



கேந்திரிய வித்யாலயா எண்-1, ஜிப்மர் வளாகம், புதுச்சேரி-6
 केन्द्रीय विद्यालय न.-1, जिपमेर परिसर, पुदुच्चेरी-6
 KENDRIYA VIDYALAYA No.1, JIPMER CAMPUS, PUDUCHERRY-6
 CBSE Affin.No.:2900001 - School Code: 59202 UDISE code :34020114401 - Tel No.:0413-2970551- Mob No.:96453 41763
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F. No.29/KVJIPMER/2024-25

Date: 15.04.2025

To

Sub: "Invitation for Quotations for Designing and Printing of Students ID card with tag"

Sir / Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a society registered under Societies Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable central Govt. employees.
2. Sealed competitive quotations from the reputed firms from Pondicherry are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for supply of the following items:

Sl. No	Description	Rate/Per Unit (one set) including GST, & Handling Charges
01	Single Side PVC ID Card with holder and 16mm Tag (Inclusive Photograpy)	Rs.30-Rs.35
02	Double Side PVC ID Card with holder and 16mm Tag (Inclusive Photograpy)	Rs.35-Rs.40

Encl:

- 1.KVS circular for issuance of ID Card
- 2.Size and other details of ID card provided by KVS

3. Conditions

- a. The contract shall be for the supply of the mentioned items to the KVS. The bidder / Contractor shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting:
- b. All duties, taxes and other levies payable by the bidder / Contractor, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder / Contractor shall be fixed for the duration of the contract.
- d. The prices should be quoted in Indian Rupees only
- e. Each bidder / Contractor shall submit only one quotation
- f. Telex or Facsimile quotations are not acceptable.

the student.

4. Validity of quotations

The quotation shall remain valid for a period of **One Year** after the deadline specified for submission of quotations.

5. Evaluation of quotations

The purchases will evaluate and compare the quotations determined to be substantially responsive, i.e. which are

- a. Properly signed, and
- b. Confirm to the terms and conditions and specification

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder / Contractor who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder / Contractor whose total cost for all the items put together is the lowest.

6. Award of contract

- a. The purchaser will award the contract to the bidder / Contractor whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above:
 - b. The bidder / Contractor whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period:
 - c. The notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
 - d. Normal commercial warranty / guarantee shall be applicable to be supplied goods:
 - e. Payment shall be made within 15 days after the delivery of goods / completion of work and their acceptance and approval from the monitoring committee of the work constituted by the Principal formally before the commencement of the work.
 - f. Notwithstanding the above, the Purchases reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- 7. The Bidder or his representative can make site inspection before submitting the quotation for thorough knowledge of the work.**

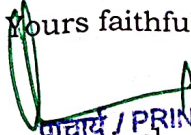
8. Last date and time or receipt of quotations:

You are requested to submit the sealed quotations in the Tender by post / courier superscripted on the envelope as "**Quotations for Designing and Printing of Students ID card with tag**" latest by **25.04.2025 (Friday) 02.00PM** opening of Tender **03.00 pm on 25.04.2025.**

This is the sole responsibility of the bidder to provide adequate documents for proving himself as graded contracted by the CPWD / state PWD/BSNL/ Indian Railway etc. proof of registration, GST PAN details etc also to be attached.

The purchases looks forward to receiving the quotation and appreciate the interest of the bidder / Contractor s in the KVS

Yours faithfully


Principal
केन्द्रीय विद्यालय स. - 1 / K.V.No 1
जिपमेर परिसर / JIPMER CAMPUS
पुदुच्चेरी - 6 / PUDUCHERRY-6

For and on behalf of the Kendriya Vidyalaya JIPMER, Puducherry

Format of Quotations for "Designing and Printing of Students ID card with tag"

QUOTATION			
To The Principal Kendriya Vidyalaya JIPMER, Puducherry		DATE : PAN No : GST No :	
Sl. No	Description	Qty	Rate/Per Unit (one set) including GST, & Handling Charges
01	Single Side PVC ID Card with holder and 16mm Tag (Inclusive Photograpy)	-	Rs.30-Rs.35
02	Double Side PVC ID Card with holder and 16mm Tag (Inclusive Photograpy)	-	Rs.35-Rs.40
Rupees.....only		Total	
		CGST	
		SGST	
For digital payment details of Bank Account Beneficiary Name : Account No : Account Type : Bank Name : Branch : IFSC Code : MICR Code :		Grand Total	
		For the firm Authorized Signatory Name: Sign: Date of quotation	

Seal