

KENDRIYA VIDYALAYA CHENNEERKARA

COMMITTEES FOR 2024-2025

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2024-2025. As such all the staff members are hereby informed to note the nature of duties assigned and comply with them. All the committee members will be responsible for the work of the Committee. The undersigned will ask for the compliance from the Coordinator/in – charge or in absence of Coordinator / In – charge, any member of the committee. In absence of the Coordinator/ in – charge, the next senior member of the committee will automatically will be the /Coordinator/ in – charge and so on but all the members will be equally responsible. Coordinator/ In-charge will write the names of the members in the Committee register and will allot the work to the members accordingly and will fix the responsibility. The handing and taking over of the departments shall be completed immediately, if applicable. In the absence of the Coordinator/ in – charge, the member in the committee will complete the handing and taking over procedure.

Sl. No	Department /activities	Members	Duties of In-charge and Committee Members
1	CCA and Celebration of Special Day.	<p>Secondary Mrs. Rachel Numby, TGT- Eng. Mrs. Karuna Purushothaman, PGT- Eng. Mrs. Renu Dhaker, TGT Sanskrit. Mr. Mochan Singh., TGT- Hindi. Mr. Satheesh Patidar, PRT- Music. Ms. Ritu Shivhare. Ms. Sarika Devi, PRT Ms. Rupali Gupta, PRT. PRT-2 Class teachers/HM</p> <p>Primary. Note- PRT Music will help in-charges to make programme successful. Class Teachers/HM.</p>	<p>a) Maintains of result of CCA activities. b) Purchase and distribution of CCA prizes & medals. c) Maintaining CCA Activities register. d) Annual Function e) preparation of calendar of activities f) To conduct cultural programmes periodically as per calendar of activities. g) Preparation & Implementation Calendar of activities.</p>