KENDRIYA VIDYALAYA CHENNEERKARA

COMMITTEES FOR 2024-2025

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2024-2025. As such all the staff members are hereby informed to note the nature of duties assigned and comply with them. All the committee members will be responsible for the work of the Committee. The undersigned will ask for the compliance from the Coordinator/in – charge or in absence of Coordinator / In – charge, any member of the committee. In absence of the Coordinator / in – charge, the next senior member of the committee will automatically will be the /Coordinator / in – charge and so on but all the members will be equally responsible. Coordinator / In-charge will write the names of the members in the Committee register and will allot the work to the members accordingly and will fix the responsibility. The handing and taking over of the departments shall be completed immediately, if applicable. In the absence of the Coordinator / in – charge, the member in the committee will complete the handing and taking over procedure.

SI.	Department /activities	Members	Duties of In-charge and Committee Members
SI. No 1	Department /activities Readers' Club/Library Club	Members Mr. Augustine KI, Librarian-Coordinator Mrs. Karuna Purushothaman.(PGT-Eng.) Mrs. Rachel Numby, TGT-Eng. Mr. Mochan Singh, TGT-Hindi. Mrs. Renu Dhaker.(TGT-Sans.) Ms. Soujanya, PRT.	 a) To develop the language skills like reading, writing, speaking, listening etc. among the students b) To develop the proper reading habits among the children. c) To give required guidance in the planning and execution of project to students d) To encourage the use of Audio Visual aids in teaching learning process e) To conduct the language games during the teaching periods. f) To preserve the projects prepared by the children. g) To train the students for various activities like recitation of
		Mrs. Rachel Numby, TGT-Eng. Mr. Mochan Singh, TGT-Hindi. Mrs. Renu Dhaker.(TGT-Sans.)	 c) To give required guidance in the planning and execution of project to students d) To encourage the use of Audio Visual aids in teaching learning process e) To conduct the language games during the teaching periods. f) To preserve the projects prepared by the children.
			speech etc.h) Training the students for various activities of morning assembly programme like pledge, thought for the day, news and special item.