

VIDYALAYA PLAN

KENDRIYA VIDYALAYA LONGDING

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VIDYALAYA PLAN (2024-25)

PART – A

1-VIDYALAYA PROFILE

1(A)-GENERAL INFORMATION

NAME OF THE VIDYALAYA	**Kendriya Vidyalaya Longding**	**REGION**	**Longding**
SCHOOL CODE	2355	AFFILIATION NO.* (upload affiliation Letter issued by CBSE)	2200017
YEAR OF ESTABLISHMENT	2017	SECTOR	
GEOGRAPHICAL LOCATION (COORDINATES)	V8G6+352, Longding H.Q.,	UDISE No.	12170301608
AREA (Built up in meter square)		TOTAL AREA (Built up in meter square)	
ADDRESS OF THE VIDYALAYA	Kendriya Vidyalaya Longding Campus of Government Higher Secondary School, Arunachal Pradesh Lok Sabha Constituency- Arunachal East – 792131.	**CONSTITUENCY OF THE VIDYALAYA**	Lok Sabha Constituency- Arunachal East – 792131
e-Mail of the Vidyalaya	longding2355@gmail.com	**RURAL/URBAN**	Rural
PM SHRI SCHOOL	NO	**IF YES, SANCTION YEAR**	NA
NAME OF THE PRINCIPAL	Mr. Rajiv Mahuli	Landline (o)- Landline (R)- Mobile-7980133802 E-mail-longding2355@gmail.com	
DATE OF JOINING IN	PRESENT KV-	PRESENT POST-	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	Ms. Preeti Rani		
		Mobile No.	
NAME OF THE CHAIRMAN* (Upload list of VMC Members	Shri. Bekir Nyorak	Landline (o)- Landline (R)-	

approved by KVS RO)		Mobile- E-mail-
ADDRESS OF THE CHAIRMAN OFFICE	New Colony DC Office Longding	

1(B)(i) SCHOOL DATA (as on 31ST March, 2024)

(I) STUDENTS ENROLMENT POSITION							
PRIORITY CATEGORYWISE	I	II	III	IV	V	VI	TOTAL
BOYS	36	0	54	0	84		180
GIRLS	27	0	29	0	67		117
	TOTAL						297

SOCIAL CATEGORYWISE	SC	ST	OBC (CL)	OBC (NCL)	GEN	TOTAL
BOYS	0	161	0	6	13	180
GIRLS	0	112	0	0	5	117
	TOTAL					297

COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	**ZOROASTRIAN**	OTHER	TOTAL
BOYS									
GIRLS									
	TOTAL								

DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)	ORTHOPEDICALLY CHALLENGED	VISUALLY CHALLENGED	HEARING IMPAIRED	AUTISTIC	OTHERS	TOTAL
BOYS						
GIRLS						
	TOTAL					

(II) TOTAL FRESH ADMISSIONS DURING SESSION: 2024-25													
PRIORITY CATEGORYWISE	I		II	III		IV	V		VI	TOTAL			
BOYS	4		0	8		0	15		0	27			
GIRLS	2		0	0		0	9		0	11			
	TOTAL												
SOCIAL CATEGORYWISE	SC			ST			OBC (CL)		OBC (NCL)	GEN			TOTAL
BOYS													
GIRLS													
	TOTAL												
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN		BUDDHIST	JAIN	**ZOROASTRIAN**		OTHER			TOTAL
BOYS													
GIRLS													
	TOTAL												
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)			ORTHOPEDICALLY CHALLENGED	VISUALLY CHALLENGED		HEARING IMPAIRED	AUTISTIC		OTHERS				TOTAL
BOYS													
GIRLS													
	TOTAL												
ADMISSIONS UNDER "RTE"			SC	ST		OBC (NCL)	EWS / BPL		DA / CWSN				TOTAL
BOYS													
GIRLS													
	TOTAL												

1(B)(ii) STAFF POSITION

Cadre	Staff Sanctioned*(Upload staff sanction letter from KVS)	STAFF POSITION													
		In Position				Category wise						DIFFERENTLY ABLED			
		Male	Female	Third Gender	Total	SC	ST	OBC (CL)	OBC (NCL)	Minority	Gen/ Unreserved	OH	VH	HH	Others
Principal	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VP/Principal Gr.II	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PGT	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TGT	4	0	3	0	3	0	0	0	0	0	3	0	0	0	0
TGT (WE)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TGT (AE)	1	1	0	0	1	0	1	0	0	0	0	0	0	0	0
TGT (P&HE)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRT	6	3	2	0	5	0	0	0	3	0	2	0	0	0	0
PRT (MUSIC)	1	1	0	0	1	1	0	0	0	0	0	0	0	0	0
ASO	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SSA	1	1	0	0	1	1	0	0	0	0	0	0	0	0	0
JSA	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LIBRARIAN	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUB STAFF	7	4	1	0	5	0	5	0	0	0	0	0	0	0	0
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	31	10	7	0	17	2	6	0	0	0	5	0	0	0	0

1(B)(iii)- Appointing / Engaging of Doctor, Nurses, Special Educator, Counsellors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Gender	Date of Appointment
1	Counsellor		
2	Nurse	Female	03.04.2025
3	Doctor		
4	Sports Coach		
5	Special Educator		
6	Vocational Instructor (for skill courses)		
7	Any Other		

1(C) - VISION, MISSION AND PLANNING OF THE VIDYALAYA

Sl. No	**Activity/Programme**	**Planned achievement targets**	**Expected date of completion**	**Actual Date of Completion/ Actual achievements/ Status Report**
1	Fixing vision and mission statements and a set of standard operating procedures.	**Vision statement of the Vidyalaya:** **Mission Statement of the Vidyalaya:**	**Mission:**	
2	Fixing long term and short term plans commensurate with its vision and mission statement for institutional planning.	**Long term Plan:** **Short term Plan:**	**Long Term plan:** **Short Term plan:**	
3	Promotion of innovation by introducing creative methods and techniques that equip students and the institution with 21st century skills.			
4	Any other project undertaken by the vidyalaya			

PART – B

1- INFRASTRUCTURE PLAN

(A) - Building Plan:*(Upload photographs -one each)

	Available in No.	Proposed / Expansion (2024-25)	Budget plan (2024-25)
Principal Room	1		
Class Rooms	10		
Smart /e-Class Rooms	1		
Physics lab	0		
Chemistry lab	0		
Bio lab	0		
Jr. Science lab	0		
Geography Lab	0		
Computer Lab	1		
Maths Lab	0		
Digital Language Lab	0		
Social Science Lab	0		
Vocational Lab/Composite Lab	0		
Yoga Room	0		
Medical Room	1		

Art Room	0		
Resource Room	0		
ATL LAB	0		
Music Room	0		
Activity Room	1		
Staff Room	1		
Conference Hall / Auditorium	0		
Games & Sports Room	0		
Library	1		
Children's Park	0		
Playgrounds	1		
Garden	1		
Science/ Maths Park	0		
Admin Office	0		
Canteen	0		
Hostel	0		
Bathrooms: (Total)	0		
I. Boys	0		
II. Girls	0		
Toilets: (Total)	2		

I. Boys	1		
II. Girls	1		
Facilities for the disposal of sanitary items:			
I. Incinerator	1		
II. Vending Machine	1		
Green school initiatives:			
I. Herbal Garden	0		
II. Kitchen Garden	0		
III. Medicinal Garden	0		
IV. Composting Pit / Vermicompost pit	1		
V. Swachha Vidyalaya implementation			
VI. Rain water harvesting, Water treatment			
VII. Availability of solar plant, Use of LED lights			
Facilities for Promoting Inclusive Education (As per the modalities of RPwD Act 2016)			
i. Ramp			
ii. Special Toilet			
iii. Wheel Chair			
iv. Barrier free access			

(B) - Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
Dual Desk			
Single Desk			
Teacher's Table			
Teacher's chair			
Almirah			
Computer Table			
Computer Chair			
Lab Table			
Lab Stools			
Bed for Medical Room			
Podiums			

(C) - Assets (lab equipment (Value above Rs. 15,000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition (2024-25)

(D) - Assets (IT Infrastructure) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Procurement / Repair (2024-25)	Remark

(E) - Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
1	Tables			
2	Chairs			
3	Almirah			
4	Bookshelves			
5	Interactive panel			
6	Desktop Computers			
7	Books in Hindi			

8	Books in English			

(F) - Assets (Music)(Upload photographs –max. two)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
1	Harmonium	2	NA	NA
2	Synthesizer (Key Board)	0	NA	NA
3	Tabla	1	NA	NA
4	Dholak	2	NA	NA
5	Congo	1	NA	NA
6	Flute	2	NA	NA
7	Violin	0	NA	NA
8	Mouth organ	0	NA	NA
9	Khanjari	2	NA	NA
10	Dufflee	1	NA	NA
11	Miracus	0	NA	NA
12	Marching Triangle	0	NA	NA
13	Marching drum	1	NA	NA
14	Symbate	0	NA	NA
15	Jazz drum set	0	NA	NA
16	Any other(guitar)	2	NA	NA

(G) - Assets (Workshop/Art & Craft/Sport) (Value above Rs. 15,000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
Work Experience / Skill Courses	NA	NA	NA	NA
Art & Culture	NA	NA	NA	NA
Sports	NA	NA	NA	NA
Gardening	NA	NA	NA	NA
Scout and Guide	NA	NA	NA	NA
Any other department	NA	NA	NA	NA

(H) - Assets (Office) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark

(I) - Medical Room Facilities*(Upload photographs –max. two)

Facilities	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark

First Aid Kit	1	NA	NA
Infrared Thermometer	3	NA	NA
Medical Bed	0	NA	NA
Wheel Chair	0	NA	NA
Almirah for Medicine	0	NA	NA
Stethoscope	0	NA	NA
Sphygmanometer	0	NA	NA
Glucometer	0	NA	NA
Sanitizer dispenser	0	NA	NA
Pulse oximeter	0	NA	NA
Stretcher	0	NA	NA
Oxygen Cylinder	0	NA	NA
Medical Examination Table	0	NA	NA
Eye Testing Drum	0	NA	NA
Others	NA	NA	NA

(J) - **Suggestion Box/Student Gratitude Box*** **(Upload photographs max. two)**

1. Whether the Suggestion Box is installed: NO
2. Whether the Suggestion Box is opened every week: NA
3. Whether the record is being maintained regarding suggestions: NA
4. The Action taken on Suggestions: NA
5. Whether Gratitude Box is installed: NA

6. Whether the Gratitude Box is opened every week: NA

S.No	Suggestion	Action Taken
	NA	NA

1.1- SAFETY & SECURITY

(A) -(i) Safety Plan* (Upload photographs –one of each)

Security features Installed	No. of articles/ Installed	Whether functioning or not	Location Where installed	Proposed new location for installation (2024-25)	No. of articles required	*Date of refilling/ ** Backup period
Fire Extinguishers *	1					
Fire Alarm	0	NA	NA	NA	NA	NA
CCTV Camera **	6	Yes	Office(1), Staff room(1), Corridor (2), Park(1), Ground(1)	NA	NA	NA
Public Announcement System	0	NA	NA	NA	NA	NA

(ii) Emergency Supplies/ Facilities*(Upload photographs –one of each)

Facilities	Existing Position	Proposed for Expansion (2024-25)	Article required
Sufficient Drinking Water points (taps etc.)	2	NA	NA
Water purifier & water coolers	1	NA	NA
Emergency Lighting System	2	NA	NA
First Aid Kits	1	NA	NA
Emergency Evacuation Plan	0	NA	NA
Emergency Communication System	0	NA	NA
Water Tanks	3	NA	NA
Sanitation Supplies/ facilities for Disposal	1	NA	NA
Boundary wall/ Fencing	1	NA	NA
Exit/Entrance Gate	1	NA	NA
Display of Emergency Phone Numbers	0	NA	NA

Display of Vidyalaya Map	0	NA	NA

(iii) Security Personnel/Conservancy staff

No. of Persons	Male	Female	Remark
3	3	0	NA

(B) - School Staff Training/Mass Drill:* (Upload photographs –one of each)

Training Area	No of Staff & Students Trained	Proposed Plan for training (2024-25)
A. Evacuation Drills	NA	NA
B. Basic First Aid/ First Responder Skills	1	NA
C. Safety Training	NA	NA
D. Use of Fire Extinguisher	10	NA
E. How to turn off electricity, water and gas	7	NA
F. Psychological First Aid	0	NA
G. Other: _____	NA	NA

(C) - MANDATORY CERTIFICATES* as per CBSE Affiliation norms (Upload photographs - each)

Sl. No.	Certificates	Date of Issue	Valid Till
	Fire safety certificate		
	Building safety certificate		
	Water and sanitation certificate		

(D) - SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader (2024-25)	Members with Designation	Contact Details
1.	Child Rights Protection Cell / POCSO Committee (As per NCPCR)		1 2 3 4 5	

2.	Evacuation Team/ School Disaster Management Committee/ Search & Rescue Team (As per NDMA Act)		1 2 3 4 5	
3.	First Aid & Medical Team		1 2 3 4 5	
4.	Team for monitoring Implementation of facilities for Inclusive and equitable education, facilities for SEDG's (As per RPwD Act)		1 2 3 4 5	
5.	Internal Complaint Committee (ICC) (As per directions of KVS HQ)		1 2 3 4	
6.	Grievance Redressal Committee		1 2 3	

2- ACADEMIC

(2.1)- ACHIEVEMENTS AS ON 31st March, 2024

(A) - Curricular Achievements

	EXAMINATION (CBSE) (FOR LAST RESULT DECLARED BY CBSE)								
CLASSES	Enrollment	Appeared	Passed	Pass %	PI	% of students getting 90% and above marks	% of students scoring marks between 75%-89%	% of students scoring marks between 60%-74%	Name of position Holders
XII (Sc.)	NA								I_____ II_____ III_____

XII (Comm.)	NA								I_____ II_____ III_____
XII (Hum.)	NA								I_____ II_____ III_____
X									I_____ II_____ III_____
	EXAMINATION (Home)								
XI (Sc.)									I_____ II_____ III_____
XI (Comm.)									I_____ II_____ III_____
XI (Hum.)									I_____ II_____ III_____
IX									I_____ II_____ III_____

(B) THE LEARNING ATTAINMENT OF STUDENTS & TARGET

1) Foundational Stage

Class	Learning Attainment of Students for the year 20__ - 20__ **(% of Students)**					Target for the year 20__ - 20__ **(% of Students)**					Remarks
	A+ Grade	A Grade	B Grade	C Grade	D Grade	A+ Grade	A Grade	B Grade	C Grade	D Grade	
I											
II											

2) Preparatory Stage

Class	Learning Attainment of Students for the year 20__ - 20__ **(% of Students)**						Target for the year 20__ - 20__ **(% of Students)**						Remarks
	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	
III													
IV													
V													

3) Middle Stage

Class	Learning Attainment of Students for the year 20__ - 20__ **(% of Students)**						Target for the year 20__ - 20__ **(% of Students)**						Remarks
	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	
VI													
VII													
VIII													

4) Secondary Stage

Class	Learning Attainment of Students for the year 20__ - 20__ **(% of Students)**						Target for the year 20__ - 20__ **(% of Students)**						Remarks
	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	90% and above	75%-89%	60%-74%	45%-59%	33%-44%	Below 33%	
IX													
X													
XI													
XII													

S No.	CLASS	% of Students who obtained 75% and above marks
1	XI-XII	

2	IX- X	
3	VI-VIII	
4	III- V	
		% of Students who obtained grade "B" and above
5	I-II	
TOTAL		

LEARNING ATTAINMENT TEST **(SAFAL)**	
Class	**% of students obtained 75% and above**
CLASS 3	
CLASS 5	
CLASS 8	

LEARNING ATTAINMENT TEST **(ORF)**

CLASS	SUBJECT	WCPM between 0 - 14	WCPM between 15 - 34	WCPM between 35 - 53	WCPM between 54 - 69	WCPM > = 70

C) QUALITY OF RESULTS

(i) EXAMINATION (Competitive)

Admission for professional courses	**JEE Mains**	**JEE Advance**	**NEET**	**IISER / NISER**	**CUCET**	**CLAT**	**NDA**	**OTHERS**
No. of students Selected	NA	NA	NA	NA	NA	NA	NA	NA
Targets	NA	NA	NA	NA	NA	NA	NA	NA
Target for next session	NA	NA	NA	NA	NA	NA	10	NA

(ii) National Level Scholarship/ Talent Search Examinations

Name of the Scholarship / Examination			
No. of students Appeared	NA	NA	NA

No of students Selected	NA	NA	NA
Target for next session	NA	NA	NA

(iii) KV has registered on National Scholarship portal for Pre Matric & Post Matric Scholarships – Yes / No

No. of students Registered	**No**	**No**	**No**
No of Students Received scholarship	No	No	No

(D) - CO-CURRICULAR ACTIVITIES AS ON 31st MARCH 2025

a) Achievements in Sports* (Upload certificates of position holders)

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regional level	National Level	SGFI/Associations/Federation/KHELO INDIA (Open)	Regional level	National Level	SGFI/Associations/Federation/ KHELO INDIA (Open)
8	No	NO	3	No	No

b) School level and cluster level participation (Total 10 points)

Event	**Number of events organized /inter house competitions**	**Percentage of Participants achieving benchmark**	**No of position holders**
School level			
Cluster level			

c) Participation in other competitions* (Upload certificates of position holders)

Event	**Number of events the school participated**	**Number of Participants**	**No of position holders**
District level			
State level			
Others			

d) Health Checkup and Maintenance of Physical Health Profile (twice in a year)

	Status of Health checkup and follow up (% of completion)	Status of maintenance of Health card (% of completion)
Primary		
Secondary		

e) EBSB / KALA UTSAV ACTIVITIES* (Upload certificates of position holders)

NUMBER OF PARTICIPANTS				NUMBER OF POSITION HOLDERs			
School level	**Cluster Level**	**Regional level**	**National Level**	**School level**	**Cluster Level**	**Regional level**	**National Level**

f) SCIENCE ACTIVITIES AND ACHIEVEMENTS*(Upload certificates of position holders)

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	**KVS National**	**National Level**	**Regional Level**	**KVS National**	**National Level**
National Children Science Congress	**1**	**NA**	**NA**	**1**	NA	**NA**
Rashtriaya Bal VaigyanikPuraskar	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**
INSPIRE AWARD Manak	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**
Maths Olympiad (RMO/INMO/NMO)	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**
YUVIKA	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**
PRAYAAS	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**
VIGYAN JYOTI	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**
Others (Science Olympiad)	**3**	**NA**	**NA**		**NA**	**NA**

g) Action taken by the school to promote scientific temper

Sl. No	Name of the activity (Activities performed under introduction of AI and other subjects as skill subject in Class VIII/maintenance of ATL lab and activities under it/Celebration of National Science Day etc)	Percentage of students participated
	National and International Activity if Any	
	Skill Education	

h) BHARAT SCOUT & GUIDE ACHIEVEMENTS*(Upload certificates of qualifiers)

Sl. No	Number of participants appeared for given stage(level)			Number of participants qualified in the stage (certificate awarded)		
	Rashtrapati Purashkar/Golden Arrow	**Rajya Purashkar/ChaturthCharan**	**Tritiya Sopan/Tritiya Charan**	**Rashtrapati Purashkar/Golden Arrow**	**Rajya Purashkar/Chaturth Charan**	**Tritiya Sopan/Tritiya Charan**
Scout & Guides						
Cub & Bulbul						

i) TARUNOTSAV

S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
1.	**Guiding through Chart**	**19**	**One student is selected in NDA**
2.			

(E) -OTHER REMARKABLE ACHIEVEMENTS (In 100 words)

1.
2.

3.
4.
5.
6.
7.
8.
9.
10.

(F) -Status of Foreign & Regional Language:

S.NO	NAME OF THE LANGUAGE	NO. OF STUDENTS ENROLLED FOR THE LANGUAGE													
		VI	% of students	VII	% of students	VIII	% of students	IX	% of students	X	No of students certified	XI	% of students	XII	No of students certified

(2.2)- PLANNING FOR THE YEAR (2024-25)

(A) -Strategic goals and plan for expected improvement of quality & quantity of result for 2024-25

Class	Enrollment		Pass %		PI		Strategies / Plan of Action	Remarks
			Achieved (2023-24)	**Target (2024-25)**	**Achieved (2023-24)**	**Target (2024-25)**		
	Previous Session (2023-24)	**Current Session (2024-25)**	**Previous Session**	**Current Session**	**Previous Session**	**Current Session**		
XII (Sc.)								
XII (Comm.)								
XII (Hum.)								
X								
XI (Sc.)								
XI (Comm.)								
XI (Hum.)								
IX								

(B) -

(i) Vidyalaya level workshops to be planned for all teachers (Including online workshops):

Short duration workshops to be organized at Vidyalaya level	**Strategies**	**Target**	**Expected Achievement**	**Remarks**
Content enrichment through Demonstration/Meeting/ seminars in concerned subjects				
21st century Skills				
Life Skills/Adolescent Education programme/Gender sensitization				
Pedagogical practices-experiential learning/socio emotional learning, sports/arts integration/Multidisciplinary Approach/CBE/Digital pedagogy and blended learning				
Safety, Rights and security of children/POCSO Act/RTE Act				
Inclusive and Equitable Education				
Workshop for planning the TLM/Activity and graded assignments/Question Bank				
To familiarize teachers with the spirit and content of NCF and Recommendations of NEP				

To familiarize teachers with the curriculum documents and support material brought out by CBSE				
To familiarize teachers with the curriculum documents and support material brought out by NCERT Like Learning Outcomes & Exemplar				
Induction program for newly recruited staff member at Vidyalaya level				
Any other training				

(ii) Workshops for capacity building

Name of the Workshop	Name of teacher	Designation / Subject	Area of concern	Strategies

(iii) Teachers' Achievements*(Upload relevant documents)

Name of the Teacher	Achievements

(iv) Expected Co-curricular activities for 2024-25 (Current Session):

Activities	Planned Targets/ Date of completion	Actual Date of Completion	Remarks/ Shortfall (if any)
Investiture ceremony			
Finalization of CCA schedule			
Value Education Programme/Awakened Citizen Programme			
School Annual Day/ Sports Day			
Educational Excursions			
Adventure Activities			
Health Checkup of Students			

National Adolescence Education Programme			
Library Week			
Book Fair			
EBSB /KALA UTSAV			
Art Exhibition			
Bal Mela (Under NIPUN)			
Club Activities- Eco Club, Democracy Club, Standard Club etc.			
RBVP			
National Children Science Congress			
Publication of Vidyalaya Patrika			
News Letter			
Scout & Guide Activities:			
1. Pratham Sopan Test			
2. Dwitiya Sopan Test			
Cub & Bulbul Activities:			
1. Prathama Charan			
2. Dwitiya Charan			
3. Tritiya Charan			
Any Other			

(v) COMPENSATION OF ACADEMIC LOSS PROGRAMME (CALP)

S.No	Class	No. Of Programmes organized	Activities Planned

(vi) PUSTAKOPAHAR

No of Books Gifted by the students	No of Books taken by students

(vii) NCC

Wing (Army/Navy/ Airforce)	No. of Troops	No of Students

(viii) NSS

Teacher Head	No of Students	

(ix) SCHOOL BAND Type of School Band

School Band	
Teacher Head	No. of Students Trained

(x) ACTIVITIES PLANNED/TARGET FOR NATIONAL/REGIONAL/CLUSTER LEVER PARTICIPATION 2024-25

Activities	**Percentage of participants at school Level**	**No. of students targeted for selection to higher level**		
		Cluster	Regional	National
Maths Olympiad				
National Children Science Congress				
RBVP				
INSPIRE AWARD-Manak				
YUVIKA				
PRAYAAS				
VIGYAN JYOTI				
JIGYASA				
EBSB				
Kala Utsav				
Youth Parliament				
Games & Sports:				
Name of the Event	**Percentage of participants at school Level**	**No. of students targeted for selection to cluster level**	**No. of students targeted for selection to Regional level**	**No. of students targeted for selection to National level**
Scout & Guides	Pravesh	Golden Arrow	Rajya Puraskar	Rashtrapati Puraskar
OTHERS (Mention any sports, cultural, science, international event etc outside KVS) (Science Olympiad, Cyber Olympiad, Green Olympiad, IGBC Green building contest etc)	Percentage of participants at school Level	Percentage of participants at _____ Level(Fill the appropriate level)	Percentage of participants at _____ Level(Fill the appropriate level)	Percentage of participants at _____ Level(Fill the appropriate level)

3- ADMINISTRATION & FINANCE

S No	**Activity/Programme**	**Planned achievement targets**	**Expected date of completion**	**Actual Date of Completion/ Actual achievements/ Status Report**
1	Maintenance of Records	yes	- -	-
1.1	Service Books with entries like service verification, leave entries, EWS, increments ,GPF nomination etc.	Yes	-	-
1.2	No of cases pending i) Probation Reports ii) Confirmation Cases iii) Senior/Selection Cases iv) Leave in conjunction with vacation & Breaks	Nil	- -	-
1.3	Staff attendance Register with Leave entries	yes	-	-
1.4	Staff Sanction Proposals for upgradation/Additional Section Etc.(As per CCEA Approval 2 Section KVs)	Temporary building and no available rooms	-	-
1.5	Antecedent verification & Police verification of all employees posted in the vidyalaya	Yes	All recived	-
1.6	Verification of Caste Certificates			
2	**Selection of staff for contractual appointments**	To appoint contractual teachers as per vacant posts	Completed s	As per requirement
3	Vidyalaya Management Committee/ Vidyalaya Executive Committee Meetings	To be conducted as per schedule	in July 2025	As per schedule
4	CBSE Affiliation	Valid up to 31 March 2029		
5.1	Class Attendance Register and data of Fee collection	Maintenanc e of monthly	Last working day of the	As per schedule

		record	Month	
5.2	Students Admission & TC issue register	Maintained properly	-	-
5.3	Status of Grants/Scholarships for eligible students (SC/ST/OBC(NCL)/OBC/) etc.	To be followed as per policy of the Govt.	-	-
6	Construction Works:			
	i) Maintenance & Repairs	Nil		
	ii) Development work	Nill		
	iii) Colouring/White washing of school building and staff quarters, etc.	Nill		
	iv) Proposal for additional class room	Currently the Vidyalaya is running in a temporary building with infrastructure constraints. Proposal for additional classrooms has been included in VMC meeting agenda.		
7	Transfer of land/execution of lease deed etc. if required	Temporary Building		
8	Annual stock verification/ condemnation & Disposal of condemnation Article	Conducted at the end of the academic	As per schedule	

		session		
	i) Disposal of e-waste through District e-waste proposal and auction of Condemned articles	As per Govt. policies	-	-
9	Preparation of Vidyalaya Asset Register/ Maintenance of Stock Register	Maintained regularly	-	-
10	Financial Management			
	i) Budget proposals			
	ii)Revised Estimates			
	iii)Rectification if any			

11	**Rajbhasha Implementation** * (Upload Rajbhasareopors in single file)			
	Activity	Target Date	Actual Date of Completion	Remarks
	Timahi Meetings	26/06/25	30/06/25	NA
	Installation of Bilingual Sign Boards	NA	NA	NA
	Installation of Achievement Boards (Bilingual)	NA	NA	NA
	Installation of Incumbency Boards (Bilingual)	NA	NA	NA
	Availability of bilingual rubber stamps	YES	YES	YES
	Report sent to RO for all Meetings	YES	YES	YES
	Reports Sent to TOLIC/ Official Language Site	YES	YES	YES

12. Correspondence in Hindi

Target for the year 20_25__ in %	Achievement in %

13. Audit of school accounts

Activity/Programme	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras **(A)** Internal Audit Para	7	27 May	Nil	NA

(B) A G Audit Para	Nil	Nil	Nil	Nil

14. Disposal of Court cases/RTI queries

No. of Cases/queries	Subject of litigation/query	Current Status	Remarks
NA	NA	NA	NA

4- BENEFICIARY SATISFACTION (COMMUNITY PARTICIPATION)

(A) - FOR STUDENTS

Student Council Meetings (Meetings to be conducted before staff meeting for the month)*(Upload Photographs and minutes of meeting

Sl No	Date of Meeting	Main points discussed	Follow up/Action taken

(B) - FOR TEACHERS

Sl No	Opportunities for teachers to voice out concerns/Committees to redress teachers' grievances	No of meetings	Main points discussed	Follow up/Action Taken
1	Staff Meetings	monthly	Duties and challenges faced in executing these duties	As per requirement
2	ICC	*Nil*	NIL	**No complaints received yet**

(C) - FOR PARENTS

Is visiting hour specified for parents?

Whether suggestion/complaint /Gratitude box maintained? Give details

Whether separate mail id is maintained for taking parents' suggestions/complaints?

Number of PTMs conducted

Sl.No	Type of meeting	Details of Meeting [Specify classes, date of meeting, purpose etc]	Action Taken/Remarks
	Class PTM	**4 (to be conducted after PT-1, PT-2, PT-3, PRE BOARD Half Yearly, and session ending exams to)**	**Suggestions will be received and action will be taken accordingly**
	PTA	**to be conducted as per requirement**	**Suggestions will be received and action will be taken accordingly**
	Parent Advocacy programmes	**NIL**	**-**
	Parent awareness meetings	**As per requirement**	**Suggestions will be received and action will be taken accordingly**
	Any other	NIL	**-**

(D) - FOR COMMUNITY

Sl. No	ProgrammeOrganised	Date of conduct	Target group	Brief description
	Skill hub	Nil	Nil	NIl
	ATL outreach programmes	NIl	Nil	Nil

(E) - Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required

(F) - Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required

(G) -ALUMNI * (Upload photograph of activities)

- **Outstanding Alumni** (Alumni who has recognition at local/state/National/International level in different fields-Cultural, Technical, scientific, medicine, political, administrative etc) – only prominent members restricted to only 10
- Whether alumni association is constituted?
- Number of Activities Organized (20__ - 20__):
- Number of Classes/ Sessions taken by Alumni (20__ - 20__):
- Activities Planned under Alumni (20__ - 20__):
- Any other contribution by Alumni in the Vidyalaya:

(H) - EFFICIENT RESOURCING AND EFFECTIVE GOVERNANCE THROUGH SCHOOL COMPLEXES/CLUSTERS

S No	Area	Activity Planned	Achievement
1	Sharing of Teachers/Resources/Contribution to cluster	NIL	NIL

2	Academic/Sports/arts/crafts events	NIL	NIL
3	Improved support for children with special needs	NIL	NIL
4	School as "Samajik Chetna Kendra"	NIL	NIL

(I) - Activities under Vidyanjali

Type of contribution done by volunteer	**Name and other details of the volunteer**	**Details of contribution done (services/activities/sponsorship/assets/material/equipment/M&R work done)**
Contribution in Generic Level services/activities	**NIL**	**NIL**
Contribution in **Sponsorship activities**	**NIL**	**NIL**
Contribution of assets/material/equipment	**NIL**	**NIL**

5- INCLUSIVE PRACTICES

(A) Detail of Admission

Category	**No of application received (20---20--)**	**No of admissions granted**	**Admissions to (Specify class)**	**REMARKS**
RTE		10	0	0
DA (CWSN)	0	0	0	0
MINORITIES	0	0	0	0

(B) - Facilities offered for CWSN* (upload photograph(s) – one of each)

Type of facility	**Description**	**Whether functional?**	**Whether adequate?**	**Remarks**
Ramp to the ground floor	**Vidyalaya building has only ground floor so it is accessible to all**	NO	NO	**Vidyalaya is running in temporary building**
Ramp to the first floor	NIL	NIL	NIL	NIL
Wheel chair	NIL	NIL	NIL	NIL
Sign board	NIL	NIL	NIL	NIL
Wash rooms	One wash room for Girls another one is boys	YES	YES	NA
Furniture	NIL	NIL	NIL	NA

Sports facilities offered	NIL	NIL	NIL	NA
Academic resources offered	NIL	NIL	NIL	NA
Any other support offered	NIL	NIL	NIL	NA

(C) - Whether special educator is appointed / engaged?
(D) - Whether different assessment strategies are devised for CWSN cases as per the requirement?

(E) - Details of awareness programs and programs for empowerment done.

Sl No	**In house awareness programs conducted for empowerment of :**	**Brief description**	**Follow up/Remarks**
	Teachers		
	Parents		
	Students		

SUMMARY

Sl.No.	**CBSE SQAA**		**KVS ASSESSMENT TOOL**	
	DOMAIN	**WEIGHTAGE**	**DOMAIN**	**WEIGHTAGE**
1.	SCHOLASTIC PROCESSES	25%	SCHOOL PLANT	**20 %**
2.	COSCHOLASTIC PROCESSES	15%	ACADEMIC	**40 %**
3.	INFRASTRUCTURE	10%	SCHOOL ADMINISTRATION, MANAGEMENT & GOVERNANCE, LEADERSHIP	**6.5 %**
4.	HUMAN RESOURCES	10%	FINANCE	**4.5 %**
5.	INCLUSIVE PRACTICES	10%	STAKEHOLDER SATISFACTION AND AUDIT/ACTIVITIES ORGANISED UNDER COMMUNITY PARTICIPATION	**10 %**
6.	MANAGEMENT AND GOVERNANCE	10%	INCLUSIVE PRACTICES	**10 %**
7.	LEADERSHIP	10%	GRACE POINTS	**8%**
8.	BENEFICIARY SATISFACTION	10%	OVER ALL OBSERVATION BY AC/DC IN THE LIGHT OF THE CONSTRAINTS FACED BY THE VIDYALAYA	**1%**

Links for uploading documents through Google drive

1. Affiliation No. (Upload affiliation Letter issued by CBSE)
2. Name of The Chairman*(Upload list of VMC Members approved by KVS RO)
3. Staff Sanctioned* (Upload staff sanction letter from KVS)
4. Achievements in Sports* (Upload certificates of position holders)
5. Participation in other competitions* (Upload certificates of position holders)

6. EBSB / KALA UTSAV ACTIVITIES/(Upload certificates of position holders)
7. Science Activities and Achievements * (Upload certificates of position holders)
8. Bharat Scout & Guide Achievements*(Upload certificates of qualifiers)
9. Building Plan:* (Upload photographs -one each)
10. Assets (Music) (Upload photographs –max. two)
11. Medical Room Facilities *(Upload photographs –max. two)
12. Suggestion Box/Student gratitude Box* (Upload photographs max. two)
13. Safety Plan* (Upload photographs –one of each)
14. Emergency Supplies/ Facilities* (Upload photographs –one of each)
15. School Staff Training/Mass Drill:* (Upload photographs –one of each)
16. Mandatory Certificates* (Upload photographs - each)
17. Teachers' Achievements* (Upload relevant documents)
18. Rajbhasha Implementation * (Upload Rajbhasha reports in single file)
19. Alumni * (Upload photograph of activities)
20. Facilities offered for CWSN* (upload photograph(s) – one of each)
21. Student Council Meetings *(Upload Photographs and minutes of meetings)
22. Any other Document(s)