 10.FIRST	10.THIRD

## SCIENCE ACTIVITIES

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level
RSBVP	10	4		10	4	--
National Children Science Congress	16					
Cyber Olympiad	15	--	--		--	--
INSPIRE Award	5		-	1	-	-
SOF-IGKO	1			1		
Maths Olympiad	15		-	3	-	-
Science Olympiad	16	-	-	6	-	-

## BHARAT SCOUT & GUIDE ACTIVITIES 2023-24

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Rashtrapati Purashkar /Golden Arrow	Rajya Purashkar/Chat urth Charan	Tritiya Sopan/Tritiya Charan	Rashtrapati Purashkar /Golden Arrow	Rajya Purashkar/Chat urth Charan	Tritiya Sopan/Tritiya Charan
Scout & Guides	6	16	28	RESULT AWAITED	16	28
Cub & Bulbul	8	24	20	8	8	20

## TARUNUTSAV

S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
1.	Virtual Awareness Programme		
2.	Bridge Course	155	

### 3. ACTIVITIES PLANNED

Activities	Level (Cluster/Regional / National)	No. of students Selected	Names of Achievers	Next stage of Participation
Science Olympiad	Cluster		--	--
Math's Olympiad	ZONAL	1	AYUSH (14 <sup>th</sup> RANK)	--
SOF-IGKO	ZONAL			
Green Olympiad	Cluster		--	--
IGBC Green Building Contest	--	--	--	--
National Sc. Congress	REGIONAL			--
Sc. Exhibition	National	2	AADITH UP KAVYA ABINAV V S NIDHIN	--
EBSB	NATIONAL	13	--	THIRD
Youth Parliament				
Swachh Bharat Abhiyan	04	04		--
	Scout & Guides			
1. RashtrapatiPuraskar		6		ONLINE TEST
2. RajyaPuraskar	16 Scouts -8 Guides-8	16 Scouts -8 Guides-8	16 Scouts-8 1.T M Arshad Ali 2.P J Nandakishore 3.Abhinav Vinod 4.Rhishikesh Krishna M S 5.Ayush Krishna O K 6.Balakrishnan K P 7.Kashinath S 8.R Navanith Krishna Guides-8 1.Swetha M 2.Lekshmi K 3.Anagha Suresh 4.Nandana M 5.Arsha K S 7.Arya Ajith 8.Neha Biju	RashtrapatiPuraskar
3. Golden Arrow	8	8	1.DAKSHA VIJESH 2.SATHWIK R NAIR 3.SIYA PADMA GIREESH 4.ADRIJA M 5.AARADYA A 6.THEERTHA 7.RITHUNANDA KOLERI	--



level	Games & Sports			8.NIYA KIHKIL
SGFI	Event	No. of students	Remarks	
<b>National Level</b>	1.Triple Jump 2.Relay (4x100mtr) 3.100M HURDLES 4.Relay (4x400) 5.400 M HURDLES	1 2 1 1 1	SILVER MEDAL BRONZE GOLD SILVER BRONZE	
<b>Regional Level</b>	1 BASKET BALL 2.SHOOTING U-14 G 3.CRICKET U-17 B 4.KHO KHO U-14 B 5.KHO KHO U-17 B  6.KHO KHO U-14 G 7.KHO KHO U-17 G  8.ATHLETICS	1 1 1 12 9  12 8  23	1.GOLD 2.GOLD 3.GOLD 4. KV OTP WINNERS 5. PKD CLUSTER WINNERS 6. 2 <sup>ND</sup> RUNNER UP 7. PKD CLUSTER SECOND RUNNER UP 8. 15 GOLD, 6 SILVER, 3 BRONZE	
<b>State Level</b>	SHOOTING	1	1 SILVER	
<b>Other</b>			--	

#### 4. ACTIVITIES OUTSIDE THE KVS

S No	Name of Activity	Name of Agency	No of Students participated	Position	Names of Achievers	Remarks
1	SPORTS	ASIAN BOOK OF RECORDS	2		1.NIRANJANA BIJU 2.NIHARIKA BIJU	SWAM ACROSS THE PERIYAR RIVER
2	SPORTS	PALAKKAD DISTRICT ATHLETICS ASSN	1	FIRST FIRST SECOND	AARDRA K P	
3	SPORTS	YOUTH STATE ATHLETICS	1	FIRST	VISHNUSREE N S	
4	SPORTS	SHOOTING	1	FIRST FIRST SILVER BRONZE		
5	SPORTS	JSKA	1	GOLD	VISHNUDATH	
6	CULTURAL	Ottapalam Postal Division	1	FIRST	VARSHA	
7	CULTURAL	PCM CHILDRENS MAGAZINE	1	CASH PRIZE OF Rs.100/-	ADRIJA M	

					1.	

## 5. ALUMNI

- Outstanding Alumni (Alumni who has recognition at local/state/National/International level in different fields-Cultural,Technical,scientific,medicine,political,administrative etc)

S No	Name of Alumni	Qualification	Field of working	Designation	Contact Number	Remarks

## 5. ACHIEVEMENTS

Achievement of Vidyalaya (like “Green Your School” Contest by IGBC, Inter- school competition, National Swachhata Award, Vidyadan etc. in 100 words):

1.The school has received recognition under the SEED Programme (Student Empowerment for Environmental Development) sponsored by the leading Daily “Mathrubhoomi” .

Vidyalaya secured The Haritha Jyothi Puraskara 2023-24 for its activities towards betterment of environment and creating awareness among the community.

2.The Vidyalaya has undertaken massive tree plantation programme in the months of July-October with more than 250 plants being planted in the school campus with the help of Forest department and OISCA international Palakkad women’s chapter under the Children’s Forest Programme (CFP).

3. The Vidyalaya initiated an Orchard Garden with the help of our Aluminus Sri. Narendran S Nair of Key Values Software System Pvt. Ltd under their CSR projects and established a beautiful fruit garden with 55 saplings of different varieties hybrid fruiting trees.

4.The Green Club members of the Vidyalaya participated in the Haritha Sabha organized by Ottapalam Municipality by Sub Collector Ottapalam and presented the activities of the school towards betterment of the environment.

Good and effective measures have been done this year towards waste management like

- Segregation of waste using 3 dustbins.
- Effective bio-bins for compost generation.
- Bio-gas plant for production of gas fuel from biodegradable waste.
- Waste water reclamation plant to water garden plants.
- Vermin-compost pit for generation of compost from dry leaves.

Green day celebration is practiced in April 1<sup>st</sup> week by book donation programme.

Vidyalaya selected as GREEN SCHOOL by CSE.

## 6. Status of Foreign & Regional Language:

S.NO	NAME OF	NO. OF STUDENTS ENROLLED
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	THE LANGUAGE	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII
--	MALAYALAM	25	32	54	42	51	22	30	25	11	4	2	--

## II- INFRASTRUCTURE PLAN

### A. Building Plan:

	Available in No.	Proposed / Expansion	Budget plan
Class Rooms	37		
Smart /e-Class Rooms	21		
Physics lab	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Chemistry lab	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Bio lab	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Jr. Science lab	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Geography Lab	-	-	-
Computer Lab	3		
Maths Lab	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Language Lab	1		
Social Science Lab	1		
Work Experience Workshop	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Yoga Room	--		
Medical Room	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Art Room	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Resource Room	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Music Room	1		
Activity Room	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Staff Room	1		
Conference Hall / Auditorium	1		
Sports Room	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Library	1	Requirements for the year 2024-25 to be procured	As per allocation in annual budget
Children's' Park	1	More Equipment's to be procured and existing ones to be maintained.	As per allocation in annual budget
Playgrounds	2		
Garden	6		
Science/ Math's Park	2		
Admin Office	1		
Canteen	--		
Hostel	--		
I. Boys	--		
II. Girls	--		
Boys Toilets	17 & 48 Urinals	Renovation work	As per KVS Budget

		Completed by CPWD	allocation
Girls Toilets	29	Renovation work Completed by CPWD	As per KVS Budget allocation
Bathrooms	7	Renovation work Completed by CPWD	As per KVS Budget allocation
Facilities for Divyang Jan			
i) Ramp	1		
ii) Toilet	2		
iii) Wheel Chair	1		

#### B. Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/Repair	Remark
Duel Desk	688	Some have purchased in the current financial year.	To be procured as per requirements.
Single Desk	99	Some have been already purchased in the financial year ending 31/3/2024.	To be procured as per requirements.
Teacher's Table	107		Repair work being undertaken
Teacher's chair	150		Repair work being undertaken
Almirah	54		Repair work being undertaken
Computer Table	135		
Computer Chair	155		
Lab Table	18		
Lab Stools	70		Repair work being undertaken

#### C. Assets (labs equipment (Value above Rs. 15.000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
Physics Lab	Available.	Available.	Cupboards with glass shutters provided
Chemistry Lab	Available.	Available.	Cupboards with glass shutters provided
Biology Lab	Available.	Available.	Cupboards with glass shutters provided

#### D. Assets (IT Infrastructure) (Value above Rs. 15.000/-)

ARTICLES	AVAILABLE IN NUMBER	PROPOSED PROCUREMENT/REPAIR

25 NOS OF HP K12 COMPUTERS FROM KVS(HQTRS)	25	Maintenance and repair to be undertaken as per KVS norms from time to time
LANGUAGE LAB SYSTEMS (HP V203P MONITORS AND HP705G3ED SFF A129800 500G 4.0G SYSTEMS)	30	Maintenance and repair to be undertaken as per KVS norms from time to time
ACER VERITON M200-B350 AMD RYZEN5 1500, 4GB, 1TB WITH DEDICATED GRAPHICS	25	Maintenance and repair to be undertaken as per KVS norms from time to time
BENQ MULTIMEDIA PROJECTOR MH740, WIRELESS CONNECTIVITY, RESOLUTION 1920X1080 ANSI LUMEN - 4000	10	Maintenance and repair to be undertaken as per KVS norms from time to time
40 NOS OF ACER CHROME NOTEBOOKS UNDER PMJVK	40	Maintenance and repair to be undertaken as per KVS norms from time to time
20 AMD COMPUTERS FROM KVS	20	Maintenance and repair to be undertaken as per KVS norms from time to time
HP AMD A10, HPV192 18.5 LED LCD MONITOR	20	Maintenance and repair to be undertaken as per KVS norms from time to time
SUPRA UPS SYSTEM ONLINE DIGITAL D3100 10KVA/240V SL NOS. 15040075, 15040076,15040077	3	Maintenance and repair to be undertaken as per KVS norms from time to time
6 SETS OF IPADS : - 6 NOS 10.5 INCH IPAD PRO 256GB - 6 NOS APPLE PENCIL - 6 NOS APPLE TV 32 GB - 6 NOS THREE APP(WARRANTY) - 6 NOS LOGITECH UNIVERSAL FOLIO - 6 NOS SANDISK IXPAND MINIFLASH - 6 NOS CARRY CASE FOR IPAD	6	Maintenance and repair to be undertaken as per KVS norms from time to time

SONY VPL-EW-578 PROJECTOR SNO: 5002318, 5002691, 5001989, 5002720, 5002236, 5002717 (PART OF APPLE IPAD SET)	6	Maintenance and repair to be undertaken as per KVS norms from time to time
INFINITI MA375 PRO (4131AA450733, 4131AA450734, 4131AA450735, 4131AA450736, 4131AA450737, 4131AA450728, 4131AA450729, 4131AA450730, 4131AA450731, 4131AA450732) (B86131304882, B86131304921, B86131304922, B86131304923, B86131304926, B86131304553, B86131304870, B86131304871, B86131304873, B86131304874)	10	Maintenance and repair to be undertaken as per KVS norms from time to time
AMD A10 7800 ACER	10	Maintenance and repair to be undertaken as per KVS norms from time to time

SMART BOARD SB-480 HP-PC 110-4001L 19.5" LED MONITOR BENQ PROJECTOR MS504P CEILING MOUNT KIT LIBERTY MARK [A249] CREATIVE 2.1 [A-120] SPEAKERS	4	Maintenance and repair to be undertaken as per KVS norms from time to time
VISUAL PRESENTER DESKTOP TYPE, FULL HD, OPTICAL ZOOM 12X	10	Maintenance and repair to be undertaken as per KVS norms from time to time
VIEWSONIC IFP 6550-3	2	Maintenance and repair to be undertaken as per KVS norms from time to time
INFINITI PRO BL 1240, 17" HCL CRT MONITOR SL NOS. B073A1213857, B073A1213858, B073A1213859, B073A1213860, B073A1213861, B073A1213862, B073A1213863, B073A1213864, B073A1213865	9	Maintenance and repair to be undertaken as per KVS norms from time to time
E-88/E-200 INTERACTIVE BOARD U-15 WF NEW VISSION WRITING PAD 10	10	Maintenance and repair to be undertaken as per KVS norms from time to time
INFINITI PRO BL 1280, 17" HCL LCD MONITOR SL NOS. 3093A1307225, 3093A1307226, 3093A1307231, 3093A1307232, 3093A1307248, 3093A1307249, 3093A1307263, 3093A1307266, 3093A1307286 (KVO/2008-09/VVN/COMP)	9	Maintenance and repair to be undertaken as per KVS norms from time to time
HYKON 10KV/240V AEBTS THREE PHASE ONLINE UPS 210308414D	1	Maintenance and repair to be undertaken as per KVS norms from time to time



INFINITI PRO BL 1330 SL NOS. C101AA564696, C101AA564697, C101AA564678, C101AA564683, C101AA564691, C101AA564675, C101AA564676, (KVO/2010- 11/VVN/4,5,6,7,8,9,10,11)	8	Maintenance and repair to be undertaken as per KVS norms from time to time
INTERACTIVE WHITEBOARD 1. NEW VISSION INTERACTIVE WHITEBOARD E-88" - 1 PC 2. VEW VISSION FLOOR STAND FOR 2000MM INTERACTIVE BOARD - 1 SET 3. NEW VISSION WIRELESS WRITING PAD PORTABLE U- 10WF - 1 SET 4. NEW VISSION VISUALISER PH-9000M - DESKTOP TYPE - 1PC 5. NEWVISSION VISUALISER BAG CARRY CASE - 1 PC	1	Maintenance and repair to be undertaken as per KVS norms from time to time
NETGEAR WAC510 ACCESS POINT	16	Maintenance and repair to be undertaken as per KVS norms from time to time
CANON IR 3020 IND230V WVM07748	1	Maintenance and repair to be undertaken as per KVS norms from time to time
SONY MULTIMEDIA PROJECTOR VPL-EX241 SL NOS. S015007791F, S015007781E,S015006871D, S015006808D	4	Maintenance and repair to be undertaken as per KVS norms from time to time
MULTIMEDIA DEVICE (MAGIC STUDIO)	1	Maintenance and repair to be undertaken as per KVS norms from time to time
LCD PROJECTOR	2	Maintenance and repair to be undertaken as per KVS norms from time to time

20 NOS UPS BATTERIES	20	Maintenance and repair to be undertaken as per KVS norms from time to time
1. HIKVISION - 20 MTR CAMERA - 09 NOS 2. 40 MTR CAMERA - 06 NOS 3. 80 MTR CAMERA - 01 NOS 4. DVR 16CH HIKVISION D1 - 01 NOS 5. SMPS 12V 20 AMP - 02 NOS 6. CCTV ROTATOR, CABLES - 03 NOS 7. CCTV CABLES, PIPES 8. INSTALLATION CHARGE 9. SAMSUNG 32" LED TV - 1 NOS 10. HARD DISK 2TB WD - 01 NOS	1	Maintenance and repair to be undertaken as per KVS norms from time to time
LAYER 2 SWITCH	6	Maintenance and repair to be undertaken as per KVS norms from time to time
1 NOS OF INTEGRATED COMMUNITY COMPUTER UNDER PMJVK	1	Maintenance and repair to be undertaken as per KVS norms from time to time
CANON IR 2525	1	Maintenance and repair to be undertaken as per KVS norms from time to time
20 NOS UPS BATTERIES	20	Maintenance and repair to be undertaken as per KVS norms from time to time
HP PC 110-4001l (Along with Smart Class Room Kit)	4	Maintenance and repair to be undertaken as per KVS norms from time to time
HCL INFINITI TRU BL1240, 17" CRT MONITOR BLACK SL NOS. 1086A4114595, 1086A4114596, 1086A4114635	3	Maintenance and repair to be undertaken as per KVS norms from time to time

INFINITI PRO BL 1330 SL NOS. B101AA435228, B101AA435211, B101AA435223 (KVO/2010-11/VVN/1,2,3)	3	Maintenance and repair to be undertaken as per KVS norms from time to time
INFINITI PRO BL 1280, 18.5" HCL LCD MONITOR SL NOS. 3103A1350220, 3103A1350221, 3103A1350222 (KVO/2009-10/VVN/COMP/1,2,3)	3	Maintenance and repair to be undertaken as per KVS norms from time to time
AE5000 5KVA SL NOS. 605500 & 605552	2	Maintenance and repair to be undertaken as per KVS norms from time to time
AE5000 /120V ONLINE UPS SL NOS. 12050179, 12022957	2	Maintenance and repair to be undertaken as per KVS norms from time to time
INFINITI PRO BL 1240, 17" HCL CRT MONITOR SL NOS. B073A1211907, B073A1211908	2	Maintenance and repair to be undertaken as per KVS norms from time to time
AE5000/120V ONLINE UPS 5KVA SL NOS. K130800594	1	Maintenance and repair to be undertaken as per KVS norms from time to time
HP PROBOOK 440GI	1	Maintenance and repair to be undertaken as per KVS norms from time to time
WACOM CTL 6100WL DIGITAL WRITING PAD	5	Maintenance and repair to be undertaken as per KVS norms from time to time
HCL ME LAPTOP M74	1	Maintenance and repair to be undertaken as per KVS norms from time to time
INFINITI TRU BL 1240, 17" LCD MONITOR BLACK SL NOS. 1086A4114597	1	Maintenance and repair to be undertaken as per KVS norms from time to time
LCD PROJECTOR BENQ 531P SNO. PDD7H0059404E	1	Maintenance and repair to be undertaken as per KVS norms from time to time
INVERTER BATTERIES	3	Maintenance and repair to be undertaken as per KVS norms from time to

		time
2KVA ONLINE UPS 11012419C	1	Maintenance and repair to be undertaken as per KVS norms from time to time
WAN ROUTER	1	Maintenance and repair to be undertaken as per KVS norms from time to time
CANON MF 4870	1	Maintenance and repair to be undertaken as per KVS norms from time to time
MICROTEK 3.6KVA UPS 15L10BMAF037023	1	Maintenance and repair to be undertaken as per KVS norms from time to time
BROTHER PRINTER 75350W S/N - E78346J0N178341	1	Maintenance and repair to be undertaken as per KVS norms from time to time
SF SONIC SM4000 A1C9G7072166C94, A1C9G7207706C95	2	Maintenance and repair to be undertaken as per KVS norms from time to time
CANON ICMF 4370DN	1	Maintenance and repair to be undertaken as per KVS norms from time to time
HP 1025 PRINTER	1	Maintenance and repair to be undertaken as per KVS norms from time to time

E. Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Table	5	--	--
2	Almirah	20	--	Steel
3	Bookshelves	18	--	One unit with wooden racks.
4	Books in Hindi	6023	500	
5	Books in English	13728	500	

F. Assets (Music)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Harmonium	2	Repair work to be under taken as when required.	

2	Synthesizer (Key Board)	3	Repair work to be under taken as when required.	
3	Tabla	3sets	Repair work to be under taken as when required.	
4	Dholak	2	Repair work to be under taken as when required.	
5	Congo	4	Repair work to be under taken as when required.	
6	Flute	--	Repair work to be under taken as when required.	
7	Voilin	--	Repair work to be under taken as when required.	
8	Mouth organ	--	Repair work to be under taken as when required.	
9	Khanjari	5	Repair work to be under taken as when required.	
10	Dufflee	1	Repair work to be under taken as when required.	
11	Miracus	3	Repair work to be under taken as when required.	
12	Marching Triangle	1	Repair work to be under taken as when required.	
13	Marching drum	--	Repair work to be under taken as when required.	
14	Symbol	2	Repair work to be under taken as when required.	
15	Jazz drum set	1	Repair work to be under taken as when required.	
16	Mridangam	1	Repair work to be under taken as when required.	
17	Panjabi Dhol	1	Repair work to be under taken as when required.	
18	Chenda	1	Repair work to be under taken as when required.	

19	Octopad	2	Repair work to be under taken as when required.	
20	Nagada	1	Repair work to be under taken as when required.	
21	Tong	1	Repair work to be under taken as when required.	

G. Assets (Workshop/Art & Craft/Sport)(Value above Rs. 5.000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Work Experience	--			
Art & Culture	--			
Sports	1 Hand ball post 2 Gauge 3 Circle Bras Drum 4 AluminumComposite Panel 5 Table Tennis Board 6 Fogging machine 7 Combination Swing 8 Two frap seat 9 Slider 10 Duck Merry go round 11 Cross Cross Climber 12 6 Seat Merry go round 13 Single Straight Slider 14 Sea Saw 4 seated 15 Sea Saw Double seated	01 01 02 01 01 01 02 02 01 01 01 01 01 01 01	Procurement as per requirements from time to time.Upkeep and maintenance as and when required.	As per allocation in annual budget
Gardening	Water Tank,Stand,Pump	01 each.	--	--
Any other department	-	-	-	-

H. Assets (Office)(Value above Rs. 15.000/-)

Articles	Available in No.	Proposed Acquisition/ Repair	Remark
		--	--

I. Medical Room Facilities

Facilities	Available in No.	Proposed Acquisition/ Repair	Remark
Cot	02	--	
Wheel Chair	02	--	
Almirah for Medicine	01	--	
Stethoscope	01	--	
Sphygmomanometer	02	--	
Trolley	01	--	
Examination Table	01	--	
Glucometer	01	--	
Pulse oxy meter	01	--	

J. Suggestion Box :

1. Whether the Suggestion Box is installed: Yes
2. Whether the Suggestion Box is opened every week: Yes
3. Whether the record is being maintained regarding suggestion: Yes.
4. The Action taken on Suggestions:

S.No	Suggestion	Action Taken
1	Cricket pitch in play ground	At present space is not available. Will be considered later.
2	Saturday leave	Decision cannot be taken on Vidyalaya level
3	Provision for canteen.	Decision cannot be taken on Vidyalaya level

### III. SAFETY & SECURITY

A. (1) Safety Plan

Security features Installed	No. of article/Installed	Whether functioning or not	Location Where installed	Proposed new location for installation	No. of article required
Fire Extinguishers	43	Functioning	In all important points	--	--

<b>Fire Alarm</b>	--	--	--	Latest fire safety measures to be installed.	Request for fund sanction sent to KVS(HQ)
<b>CC TV</b>	20	Functioning	Entrance, Corridor, main gate. ground etc.	More number to be procured through GEM	
<b>Public Announcement System</b>	43	Functioning	All important points.	--	--
<b>Walkie Talkie System</b>	--	--	--	--	--

(2) Emergency Supplies/ Facilities

<b>Facilities</b>	<b>Existing Position</b>	<b>Proposed for Expansion</b>	<b>Article required</b>
<b>Sufficient Drinking Water&amp; Food</b>	Yes.03 Water doctor & taps.	1 more to be purchased through GEM	
<b>Emergency Lighting System</b>	Near the office		
<b>First Aid Kits</b>	Available in the medical room.		
<b>Emergency Evacuation Plan</b>	Each building is having enough number of exits.		
<b>Emergency Communication System</b>	Centralized PA system is installed.		
<b>Water Tanks</b>	05 over head tanks are available; there is no scarcity of water.		
<b>Sanitation Supplies</b>	Yes.		
<b>Boundary wall/ Fencing</b>	Yes.	Boundary wall available.	Height of the wall to be increased on all four sides. Revised estimate sent to KVS(HQ) for fund sanction.
<b>Exit/Entrance Gate</b>	There is only one exit/entrance which is sufficient for the Vidyalaya.		

3. Security Personnel



No. of Persons	Male	Female	Remark
3	3	0	Round the clock Security is provided.

B. School Staff Training:

Training Area	No of Staff & Students Trained	Proposed Plan for training
A. Evacuation Drills	60 Staff & 1800 students	To be organized in 2024-25 academic year also
B. Basic First Aid/ First Responder Skills	45	To be organized in 2024-25 academic year also
C. Safety Training	50	To be organized in 2024-25 academic year also
D. Use of Fire Extinguisher	50	To be organized in 2024-25 academic year also
E. How to turn off electricity, water and gas	VI-XII STUDENTS	To be organized in 2024-25 academic year also
F. Psychological First Aid	6	
G. Other:		

Note:

Sl. No.	Certificates	Date of Issue	Valid Till
	Certificate of the fire safety	28.08.2024	28.08.2025
	Certificate of safety of school building	29.11.2023	29.11.2024
	Certificate of Potable Water	25.10.2023	25.10.2024

C. SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
	Child Rights Protection Cell	BINDUMARY	1 P. Beena Kumari 2 ALIYAMMA IDICULA 3BINDU V 4.DEEPTHI GANGADHARAN 5Bindu Mary C F	9446455864
	Evacuation Team	MEENA P V	1 V Meera 2 Usha S Menon 3 Anitha C 4 Parul Singh Parihar	9446552534
	Search & Rescue Team	N Kaladharan	1 Usha S Menon 2Sheeja P 3 Sheleena C 4 Shipra Jauhari 5.Chandini Chandra Shekhar	8075726460
	First Aid & Medical Team	K Sathish Kumar	1Mrs.Anitha P G 2 Mrs.BINDU V 3 Mr.CHANDRAKANTHAN	9074042147
	Transport Safety Team	K C Chandrakanthan	1 N Kaladharan 2 Usha S Menon 4 Sandhia P K	9496837390

			5.Udaya Bhaskaran M R	
	Team for students with special needs (Divyang)	Bindu V	1 V Meera 2 Krishnapriya 3 K K Prabina	9526208655
	Internal Complaint Committee (ICC)	Aleyamma Idicula	1.Adv. Radhika 2.Mrs. Bindu Mary	9746687227
	Grievance Redressal Committee	Aleyamma Idicula	1 K Sathi 2 C ANITHA	8848591721

## IV- ACADEMIC

### A. Curricular Activities

#### 1. Strategic goals and plan for expected improvement of quality & quantity of result for 2023-24

Class	Enrollment		Pass %		PI		Strategies / Plan of Action	Remarks
			Achieved	Target	Achieved	Target		
	Previous Session	Current Session	Previous Session	Current Session	Previous Session	Current Session		
XII (Sc.)	101	89	100	100	86.56	89	Intensive Coaching Remedial Teaching Regular Interaction Innovative Methodology	
XII (Comm.)	30	37	100	100	81.08	83	Frequent tests and appropriate feed back	
XII (Hum.)	--	--	--	--	--	--		
X	135	146	100	100	75.91	78	Intensive Coaching Remedial Teaching Regular Interaction Innovative Methodology	

XI (Sc.)	95	80	88.4	92			Intensive Coaching Regular Interaction Innovative Methodology	
XI (Comm.)	47	42	80.85	83			Use of wide variety of resources.	
XI (Hum.)	--	--	--	--	--	--		
IX	156	158	94.23	96			Frequent tests and appropriate feed back	

2.

A. Workshops to be planned for all teachers:

Short duration workshops to be organize at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
Content enrichment through Demonstration/Meeting/ seminars in concerned subjects	Faculty meeting once every month. Sharing of materials and resources.	All members of Faculty	Improvement in academic excellence	Faculty meeting once every month .Sharing of materials and resources.
Communication Skills	Thematic Assembly [Online/offline]program, ASL, Competition on reading and presentation of book review.	Improvement in communication skills.	Improvement in communication skills	.
Life Skills	Academic non-academic activities. Scout-Guide activities. Club activities[Online/offline]	Attainment of life skills to lead a better life.	Attainment of life skills to lead a better life.	
Workshop for planning the TLM/Activity and graded assignments/Question	During Subject committee meeting use of TLM, activities and demo classes are	Improvement in academic performance.	Improvement in academic performance.	

<b>Bank</b>	planned.			
<b>Any other training/workshops</b>	Faculty Development programme (Inhouse & arranged by KVS and CBSE) for updating faculty members on online/offline classes	Make online /offline classes a better experience for students.	Make online /offline classes a better experience for students.	

B-1 Workshop for capacity building – Attached Separately

Workshop for capacity building	Name of teacher	DURATION	VENUE	Strategies

B-2 Workshop for underachieving teachers:

Workshop for underachieving teachers	Subject	Area of concern	Strategies
	--	--	--

B-3 Teachers' Achievements

Name of the Teacher	Achievements

C. Expected Co-curricular & Extracurricular activities for 2024-25

Activities	Planned Targets/ Date	Actual Date of Completion	Remarks/ Shortfall (if any)
<b>Investiture ceremony</b>		05.08.2024	
<b>Finalization of CCA schedule</b>	01.04.2024	01.04.2024*	
<b>Value Education Programme/Awakened Citizen Programme</b>	Twice in a month		
<b>School Annual Day/ Sports Day</b>	05.04.2024	05.04.2024	
<b>Educational Excursions</b>	To be conducted in November		
<b>Adventure Activities</b>			
<b>Health Check up of Students</b>	Twice in a year		
<b>National Adolescence Education Programme</b>	Once weekly		
<b>Library Week</b>	September		
<b>Science Exhibition</b>	As per KVS schedule		
<b>Social Sc. Exhibition</b>	As per KVS schedule		
<b>Art Exhibition</b>			
<b>Science Congress</b>	As per KVS schedule		
<b>Publication of VidyalayaPatrika</b>	August 2024	Done in September	

		2024	
<b>News Letter</b>	<b>quarterly</b>		
<b>1. PrathamSopan Test</b>			
<b>2. DwitiyaSopan Test</b>			
<b>Cub &amp; Bulbul</b>			
<b>1. PrathamaCharan</b>			
<b>2. DwitiyaCharan</b>			
<b>3. TritiyaCharan</b>			
<b>Any Other</b>			

### Games & Sports

level	Event	No. of students expected to participate	Strategies Planned	No. of Achievers after the event	Remarks
<b>SGFI</b>	Athletics/Khokho		Camp to be conducted		
<b>National Level</b>	Athletics/Khokho /kabaddi	34	Camp to be conducted for U-14/17 Boys( & GirlsKho Kho)		Camp for U-17 Girls (Kho Kho) 24.08.2024 to 30.08.2024
<b>Region Level</b>	Athletics/Games	79	Camp to be conducted		
<b>State Level</b>	Athletics/Football/Shooting	2	Camp to be conducted		
<b>Other</b>					

### NCC

Wing (Army/Navy/Airforce)	No. of Troops	No of Students
<b>NA</b>	<b>NA</b>	<b>NA</b>

### School Band

Teacher Head	No. of Students Trained
<b>Satish Kumar A</b>	<b>26</b>

## V- ADMINISTRATION & FINANCE

S. No.	Activity/Programme	Planned Achievement Targets	Expected Date of Completion	Actual Date of Completion/ Actual Achievement	Remarks
<b>1</b>	Staff sanctions proposals: Proposals for up gradation	As and when asked by KVS	As per KVS schedule	--	--

	/additional sections etc.				
2	Selection of staff for contractual appointments.	February and June 2024	Completed	--	--
3	Construction Works:				
	i) New works	--	--		
	ii) Maintenance & Repairs	Electrical re-wiring.	Work has been completed		
	iii) Developmental work	School Beautification work.			
	iv) Coloring/white washing of school building and staff quarters, etc.	July-December	Completed external color wash & tiling work of Administrative block .Internal colour wash going on.		
4	Transfer of land/execution of lease deed etc. if required.	--	--		
5	Annual stock verification/Condemnation	March 2024	Completed		
6	Vidyalaya Management Committee/Vidyalaya Executive Committee Meetings	Proposal for the year 2024-25 approved	VMC meetings being held regularly.		
7	Financial Management				
	i) Budget proposals	August 2024			
	ii) Revised Estimates	August 2024			
	iii) Rectification if any	September 2024			

#### Rajbhasha Implementation

Activity	Target Date	Actual Date of Completion	Remarks
Timahi Meetings	Every Quarter	Being Conducted in every Quarter	Completed
Installation of Bilingual Sign Boards	All the boards are in Bilingual		
Installation of Achievement Boards (Only in Hindi)	Installed		
Installation of Incumbency Boards (Only in Hindi)	Installed		
Availability of bilingual rubber stamps	Made all in bilingual		

Target in %	Achievement in %
100%	100%

## g.Audit of school accounts

Activity/Programme	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
<b>Audit Paras (A) Internal Audit Para</b>	1		11	Internal audit 2023-24 conducted on 12.08.2024 to 14.08.2024
<b>(B) A G Audit Para</b>	Nil	NIL	NIL	NIL

## Court cases

No. of Cases	Subject of litigation	Current Status	Remarks
Nil	Nil	Nil	NA

## ACADEMIC LOSS COMPENSATION PROGRAMME (ALCP) – ATTACHED

S.No	Class	No. Of Programmes organized	Activities Planned
--	--		

## DONATION OF BOOKS BY STUDENTS

No of Books Donated	No of Books Received
The programme started on 28.03.2024	112

## VI- PLAN FOR COMMUNITY PARTICIPATION

### A. Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
<p>1. Students are encouraged to collect grains, non-perishable food items, clothes etc and distribute them periodically to</p> <p style="padding-left: 40px;">1)Thanal balashramam,Mayannur</p> <p style="padding-left: 40px;">2)Home for retarded – (Poly-Garden,Lakkidi)</p> <p>2. Swachhtha Abhiyan Programmes in the neighboring areas of the Vidyalaya.</p>	To encourage Community & Social Services by the students	Palappuram,Lakkidi Dttapalam,SRK nagar,Meetna	Resources available in school.

### B. Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required
<p>Utilisation of the infrastructure facilities of PM SHRI K.V Ottapalam for the students .</p> <p>1.COMPUTER Lab</p> <p>2.Junior&amp;Senior science laboratories</p> <p>3.Play ground</p> <p>4.Children’s park</p> <p>5. Atal Tinkering Lab etc</p>	Sharing and proper utilization of resources	JUNIOR BASIC SCHOOL,PALAPPURAM	RESOURCES AVAILABLE IN SCHOOL & REFRESHMENT



C. Connecting the Neighboring School under Handholding Support Scheme:

**Name & Address of Mentee- 1:Mr.Kaladharan,PGT (Chemistry)**

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
--	.	--	--	--	--

**Name & Address of Mentee- 2:**

Sl. No	Activity Organized	KendriyaVidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
--	.	--	--	--	--

**Activities planned for the session: The students and teachers of JUNIOR BASIC SCHOOL,PALAPPURAM will be invited and will be given opportunity to get familiarized with the working atmosphere of K.V ottapalam and they will be encouraged to participate in the activities and functions of the Vidyalaya.**