പി.എം.ശ്രീ കേന്ദ്രീയ വിദ്യാലയം, എസ്.എ.പി., തിരുവനന്തപുരം
पी एम श्री केन्द्रीय विद्यालय, एस.ए.पी, तिरुवनन्तपुरम
PM SHRI KENDRIYA VIDYALAYA S.A.P., THIRUVANANTHAPURAM
(KVS IS AN AUTONOMOUS BODY UNDER MINISTRY OF EDUCATION, GOVT OF INDIA)
PEROORKADA. P.O-695005,
CBSE Affln. No. 900029 School code - 79049 UDISE code - 32141000624
Website: https://trivandrumsap.kvs.ac.in Email: pmshrikvsaptvpm@gmail.com Ph.0471-2439697 / 2439798

फ.सं: 31089/A-17/केविएसएपी/2026-27/ 296 दिनांक: 02.11.2026

SUB :INVITING QUOTATIONS FOR HIRING OF LED SCREEN WITH MANPOWER & RELATED ITEMS FOR THE SMOOTH CONDUCT VIDYALAYA 20TH ANNUAL DAY AT PM SHRI KENDRIYA VIDYALAYA SAP THIRUVANANTHAPURAM, PEROORKADA

महोदया/महोदय,

1. PM SHRI KendriyaVidyalaya SAP, Thiruvananthapuram, An Autonomous Body under Ministry of Education, Government of India, is an Educational Institution under KendriyaVidyalayaSangathan a Society registered under Societies 'Registration Act 1860. The Sangathan administers the Scheme of KendriyaVidyalaya set up for imparting education to the children of transferable Central Govt. Employees among others.

2. Sealed competitive quotations from firms who are having valid license & registration are invited by the Principal PM Shri KendriyaVidyalaya SAP Thiruvananthapuram for Hiring of the following items :-

S. No	Description (All the item including manpower and transportation)	Qty	No of days required
01.	Charges for provision of LED Wall of size 12 x 10 for Back drop with 10x3 two side screens	180sqft	01 Day
02.	Two hundred no of plastic armless chairs with back cover	200 Nos	01 Day
03.	Sixhundred no of plastic armless chairs with outback cover	600 Nos	01 Day
04	Light for open auditorium of 1500 capacity (Enough Lighting for Stage Including Flickers, color light for dance, Smoke provision for dance and drama presentations (stage 25 x 20)	Lumpsum	01 Day
05	Sound system with 1000 amp & 24 mic (12 with stand and wired + 4 without stand and wired + 8 nos of wireless) Plus 2000 watts 8 boxes	Lumpsum	01 Day
06	Ramp attached to the present stage with size 8x4 feet size (Standing)	1 No	01 Day
07	Power Unit Gen Set 20 KVA with diesel	1 unit	01 Day

Contd...P/2

08	Illumination with multi colour blinking lights 10000 mtrs	Lumpsum	01 Day
09	Coolers 60 Ltr Capacity	4 No	01 Day
10	Floral Decorations (Artificial) for stage 30x20 size	1 No	01 Day
11	Baloon/Fabric Decorations Arch 20 Ft & 5 Layer	1 No	01 Day
12	Shamiyana(Canopy) 20x20 (400 sqft)	3 No	01 Day

3. Terms and conditions

a) The contract shall be for the hiring of items mentioned for PM SHRI Kendriya Vidyalaya, SAP Thiruvananthapuram. The bidder shall quote the rates for hiring of items in the attached format (Annexure I). Corrections, if any, shall be made by crossing out, initialling with date and rewriting.
b) All taxes, duties and other levies payable by the bidder, shall be included in the total price. They shall be quoted separately. No additional payment will be done for anything that is not quoted.
c) The rates quoted by the bidder shall be fixed for the duration of the contract i.e. for one year from the date of award of the contract.
d) Each bidder shall submit only one quotation.The prices should be quoted in Indian Rupees only.
e) Quotations are not acceptable if submitted through e-mail/Fax etc
f) The bid should be submitted along with EMD for ₹2500/- (Rupees Two Thousand Five Hundred Only) through NEFT/RTGS or bank draft in favour of "Principal Kendriya Vidyalaya SAP Thiruvananthapuram VVN A/c "payable at Thiruvananthapuram. The EMD paid will be refunded in the case of unsuccessful bidders within 90 days from the date of opening of Quotations.
g) The firm should enclose supporting documents regarding registration of GST/IT – PAN /TAN /Registration Certificates/License from department concerned without fail.
h) **The bid form is free to download from the website https://trivandrumsap.kvs.ac.in .** Printed forms will not be supplied from the Vidyalaya. No fees to be deposited.

4. Validity of quotation

The quotation shall remain valid for a period not less than Six Months after the deadline specified for submission of quotations.

5. Evaluation of quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:-

a. Properly signed
b. Confirm to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

Contd...P/3

6. Award of contract:

a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as mentioned above.
b) The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period.
c) The Notification of Award shall be clearly specifying any change in the unit price or any other terms and conditions accepted.
d) Normal commercial warranty /guarantee shall be applicable to the supplied Goods/Services.
e) Payment shall be made within 15 days after the supply is completed.
f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

7. Last date and time of receipt of quotations:

The quotations and/or documents should be in sealed cover with super scribed on the envelop as **"Quotations for Hiring LED Screens and related items"** and should reach in this Vidyalaya on or **before 25th November 2026 (1400 Hrs). The quotation shall be opened on the same day (25.11.2026) at 1400 Hrs**. The representatives who choose to be present at the time of opening of quotations are invited to the institute to attend the proceedings.

सधन्यवाद 11.26.

भवदीय

प्राचार्य / PRINCIPAL
प्राचार्य
पीएम श्री केन्द्रीय विद्यालय, एसएपी तिरुवनन्तपुरम
PM SHRI KENDRIYA VIDYALAYA SAP
THIRUVANANTHAPURAM
पेरुरकडा पी ओ तिरुवनन्तपुरम - 695005
PEROORKADA P.O, THIRUVANANTHAPURAM - 695005

Annexure-I

QUOTATIONS FOR QUOTATIONS FOR HIRING OF LED SCREEN WITH MANPOWER & RELATED ITEMS FOR THE SMOOTH CONDUCT VIDYALAYA 20TH ANNUAL DAY AT VIDYALAYA AUDITORIUM

1. Name of the Firm : .....
2. Name of the Proprietor : .....
3. Address ; .....
4. Telephone / Mob Number : .....
5. License/Registration certificate : .....
   Attach Proof (Valid up to)
6. PAN, TIN, GST Nos. (Attach Proof) : .....
7. E-mail id : .....

S. No	Description (All the item including manpower and transportation)	Qty	Rate (Per Day)	Amount (Including GST)
01.	Charges for provision of LED Wall of size 12 x 10 for Back drop with 10x3 two side screens	180sqft		
02.	Two hundred no of plastic armless chairs with back cover	200 nos		
03.	Six hundred no of plastic armless chairs with outback cover	600 nos		
04	Light for open auditorium of 1500 capacity (Enough Lighting for Stage Including Flickers, color light for dance, Smoke provision for dance and drama presentations (stage 25 x 20)	Lumpsum		
05	Sound system with 1000 amp & 24 mic (12 with stand and wired + 4 without stand and wired + 8 nos of wireless) Plus 2000 watts 8 boxes	Lumpsum		
06	Ramp attached to the present stage with size 8x4 feet size (Standing)			
07	Power Unit Gen Set 20 KVA with diesel	1 unit		
08	Illumination with multi colour blinking lights 10000 mtrs	Lumpsum		
09	Coolers 60 Ltr Capacity	4 No		
10	Floral Decorations (Artificial) for stage 30x20 size	1 No		
11	Baloon/Fabric Decorations Arch 20 Ft & 5 Layer	1 No		
12	Shamiyana (Canopy) 20x20 (400 sqft)	3 No		

** Please attach proof of Bank Account in the name of the firm i.e either cancelled cheque or Copy of pass book

Contd.....P/2

Declaration

I have gone through the Tender proforma of PM Shri Kendriya Vidyalaya SAP Thiruvananthapuram carefully and agree to offer my services to the Vidyalaya as per the terms and conditions mentioned in the tender **without any deviation**, whatsoever at the rates quoted as mentioned above.

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted within the period specified in the Invitation for quotations.

I have deposited ₹**2500**/- towards EMD through Demand Draft No ..... dated ..... drawn in favour of "Kendriya Vidyalaya SAP VVN Account".(EMD exemption applicable for MSEs/MSMEs subject to the provisions of GFR 2017)

I am having ..... Years of experience in this field. I am having ..... Lakhs annual turnover in the previous financial year. (Attached the proof for experience and turnover).

Date .....

Signature with Stamp