

KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE BANGALORE

Academic Plan for the academic year 2024-2025

Sl.No	Activity/Programme	Achievement Targets	Date(s)/Time	Monitoring/Evaluation	Remarks
1	2	3	4	5	6
A.					
1	School Time-table	PREPARED IN THE MONTH OF MARCH ACCORDING TO THE KVS NORMS	TIME TABLE WAS DISTRIBUTED TO THE CLASS AND THE TEACHERS CONCERNED ON 1 st OF APRIL	Regular Monitoring	Principal and Time Table Incharge
2	Analysis of Board & Internal Exam results	RESULT ANALYSIS IS PREPARED AFTER THE COMPLETION OF THE TESTS CONDUCTED.	CLASS X AND XII MONTHLY TEST ANALYSIS PREPARED ACCORDINGLY.	Proforma are sent to RO periodically	Principal and Exam Incharge
3	Checking of HW & CW of Children	HW OF ALL SUBJECTS DONE TWICE A WEEK FOR CLASS VI- X.FOR CLASS XI AND XII - CHECKING DONE ONCE A WEEK.	VI-X- WEEKLY TWICE XI AND XII-WEEKLY ONCE	weekly monitoring and the checking done by principal and head of the dept as per kvs norms.	Principal and HM

4	Remedial teaching	REMEDIAL TEACHING CONDUCTED AS PER THE TIME TABLE PREPARED.	TIMING :2.40 pm to 3.40pm . FROM 1st April	Principal is monitoring the Remedial classes are conducted smoothly	Principal and Time Table Incharge
5	Guidance to Bright children	ENCOURAGED TO PRACTISE CBSE SAMPLE PAPERS.HOTS QUESTIONS PREPARED AND GIVEN		Teachers are guiding the children to solve the sample papers	Principal and Teaches
6	Supervision of:				
	i). Laboratory work	ALL LABS NEED TO BE UPGRADED. ITEMS TO BE PURCHASED. PRACTICALS AND ACTIVITIES CONDUCTED AS PER NCERT CURRICULUM.		Science teachers are conducting Practicals and Activities	Lab Incharge
	ii) SUPW Program me	Following NCERT/CBSE curriculum		WE teacher is conducting classes	WE Teacher
	iii) Library	TOTAL NO. BOOKS-15000. FOR STUDENTS-2 BOOKS ARE ISSUED FOR A FORTNIGHT. FOR TEACHERS -5 BOOKS FOR A MONTH. FOR TEACHERS - SUBJECT RELATED BOOKS ARE ISSUED FOR THE SESSION	LIBRARY WEEK - TO BE CELEBRATED- 14 NOV TO 21 NOV. CELEBRATION OF READING MONTH - 17 JUNE TO 18 JULY	Librarian will conduct and monitor with the help of class teachers.	Library Incharge
	iv) Other work	NIL			

	Examinations:				
7	Periodic Assessments	PERIODIC TESTS CONDUCTED AS PER SCHEDULE ISSUED BY THE REGIONAL OFFICE.		Exams are conducted and Evaluation is done at school level	Exam Committee
	Half yearly exam	HAFYEARLY TO BE CONDUCTED AS PER KVS NORMS AND EXAMINATION SCHEDULE SENT BY RO	CLASS III TO VIII: 23rd SEPTEMBER TO 04th OCTOBER 2024 CLASS XI: 15TH NOVEMBER TO 26TH NOVEMBER 2024	Exams are conducted and Evaluation is done at school level	Exam Committee
	Session ending exam	EXAMINATION WILL BE CONDUCTED AS PER KVS NORMS AND EXAMINATION SCHEDULE		Exams are conducted and Evaluation is done at school level	Exam Committee
	Preboard exam for Class X and XII	EXAMINATION WILL BE CONDUCTED AS PER KVS NORMS AND EXAMINATION SCHEDULE	PB 1-20 TH NOVEMBER TO 30TH NOVEMBER 2024	Exams are conducted and Evaluation is done at school level	Exam Committee
			PB2-16TH JANUARY 2025 TO 25TH JANUARY 2025		

Monthly tests for Classes X and XII	MONTHLY TESTS CONDUCTED AS PER KVS NORMS AND EXAM SCHEDULE SENT FROM RO.	APRIL,JULY,AUGUST,SEPTEMBER,NOVEMBER FOR CLASS X AND XII.	Exams are conducted and Evaluation is done at school level	Exam Committee
Subject Committee Meetings	SUBJECT COMMITTEE MEETING IS HELD ON THE LAST WORKING DAY OF THE MONTH	TIMING -12 NOON TO 1:30 PM HEADED BY THE SUBJECT CO-ORDINATOR.	Subject Committee convenors are maintaining Registers	Subject Committee convenors
Innovative Academic Projects	WILL BE	PUBLISHED IN MAY'22.FURTHER WORK IS ON...	Work is in Progress	PGT BIOLOGY
Other Programmes	N A			

B.	<u>Co-Curricular</u>				
1	Investiture ceremony	PLANNED	MONTH OF JULY 24		CCA DEPARTMENT AND SPORTS
2	Finalisation of CCA Schedule	FINALISED . EVENTS WILL BE CONDUCTED AS PER THE SCHEDULE	1 ST APRIL 2024	CCA Department is maintaining Records	CCA DEPARTMENT
3	Organisation of Hobby Clubs	LITERARY CLUB, MATHS CLUB, ART CLUB, INTEGRITY CLUB, EBSB CLUB, ECO CLUB.	CONDUCTED DURING CCA PERIOD ON ALTERNATE SATURDAY.	CCA Department is maintaining Records	CCA DEPARTMENT
4	House-wise competitions in:	COMPETITONS CONDUCTED AS PER THE CCA PROG. SCHEDULE PREPARED.	FROM THE MONTH OF APRIL	CCA Department is maintaining Records	CCA DEPARTMENT
5	<u>Primary Section:</u>				
	i) Story		JULY/AUGUAT 24	Primary CCA Department is maintaining Records	HM And Primary Teachers
	ii) Poetry Recitation Hindi/English		SEPTEMBER 24	maintaining Records	Teachers
	iii) Calligraphy	PLANNED	APRIL '24	maintaining Records	Teachers
	iv) Drawing		APRIL 24	maintaining Records	
	v) Music	PLANNED	AUGUST 24	maintaining Records	Teachers
	vi) Dance	PLANNED	AUGUST '24	maintaining Records	Teachers

	vii) Fancy Dress			maintaining Records	
	viii) Any other	GREETING CARD MAKING, MEMORY TEST, RAKHI MAKING,CLAY MODELING	DURING ACADEMIC SESSION 2024	Primary CCA Department is maintaining Records	HM And Primary Teachers

6	<u>Secondary & Sr.Secondary</u>				
	i) Elocution	PLANNED	JULY 24	CCA Department is maintaining Records	CCA DEPARTMENT
	ii) Music	PLANNED	JULY 24	maintaining Records	CCA DEPARTMENT
	iii) Dance	PLANNED	AUGUST 24	maintaining Records	CCA DEPARTMENT
	iv) Poetry Recitation	PLANNED	SEPTEMBER 24	maintaining Records	CCA DEPARTMENT
	v) Dramatics	PLANNED	APRIL 24	maintaining Records	CCA DEPARTMENT
	vi) Any other	GREETING CARD MAKING,DRAWING AND PAINTING,SLOGAN	DURING ACADEMIC SESSION	maintaining Records	CCA DEPARTMENT

		AND ESSAY WRITTING			
	vii) Participation in activities organised by other agencies.	PROG WILL BE CONDUCTED BY ISCON, QUIZ BY UBI, AFWWA -SAMBRA - DECLAMATION, OLYMPIAD	DECLAMATION BY AFWA – 3RD APRIL 2024	CCA Department is maintaining Records	CCA DEPARTME
7	Publication of Vidyalaya Patrika, Newsletter & Class magazine etc	e- PATHRIKA WILL BE PUBLISHED IN JULY/AUGUST 2024		Language Teachers are monitoring	Language Teach
C.	<u>Games and Sports</u>				
1	<u>Primary Section:</u>				
	Organisation of:			monitoring	Primary Teachers
	i) Mass participation	YOGA	21st JUNE '24	monitoring	Primary Teachers
	ii) Physical efficiency tests	RUNNING RACE		monitoring	Primary Teachers
	iii) Athletics- Housewise competition	INTERHOUSE COMPETITIONS CONDUCTED	FROM APRIL	Primary Teachers are monitoring	Primary Teachers

	iv) School meet	ANNUAL SPORTS DAY	NOVEMBER/DECEMBER	
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2	Secondary & Sr.Secondary:				
	Organisation of :				
	i) Mass participation drive	YOGA	21st JUNE '24	Sports and Yoga Teachers are Monitoring	Sports And Yoga
	ii) Physical Efficiency test	RUNNING RACE, SIT AND REACH,MODIFIED PULLUP, BROAD JUMP.		Sports and Yoga Teachers are Monitoring	Sports And Yoga
	iii) Housewise competitions:	INTERHOUSE COMPETITIONS CONDUCTED	FROM APRIL	Sports and Yoga Teachers are Monitoring	Sports And Yoga
	i) Athletics	RELAY RACE PRACTICE, 100 Mts,200Mts,SHOTPUT,JAVELINE THROW		Sports and Yoga Teachers are Monitoring	Sports And Yoga
	ii) Team games	BASKETBALL,FOOTBALL,KABBADD I,KHO KHO		Sports and Yoga Teachers are Monitoring	Sports And Yoga
	iv) School meet	ANNUAL SPORTS DAY	NOVEMBER/DECEMBER		
	Yoga practice & display	PLANNED ON ANNUAL SPORTS DAY	NOVEMBER/DECEMBER		Sports And Yoga
	Inter school/Cluster/Regional meet	AS PER KVS SCHEDULE	JULY 2024	Sports and Yoga Teachers are Monitoring	Sports And Yoga Coach

	v) Any other	N A			
	vi) Participation in activities organised by other agencies.	KARATE AND MARATHONE CONDUCTED BY DIFFERENT PRIVATE AND GOVT AGENCIES			Sports And Yoga Coach
D.	<u>Other Activities</u>				
1	Environmental Awareness Programme	SEMINAR ON "LIFE FOR ENVIRONMENT".. INCULCATING ECO FRIENDLY HABITS, FOLLOWING ECO- FRIENDLY LIFE STYLE.	DURING TE ACADEMIC YEAR 24	Activities are conducted and photos and Videos are uploaded in The school Drive	CCA DEPARTMENT
2	Science Exhibition	RBVP , NCSC,RAA SCHOOL LEVEL ACTIVITES PLANNED AS PER KVS NORMS	DURING TE ACADEMIC YEAR 24	Science Teachers are encouraging the students	SCIENCE DEPARTMENT
3	EBSB &Kala Utsav	AS PER KVS SCHEDULE 24	DURING TE ACADEMIC YEAR 24		SOCIAL SCIENCE &CCA DEPARTMENT

4	Youth Parliament	N A			NA
5	Value Education Programme	ACP Program ,Speech by Brahma Kumaris,Shri Rama Krishna Mission,Iscon Competitions		CCA Department are Maintaining Records	CCA DEPARTMENT
6	School Annual Day	PLANNED TO BE CONDUCTED			Principal and Teachers
7	Celebration of festivals and important days	NATIONAL FESTIVALS CELEBRATED AS PER THE SCHEDULE			CCA Department
1. 8	2. Morning Assembly	3. CONDUCTED AS PER THE KVS NORMS	4.	5.	6. CCA Department

9	Scouting&Guiding Training/Camps	TRITIYA SOPAN TESTING CAMP THINKING DAY , RAJYAPURASKAR TESTING CAMP AS PER SCHEDULE OF RO.	THINKING DAY- 21 ST FEB	Scouts and Guides Department are Maintaining Records	Scouts and Guides Department
10	Trekking etc.	N A			NA
11	Health Checkup of students twice a year	HEALTH CHECKUP CONDUCTED BY PRIMARY HEALTH CENTER- MUTUGA		Health Cards are maintained by class teachers	Games and Sports Department
12	Any other	N A			NA
E.	<u>Miscellaneous</u>				
1	Talks by experts	PLANNED AS PER KVS NORMS			HM
2	Proposals for Inservice Courses	WILL BE ATTENDED BY TEACHERS DUE FOR IT			
3	Organisation of Inservice Course/Vidyalaya level workshops	PLANNED AND CONDUCTED AS PER SCHEDULE			RO
4	Proposals for National/ICT/Innovative&experimentationAwards	will be Proposed if anybody come forward			
5	Community Oriented programmes	SWATCH BHARATH ABHIYAN, PLOG RUN	1st SEP TO 15th SEP ... 2nd OCTOBER	Activities are conducted and photos and Videos are uploaded in VIDYALAYA Google Drive	CAMPUS AND THE SURROUNDING AREAS.

6	NAEP/Counseling services	AEP CLASSES CONDUCTED DURING THE REGULAR PERIOD.	PERIODS ALLOTTED AS PER KVS NORMS		Time Table Department
7	Services of Special educator	NIL			NA
8	School sanitation initiatives	WATER TANKS CLEANED ONCE IN THREE MONTHS,WASHROOMS ARE CLEANED ON DAILY BASIS			House Keeping

9	Maintenance of School Campus				
	Cleanliness and upkeep of				House Keeping
	i) Campus	GARDEN MAINTENANCE, CUTTING OF WEEDS,		House keeping is maintaining on daily bases	Keeping& Gardener
	ii) Toilets &	CLEANED TWICE A DAY		House keeping is maintaining on daily bases	House Keeping
	iii) Provision of drinking water	RO WATER INSTALLED	RO FILTER CLEANED ONCE A MONTH	Daily monitoring going on	House Keeping

10	Development & upkeep of Lawns and gardens,Plantion drive	GRASS LAWN AND MEDICINAL GARDEN DEVELOPED . STUDENTS ENCOURAGED TO DONATED PLANTS		Gardener is maintaining on daily basis	House Keeping
11	Flower pots and their maintenance	POTS ARE PAINTED AND WELL MAINTAINED		Gardener is maintaining on daily basis	Keeping& Gardener
12	Installation of Fire Extinguishers/Availability of sand and water buckets	REFILLED IN AUGUST. INSTALLED AT VARIOUS PROMINENT PLACES(LABS, CORRIDORS, PRIMARY SECTION)		The records are maintained by the Fire Security Incharge	Fire and Security incharge

Signature of Principal _____

Name of KV: PMSHRI KV NO.1 AFS SAMBRA

