

KENDRIYA VIDYALAYA CHENNEERKARA

COMMITTEES FOR 2024-2025

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2024-2025. As such all the staff members are hereby informed to note the nature of duties assigned and comply with them. All the committee members will be responsible for the work of the Committee. The undersigned will ask for the compliance from the Coordinator/in – charge or in absence of Coordinator / In – charge, any member of the committee. In absence of the Coordinator/ in – charge, the next senior member of the committee will automatically will be the /Coordinator/ in – charge and so on but all the members will be equally responsible. Coordinator/ In-charge will write the names of the members in the Committee register and will allot the work to the members accordingly and will fix the responsibility. The handing and taking over of the departments shall be completed immediately, if applicable. In the absence of the Coordinator/ in – charge, the member in the committee will complete the handing and taking over procedure.

Sl. No	Department /activities	Members	Duties of In-charge and Committee Members
1	Discipline and Students' Council	Mr. Sathyajith G., PGT Phy. Coordinator (Overall I/C) Mrs. Prabitha. P., PGT- Bio. Co-Coordinator (Sec and Sr. Sec) Mrs. Karuna P., PGT Eng.- Mr.Rahul. B.TGT P&HE &Sports/ Yoga Coach Mrs. Rachel Numby, TGT-Eng. Mr. Sreejith. P.,TGT-Eng. Mr. R. B. Pal, TGT- Hindi. Primary: Ms. Ritu Shivhare, PRT. Mr. Mithun Swain, PRT. & all Class Teachers and Student leaders.	a) Discipline a) To check personal turn of students during assembly. a-i) To check the late comers during morning assembly. b) To observe the behavior of students inside and outside class room c) To ensure provision of out pass in all classes and their utilization d) To initiate proper action as per KVS norms against challenging students. e) To check turnout of students. f) To check the bags once in a week. g) To confiscate the mobiles and other prohibited appliances. h) To conduct regular meeting of student council, prefects, monitors. Principal may be invited to such meetings. i) To ensure discipline in Vidyalaya j) Counseling of problematic/Challenging students in consultation with parents. B) Students' Council :

			<ul style="list-style-type: none">a) Formation of Four houses and to divide students in these four housesb) Selection of School Captains, Vice Captains, Sports Captains and House Captains, prefects.c) Procuring badges for Captains, Monitors, prefects.d) Conduct of investiture ceremony for members of students' council.e) Assigning duties to all members of the Students' Council-House Wise.f) To Conduct of monthly meetings with the members of students' council.g) Maintenance of Students council register/record.
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