

PM SHRI KENDRIYA VIDYALAYA NO.2 NAVAL BASE KOCHI
ADMISSION NOTICE 1 : 2025-26

TIME SLOT FOR VERIFICATION OF DOCUMENTS FOR THE PROVISIONALLY SELECTED
CANDIDATES FOR CLASS 1, 2025-26

You are requested to report to K V NO2 Kochi as per the schedule given below along with child and original documents

RTE LIST	26.03.2025(Wednesday) Timing for sl no 1-10 (11.00am-12.00) Timing for sl no 11-20(12.00noon-1.00pm) Timing for sl no 21-30 (1.00pm-2.00pm) Venue - Primary Computer lab
CATEGORY 1 LIST	Timing for sl no. 1 – 05 (11.00am – 12.00pm) Timing for sl no. 05-10 (12.00pm – 1.00 pm)

NOTE:

If the parent fails to turn up for admission on the prescribed dates without any information, admission will be cancelled and next eligible candidate will be given admission.

The documents to be submitted
(Format to be downloaded from school website)

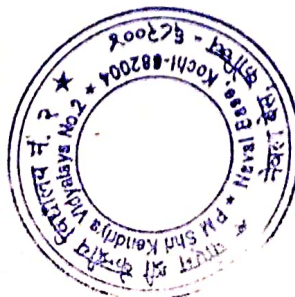
1. Copy of Online application form (for Class 1)
2. Admission form (Format available in website- <https://no2cochin.kvs.ac.in>)
3. A service certificate (In the same format from the website) showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters. (attach copy of transfer orders)
4. A certificate of retirement for uniformed Defence employees
5. SC/ST/Differently Abled/OBC-NCL Certificate in the name of child within the validity period.
6. BPL and Income Certificate where ever applicable
7. Birth Certificate (Original & copy)
8. Aadhaar of the child Self Declaration Form (Annexure-1) – to be downloaded from the school website.



9. Residential Proof
10. Self declaration of Distance. (for RTE admission - Format available in website)
11. Affidavit for Single Girl child.
12. Originals of all the above mentioned certificates is mandatory along with one self-attested copies of the same.

INSTRUCTIONS AT THE TIME OF ADMISSION

1. Parents are requested to avoid gathering at the Vidyalaya. Information regarding admission, will be available on our website <https://no2cochin.kvs.ac.in/>
2. Admission form for Class I will be available on our website.
3. If any discrepancy is found in the documents and if the documents are incomplete during verification, the admission will not be granted.
4. Later, on verification of original certificate if any discrepancy is found, the admission will be cancelled without notice.
5. If all the documents are found correct on verification, parents will be informed for depositing the fee in Union Bank of India through online KVS Fees Payment System or personally in Union Bank of India .
6. After depositing fees in UBI, the receipt generated/challan duly scanned should be sent to email- kv2kochiadmn2021@gmail.com only.
7. Persons visiting the Vidyalaya will visit only as per the specified time slot specified in the notice that too after following SOP issued by the authorities related to social distancing.
8. For any queries connected to CLASS I Admission 2025-2026 you may contact the members of Vidyalaya helpdesk on their mobiles.
9. Admission forms and related documents received after the date mentioned above will not be considered for admission.
10. If vacancies exist, candidates from waiting list will be informed.
11. If availing admission in other KV's kindly send a cancellation mail at the earliest to the to the mail id - kv2kochiadmn2021@gmail.com.



प्राचार्य / PRINCIPAL
पीएम श्री केन्द्रीय विद्यालय नं. 2/
P.M SHRI KENDRIYA VIDYALAYA No. 2
नेवेली बेस / NAVAL BASE NO. 2 KOCHI
कोच्चि - 682004/KOCHI-682004