पीएम श्री केन्द्रीय विद्यालय अलीगंज, लखनऊ
PM SHRI KENDRIYA VIDYALAYA ALIGANJ, LUCKNOW
(शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त निकाय)
(An autonomous body under Ministry of Education, Govt. of India)
KV Code: 1744, UDISE Code: 09270904307 | सेक्टर – जे, अलीगंज, लखनऊ (उ. प्र.) – 226024
CBSE School Code: 74098, CBSE Aff. No: 2100046 | Sector – J, Aliganj, Lucknow (U.P.) – 226024
0522-2974824 principalkvaliganj1shift@gmail.com
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प.सं. 26090/2025-26/पीएम श्री के.वि.अलीगंज लखनऊ **दिनांक 24.09.2025**

Tender Notice for SCHOOL CANTEEN

Special Note:

a) Send **Sealed Envelope of Tender ONLY** through **REGISTERED POST.**

b) **Sealed Envelope of Tender** sent **By Courier/ By Hand** shall **NOT** be accepted.

c) Enclose **DEMAND DRAFT of Rs. 2000/-** in the form of **EMD** in favour of **"KENDRIYA VIDYALAYA ALIGANJ LUCKNOW VIKAS NIDHI ACCOUNT"** payable at **LUCKNOW** .

d) EMD in the form of **CHEQUE** shall **NOT** be accepted.

e) Our A/c details is **"KENDRIYA VIDYALAYA ALIGANJ LUCKNOW VVN A/C"** No. **586402010005252** IFSC Code – **UBIN0558648**

f) Period/ Validity of Tender: **01-11-2025 to 31-10-2026**

g) Last date of Submission of Tender: **04.00 PM on 14-10-2025**

h) Date of Opening of Tender**: 02.00 PM on 15-10-2025**

i) Website **:** **https://aliganj.kvs.ac.in/**

j) Performance Security: **Rs 10,000/- (Ten thousand Only)**

TENDER DOCUMENT

1. Sealed quotations for the **SCHOOL CANTEEN** shown in the attached statement are invited from registered firms/ manufactures/ dealers by the undersigned on behalf of **PM SHRI KENDRIYA VIDYALAYA ALIGANJ LUCKNOW up to 04.00 PM** on **14/10/2025.** Quotations should be sent under strong cover marked as **"Quotation for SCHOOL CANTEEN**, through **REGISTERED POST** as per enclosed list and not by the name. The quotations will be opened in the office of the undersigned at **02.00 PM** on **15/10/2025**. However, in case the date of opening is declared a Government Holiday, the tenders will be opened on following working day at scheduled time **02.00 PM**.
2. The quotations shall be submitted according to the terms and conditions specified in paragraphs **3 to 23**, unless specified otherwise in the quotation, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
3. The rates should be F.O.R. (if applicable) and should include (if applicable) transportation cost, excise duty, freight any other rates or imposition whatever liable in respect of the supplies freight etc. GST / Sate Tax at specified rates must be expressly stipulated in the quotation. Only in the event of acceptance of the quotation supply order/ work order will be issued to the firm. The responsibility of mentioning correct rate lies with the firm/ Tenderer.
4. There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure should be written above and the same should be attested with full signature by the same signatory, who signed the quotations, in the absence of the attested corrections the quotations is liable to be rejected.
5. The undersigned does not bind to accept the lowest quotation and reserves the right to accept the quotation in whole or in part i.e., with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he may decide.
6. On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms and conditions of the quotation. If the contractor fails to supply the article/ provide services within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person(s) or firm and the difference of price, if any shall be deducted from the earnest money/ security

deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.

7. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
8. Prior to the acceptance of the quotation, the undersigned reserves the right to call for samples or demonstrations, and the contractor shall be liable to supply the samples or give the demonstration free of cost. However, the supply order will be issued for either of the shortlisted category of products only after confirming the quality, rates and other related aspects to the satisfaction of the purchase committee. The undersigned reserves all the rights in this regard.
9. In the event of acceptance of the quotation and placing of the order for purchase, the articles would be subjected to an inspection by the undersigned or his representatives and are liable to be rejected if the articles supplied are not according to the approved samples or do not confirm to the specification prescribed.
10. **The rates quoted by the contractor shall hold good up to 31/10/2026, or till extension of contract, if done.**
11. The samples of the articles for which rates are invited will be called in office and inspected between **09.00 am to 1.30 pm** on any working day (except second Saturdays/ Sundays/ Holidays) with prior intimation to firms.
12. Along with the quotation a copy of GST Certificate and Income Tax clearance Certificate etc. is required to be submitted. The quotation of unregistered firm will not be accepted.
13. Bidder should put his/her signature & seal on each page of bid document.
14. **Sealed envelope will be opened on 02.00 PM on 15/10/2025** in the office of the undersigned in the presence of tenderers, if any. Further, decision regarding supply will be taken up by the committee after inspection of the articles; specification, quality etc. and decision of the committee shall be final. If the tender is accepted, the payment of the Bill as per the approved rates of the articles will be made by cheque/NEFT/RTGS only.
15. Income Tax/TDS/SERVICE TAX /GST will be deducted as per Income Tax Act & Rules.
16. Tenderer will have to supply the articles within 05 days of the issue of supply order.
17. TOLERANCE CLAUSE: it is further clarified that the quantities for the said materials and its pages as shown in the volume of work, may get varied. Hence, the purchaser reserves the right for TWENTY FIVE percent (25%) plus/ minus in the quantities of the articles while placing the supply order as the rates to be quoted are for the estimated quantities only. **The rates once agreed will be valid up to October 31, 2026.**

18. **UNRESPONSIVE TENDERS:** The following kind of tenders will be treated as unresponsive tenders"
    I. Not meeting the qualifying criteria i.e., carrying required financial/ solvency status, regd., with the appropriate authorities for carrying out the described works, furnishing the declaration regarding blacklisting on stamp paper etc.
    II. Tender not enclosed with the required **DD of EMD amount of Rs. 2000/- in favour of "KENDRIYA VIDYALAYA ALIGANJ LUCKNOW VVN A/C"** through **Demand Draft ONLY.**
    III. Unsigned tender document/ terms & conditions / pricing bid document.
    IV. The specification of the paper attached with the tender document not found of the quality asked for.
    V. The Tenderer not agreeing to any of the terms & conditions so listed
    VI. Bidder should put his/her signature & seal on each page of bid document.
19. The undersigned does not bind him-self to accept the lowest quotation and reserves the right to accept the quotation in whole or, in part, i.e., with respect to all the articles mentioned in the attached statement or in respect of any one or more than on article specified in the attached statement as may

be decided. Accordingly, the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof, either in full or in part.

20. As per the instruction of Kendriya Vidyalaya Sangathan New Delhi, the article(s) / service available on GeM portal, that must be procured through Govt e- Market portal. The buyer is not bound to purchase from the firm in this regard.
21. The BIDDER not agreeing to any of the terms & conditions so listed. The bidder should not impose any counter condition and in such case, QUOTATIONS shall be liable to be summarily rejected.
22. The contractor shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. No under letting or subletting to any person or body corporate for the execution of the contract or any other part thereof is permitted under any circumstances.
23. The undersigned does not bind herself to accept the lowest quotation and reserves the right to accept the quotation in whole or, in part, i.e., with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as may be decided. In case of few items being quoted lowest by a bidder other than a bidder who has quoted lowest rates for majority of the items of the QUOTATIONS, the decision, in such a situation, may be taken to award the supply order to the successful bidder for majority of items only, although at lowest rates as quoted by other bidder, so as to facilitate the monitoring/convenience of supplies from a single/more supplier. Accordingly, the undersigned reserves the right to reject any or all QUOTATIONS without assigning any reasons thereof, either in full or in part.

Evaluation of quotations:

PM SHRI KV Sector J ALIGANJ LUCKNOW shall evaluate and compare the quotations determined to be substantially responsive i.e. which are: Properly signed, and conforming to the terms and conditions. The evaluation would be done for all the items put together. The bidder who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest. Such lowest tenderer will have to agree to other lowest quote of other unsuccessful tenderer in case in some items he has quoted higher rate than the lowest rate.

24. Award of contract:

a. Contract will be awarded to the tenderer who fulfill all terms and conditions of tender and quote lowest total value after tax / GST etc. as per Annexure IV. Such lowest tenderer will have to agree to other lowest quote of other unsuccessful tenderer in case in some items he has quoted higher rate than the lowest rate. The purchaser will execute/ award the purchase order/ Work order to the bid whose quotation has been determined to be substantially responsive and who has offered the lowest price.
b. The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period.
c. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
d. Payment shall be made within 30 days after the delivery of goods and their acceptance.
e. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the contract.
f. PM Shri KV Sector J Aliganj Lucknow reserves the right to split contract into two or more parts.
g. The firm has to sign the terms and conditions supplied by this Vidyalaya after award of the Contract/ tender.

GENERAL DIRECTIONS :

a) All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the arbitrator to be appointed by the Principal PM Shri KV Sector - J Aliganj Lucknow.
b) The award of the sole arbitrator shall be final and binding on both the parties under provisions of the Arbitration and Reconciliation Act, 1996 or any statutory modifications on re- enactment thereof as in force. Place of such arbitration proceedings shall be at Lucknow.
c) The Institute reserves the right to accept or reject any or all tenders including the lowest tender/s without assigning any reason at its sole discretion and the decision of the Institute will be final and binding on all concerned.

Impound of EMD:

EMD of the successful bidder shall be liable to be forfeited if the agency does not fulfil any of the following conditions:

1. If the Bidder withdraws their offer during the period of tender validity.
2. If after submission of quotation the Bidder fails to honour the contract or refuses to comply with any or all terms and conditions of the tender.
3. An agreement is not signed in the prescribed form within ten days of the receipt of the Letter of Award of the Contract.

OTHER INSTRUCTIONS FOR SCHOOL CANTEEN

1. Rate may be quoted as per items list at Annexure IV.
2. In case of any dispute, anomalies or difference of opinion, the decision of Principal PM Shri KV Sector J Aliganj Lucknow, shall be final and binding.
3. PM Shri KV Sector J Aliganj Lucknow, shall reserve the right to cancel contract without assigning any reason thereof.
4. PM Shri KV Sector J Aliganj Lucknow also reserves the right to increase OR decrease the supply of quantity, rate of items during the contract period with prior intimation to the contractor.
5. Delivery of the goods is be made at PM Shri KV Sector J Aliganj Lucknow. The vendor has to make his own arrangements to deliver the material.
6. Cutting and overwriting should be avoided. Every cutting and overwriting must be duly initialed, otherwise the quotation / proposal is liable to be rejected.
7. Under no circumstance, sub-standard material will be accepted.
8. The items must be delivered as per time frame given by PM SHRI KV SEC J Aliganj Lucknow.
9. Payment will be made to the party within one month on submission of bill subject to tally of the bill and the supplied items. No advance payment shall be made under any circumstances.
10. The firm will have to bear the cost of damage that may occur during transportation, etc.
11. The GST has rolled out with effect from 01.07.2017. For implementation of GST in PM Shri KV Sector J Aliganj Lucknow, firms which have not migrated to or registered with GST regime will not be able to participate in any tender of this Institute. Any offer received from the firms/bidder without GST registration details will be summarily rejected.
12. Quotations received by PM Shri KV Sector J Aliganj Lucknow from various parties/vendors will be scrutinize and compiled for L1 rates as the quotations invited for empanelment of agencies for outsourcing of canteen services on the basis of rent purpose. Parties whichever is interested in working with PM Shri KV Sector J Aliganj Lucknow, on the compiled L1 rates will be kept in panel for

further services.

13. The empanelment shall be initially valid for a period of up to **31 October, 2026** with effect from date of award of supply order and may be extended for **one more year on mutually agreed term and conditions.**
14. The firm should never have been blacklisted by any Govt./Pvt. Organization as on date. The same needs to be submitted on **an affidavit duly notarized**. However, given the credentials of the bidder, the undersigned reserves all the rights of any discretion in this regard.
15. On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms and conditions of the quotation. If the contractor fails to supply the article/provide services within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person(s) or firm and the difference of price, if any shall be deducted from the earnest money.
16. PM Shri KV Sector J Aliganj Lucknow will have the prerogative to take the service of any empaneled parties at any time if so desire.
17. PM Shri KV Sector J Aliganj Lucknow, reserves the right to reject any or all offers received, without assigning any reason.
18. In the event of acceptance of the quotation and placing of the order for purchase, the articles/Providing services may be subjected to inspection by the undersigned or his/her representatives and are liable to be rejected if the articles supplied/providing services are not according to the approved items or do not confirm to the specification prescribed. The successful tenderers will have to supply the articles within time frame of the issue of supply order at a place mentioned in the supply order.
19. False Information: In the event of furnishing false/incorrect/incomplete information by the bidder, the EMD in respect of such bidder shall be forfeited. Further during the performance of the contract, if it is detected that the contract has been obtained by furnishing the false/incorrect/incomplete information in the QUOTATIONS, the agreement is liable to be terminated and performance security and other payments due to the contractor shall be forfeited without prejudice to the contractor liable to be blacklisted accordingly.
20. In case of difference in Hindi and English translation, the English version will prevail.

Note: **Sub Meter installation and billing services for electricity by specialized firms.**

(i) Submeter installation and billing services for electricity charges will be the responsibility of service provider (contractor)

(ii) Water charge will be 100/- per month (Fixed). Which can be later increased, in case of rates from Govt. of UP.

Liquidated Damaged (LD) Clause

While awarding a contract, a LD clause for levying penalty on the Supplier in case of delay in effecting delivery of goods/service as under:

- 10% of the total value of respective order for each hour of delay in providing services of **School Canteen.**

DATE :

PRINCIPAL
PM SHRI KV SEC J Aliganj
Lucknow

Annexure: I

CHECK LIST OF ENCLOSURES WITH TENDER DOCUMENT OF SCHOOL CANTEEN

A. Terms & Conditions in the tender above duly signed in token of accepting them all unconditionally.

B. Price Bidding document in Annexure-IV duly filled in with the rates and duly signed with full name and seal of the firm.

C. **Profile/ Experience of Firm.**

D. **Address of firm, Contact Number / Mobile No. of Owner / firm, Email address of firm etc.**

E. **Bank Account details of the firm (Name of account holder, Account No., IFSC code, name of bank with address)**

F. EMD of Rs. 2000/- (Rs Two Thousand only) in the form of **DEMAND DRAFT** in favour of **KENDRIYA VIDYALAYA ALIGANJ LUCKNOW VIDYALAYA VIKAS NIDHI A/C** payable at **LUCKNOW**.

G. **A copy of PAN NUMBER.**

H. **A Copy of GST CERTIFICATE to be enclosed.**

I. **Registration of the Firm through FSSAI.**

J. A copy of Returns of IT filed of latest year 2023-24/2024-25 to be enclosed, if any.

K. Any other document required by the text inside the document. Strike out whichever is not applicable.

L. The firm should never have been blacklisted by any Govt./Pvt. Organization as on date. The same needs to be submitted on **an affidavit duly notarized**.

Signature of the Bidder

with date & Seal of the Firm

Annexure – II

Quotation for empanelment of agencies for School Canteen at KV ALIGANJ LUCKNOW

COMPANY/FIRM PROFILE

S.No	Particulars	To be filled by Vendor/Agency
1.	**Full Name of the Firm** (In Capital letters)	
2.	**Firm Address** Telephone No Email Address Office Contact:- Mobile :-	
	Name, Designation and Tel. No(s) of the Contract Person Fax No(s) e-mail address	
3.	Year of commencement of Business **A copy of Experience certificate of the firm must be enclosed**	
4.	**Statutory Details** (Photocopy to be attached) A. PAN no B. Registration No. of the Firm if any C. GST Registration No. if any D. Latest IT return E. Registration for Shop and Establishment (FSSAI) if any	
5.	**Earnest Money Deposit (EMD)** in the form of **Demand Draft of** Rs. 2000/- (Rupees two Thousands only) drawn on in favour of **"KENDRIYA VIDYALAYA ALIGANJ LUCKNOW VIDYALAYA VIKAS NIDHI A/C"** payable at **LUCKNOW**.	Demand Draft No: ..... Dated: ..... drawn on: .....

Date:

Signature of the Authorized
Signatory with Seal of the Agency/ Firm

Annexure – III

To

The Principal
PM SHRI KV Sector J Aliganj ,
Lucknow
PIN – 226024

AGREEMENT BY THE FIRM ON THE TERMS & CONDITIONS FOR SCHOOL CANTEEN

Sub: Tender/ Quotation for Empanelment of Agencies/ firm for SCHOOL CANTEEN at **PM SHRI KV Sector J Aliganj Lucknow-226024**

Sir,

This is with reference to your tender no:……, we are interested in participate in the tender / quotation for Empanelment of Agencies for **SCHOOL CANTEEN** at PM Shri KV Sector J Aliganj Lucknow**,** We declare that: -

i) We have read and understood the terms and conditions given in the quotation / tender Document;
ii) We are eligible for award of the contract as per the qualification criteria mentioned in the quotation / Tender Document;
iii) We accept and agrees to all the terms and conditions of the quotation / tender;
iv) We shall comply with all the terms and conditions of the quotation / tender;
v) All the information / documents provided in this bid are true to the best of his knowledge and belief. If at any stage, the information / documents are found to be false, misleading or incorrect then this Bid / Purchase Order shall be cancelled at my cost and risk and I shall indemnify the Institute for the loss caused due to the cancellation and we shall be liable for penal / legal action including black listing.
vi) We understand that the Institute reserves the right to cancel the quotation / tender at any stage or to cancel / reject any one or more bid without incurring any liability.
vii) The duly signed copies of all the tender pages are attached herewith.
viii) **I/We, hereby undertake that all/few terms & conditions for quotation mentioned in this document may be changed prior to the dead line for submission of bids, shall be accepted to us and I/We shall abide by the same fully.**

(Signature of the Bidder)
Printed Name Designation

Official seal/ stamp

Annexure – IV

RATE OFFERED BY THE ONTRACTOR

LIST OF BEVERAGES/SNACKS TO BE SOLD IN THE CANTEEN

SL NO.	NAME OF FOOD ITEMS	UNIT	RATE INCLUSIVE OF ALL IN INR.	REMARK
1	TEA, 90-100 ML	1		**1.** ITEMS SHOULD BE SERVED IN ENVIRONMENTAL FRIENDLY DISPOSABLE OR IN PERMANENT UTENSIL/CROCKERY WITH NAPKIN **2.** ITEMS MUST BE COOKED IN FSSAI APPROVED VEGTABLE COOKING OIL
2	COFFEE, 90-100 ML	1		
3	Puri Sabji per plate(4 pcs with pickles)	1		
4	Aalu Bonda per piece with chutni 60-70 GM	1		
5	Samosa per piece with chutni 60-70 GM	1		
6	Bread Pakora, per piece with chutni 90-100 GM	1		
7	Veg Pakora 100 gm with chutney	1		
8	Patties(veg/paneer) per piece with sauce	1		
9	Puri Sabji per plate(4 pcs with pickles)	1		
10	PaneerPakora 100gm with chutney	1		
11	Bund Butter per piece (butter 10 gm)	1		
12	Upma 150 gm-175gm	1		
13	Vada with Sambhar (02 piece- 70-80 gm)	1		
14	Idli with Sambhar (02 piece- 70-80 gm)	1		
15	Aalu Paratha (150gm-200gm) with curd and & Pickeles	1		
16	Rasogulla(white)per piece 45-50 gm	1		
17	GulabJamun per piece 45-50 gm	1		
18	Veg cutlet 2pc (100-125 GM)/plate	1		
19	CHHOLA BHATURA -2 PIECE WITH PICKELES	1		
20	Laddu DESI GHEE 40-45 gm	1		
21	(Boondi/Magaj) REFINED 40-45 gm	1		
22	VEGITABLE BREAD SANDWITCH OF 02 MEDIUM BREAD	1		
23	KATCHAURI Sabji per plate(4 pcs with pickles)	1		

RENT OF THE CANTEEN (TO BE QUOTED BY BIDDER. IT SHOULD ATLEAST Rs.1000/month) :……

Note: Sub Meter installation and billing services for electricity by specialized firms.

(i) Submeter installation and billing services for electricity charges will be the responsibility of service provider (contractor)

(ii) Water charge will be 100/- per month (Fixed). Which can be later increased, in case of rates from Govt. of Delhi.

Note: We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specification in the Invitation for Quotations.

(Bidder)
Signature……
Name……