KENDRIYA VIDYALAYA HATTA, DAMOH

COMMITTEES FOR SESSION 2025-26

S.No.	Name of Committee	Name of In-charge	Name of Members
1	Academic	MR. SACHIN UPADHYAY	MR. L. L. PATEL
			MR MANISH BANSAL
			MS. AMBIKA SHAKYA
2	Admission & Withdrawal (TC)	MR. L. L. PATEL	MR. ANAND KUSMARIYA
			MR SURYAKANT BHOI
			MRS. MANSI SRIVASTAVA
			MS. AMBIKA SHAKYA
			MR. VIVEK KUMAR
3	EXAMINATION (HOME) SECONDARY AND SR. SECONDARY SECTION	MR. MANISH BANSAL	MR ROHIT SHARMA
			MR. N. S. LODHI
			MR. SURYAKANT BHOI
	EXAMINATION AND LAT (PRIMARY SECTION)	MR VIVEK KUMAR	MR SHIVAMKANT MISHRA
			MRS. MANSI SRIVASTAVA
			MR S P PANDEY
4	CBSE	MR. SACHIN UPADHYAY	MR S M TRIPATHI
			MR. MUKUL YADAV, PGT(BIO)
			COMPUTER INSTRUCTOR
5	Competitions other than CCA	MR ROHIT SHARMA	TGT (S.ST) & All Cl. Trs.
6	CCA & EBSB (SECONDARY)	MR. S. M. TRIPATHI	MR N S LODHI
			MR. NAVAL KISHORE MISHRA
	CCA AND COMPETITIONS (PRIMARY)	MRS. MANSI SRIVASTAVA	MS AMBIKA SHAKYA
			MR VAISHNAVI PATEL
			ALL CLASS REACHERS
7	CCA HOUSE MASTERS	SHIVAJI- MR.MANISH BANSAL	MR. A KUSMARIYA,MR S JAIN, MR. VIVEK KUMAR)
		TAIGORE-MR. L L PATEL	MR ROHIT SHARMA, MR GIRDHARI, MS AMBIKA SHAKYA
		ASHOKA-MR. KRISHAN KUMAR	MR SUYASH TIWARI,MR M KUMAR, MR. SK MISHRA, MS P DUBEY
		RAMAN-MR. MUKUL YADAV	MR S K BHOI, MR. GOV. PATEL, MS. VAISHNAVI, MR S P PANDEY
8	TIME TABLE & ARRANGEMENT (SECONDARY)	MR. KRISHAN KUMAR	MR. ROHIT SHARMA
			COMPUTER INSTRUCTOR
	TIME TABLE, ARRANGEMENT & ORF	MR. SHIVAMKANT MISHRA	MS AMBIKA SHAKYA

9	Cubs & Bulbul, Scouts & Guide /Adventure Programme/ Excursion	MR. ROHIT SHARMA MRS. MANSI SRIVASTAVA	MR. KULDEEP PAL
			MR VIVEK KUMAR
			MS. AMBIKA SHAKYA
10	Discipline Committee	MR. KULDEEP PAL- I/C SPORTS/YOGA COACH	1. MR. S. M. TRIPATHI
			2. MR. KRISHAN KUMAR
			3. MR N S LODHI
			4. MR. VIVEK KUMAR
			All the Class/Co-class teachers
11	Account Checking	MR. KRISHAN KUMAR	MR. L L PATEL, MR.SUYASH TIWARI
12	Office, Establishment and Stationery	MR. SHIVAM YADAV, JSA	MR.SUYASH TIWARI
			COMPUTER INSTRUCTOR
13	Condemnation	MR. SACHIN UPADHYAY	MR. ANAND KUSMARIYA
			MR. SUYASH TIWARI
			ALL DEPARTMENT HOLDER
14	School Building Monitoring	MR. SUYASH TIWARI	MR. N. S. LODHI
			MR. VIVEK SAGAR
15	Furniture	MR. SURYAKANT BHOI	MR. ANAND KUSMARIYA
16	TEACHING AIDS /TLM/JADUI PITARA	MRS. MANSI SRIVASTAVA	MS AMBIKA SHAKYA
			All PRTs
	NIPUN, CMP/FLN & RECORD KEEPING	MS. AMBIKA SHAKYA	MRS. MANSI SRIVASTAVA
			All PRTs
17	W.E. Lab, PA System & Audio Visual Aids	MR. SUYASH TIWARI	MR. NAWAL KISHORE MISHRA
18	MEDICAL ROOM & FIRST AID	MR. KULDEEP PAL- I/C	NURSE
			SPORTS COACH
19	Guidance & Counselling	MR. ANAND KUSMARIYA	MR. SACHIN UPADHYAY
20	AEP	MR MUKUL YADAV	MR. SM TRIPATHI
21	Cleanliness, Swaccha Vidyalaya Abhiyan	MR N S LODHI, MR. KULDEEP PAL	MR. SURYAKANT BHOI
			MR. SUYASH TIWARI
			SPORTS COACH
			NURSE
	Water potability	MR. SUYASH TIWARI	MR. SURYAKANT BHOI
22	Beautification & Gardening	MR. SURYAKANT BHOI	MR. MUKUL YADAV, PGT(BIO)
			MR. NAWAL KISHORE MISHRA

23	Value Education & Awaken Citizen Programme (ACP)	MR N S LODHI	MR. ROHIT SHARMA
			MR. SURYAKANT BHOI
24	Maintenance & Repair	MR.SUYASH TIWARI	MR. NAVAL KISHORE MISHRA
			MR. SURYAKANT BHOI
			MS. AMBIKA SHAKYA
25	PTA	MR. SACHIN UPADHYAY & ALL CLASS TEACHERS	MR. L. L. PATEL
			MR. N.S. LODHI
			MR.VIVEK KUMAR
26	SAMAGAM PORTAL/SAMAGRA/ UDISE/APAR/ Scholarship/ ALUMNI	MR. ROHIT SHARMA	MR. N S LODHI
			MR. SUYASH TIWARI
			COMPUTER INSTRUCTOR
27	Safety Security and Disaster Management (SOP) + EMERGENCY RESPONSE TEAM	MR. KULDEEP PAL- I/C	MR. ANANAD KUSMARIYA
			MR. N.S. LODHI
			MR. SUYASH TIWARI
			NURSE
28	Rajbhasha (Hindi) Samiti	**MR. SIDDHARTH MANI TRIPATHI**	MR. ANAND KUSMARIYA
			MS. AMBIKA SHAKYA
29	Computer Deptt., ICT & Web-site committee	MR. SACHIN UPADHYAY	COMPUTER INSTRUCTOR
30	Morning Assembly	**MR. SIDDHARTH MANI TRIPATHI**	MR N S LODHI
		MR. MANISH BANSAL	MR. KULDEEP PAL
		MR. NAWAL KISHORE MISHRA	MR. SUYASH TIWARI
31	ECO Club	MR. MUKUL YADAV, PGT(BIO)	PGT(CHEM)
		MR VIVEK SAGAR	PGT(PHY)
32	School Magazine, News Letters Printing/ Publication and Editorial Board	**MR. SIDDHARTH MANI TRIPATHI**	MR N S LODHI
		MR. MANISH BANSAL	MR.SURYAKANT BHOI
			MS AMBIKA SHAKYA
			COMPUTER INSTRUCTOR
33	Social Media Publicity, Photography, PRESS RELEASES & NEWS PAPER PUBLICITY	MR. SACHIN UPADHYAY	MR. ANAND KUSMARIYA
		MR. MANISH BANSAL	MR NAWAL KISHOR MISHRA
		MR. S M TRIPATHI	MR.SURYAKANT BHOI
			COMPUTER INSTRUCTOR

34	UBI FeePortal	MR. SACHIN UPADHYAY & All Class Tr.	MR. ANAND KUSMARIYA
			MR. VIVEK KUMAR
			COMPUTER INSTRUCTOR
35	Grievance & Redressal Cell & RTI	MR. SACHIN UPADHYAY MR.S M TRIPATHI	MR L L PATEL
			MR ROHIT SHARMA
			MR. ANAND KUSMARIYA
			MS.AMBIKA SHAKYA
36	Internal Complaints Committee on Sexual Harassment	AC, KVS (RO), JABALPUR - I/C	(NGO Member)
			MR. LAKHAN LAL PATEL, PGT
			MR ROHIT SHARMA, TGT
			MR AMBIKA SHAKYA, PRT
37	TALENT HUNT	MR MANISH BANSAL MR. ANAND KUSMARIYA	MR. KULDEEP PAL
			MR SURYAKANT BHOI
			MR NAWAL KISHOR MISHRA
38	LIBRARY	MR. ANAND KUSMARIYA	MR. SACHIN UPADHYAY
			MR KRISHAN KUMAR
			MR. N. S. LODHI
			MR VIVEK KUMAR
39	GAMES & SPORT, SBSB	MR. KULDEEP PAL- I/C	MR SURYAKANT BHOI
			MR VIVEK KUMAR
			YOGA/SPORTS COACH
40	PHYSICS LAB	MR. SACHIN UPADHYAY	PGT (PHY)
41	CHEMISTRY LAB	MR. SUYASH TIWARI	PGT (CHE)
42	BIOLOGY LAB	MR. MUKUL YADAV, PGT(BIO)	MR. L. L. PATEL
43	JR. SCINCE LAB.	MR. MUKUL YADAV, PGT(BIO)	MR ROHIT SHARMA, TGT
44	STANDARD CLUB	MR. SUYAS TIWARI	PGT(CHEM)
			PGT(PHY)
45	NCSC, RSBVP, INSPIRE AWARDS, KVPY, SCIENCE OLYMPIADS ETC.	MR. MUKUL YADAV, PGT(BIO)	MR ROHIT SHARMA, TGT
		MR. KRISHAN KUMAR	PGT(CHEM)
			PGT(PHY)
46	MATHS OLYMPIAD ETC.	MR. KRISHAN KUMAR	MR ROHIT SHARMA, TGT

47	Purchase Committee	MR. L. L. PATEL	MR. SACHIN UPADHYAY
			MR. N. S. LODHI
			MR. SUYASH TIWARI
			ALL DEPTT. HOLDERS
48	SCHOOL CURRICULUM COMMITTEE(PRIMARY)	MS. AMBIKA SHAKYA	MR SHIVAMKANT MISHRA
			MR VIVEK KUMAR
			MR NAWAL KISHOR MISHRA
49	SCHOOL CURRICULUM COMMITTEE(SECONDARY & SR SECONDARY)	MR. SACHIN UPADHYAY MR. L. L. PATEL	MR. KRISHAN KUMAR
			MR. S M TRIPATHI
			MR MUKUL YADAV
			MR N S LODHI
			ALL PGTs, TGTs & misc teachers
50	School Innovation Council	MR. SACHIN UPADHYAY, PGT(CS)	MR. SUYASH TIWARI
		MR. MUKUL YADAV, PGT(BIO)	ALL MATHS TEACHERS
			ALL SCIENCE TEACHERS
			BRANCH MANAGER
51	REFFRESHMENT COMMITTEE	MR N. S. LODHI	MRS. MANSI SRIVASTAVA
			MS AMBIKA SHAKYA
			MS. VAISHNAVI PATEL
			MR ISHWAR
52	INCOME TAX VERIFICATION	MR. L. L. PATEL	MR. KRISHAN KUMAR
			JSA

The following official to note that,

1. The letters received from the various offices, be handed over to the incharges immediately.
2. All letters duly reported by the concerned incharges be counter signed by the dealing clerk.
3. Timely compliance must be ensured as per the work alloted / defined by the KVS.
4. All the letters / documents/ files etc. be preserved and maintained nicely.

1. MR. SHIVAM YADAV, JSA

RITESH KUMAR PATEL
PRINCIPAL